

# The Squadron Sponsoring Committee of 868 RCACS

2020 Community Impact Grant Analysis

## CIP Grant Summary:

				2020 Recommended by CIP	Variance Recommended vs. Requested
2017	2018	2019	2020 Request		
40,000	-	38,000	49,640	-	(49,640)

Fiscal Year End	Total Expenses	Unrestricted Net Assets
August 31, 2019	89,011	154,000

## Notes:

**868 Royal Canadian Air Cadet Squadron** - Teachings of DND curriculum, Effective Speaking, Band, Marksmanship/Biathlon, Drill team/Flag party, Field Training Exercises, Sports Days, Familiarization Flying, Level Training Days

Ineligible due to financial position.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
<b>Revenues</b>			
RMWB Community Impact Grant	49,640	49,640	-
Casinos/Bingos	30,000	-	-
Poppy Fund	7,500	-	-
Donations	5,000	-	-
Business Volunteer Grants	4,500	-	-
Fundraising	5,000	-	-
Department of Defense	10,000	-	-
<b>Total Revenues</b>	<b>111,640</b>	<b>49,640</b>	<b>-</b>
<b>Expenses</b>			
Transportation to and from Camp/Field Exercises	15,000	10,000	-
Food for Camp/Field Exercises	8,200	6,200	-
Rental of Camp/Field Lodging	6,440	6,000	-
Clothing Costs	18,000	13,000	-
Parade Costs	2,500	-	-
Promotional Costs	10,000	5,000	-
Retention Trip	10,000	-	-
Year End Recognition	6,000	3,500	-
Equipment (Field/camping equipment, classroom, etc.)	30,000	15,000	-
Office/Admin Costs	5,500	2,500	-
<b>Total Expenses</b>	<b>111,640</b>	<b>61,200</b>	<b>-</b>
<b>Total Surplus (Deficit)</b>	<b>\$ -</b>	<b>\$ (11,560)</b>	<b>\$ -</b>



## 2020 Community Impact Grant - Community Programs and Projects Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed program or project meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Programs & Projects Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

**Organization Name:** The Squadron Sponsoring Committee of 868 RCACS

**Declaration:** In making this application, we, the undersigned, confirm:

Board Member(s) and/or  
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

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Eg

Signature of Board Member  
(must have signing authority)

Eugene Carnegie

Print Name

2019-09-22

Date: (YYYY-MM-DD)

Sheehan

Signature of Board Member or Executive Director  
(must have signing authority)

Cheryl Sheehan

Print Name

2019-09-21

Date: (YYYY-MM-DD)

## Community Programs and Projects Part A - Organization Summary

### 1. Organization Details

<b>Organization Name:</b>	The Squadron Sponsoring Committee of 868 RCACS
<b>Street Address:</b>	20 Riedel Street
<b>City/Hamlet:</b>	Fort McMurray
<b>Province:</b>	Alberta
<b>Postal Code:</b>	T9H 3E1
<b>Phone Number:</b>	780-743-9366
<b>Email Address:</b>	868rcacs@gmail.com
<b>Act Registered Under:</b>	Societies Act (Alberta)
<b>Registration Number:</b>	31302167

*Note: Organization must be in good standing to receive funding.*

### 2. Main Contact

<b>Title:</b>	Chair
<b>Name:</b>	Eugene Carnegie
<b>Daytime Phone:</b>	s.17 (1)
<b>Email Address:</b>	s.17 (1)

### 3. Executive Director

<b>Name:</b>	Marilyn Donaldson
<b>Daytime Phone:</b>	s.17 (1)
<b>Email Address:</b>	s.17 (1)

### 4. Board Chair / President

<b>Name:</b>	Eugene Carnegie
<b>Daytime Phone:</b>	s.17 (1)
<b>Email Address:</b>	s.17 (1)

*Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca*

## Community Programs and Projects Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

Yearly budgets are created in October and approved at monthly board meeting in November. Financial reports are presented at each monthly board meeting.

