

2022 Arctic Winter Games Budget

Description	Budget Notes	Cash	Value-In-Kind (VIK)	TOTALS
I. REVENUE				
Operating Grant Federal	Sport Hosting Grant - Heritage Canada	2,500,000	-	2,500,000
Operating Grant Provincial	Government of Alberta	1,800,000	-	1,800,000
Operating Grant Municipal	Regional Municipality of Wood Buffalo	4,000,000	1,391,348	5,391,348
Culture & Inclusion Grants	Additional Federal Grant: Community Support, Multiculturalism and Anti-Facism Initiatives Program	75,000	-	75,000
Merchandise Sales	Gross revenue	600,000	-	600,000
Ticket Sales (Admission All Events)	Opening/Closing Ceremonies/Sport Event Ticket Sales	658,620	-	658,620
Cash Sponsorship		700,000	-	700,000
Value in Kind	Participant's Village VIK + Other VIK	-	1,864,054	1,864,054
TOTAL REVENUES		10,333,620	3,255,402	13,589,022
TOTAL REVENUE BUDGET		13,589,022		

II. EXPENDITURES				
Administration/Finance	Games Operation	3,301,785	1,391,348	4,693,133
Sponsorship/Friends of the Games	FOG Expenses	15,500	-	15,500
Volunteers	Volunteers	390,500	20,000	410,500
Marketing, Communications, Promotion	Promotions (MCP)	1,235,500	20,000	1,255,500
Sport	Field of Play	412,000	62,000	474,000
Opening & Closing Ceremonies	Opening and Closing Ceremonies	1,278,362	186,138	1,464,500
Protocol	Protocol	64,756	-	64,756
Safety	Security and Medical	123,620	10,000	133,620
Facilities/Warehousing	Venues	575,000	140,000	715,000
Food Services	Food - venues, non-comp	101,480	20,450	121,930
Accommodations	Participant's Village	2,047,087	1,118,604	3,165,691
Transportation	Transportation	416,694	155,000	571,694
Registration and Results	Registration and Results	27,500	8,000	35,500
Sustainability	Sustainable Projects	20,000	-	20,000
IT Telecommunications	Information Technology	116,160	174,000	290,160
Contingency		157,538	-	157,538
TOTAL EXPENDITURES		10,283,482	3,305,540	13,589,022
DEFICIT/SURPLUS		50,138	-50,138	0

III. DETAILED EXPENDITURES BUDGET:				
ADMINISTRATION/FINANCE				
Finance	Bank Charges Audit Costs CC fees AUMA Membership fees	55,000	-	55,000
Legal Services	Legal Review	30,000	-	30,000
Insurance	Additional coverage: Comprehensive, accident, automobile and property	30,000	-	30,000
Games Admission	Equipment (cash boxes, supplies, printing admission tickets, signage, promtion and publicity)		-	-
Office Upgrades and Branding (office wrap, ribbon in office)	GOC, Landlines and Internet (Store and GOC): Smart Wi-Fi, internet and 2 phone lines Office branding: Outside windows, back lit sign, picture of Brooke Voight, Inside wall vinyl signage. Furniture, wrap, interior decal, art, entryway ribbon, painting. GOC-related renovations.	30,000	-	30,000
Office and Games Store Rent	27 months x \$19,167.50 + gst = \$543398.76	543,399	-	543,399
Furniture and Equipment	Office furniture for the Store Shelving and other store furniture	5,000	-	5,000
Office supplies and stationary	Office supplies	25,000	-	25,000
Printing	Paper, Ink, Toner Plotter paper and ink cartridges purchased by us	20,000	-	20,000
Equipment servicing and repairs	Maintenance and Repairs of office equipment by RMWB	-	-	-
Postage, courier and freight	Courier, Freight, Thank You Letters, Cards, FOG Solicitation (gifts to FOG to secure support), Invitations, Sending M! and M2 Binders, International shipping. Business Plans to the IC. Cost of Sport Councils materials and equipment.	12,000	-	12,000
Utilities	Water/electric/heat/phone (local and long distance	-	-	-
Snacks and Refreshments	Host Society meetings and GOC Team Events	15,000	-	15,000
Cleaning and Janitorial	Janitorial Services to clean GOC and Store.	30,500	-	30,500
Personnel (salaries and benefits)	Personnel (salaries and benefits) Cash: 9 Contract RMWB Employees VIK: 4 Seconded RMWB Employees	2,377,586	1,391,348	3,768,934

