

**Unapproved Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, March 25, 2014, commencing at 3:30 p.m.**

**Present:** S. Germain, Chair  
T. Ault, Councillor  
M. Blake, Mayor  
G. Boutilier, Councillor  
L. Bussieres, Councillor  
K. McGrath, Councillor  
J. Stroud, Councillor  
A. Vinni, Councillor

**Absent:** J. Cardinal, Councillor  
J. Chadi, Councillor  
P. Meagher, Councillor

**Administration:** S. Kanzig, Chief Legislative Officer  
A. Hawkins, Legislative Officer  
S. Soutter, Legislative Coordinator

**Call to Order**

The Chair called the meeting to order at 3:36 p.m.

**1. Adoption of Agenda**

Moved by Mayor M. Blake that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Approval of Previous Minutes - February 18, 2014**

Moved by Councillor J. Stroud that the Minutes of the February 18, 2014 Audit and Budget Committee meeting be adopted as presented.

CARRIED UNANIMOUSLY

**3. Urban Service Area Boundary Amendment**

Bradley Evanson, Manager, Community Development, introduced a recommendation that the Government of Alberta be requested to amend Order in Council 817/94 by changing the boundaries of the Urban Service Area (Ward 1) to include the privately held non-residential parcels located within the boundaries of the Urban Development Sub-Region. Mr. Evanson stated that in order to facilitate commercial and industrial development on privately held parcels within the Urban Development Sub-Region, these parcels should be included in the Urban Service Area.

**Entrance**

Councillor L. Bussieres entered the Chamber at 3:41 p.m.

**Exit**

Councillor G. Boutilier exited the Chamber at 3:52 p.m.

**Entrance**

Councillor G. Boutilier returned to the Chamber at 3:58 p.m.

Moved by Mayor M. Blake that the Audit and Budget Committee recommend to Council that the Government of Alberta be requested to amend Order in Council 817/94 by changing the boundaries of the Urban Service Area (Ward 1) to include the privately held non-residential parcels within the boundaries of the Urban Development Sub-Region identified in Inset Area 2 – Airport Vicinity.

CARRIED UNANIMOUSLY

The report will be updated based on the Committee's recommendation and submitted to Council this evening for consideration.

**Motion to Move In Camera**

Moved by Councillor T. Ault that the Audit and Budget Committee move in camera pursuant to section 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

4. **Accountability, Integrity and Transparency Audit**  
(In Camera, pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)
5. **Review of the Elected Officials Compensation, Travel, Expense and Support Policy**  
(In Camera, pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)

**Motion to Reconvene in Public**

Moved by Mayor Blake that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 4:07 p.m. to 4:46 p.m.

**4. Accountability, Integrity and Transparency Audit**

Moved by Councillor T. Ault that the Audit and Budget Committee recommend to Council that the contract for the Accountability, Integrity and Transparency Audit, as identified in Request for

Proposal QU3134, be awarded to KPMG, however, awarding of the contract to KPMG will be predicated on the successful negotiation of final terms and conditions.

CARRIED UNANIMOUSLY

Consensus was reached that the contract amount needs to be included in the recommendation submitted to Council for consideration.

The report will be updated based on the Committee's recommendation and submitted to Council this evening for consideration.

**5. Review of the Elected Officials Compensation, Travel, Expense and Support Policy**

**Approval and reporting of expenses:**

Consensus was reached that the current approval and reporting practice, as identified below, would remain status quo until revisions to the Procedure Bylaw are finalized:

- Mayor's expense claims are signed by Chief Legislative Officer.
- Reporting of Council expenses will continue to be done on a quarterly basis.

**Council Compensation Review Committee**

Consensus was reached that the advertisement inviting volunteers to sit on the Council Compensation Review Committee, would be general in nature and open to all citizens of the region to apply. The Selection Committee will screen the applications and make recommendations to Council for appointments.

**Adjournment**

Moved by Councillor G. Boutilier that the meeting be adjourned.  
CARRIED UNANIMOUSLY

The meeting adjourned at 4:52 p.m.

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Chair

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Chief Legislative Officer