A fundraising subcommittee will be created this year to assist in fundraising efforts. We also have a casino/gaming chair to assist with a few opportunities through the AGLC. Finally we are always looking for new sponsorship opportunities and encouraging our parents to donate their time and money through employer contribution programs.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-08-31

**Unrestricted** net assets from your Financial Statements ending 2018-08-31 \$ 140,232.00

*(Accumulated surplus that the Board has not set aside for a particular purpose)*

Total Expenses from your Financial Statements Ending 2018-08-31 \$ 97,237.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Due to timing of this application our 18/19 financials are not yet complete. The above numbers represent the 17/18 training year. In the 17/18 training year we intentionally did not apply for the CIP grant due to additional support through the Red Cross for the 16/17 training year. We were denied funding in the 18/19 year due to our financial position. In the 17/18 year we lost just under \$21k and are on track to lose the \$26k in the 18/19 year. Without this grant and having no casino in the 19/20 year we stand to run a deficit of approximately \$50k. By the end of the 19/20 fiscal year we would have less than half an operating year in the bank and would need to alter our program significantly to stay viable.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Any interested party may join the Squadron Sponsoring Committee. Primarily we are made of parents of current cadets. Our roster also includes representation from sponsors, past cadets wanting to remain involved and our advisors from the provincial and national levels.

Any person aged 12-18 may join the program. No limitations on financial, physical or mental abilities prevent joining the program for interested youth.

9. Minimum number of board members according to bylaws: 3

Number of board members: Currently: 4 2018: 4 2017: 4

How often does the Board of Directors meet? monthly

**10. Please list your current Board of Directors:**

Name	Board Position	Years on Board
Eugene Carnegie	Chair	2.00
Monica Hill	Vice Chair	2.00
Cherylyn Sheehan	Treasurer	1.00
Jenny Price	Past Chair	6.00

**11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board?** Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

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 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.  
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## Community Programs and Projects

### Part C - Proposed Program or Project Details

12. **Program or Project Name:** 868 Royal Canadian Air Cadet Squadron

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

***Note:** The term of the Community Impact Grant is January 1 - December 31, 2020. The program or project and all expenditures must occur during this term.*

15. **What activities will be part of the program or project? Please provide details:**

- a. Use headings if applying for more than one program or project;
- b. List specific activities of each program or project; and
- c. Include details such as location(s), number of sessions, length of sessions, etc.

*(additional space continues on next page)*

The Squadron regularly parades on Tuesday nights from 6:30-9:30pm. These nights include ceremonial order and drill with the full squadron as well as formal classes for the different levels/ranks of cadets. Classes range in topic from personal wellness to military awareness to leadership and citizenship.

Additional time is spent with optional training for those cadets interested in any of the following areas:

**Ground School** - This optional classes teaches cadets the principles of flight and prepares them to take the Canadian Flight Exam. At the end of ground school cadets can apply for a scholarship to be given a summer camp in which they can achieve either their glider pilot's license or their power pilot license. This is certainly one of the highlights of the program,

**Effective Speaking** - This optional class teaches cadets the skills of effectively communicating with others. This is not necessarily public speaking, although that is part, the focus is more on word choice and delivery.

**Band** - Cadets have the option of joining our military band and playing at our regular parade nights. The band is a marching band and will either build on existing musical skills or start a whole new set of skills.

**Marksmanship/Biathlon** - These optional training nights focus on gun handling and safety. Accurate shooting strengthens concentration and discipline. The running/skiing aspects of biathlon promote physical fitness.

**Drill team/flag party** - The main outcome for this activity is learning the ceremonial aspects of the military parade as well as team coordination.

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15. *(Continued from previous page)*

Special events throughout the year include:

Field Training Exercises - An overnight camp from Friday-Sunday where cadets do practical skill development in areas of survival, leadership, and team work.

Sports Days - A Saturday or Sunday spent playing through various sports to build more skills in leadership, teamwork and general fitness.

Familiarization flying - Every cadet must fly in order to complete their various levels. This can be in a glider or a small powered aircraft. The experience of flying is fundamental to our program.

Level training days - These days are set aside for all cadets of a specific level to learn and expand the skills required by each level. It is also a day to create a bond among the group and get them working more closely together.

