

BYLAW NO. 22/002

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE COMMITTEES BYLAW NO.17/024

WHEREAS in accordance with Section 191(1) of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, the Council for a Municipality may amend its bylaws;

NOW THEREFORE, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts the following:

1. The Committees Bylaw is amended by adding Appendix J – Wood Buffalo Transportation Advisory Committee attached to and forming part of this Bylaw.
2. This Bylaw comes into effect on the date it is passed.

Read a first time this 25th day of January , 2022.

Read a second time this _____ day of _____, 2022.

Read a third time and final time this _____ day of _____, 2022.

Signed and Passed this _____ date of _____ 2022

Mayor

Chief Legislative Officer

Appendix J – Wood Buffalo Transportation Advisory Committee

Membership:	<p>Membership will include:</p> <p>4 non-voting members</p> <ul style="list-style-type: none">• 1 – the Mayor appointed as a non-voting liaison;• 2 – Council Members appointed as a non-voting liaisons;• 1 – Chief Administrative Officer or designate appointed as a non-voting liaison; <p>7 voting members, appointed with knowledge of and experience in the transportation sector</p> <ul style="list-style-type: none">• 2 – Indigenous representatives;• 1 – Oil sands industry representative;• 2 – Business representatives;• 2 – Public-at-large representatives. <p>Members will not be expected to represent a sector, organization, or group of organizations.</p> <p>The primary residence of all Committee members must be within the boundaries of the Regional Municipality of Wood Buffalo.</p>
Term of Appointment:	December 31, 2022
Appointment Process:	Recruitment for members of the Wood Buffalo Transportation Advisory Committee (“WBTAC”) will be conducted in accordance with Council’s Selection Committee Policy. The Chief Administrative Officer will be responsible for reviewing applications and making recommendations to Council regarding appointments to the Committee.
Committee End Date:	The WBTAC has been established by Council with a specific mandate to advise and make recommendations to Council on regional transportation matters by the end of 2022. The WBTAC may be dissolved by Council at any time.

Mandate: To make recommendations to Council on advocacy and matters pertaining to the development and operation of the regional transportation system.

To provide a timely and considered response to Council on regional transportation matters referred to the WBTAC by Council.

Identified Initiatives: The WBTAC will:

1. Provide guidance and recommendations to further develop and operate the region's urban and rural public transportation system to further support and enhance the safe movement of people and goods in a fiscally responsible manner that meets community needs.
2. Provide recommendations regarding Committee structure and potential next steps.
3. Review relevant, pre-existing, studies and reports related to regional transportation matters.
4. Consider the following factors when making recommendations:
 - a. The impact on all potential users;
 - b. The requirements for health, safety and risk management;
 - c. The availability and impact on resources both from an initial capital and long-term operational perspective.
 - d. The economic and social benefits to the community as a whole.
 - e. Recommendations and outcomes from previous studies that have been completed.
 - f. Considerations regarding jurisdiction regarding topics such as ownership and maintenance.
 - g. Collaboration with other organizations that are not represented on this committee and are working towards similar goals so as to not unnecessarily duplicate efforts.

5. Propose funding options within recommended initiatives for consideration, including but not limited to, grants, community partnerships, funding sources from other levels of government, and/or municipal funding (including other municipal governments).

The WBTAC will not be responsible for matters related to:

1. Policing or regulating the use of vehicles on the regional roads (e.g. taxis, ride-sharing, heavy or oversized loads);
2. Municipal transit;
3. Trails or pathways.

Meetings:

The WBTAC will endeavor to hold one meeting per month. Frequent meetings may be required during initial Committee start up and during key critical path development.

Reporting:

Where the Committee wishes to make a recommendation to Council, the matter will be submitted and considered through Council's agenda review and approvals process. Any requests by the Committee to provide recommendations and advice for presentation to Council will be approved at the Municipality's discretion. Recommendations to Council regarding potential transportation projects and the structure and function of the committee are to be submitted prior to the end of 2022.