Staff travel and expenses	Travel and Meeting Expenses	20,000	-	20,000
Mission1 and Mission 2 Meetings	M1: Virtual Meeting = 0 M2 Travel: (Chef de Mission - 11; IC Committee Members - 12)	48,300	-	48,300
Economic Impact Study	Regional Municipality Economic Development	5,000	-	5,000
Board Expenses	Board Retreat, Travel and Meeting Expenses (AGMS), Gifts from the Board	25,000	-	25,000
Translation and Interpretation	On site interpretation	10,000	-	10,000
Consulting and training	Consulting and training - Strategic Planning	20,000	-	20,000
TOTAL		3,301,785	1,391,348	4,693,133
SPONSORSHIP/FRIENDS OF THE GAMES				
Committee expenses	Committee appreciation	500	-	500
Frundraising Projects - Expenses		-	-	-
Sponsor Recognition (certificates, signage)		15,000	-	15,000
TOTAL		15,500	-	15,500
VOLUNTEERS				
Committee Expenses	Committee appreciation	500	-	500
Recruitment and Registration	Recruitment Campaigns/event, Orientation	55,000	20,000	75,000
Appreciation (certificates, party, etc.)	Volunteer Appreciation Events	20,000	-	20,000
Volunteer Uniforms	Volunteer Uniforms: - Winter jacket, 1/4 zip or long sleeve, touque & pin	315,000	-	315,000
TOTAL		390,500	20,000	410,500
PROMOTIONS (MCP)				
Committee expenses	Committee appreciation	500	-	500
Promotional Projects	Games' song Welcome and Send Off One-year-Out Event Additional Lead-up Event Parades, Tradeshows, Promo Squad Opportunities Misc. Projects/New Opportunities	100,000	-	100,000
Advertising	Roger's Media (local) Harvard Broadcasting (local) CFWE Radio (Rural Radio Bingo) 91.1 UCB Radio Fort McMurray (Formerly The Bridge) Fort McKay Radio Social Media Ads Google Ads YouTube Ads Digital Billboards (Next Traction etc.) MacDonald Island Park Activation (pillar wraps, screens) YMM Magazine (Game's Magazine and Ads) Out of Market and Rural Advertising Opportunities Misc. Projects/New Opportunities	200,000	-	200,000
Athlete Gifts	Participant Backpacks (bag and possibly water bottle) SWAG, Gifts, Give A-ways	100,000	20,000	120,000
Signage	Participant Village Signage Facilities Signage/way finding Sport Signage Pageantry/Look Partner Recognition Marketing Print (Billboards, Bus Wraps) Hardware/Install Props Misc. Projects/New Opportunities	110,000	-	110,000
Handbooks	Handbooks for athletes, volunteers, media, medical and security	15,000	-	15,000
Mascot	Two Mascots and Props Mascot projects and engagement	25,000	-	25,000
Merchandise	Store, pop-up and vending machine needs (non-merchandise) Merchandise wholesale	350,000	-	350,000
Website	Website Design and On-going Support Graphic Design and Canva Subscription	25,000	-	25,000
Photography and Videography	Pre-event photography, videography and equipment Games' Souvenir Video Games Photographers, Videographers and Honorariums	30,000	-	30,000
Broadcast	Host Broadcast	100,000	-	100,000