**16. What objective(s) of the Community Program and Projects stream does this program or project address? (Check all that apply)**

- ☒ To provide a program or project that enhances leisure, cultural, recreational opportunities and/or
- ☒ To support the design and delivery of preventive social service programs that promote and enhance the well-being of individuals, families and communities;
- ☐ To promote programs or projects that address, as directly as possible, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report;
- ☐ To promote and support community capacity and economic growth;
- ☐ To facilitate and promote investment in local projects by residents;
- ☒ To enrich the cultural landscape of the Municipality; and/or
- ☐ To create/maintain a program for recruiting, training and using volunteers.

**17. Describe, in detail, how the program or project will meet and address each objective selected above. (additional space continues on next page)**

*If the Calls to Action objective is selected, please identify the Call to Action and include the following:*

- a. How the Call to Action will be addressed by the activities of the program project;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the program or project.*

Enhancement of recreational and cultural opportunities:

The cadet program offers a program to engage the youth of Fort McMurray. Our program is open to those 12-18 years of age. We offer a variety of activities to keep these youth busy. Some of these activities include:

Sports days - Cadets play a variety of sports including soccer, basketball, volleyball, floor hockey and swimming activities

Biathlon - This is a regular weekly program from September-November in practice and then competition.

Marksmanship/Range - A regular weekly program from November-May in practice and then competition. Last year our team made provincials.

Field Training Exercises - Cadets spend a weekend at a rustic camp learning various outdoor activities such as shelter building, map and compass navigation, knot tying, ground to air signals, fire building and general outdoor familiarity and comfort.

Enhance well-being of individuals, families, and communities:

Like many out of school programs and recreation options we give an option for youth to stay active and be engaged around the community. Unlike many other programs we have a very specific focus on Leadership and Citizenship. Our cadets are taught classes with specific outcomes in these areas. They are then given opportunities to volunteer in various activities around Fort McMurray to give them practice. Many leaders in the community were once cadets.

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**17. (Continued from previous page)**

Enrich cultural landscape of our Municipality:

There is no requirement to be part of any military organization, however there is much teaching done of its traditions. The biggest example would be the cadets role in the Remembrance Day ceremonies. Our cadets also lend an air of formality to many key events in the community such as Keyano Gala, Time Raiser, and the Airport Annual General Meeting.

**18. How many participants are expected to benefit from the program or project? Please identify them in the table below.**

Ages 0 - 3:		Adults:	
Ages 3 - 5:		Seniors:	
Ages 5 - 12:		Families:	
Ages 12 - 18:	70		

**19. What is the community need that the program or project will address?**

The air cadet program is focused on youth activities. Giving young people a place to be where they can learn new skills and be part of a team that shows respect to each other at all times. The promotion of physical fitness and well being teaches important life skills to be taken into their adult lives. Cadets are responsible for themselves, and later for leading other cadets. They are given the assignments to complete including shining boots and sewing badges. Parents are encouraged to let their children care for their own uniforms and track their own schedules of events. Essentially, we transition youth into adulthood.

**20. How was the need determined?**

The Cadet program is a national program operated by the Department of National Defense. Their leadership determines our goals, outcomes and provides many of the training resources required by the program. The Cadet League, which our parents organization is part of, is the partner that assists in delivering that program with financial and organizational support.

Many communities throughout the country have cadet programs to engage youth and build productive citizens and community leaders. In 1979 application was made to the National Cadet League to start the Air Cadet program and it was accepted as a viable and positive impact to the community.

**21. How will the program or project address this need?**

The cadet program is a barrier free program. No prerequisite knowledge, skills or financial ability is required. Formal classes based on a curriculum provided by DND are taught on regular parade nights in the various aspects of the program. Practical application of skills happens on special events such as our field training exercises, level specific training weekends, and optional activities.

There is motivation for the cadets to perform their assignments well through rank promotions and level advancements, increased responsibility, and pride in job well done. Senior members of the squadron mentor newer members in these areas that lead to both cadets continually learning and advancing their skills and abilities.

**22. What will be the positive impacts to the community?**

The air cadet program focuses on creating leaders and good citizens. Our impact on the community is two fold, we teach those skills they can take and use their entire life while having some structured activities throughout their youth years.

