

RMWB Hierarchy For BPC

Regional Municipality of Wood Buffalo / Corporate Summary

Supply Chain Management

D_SCM

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	2021 Plan	2022 Plan
Supply Chain Management	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)	(2,703,539)	(2,757,610)
Supply Chain Management	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)	(2,703,539)	(2,757,610)



Regional Municipality of Wood Buffalo Corporate Summary / Supply Chain Management

Supply Chain Management

B_SCM

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	2021 Plan	2022 Plan
Supply Chain Management	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)	(2,703,539)	(2,757,610)
Supply Chain Management	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)	(2,703,539)	(2,757,610)



Corporate Summary

Supply Chain Management

Supply Chain Management

S_SCM

Description of Service

The Supply Chain Management sub branch has the following cost centers:

85301 Purchasing

85304 Director

85305 Measurement and Reporting

85306 Manager Procurement

85308 Manager Inventory & Reporting

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	2021 Plan	2022 Plan
Revenues:	·	ı	-	-	•	-
Salaries Wages and Benefits	1,879,459	1,967,459	2,140,684	173,225	2,183,497	2,227,167
Contracted and General Services	28,870	645,870	502,645	(143,225)	512,698	522,952
Purchases from Other Governments	-	-	1,800	1,800	1,836	1,873
Materials Goods Supplies and Utilities	4,500	4,500	5,400	900	5,508	5,618
Expenses:	1,912,829	2,617,829	2,650,529	32,700	2,703,539	2,757,610
NET	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)	(2,703,539)	(2,757,610)



Corporate Summary
Supply Chain Management
Supply Chain Management

S_SCM

	2019 Budget	2019 Projection	2020 Proposed Budget	Change
Revenues:	-	-	1	1
Exempt Salary - Regular	372,421	378,421	571,221	192,800
CUPE Reg. Wages	1,186,518	1,215,518	1,189,962	(25,556)
CUPE OT Wages	25,000	75,000	50,000	(25,000)
Benefit Allocation	81,065	81,065	83,289	2,224
EI Expense	14,365	14,365	16,773	2,408
CPP Expense	38,307	38,307	39,448	1,141
LAPP Expense	154,335	155,335	174,511	19,176
RRSP Expense	7,448	9,448	15,480	6,031
Salaries Wages and Benefits	1,879,459	1,967,459	2,140,684	173,225
Business Travel	-	-	3,300	3,300
Conference Travel	4,800	4,800	-	(4,800)
Employee Relations	850	850	850	-
Conference Registration	4,400	4,400	2,520	(1,880)
Job Specific Training	3,000	3,000	-	(3,000)
Training - Beneficial - Fees	12,300	3,300	43,345	40,045
Membership & Registr. Fee	1,800	1,800	1,150	(650)
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	720	720	480	(240)
Prof. Services	-	626,000	450,000	(176,000)
Contracted and General Services	28,870	645,870	502,645	(143,225)
Title Searches	-	-	1,800	1,800
Purchases from Other Governments	-	-	1,800	1,800
Stationary & Office Supplies	2,500	2,500	2,550	50
Food Cost	2,000	2,000	2,000	-
Consumables	-	-	850	850
Materials Goods Supplies and Utilities	4,500	4,500	5,400	900
Expenses:	1,912,829	2,617,829	2,650,529	32,700
NET	(1,912,829)	(2,617,829)	(2,650,529)	(32,700)



