

**Subject: Council Expense Summary – January 1-March 31, 2013****APPROVALS:**

Audrey Rogers, Director  
Brian Makey, Chief Operating Officer  
Glen Laubenstein, Chief Administrative Officer

**Administrative Recommendation:**

THAT the Council Expense Summary for the period January 1 – March 31, 2013 be received as information.

**Summary:**

The current Elected Officials Compensation, Travel, Expense and Support Policy requires that reports on expenditures for each member of Council be presented to Council for review.

**Background:**

Administration records and monitors expenses for each member of Council and reports expenditures. The attached Council Expense Summary (Attachment 1) reflects all travel, training and development expenses submitted for the period January 1 – March 31, 2013.

Individual budgets are monitored on an ongoing basis, and budget adjustments are made annually, as needed. Currently all Council members remain within established parameters and therefore, no budget adjustments are being requested.

In the event that the 2013 budget allocations are deemed insufficient, the Policy requires that the impacted member of Council obtain Council's approval before incurring any expenses in excess of the individual budget allocation.

**Attachments:**

1. 2013 Council Expense Summary for the period January 1 – March 31, 2013.