Cadets volunteer with community groups throughout the year. The Boys & Girls Club, Habitat for Humanity, Rotary Club, Royal Canadian Legion are some of the groups that benefit from times cadets volunteer for their functions.

Part of the CPP Stream is funded through a partnership with the Government of Alberta to provide support for the design and delivery of preventative social services programs that promote and enhance the wellbeing of individuals, families and communities.

To determine if the program, project or service meets the Family and Community Support Services (FCSS) program outcomes of Prevention, Local Autonomy, Volunteerism, Accountability, and Community Development, please answer the following:

**23. Is the program, project or service preventative in nature? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?**

**If yes, please explain. If no, leave blank.**

With our program being barrier free, including financial barriers, we are welcome and open for more disadvantaged youth to join. The discipline learned in cadets carries over to other aspects of their lives improving relationships with families, teachers and other people of authority. Respect for these levels of authority is a key component of being a good team member and ultimately a good leader themselves.

A focus on citizenship teaches the importance and benefits of volunteering in your community. A cadet cannot progress to their next level without performing minimum hours of volunteering.

Each cadet is held accountable for their participation in the program. They must keep track of their own schedules, activities and learning. Parents are strongly encouraged to allow cadets to do their own uniform maintenance and updates to their badges to teach personal Independence and self reliance.

**24. Does the program, project or service:**

- Help people develop independence, strengthen coping skills and become more resistant to crisis?  
Yes ☒ No ☐
- Help people develop an awareness of social needs?  
Yes ☒ No ☐
- Help develop interpersonal and group skills which enhance constructive relationships among people?  
Yes ☒ No ☐
- Help people and communities to assume responsibility for decisions and actions which affect them?  
Yes ☒ No ☐
- Provide supports that help sustain people as active members of the community?  
Yes ☐ No ☒

**25. Is the program, project or service:**

- Primarily a recreation, leisure, entertainment or sporting activity or event?  
Yes ☒ No ☐
- Offering direct assistance, including money, food, clothing or shelter, to sustain an individual or family?  
Yes ☐ No ☒
- Primarily rehabilitative, therapeutic or crisis management?  
Yes ☐ No ☒
- A duplication of services provided by any level of government?  
Yes ☐ No ☒
- A capital expenditure such as the purchase, construction or renovation of a building or facility?  
Yes ☐ No ☒

**26. What does/will a successful program or project look like?**

A very tangible way to see success in the cadet program is when we award promotions. Ranks are earned through time spent in the program as well as demonstration of minimum competencies. Level promotions come from the formal class structure and the completion of the required materials. Higher levels come with a final exam to write as well. Cadets need to earn both their level and their rank and missing any portion of the program requirements will hold them back from promotion.

Less tangible success markers are in the behaviors of the cadets themselves. Watching the pride they take in their uniform, orderly waiting during snack times, and the willingness to help with any task seen needing done. The very fact that these youth see some of the tasks, such as a clean up or assistance with moving equipment is in many cases a great mark of achievement. Watching a young cadet voluntarily take his boots to his room to shine them a few days before parade night so they have a chance to properly dry and cure can be a magical transformation.

**27. How will the program or project's success be measured (e.g., surveys, evaluation, longitudinal studies)?**

There is an expected time frame for each cadet to earn their rank and level. Significant deviation from this time line would be indication that there is a greater issue with our program. We also have a provincial advisor that checks up on the status of our parent committee regularly as well as a strict reporting structure to the Department of National Defence.

Less formally, we do surveys of the cadets after significant events to gauge their feedback and success at that particular exercise. There is also a debriefing with the senior cadets at the end of every function to discuss cadet feedback as well as give some notes from the officers to the senior cadets.

Ultimately, our program is successful if we are growing the number of cadets in our squadron.

**28. Does the program or project duplicate or overlap with other programs or projects offered in the community? How is this organization's program or project unique?**

The Army Cadets are a part of the same overall organization. Many of our guiding principles are the same, each branch takes a different main focus during the classes and field exercise portions of the program. We also share many similarities with the Scouts/Guides programs.