Ambassador Program	Official Ambassador (contract and misc.) Local Athlete Recognition/Influencers Misc. Projects/New Opportunities	20,000	-	20,000
Webcasting	Streaming all sports during Games Advertisement Production Support Misc. Support	160,000	-	160,000
TOTAL		1,235,500	20,000	1,255,500
SPORTS				
Committee Expenses	Committee appreciation	500	-	500
Clinics/Workshops		1,000	-	1,000
Alpine Skiing equipment and equipment rental operating expense	Start gate Timing system Results trailer Participant tent Scaffolding Bibs	13,000	2,000	15,000
Arctic Sport equipment and equipment rental operating expense	Sledges Seal skin Sport specific equipment	10,000	5,000	15,000
Basketball equipment and equipment rental operating expense	Basketballs	3,000	-	3,000
Badminton equipment and equipment rental operating expense	Humidifier/Netting/Sport Supplies (Score Clocks, etc.) Rent Equipment from Badminton AB. Live Score Boards and TVs	12,000	-	12,000
Biathlon - Ski equipment and equipment rental operating expense	Course maintenance equipment and targets	3,000	-	3,000
Biathlon Snowshoe equipment and equipment rental operating expense	Course maintenance equipment and targets	3,000	-	3,000
Curling equipment and equipment rental operating expense	8 Sheets (ice rental and maintenance) Master Draw Master Temporary Bleachers for Spectators	10,000	-	10,000
Dene Games equipment and equipment rental operating expense	Sport specific equipment and cultural needs (opening ceremonies)	10,000	5,000	15,000
Hockey equipment and equipment rental operating expense	Sport equipment - pucks, coolers, whiteboards	3,000	-	3,000
Figure Skating equipment and equipment rental operating expense	AV support (sound) and pipe and drape	3,000	-	3,000
Futsal equipment and equipment rental operating expense	Balls	3,000	-	3,000
Gymnastics equipment and equipment rental operating expense	Equipment Rental	20,000	-	20,000
Indoor Soccer equipment and equipment rental operating expense		-	-	-
Snowboarding equipment and equipment rental operating expense	Start gate Timing system Results trailer Participant tent Scaffolding Bibs	15,000	-	15,000
Snowshoeing equipment and equipment rental operating expense		5,000	-	5,000
Speed Skating equipment and equipment rental operating expense	Mats Scoring System purchase	12,500	-	12,500
Table Tennis equipment and equipment rental operating expense	Table Tennis tables Floor covering	10,000	-	10,000
Volleyball equipment and equipment rental operating expense	Sport Court (flooring) Rental Net systems	10,000	-	10,000

Wrestling equipment and equipment rental operating expense	Wrestling mats Scoring systems	10,000	-	10,000
Technical & Major Officials	Per diems Hotels Travel	250,000	50,000	300,000
Cross Country Skiing	Course Equipment Timing system Participant tent Bibs	5,000	-	5,000
TOTAL		412,000	62,000	474,000
OCC (CULTURE & OPENING & CLOSING)				
Torch Run & Rural Engagement	<u>Travel - Ft. Chip & Ft. Fitzgerald</u> Flights Hotel Meals Toques & Mittens Tracksuits Food Give-away <u>Fort McMurray Event</u> Event Swag Performers Community event volunteer shirts Community hosted events prizes Community hosted events swag Food - Staff & Chair	62,000	-	62,000
Medals - ULUs (participants)	IC orders/Host Society pays	30,000	-	30,000
Medal - Cultural	Host Society Pays	6,000	-	6,000
Cultural Galas (at Keyano)	Production Stage Mgr. Choreographer Set Design Programs Workshops	53,000	3,000	56,000
Education Program	Pins Teacher in Service Bursaries Supplies for Sport Programs	40,000	-	40,000
Truth & Reconciliation	TRC Pins Orange Shirt Awareness t-shirts Red Dress pin Orange Shirt pin (Sept. 2021) Friendship Agreement event Cultural Village activation for the week Indigenous Sports Hall of Fame	48,500	-	48,500
Rural Engagement		-	-	-
Athletes Entertainment	Events to be determined	25,000	5,000	30,000
Receptions	<u>Receptions:</u> <u>M1</u> cancelled <u>M2 - Oct 2021</u> Welcome Reception Stakeholders & Sponsor Reception Décor Entertainment <u>Week of Games:</u> Opening Ceremonies VIP reception Décor Host Society Reception Entertainment Décor VIP Lounge (week of Games) Closing Ceremonies VIP Reception Athlete's Pizza Party DJ Decor	85,000	3,000	88,000

