

**Minutes of a Meeting of the Council of the Regional Advisory Committee on Inclusion, Diversity and Equity held via Electronic Communications in Fort McMurray, Alberta, on Wednesday, June 16, 2021, commencing at 5:30 PM.**

**Present:**

Jason Beck, Chair  
Tammy Jackson  
Chantelle Tatum  
Luay Eljamal

**Absent:**

Mitchel Bowers, Vice Chair  
Keith McGrath, Councillor

**Administration:**

Deanne Bergey, Director, Community and Protective Services  
Jade Brown, Chief Legislative Officer  
Toni Elliott, Senior Manager, Community Services  
Isela Contreras-Dogbe, Supervisor, Community and Protective Services  
Caitlin Downie, Department Administrator, Community and Protective Services  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Jason Beck, Chair, called the meeting to order at 5:33 p.m.

**2. Adoption of Agenda**

**2.1. MOTION:**

THAT the agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luay Eljamal
<b>SECONDER:</b>	Chantelle Tatum
<b>FOR:</b>	Jackson, Tatum, Beck, Eljamal
<b>ABSENT:</b>	Bowers

### **3. Minutes of Previous Meetings**

#### **3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting - May 19, 2021**

THAT the minutes of the Regional Advisory Committee on Inclusion, Diversity and Equity meeting held on May 19, 2021 be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Luay Eljamal
<b>SECONDER:</b>	Tammy Jackson
<b>FOR:</b>	Jackson, Tatum, Beck, Eljamal
<b>ABSENT:</b>	Bowers

### **4. New and Unfinished Business**

With consensus of the Committee, it was decided that item 4.2 would be discussed before item 4.1.

#### **4.2. Municipal Census - Question Update**

Christopher Booth, Manager, and Kodjo Efu, Supervisor, Community Development Planning spoke to the Committee regarding a technical error that occurred in the 2021 Municipal Census resulting in an outdated and incorrect version of the gender-based question being uploaded. It was noted that the Department is interested in working with the Committee to issue a public statement/acknowledgement and has been working on improving internal processes to ensure that this does not happen again in the future.

#### **4.1. Working Group Updates**

##### **Anti-Racism Working Group**

Caitlin Downie, Department Administrator, Community and Protective Services, advised that Council approved the amendments to the Committees Bylaw No. 17/024 at the June 8, 2021 Council Meeting. It was further noted that internal departments are continuing work on the launch of Community Investment Program Grants, the Employee Census, and the Awareness Campaign.

##### **Accessibility Working Group**

Caitlin Downie, Department Administrator, Community and Protective Services noted that following concerns raised by the Regional Inclusive Committee regarding public transportation the Department is working with Transit Services on how services can be improved for both residents with disabilities and Seniors.

It was further noted that a working group is being formed for the Accessibility Audit. With Consensus of the Committee, it was determined that Committee Member Tammy

Jackson would participate in the working group as a representative of the RACIDE Committee.

#### **4.3. Skills Matrix**

Sonia Soutter, Manager, Legislative Services, provided an overview of the Skills Matrix that will be shared with Council's Appointed Committee members and used during the recruitment process to ensure that any gaps are filled, and the Committees are fulfilling the requirements outlined in their respective mandates.

#### **4.4. Committee Meeting Schedule**

##### **MOTION:**

THAT the regular Regional Advisory Committee Meetings for the months of July and August 2021 be cancelled.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Tammy Jackson
<b>SECONDER:</b>	Chantelle Tatum
<b>FOR:</b>	Jackson, Tatum, Beck, Eljamal
<b>ABSENT:</b>	Bowers

#### **5. Roundtable**

Caitlin Downie, Department Administrator, Community and Protective Services introduced Community and Protective Services new team member Isela Contreras-Dogbe, Supervisor in the Culture on Social Development Branch.

#### **Adjournment**

The meeting adjourned at 6:16 p.m.

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Chair