What sets us apart is the focus on aviation. I am aware of no other program in town where youth can learn the principles of flight, aircraft maintenance, airport operations and an introduction to aerospace design. The possibility of being selected to receive a full scholarship to achieve your pilots license is also very unique for youth.

**29. How will the program or project be promoted/advertised?**

*(Successful programs or projects shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.*

We focus our recruitment efforts primarily in the fall of each year. Youth are welcome to join anytime, however the ideal is near the start of the year to be sure of receiving all the required training for each level. Our main recruiting drive consists of radio advertising, newspaper ads, FaceBook advertising and billboards.

We continually keep in the minds of the community, and creating interest in the program, by attending special events in uniform; maintaining an active FaceBook page; and giving presentations to schools and other youth groups.

**30. The Community Programs and Projects stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the program or project?**

- a. List each community group or organization; and
- b. Define each community group or organization's role.

The Fort McMurray Rotary club is a title sponsor of our squadron. Their direct financial support goes in part to keeping this program successful.

The Boys and Girls Club is our location. We pay rent for use of the facility thus providing income to their group. We also help with providing volunteers for some of their programs as needed.

Other locations or groups we provide volunteers for include Habitat for Humanity, Fuse Social and the Legion. When working with these groups we do a variety of tasks from setting up tables/chairs to serving food or providing coat check services.

The Parents Association of the 868 Air Cadet Squadron is technically a separate entity from the Royal Canadian Air Cadet program. It is the partnership between us and DND that allows the success of the youth. The parents financial support as well as commitment of time allows for the implementation of the program that is created and overseen by the Department of National Defence.

**31. The Community Programs and Projects stream is intended to promote public/volunteer participation in the planning, delivering and governing of community programs and projects. How will volunteers be involved in the proposed program or project?**

The Parents Association is made up of all volunteers. Some are no longer parents but they continue to be part and others have never had their own children in the program. The role of these individuals is management of the program, supervision at activities and fundraising all as needed.

The youth in the program are required to attend a minimum of hours volunteering at community events to complete their levels. These events benefit from a well organized and respectful group of youth that are very eager to pitch in and help with any given tasks.

- 32. The CPP stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

This is a costly program to maintain and we have several significant funding streams to back it up. The Department of National Defense is a direct contributor of many of the supplies required for the program including uniforms, transportation to required events, equipment for field exercises and meals for those away trips as well. Their funding (mostly as in-kind contributions) are directly for the cadets and do not come as direct income/benefit to the Parents Association.

Our primary source of revenue is a casino every 6th quarter. We also have two title sponsors with the Fort McMurray Rotary Club and the Local Airport Authority. Corporate events will sometimes provide an honorarium for volunteer work done by our cadets. We do several fundraising activities like raffle sales each year as well.

- 33. Outline any expected in-kind contributions for this program or project:**

Airport Authority - Advertising on screens and billboards  
Sparksman - Reduced cost of busing to events

### Program or Project Budget

- 34. a)** Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b)** Please include all anticipated sources of revenue for the program or project and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).
- c)** Please list all sources of funding separately and name the sources in the space provided.
- d)** Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Project/Program Income (Ticket sales, admission, etc.)	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant	0.00	<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	3,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Benevity	3,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from: DND support allocation	3,525.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: YMM Airport Authority	10,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Fort McMurray Rotary Club	7,500.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: Calendar raffle sales	1,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other: Fundraising activities	3,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
<b>Total (A)</b>	<b>\$ 31,525.00</b>		



**36. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:**

The air cadet program continues to grow year over year. Our program has nearly 70 cadets registered as of September 17. Same time last year there was 50 in the program. We continue to grow our numbers throughout the year as our recruitment efforts continue.

We do not have a casino as part of our fundraising efforts from January-December 2020. This means we will be an additional \$30,000-\$40,000 lower in revenue than previous years and will be in need of additional support to continue with our generally healthy balance sheet.

**37. Attachments**

The following **MUST** accompany this application.

**Failure to submit the following will result in this application being deemed incomplete.**

- ☐ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

The following is **OPTIONAL** to this application.