Cultural Village	Production Stage Generators (for the week) Performers (main stage 2 shows/day, 3 performers each show) Main Stage Snye Stage Pop-up Performers Permits FF&E (teepees, tents, heaters, tables, chairs) Honorariums (prayers, blessing, MCs) Lighting Power cords Swag Misc.	100,000	50,000	150,000
Opening/Closing Ceremonies	<u>Opening/Closing Ceremonies Production</u> Production, creative & technical Talent Production Elements Operations Travel & Accommodations Catering Admin and Production Support	600,000	100,000	700,000
Dene Games Opening Ceremonies / Arctic Sports	<u>DENE / Arctiv GAMES:</u> Traditional Catering Beverages Drummers Elders Venue Rental Décor AV Requirement at Venue Gratuity on Hospitality GST on Venue, AV, Hospitality	38,000	-	38,000
Cultural Events	<u>Artist Call-outs</u> Cultural Medallion Torch Design Torch Production (2 needed) Cultural Pin Cultural Pin Production Medal Presentation Trays Flowers and Medal Presentations Travel for Rural Events <u>Ft Chip/Ft. Fitzgerald</u> 1 Flight 1 Night Accommodation Food (1 person) Flags <u>Culture Contingent to Ft. Chip</u> Flights (4 participants) Flight (Cultural Chaperone) Flights (2 staff) Flight (1 Culture Committee Member) Dinner <u>2 "Court" Teams to Ft. Chip</u> Flights (22 players) Flights (2 coaches) Flights (1 staff, 1 Host Society Member) Flight (1 media) Dinner <u>Culture Contingent/Hockey to Conklin</u> Transportation Bus Dinner Activation at Cultural Village	71,862	8,138	80,000
Arctic Sport Opening Ceremonies		-	-	-
Honoraria/Cultural Fees	Honorariums (Elders in Residence) Gifts (tobacco)	25,000	-	25,000
Diversity & Inclusion	Pride House (Fort McMurray FF&E) Activities (games, cards, books) Pride House (Athletes Village) Activities (games, cards books) Pride Pin Training Close Caption for Ceremonies	41,000	-	41,000
Land acknowledgement video	Travel, Accommodations, Food Production	8,000	12,000	20,000
Special Guests	Sponsors, IC, Stakeholder packages (350 people)	15,000	-	15,000
Medal Presentations	Podium, trays for medals, extra flags	15,000	5,000	20,000
Ticketing	Production of all tickets. Lanyards/passes for special guest passes.	15,000	-	15,000
TOTAL		1,278,362	186,138	1,464,500

PROTOCOL				
Committee Expenses	Committee appreciation	500	-	500
Director's Uniforms/Games Attire	BoD Gear Board: hoodie or 1/4 zip, hat & Mitts	2,656	-	2,656
Games Ambassadors Uniforms	Volunteers: Jacket, toques, mitts	6,400	-	6,400
Committee Chairs & Staff Attire	Uniforms: jacket, toques, mitts	15,200	-	15,200
RMWB Mayor and Council Engagement	RMWB Engagement Items	20,000	-	20,000
Observers Program	Facility rental at MIP, publication (prepared packages), catering	20,000	-	20,000
TOTAL		64,756	-	64,756

SAFETY				
Committee Expenses	Committee appreciation	500	-	500
Medical Services	Physician/Polyclinic Equipment, Training, Ambulance Charges (Participants Without Coverage)/First Aid and Signage	10,000	5,000	15,000
Security	Breakdown to be decided	105,120	-	105,120
Equipment	Flashlights, wands, safety vests, hand sanitizer, disinfectant, gloves, masks	1,000	1,000	2,000
IT/Security Comms	IT Shared Services	-	-	-
Personnel Training	Security/Access control training	-	-	-
Exercises	Bronze/Silver/Gold level training exercises	1,500	-	1,500
Torch Run	Security/Access control training	-	-	-
VIP/Protocol		-	-	-
Signage		500	-	500
Opening/Closing	RRC has their own security	-	-	-
Cultural Centre		-	-	-
Galas/Events		-	-	-
Barricades	RMWB	-	4,000	4,000
Risk Management	Contractor	-	-	-
DLAN Training		-	-	-
Emergency Management	Training, RECC Connection	-	-	-
GOC - Setup and Op		2,000	-	2,000
Private Security		-	-	-
Transportation Costs		-	-	-
Safety		3,000	-	3,000
TOTAL		123,620	10,000	133,620

FACILITIES AND WAREHOUSE				
Facility Rentals - Sport - Hospitality Lounges (Volunteer and Officials Lounges)	Vista Ridge Birchwood Trails Ft. McKay Arena Anzac Rec Centre SSWC (Keyano) MIP Frank Lacroix Biathlon Norfort Gym Centrefire Place Conklin for showcase hockey game and cultural event - Included in MIP Invoice Wrestling Curling Club - separate from MIP	425,000	-	425,000
Total - Facility Upgrading	Sound systems, accessibility upgrades	15,000	-	15,000
Portable Facilities (VFO)	Bleachers, Stages, Tables, Chairs, Toilets, Generators, Heaters, Tents, Waste Management, Pipe and Drapes	50,000	50,000	100,000
Warehouse Facility Clean-Up	Garbage/Recycling (portable garbage bins at outdoor venues) additional bins for indoor venues	-	15,000	15,000
Warehousing		-	-	-
Warehouse Equipment Distribution	Shelving/Dollies (to fit out warehouse)	10,000	-	10,000
Warehousing	One year out - rent	75,000	75,000	150,000
TOTAL		575,000	140,000	715,000