Corporate Summary
Supply Chain Management
Supply Chain Management

S_SCM

Cost Element	Cost Center	2020 Rudget Requests Description	2010 Budget	2010 Projection	2020 Droposed Budget	Change
511100 - Exempt Salary - Regular	85301 - PURCHASING	2020 Budget Requests - Description	2019 Budget 372.421	2019 Projection 378,421	2020 Proposed Budget	Change
511100 - Exempt Salary - Regular 511100 - Exempt Salary - Regular	85301 - PURCHASING 85301 - PURCHASING		312,421	3/0,421	361,803	
					209.419	
511100 - Exempt Salary - Regular	85304 - DIRECTOR OF PROCUREMENT.				, -	
		-	372,421	378,421	571,221	192,800
512500 - CUPE Reg. Wages	85301 - PURCHASING		1,186,518	1,215,518		
512500 - CUPE Reg. Wages	85301 - PURCHASING				1,189,962	
		-	1,186,518	1,215,518	1,189,962	(25,556)
512600 - CUPE OT Wages	85301 - PURCHASING		25,000	75,000		
512600 - CUPE OT Wages	85301 - PURCHASING				50,000	
			25,000	75,000	50,000	(25,000)
513000 - Benefit Allocation	85301 - PURCHASING		81,065	81,065		
513000 - Benefit Allocation	85301 - PURCHASING				72,950	
513000 - Benefit Allocation	85304 - DIRECTOR OF PROCUREMENT.				10,339	
		-	81,065	81,065	83,289	2,224
513010 - El Expense	85301 - PURCHASING		14,365	14,365	54,240	
513010 - El Expense	85301 - PURCHASING		11,000	11,000	15,642	
513010 - El Expense	85304 - DIRECTOR OF PROCUREMENT.				1,131	
010010 Li Expense	55557 DIRECTOR OF FROCURENT.		14,365	14,365	16,773	2,408
513020 - CPP Expense	85301 - PURCHASING	•	38,307	38,307	10,773	2,400
			38,307	38,307	00.000	
513020 - CPP Expense	85301 - PURCHASING				36,699	
513020 - CPP Expense	85304 - DIRECTOR OF PROCUREMENT.				2,749	
		-	38,307	38,307	39,448	1,141
513030 - LAPP Expense	85301 - PURCHASING		154,335	155,335		
513030 - LAPP Expense	85301 - PURCHASING				152,848	
513030 - LAPP Expense	85304 - DIRECTOR OF PROCUREMENT.				21,663	
		-	154,335	155,335	174,511	19,176
513040 - RRSP Expense	85301 - PURCHASING		7,448	9,448		
513040 - RRSP Expense	85301 - PURCHASING				9,768	
513040 - RRSP Expense	85304 - DIRECTOR OF PROCUREMENT.				5,711	
·			7,448	9.448	15.480	6,031
521100 - Business Travel	85301 - PURCHASING	Quarterly trips to Fort Chipewyan x 2 people; semi-annual to visits to Anzac, Conklin,	,	., .	2,400	.,
		Janvier, Fort McKay x 2 people			,	
521100 - Business Travel	85301 - PURCHASING				900	
			-		3,300	3,300
521110 - Conference Travel	85301 - PURCHASING		4.800	4,800	2,000	2,222
			4,800	4,800	-	(4,800)
521160 - Employee Relations	85301 - PURCHASING	-	850	850		(1,000)
521160 - Employee Relations	85301 - PURCHASING	17 FTEs x \$50/FTE	000	000	850	
321100 - Employee Relations	00001 - 1 OKCHADING	17 F1ES X \$30/F1E	850	850	850	
521300 - Conference Registration	85301 - PURCHASING	-	4,400	4,400	830	-
· ·			4,400	4,400	0.500	
521300 - Conference Registration	85301 - PURCHASING	Canadian Public Procurement Council (CPPC) annual form - two attendees			2,520	// ***
		-	4,400	4,400	2,520	(1,880)
521370 - Job Specific Training	85301 - PURCHASING		3,000	3,000		
		-	3,000	3,000	-	(3,000)
521373 - Training - Beneficial - Fees	85301 - PURCHASING		12,300	3,300		
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
		fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
		fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
		fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	Certified Professional Public Buyer (CPPB) designation, one attendee			1,455	
521373 - Training - Beneficial - Fees	85301 - PURCHASING	Two courses for one attendee: a) Contract Formation and Design and b) Service			3,015	
		Contracting Challenges and Strategies				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	Supply Management Training program for one attendee, online and in-person workshops			11,875	
521373 - Training - Beneficial - Fees	85301 - PURCHASING 85301 - PURCHASING	Supply Management Training program for one attendee, online and in-person workshops within Fort McMurray			11,875 7,500	

Cost Element	Cost Center	2020 Budget Requests - Description	2019 Budget	2019 Projection	2020 Proposed Budget	Change
			- 12,300	3,300	43,345	40,045
521400 - Membership & Registr. Fee	85301 - PURCHASING		1,800	1,800		
521400 - Membership & Registr. Fee	85301 - PURCHASING	MERX tendering service membership (group)			250	
521400 - Membership & Registr. Fee	85301 - PURCHASING	Canadian Public Procurement Council (CPPC) Group			500	
521400 - Membership & Registr. Fee	85301 - PURCHASING	Designation Membership Fees (SCMA - Supply Chain Management Association)			400	
			- 1,800	1,800	1,150	(650)
521500 - Freight Charges	85301 - PURCHASING		1,000	1,000		
521500 - Freight Charges	85301 - PURCHASING				1,000	
			- 1,000	1,000	1,000	
521730 - Mobile Phones	85301 - PURCHASING		720	720		
521730 - Mobile Phones	85301 - PURCHASING	2 phones @ \$20/month			480	
			- 720	720	480	(240)
524000 - Prof. Services	85301 - PURCHASING			626,000		
524000 - Prof. Services	85301 - PURCHASING	Procurement specialist contracted services			450,000	
				626,000	450,000	(176,000)
534510 - Title Searches	85301 - PURCHASING	15 searches/month @\$10/each x 12 months			1,800	
				•	1,800	1,800
551100 - Stationary & Office Supplies	85301 - PURCHASING		2,500	2,500		
551100 - Stationary & Office Supplies	85301 - PURCHASING	17 FTEs @\$150/FTE			2,550	
			- 2,500	2,500	2,550	50
551410 - Food Cost	85301 - PURCHASING		2,000	2,000		
551410 - Food Cost	85301 - PURCHASING	Meetings w/staff & vendors; learning sessions			2,000	
			- 2,000	2,000	2,000	
552400 - Consumables	85301 - PURCHASING	Miscellaneous items for 17 FTE			850	
				-	850	850



Supply Chain Management Supply Chain Management

PURCHASING 85301

Description of Service

Procurement is responsible for competitively bidding goods, services, construction and contracts for all departments and obtaining best value for the Municipality by ensuring a fair and transparent process in accordance with policies, procedures, relative trade agreements and legislation.