- ☐ Project Logic Model (if available)

**Completed and Signed Applications are to be submitted:**

**Preference is By Email:** CIP@rmwb.ca

**OR**

**In Person or By Mail:**

Community Investment Program  
Community Services  
Regional Municipality of Wood Buffalo  
9909 Franklin Avenue  
Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed  
(Community Investment Program Policy FIN-220, Section 3.1.5)**

Balance Sheet Aug 31 2018 - As of 2019-08-31

(Accrual Basis)

Account	2019-08-31 Balance
ASSETS	
Cash and Bank Accounts	
Casino-101-009-9	49,971.35
EF Tour In Trust 1050251	0
EF Tour Proceeds 1050269	0
General-5428784	73,850.45
GICs	80,150.00
Petty Cash	0
TOTAL Cash and Bank Accounts	203,971.80
 TOTAL ASSETS	 203,971.80
 LIABILITIES & EQUITY	
 LIABILITIES	 0
 EQUITY	 203,971.80
 TOTAL LIABILITIES & EQUITY	 203,971.80

Income/Expense Sep 1, 2017 to Aug 31, 2018

2018-09-01 through 2019-08-31 (Accrual Basis)

Category	2018-09-01- 2019-08-31
INCOME	
Donations, Gifts, Grants & Other	
Donations, Gifts, Grants & Other:Donations	16,712.57
Donations, Gifts, Grants & Other:Grant	2,535.00
Donations, Gifts, Grants & Other:Investment and bank interest	0.97
Donations, Gifts, Grants & Other:Other Inc	1,500.00
TOTAL Donations, Gifts, Grants & Other	20,748.54
GIC Investment	1,188.44
Net Fundraising Initiatives	1,166.50
Sponsor & Sponsoring Committee F	
Sponsor & Sponsoring Committee F:Casino, Bingo(s), Raffles etc.	49,325.01
TOTAL Sponsor & Sponsoring Committee F	49,325.01
TOTAL INCOME	72,428.49
EXPENSES	
Uncategorized	175.41
Administrative & Operating Expen	8.5
Administrative & Operating Expen:Administrative & Office Supplies	4,514.43
Administrative & Operating Expen:Annual Provincial Commitee Asses	3,034.51
Administrative & Operating Expen:Bank Charges & Interest	61.32
Administrative & Operating Expen:Committee expenses	15.75
Administrative & Operating Expen:Committee Staff AGM & Mtg Attendance	925.1
Administrative & Operating Expen:Office Equip & Computers	409.99
Administrative & Operating Expen:Other Sundry Expense	100
Administrative & Operating Expen:Phone & Internet	881.4
Administrative & Operating Expen:Publicity & Recruiting	5,464.29
Administrative & Operating Expen:Squadron Quarters Expense	25.14
Administrative & Operating Expen:Squadron Quarters Parade-Class-Gym-Drill	51,000.00
Administrative & Operating Expen:Team Squadron clothing	2,292.12
Administrative & Operating Expen:Utilites; Telephone	712.71
TOTAL Administrative & Operating Expen	69,445.26
Cadet Squadron Activites	
Cadet Squadron Activites:Annual Ceremonial Review	3,053.83
Cadet Squadron Activites:Cadet Banquets & Entertainment	2,769.13
Cadet Squadron Activites:Scholarships & Effective Speakin	2,500.00
Cadet Squadron Activites:Sports Activities	816.89
Cadet Squadron Activites:Squadron Guest Visits, Inspections	246.75
Cadet Squadron Activites:Training Expense	4,882.23
Cadet Squadron Activites:Training Supplies & Equipment	981.09
Cadet Squadron Activites:Trips & Transportation	797.13
TOTAL Cadet Squadron Activites	16,047.05
Drill team	1,034.64
Fund Raising Expenses	0
Fund Raising Expenses:Casino expense - advisor fee	1,781.85
Fund Raising Expenses:Casino expense - concession	527.05
TOTAL Fund Raising Expenses	2,308.90
TOTAL EXPENSES	89,011.26
OVERALL TOTAL	-16,582.77