FOOD SERVICES				
Committee Expenses	Committee appreciation	500	-	500
Venue Food Services - hot lunches	Hot lunches catered for outdoor venues Vista Ridge (skiing/snowboarding) TBD (biathlon/ ski/snowshoe) Birchwood Trails (cross country skiing/snowshoeing)	52,500	-	52,500
Hospitality Lounge - Volunteer and Official's Lounge	Volunteer and Officials Lounge at each Venue: (hospitality services -bananas, granola bars, etc.)	40,000	20,000	60,000

Mission Headquarters	Mission Headquarters station snacks: Mission staff rooms Chef de Mission Ass't Chef de Mission Other Mission staff	6,480	-	6,480
Official's Lounge		-	-	-
Daily Chef de Mission Meetings (continental breakfast at Hotel)	Daily Mission Meetings - continental breakfast at Hotel (GOC staff)	2,000	450	2,450
TOTAL		101,480	20,450	121,930
ACCOMMODATIONS				
Committee Expenses	Committee appreciation	500	-	500
Participant's Village	CIVEO CAMP 1900 Participants at Athabasca Lodge 100 Participants at Beaver Lodge Note: CIVEO looks at overflow into Beaver Lodge once Athabasca Lodge reached 1900.	1,917,787	1,118,604	3,036,391
Pre-opening and post-closing ceremony accommodations		-	-	-
Chef de Mission Rooms	Rooms for Chef de Mission	12,960	-	12,960
Assistant Chef Rooms	Rooms for Assistant Chef de Mission	12,960	-	12,960
International Committee Members	Rooms for IC members	15,840	-	15,840
Mission Staff Accommodation	Mission Staff Accommodation	57,240	-	57,240
IC/Chef de Mission Morning Meeting Room (hotel)	Meeting room for morning meetings	2,800	-	2,800
Mission Headquarters at Hotel or SSWC (Keyano)	1 room per contingent for meetings	27,000	-	27,000
TOTAL		2,047,087	1,118,604	3,165,691
TRANSPORTATION				
Internal/External Busing	School Buses, Motor coaches - going to RFP	350,500	100,000	450,500
Courtesy Vehicles	Courtesy Vehicles, Equipment vans or trucks, General Game Use Vehicle, Drivers Abstract applications and Mission Staff Vehicles	50,000	50,000	100,000
Parking and Traffic Control	Safety Vests, Batons, Barricades, Pylons, Flashlights	4,000	-	4,000
Fuel	Fuel for courtesy vehicles	5,000	5,000	10,000
2-way radios		-	-	-
Dispatch office set up, IT		-	-	-
Luggage Tags and Loops	Luggage tags and loops (participants, mission staff and officials)	7,194	-	7,194
TOTAL		416,694	155,000	571,694
REGISTRATION AND RESULTS				
Committee Expenses	Committee appreciation	500	-	500
Identification Tags and Supplies		-	-	-
Registration Kits		-	-	-
Accreditation Tags and Supplies	Lanyards, Tags, Supplies, Plastic Sleeves for Registration	13,000	8,000	21,000
Registration Centre	Equipment and Venue Fit Out	14,000	-	14,000
Results Center (I.T)		-	-	-
Observers Program		-	-	-
Translation and Interpretation		-	-	-
TOTAL		27,500	8,000	35,500
SUSTAINABLITY PROGRAM				
School Sustainability Project		-	-	-
Keyano College Engineering Sustainabiilty Challenge		-	-	-
Sustainable Arts Program		-	-	-
Sustainability General Plans (was: Sustainable Arts Program)	Will be used to cover Sustainability Projects	20,000	-	20,000
TOTAL		20,000	-	20,000
TELECOMMUNICATIONS (IT)				
Committee Expenses	Telecommunications Committee	500	-	500
GEMS	Kimik Contract (Games Event Management - IC sanctioned)	55,660	103,110	158,770
Telecommunications	Software and hardware for IT Equipment and Venue Fit Out	60,000	70,890	130,890
TOTAL		116,160	174,000	290,160
Contingency		157,538	-	157,538
TOTAL		157,538	-	157,538
Net Surplus/Deficit (V3)		50,138	(50,138)	13,589,022