



AUDIT AND BUDGET COMMITTEE REPORT

Meeting Date: September 2, 2014

Subject: Council Expense Summary – January 1 – June 30, 2014

APPROVALS:

Audrey Rogers, Acting Director
 Brian Makey, Chief Operating Officer
 Marcel Ulliac, Interim Chief Administrative Officer

Administrative Recommendation:

THAT the Council Expense Summary for the period January 1 – June 30, 2014 be forwarded to Council for consideration.

Summary:

The current Elected Officials Compensation, Travel, Expense and Support Policy requires that reports on expenditures for each member of Council be presented for review at a public meeting on a quarterly basis.

Background:

Administration records, monitors and reports on expenditures for each Council Member. The attached Council Expense Summary (Attachment 1) reflects the expenses entered in the Municipality's financial system for the period January 1-June 30, 2014 in the categories of business travel, conference travel (includes registration costs and training) and public relations (includes event tickets, hosting, sponsorships, etc.). At the request of Council, reporting has also been expanded to provide additional detail about the nature of the expenses.

The quarterly report also reflects any expenses that were incurred while acting as Deputy Mayor or when participating on an external board or agency on behalf of Council. These expenses are budgeted separately and do not impact the individual Council Member's budget allocations.

Individual budgets are monitored on an ongoing basis, and budget adjustments are made, as needed. As of June 30, 2014, all Council Members are within total budget allocations; therefore, no adjustments are required.

Attachments:

1. 2014 Council Expense Summary for the period January 1 – June 30, 2014.

2014 COUNCIL EXPENSE SUMMARY
Total Expenses Submitted for the Period January 1 - June 30, 2014

Elected Official	Annual Budget	YTD Expenses	Percentage Expended	Other Committees	Deputy Mayor	Details
Blake, Melissa - Business Travel	10,000	3,347	33.47%			Meetings: Minister Hughes/Northern Alberta Mayor and Reeves/Mid-Size Cities Meeting Honorary Doctorate Flights (credit)
Blake, Melissa - Public Relations	15,000	2,554	17.03%			Holiday Reception (2013) /Chamber Luncheon/Minister Quest Meeting Women Of Inspiration Celebration Donation Silent Auction Baskets Seniors of the Year Gifts
Blake Melissa - Conference Travel	7,500	0	0.00%			
MAYOR - TOTAL	32,500	5,901	18.16%			
Ault, Tyran - Business Travel	1,000	0	0.00%			
Ault, Tyran - Public Relations	3,000	0	0.00%			
Ault, Tyran - Conference Travel	10,000	2,463	24.63%			FCM Conference
AULT - TOTAL	14,000	2,463	17.59%			
Boutilier, Guy - Business Travel	1,000	746	74.60%		650	Council Retreat; Return Flight from Edmonton to Fort McMurray - Poor Road Conditions
Boutilier, Guy - Public Relations	3,000	437	14.57%			Cdn. Business Leader Award Dinner - \$195; Food/Meals - \$242
Boutilier, Guy - Conference Travel	10,000	0	0.00%			
BOUTILIER - TOTAL	14,000	1,183	8.45%			
Bussieres, Lance - Business Travel	1,000	0	0.00%			
Bussieres, Lance - Public Relations	3,000	0	0.00%			
Bussieres, Lance - Conference Travel	10,000	0	0.00%			
BUSSIERES - TOTAL	14,000	0	0.00%			
Cardinal, Julia - Business Travel	32,200	16,335	50.73%			Travel, Accommodation and Expenses for Weekly Council Meetings
Cardinal, Julia - Public Relations	3,000	0	0.00%			
Cardinal, Julia - Conference Travel	10,000	5,279	52.79%			FCM (travel & registration) - \$2238; AAMDC - \$2377; Council for Aboriginal Business - \$664 (registration)
CARDINAL - TOTAL	45,200	21,614	47.82%			
Chadi, John - Business Travel	32,200	0	0.00%			
Chadi, John - Public Relations	3,000	0	0.00%			
Chadi, John - Conference Travel	10,000	0	0.00%			
CHADI - TOTAL	45,200	0	0.00%			
Germain, Sheldon - Business Travel	1,000	0	0.00%			
Germain, Sheldon - Public Relations	3,000		0.00%			
Germain, Sheldon - Conference Travel	10,000	3,437	34.37%			FCM (flights & registration)
GERMAIN - TOTAL	14,000	3,437	24.55%			
McGrath, Keith - Business Travel	1,000		0.00%			
McGrath, Keith - Public Relations	3,000	1,212	40.40%			Event Tickets - State of the Region; Cdn. Business Leader Awards; Council for Aboriginal Business;
McGrath, Keith - Conference Travel	10,000	3,635	36.35%			FCM (flights & registration)
McGRATH - TOTAL	14,000	4,847	34.62%			

Elected Official	Annual Budget	YTD Expenses	Percentage Expended	Other Committees	Deputy Mayor	Details
Meagher, Phil - Business Travel	1,000	0	0.00%			
Meagher, Phil - Public Relations	3,000	105	3.50%			Event Tickets - State of the Region; Chamber Luncheon
Meagher, Phil - Conference Travel	10,000	0	0.00%	3,721		Arctic Winter Games
MEAGHER - TOTAL	14,000	105	0.75%			
Stroud, Jane - Business Travel	15,880	2,950	18.58%	1,038		Travel and Expenses for weekly Council Meetings - \$2950; VMHA - \$1038
Stroud, Jane - Public Relations	3,000	262	8.73%			Event Tickets - State of the Region; Leading the North Golf Tournament; NAABA Women in Business
Stroud, Jane - Conference Travel	10,000	5,306	53.06%		720	AAMDC - \$2148; FCM - \$1576; Council for Aboriginal Bus. - \$664; Northern Leaders - \$720; MGA Review - \$918
STROUD - TOTAL	28,880	8,518	29.49%			
Vinni, Allan - Business Travel	5,000	0	0.00%			
Vinni, Allan - Public Relations	3,000	456	15.20%			Event Tickets - Gold Star Gala; Spring Fling
Vinni, Allan - Conference Travel	10,000	1,523	15.23%			FCM (flights & registration)
VINNI - TOTAL	18,000	1,979	10.99%			