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	2021 Plan	2022 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	1,879,459	1,967,459	1,889,672	(77,787)	1,927,465	1,966,015
Contracted and General Services	28,870	645,870	502,645	(143,225)	512,698	522,952
Purchases from Other Governments	-	-	1,800	1,800	1,836	1,873
Materials Goods Supplies and Utilities	4,500	4,500	5,400	900	5,508	5,618
Expenses:	1,912,829	2,617,829	2,399,517	(218,312)	2,447,507	2,496,458
NET	(1,912,829)	(2,617,829)	(2,399,517)	218,312	(2,447,507)	(2,496,458)



Supply Chain Management Supply Chain Management PURCHASING

	2019 Budget	2019 Projection	2020 Proposed Budget	Change
Revenues:	-	-	-	-
Exempt Salary - Regular	372,421	378,421	361,803	(16,618)
CUPE Reg. Wages	1,186,518	1,215,518	1,189,962	(25,556)
CUPE OT Wages	25,000	75,000	50,000	(25,000)
Benefit Allocation	81,065	81,065	72,950	(8,115)
El Expense	14,365	14,365	15,642	1,277
CPP Expense	38,307	38,307	36,699	(1,607)
LAPP Expense	154,335	155,335	152,848	(2,487)
RRSP Expense	7,448	9,448	9,768	320
Salaries Wages and Benefits	1,879,459	1,967,459	1,889,672	(77,787)
Business Travel	-	-	3,300	3,300
Conference Travel	4,800	4,800	-	(4,800)
Employee Relations	850	850	850	-
Conference Registration	4,400	4,400	2,520	(1,880)
Job Specific Training	3,000	3,000	-	(3,000)
Training - Beneficial - Fees	12,300	3,300	43,345	40,045
Membership & Registr. Fee	1,800	1,800	1,150	(650)
Freight Charges	1,000	1,000	1,000	-
Mobile Phones	720	720	480	(240)
Prof. Services	-	626,000	450,000	(176,000)
Contracted and General Services	28,870	645,870	502,645	(143,225)
Title Searches	-	-	1,800	1,800
Purchases from Other Governments	-	-	1,800	1,800
Stationary & Office Supplies	2,500	2,500	2,550	50
Food Cost	2,000	2,000	2,000	-
Consumables	-	-	850	850
Materials Goods Supplies and Utilities	4,500	4,500	5,400	900
Expenses:	1,912,829	2,617,829	2,399,517	(218,312)
NET	(1,912,829)	(2,617,829)	(2,399,517)	218,312



Supply Chain Management Supply Chain Management PURCHASING

Cost Element	Cost Center	2020 Budget Requests - Description	2019 Budget	2019 Projection	2020 Proposed Budget	Change
511100 - Exempt Salary - Regular	85301 - PURCHASING		372,421	378,421	·	· ·
511100 - Exempt Salary - Regular	85301 - PURCHASING				361,803	
			372,421	378,421	361,803	(16,618)
512500 - CUPE Reg. Wages	85301 - PURCHASING		1,186,518	1,215,518		
512500 - CUPE Reg. Wages	85301 - PURCHASING				1,189,962	
		-	1,186,518	1,215,518	1,189,962	(25,556)
512600 - CUPE OT Wages	85301 - PURCHASING		25,000	75,000		
512600 - CUPE OT Wages	85301 - PURCHASING				50,000	
			25,000	75,000	50,000	(25,000)
513000 - Benefit Allocation	85301 - PURCHASING		81,065	81.065		(- / /
513000 - Benefit Allocation	85301 - PURCHASING		. ,	. ,	72,950	
			81,065	81,065	72.950	(8,115)
513010 - El Expense	85301 - PURCHASING		14,365	14,365	12,000	(0,110)
513010 - El Expense	85301 - PURCHASING		1 1,000	1 1,000	15,642	
010010 El Expense	COSCI I CICOLINGINE		14,365	14.365	15.642	1,277
513020 - CPP Expense	85301 - PURCHASING		38,307	38,307	10,042	1,277
513020 - CPP Expense	85301 - PURCHASING		30,007	50,507	36.699	
313020 - OFF Expense	03301 - 1 OKCHASING		38,307	38,307	36,699	(1,607)
513030 - LAPP Expense	85301 - PURCHASING		154,335	155,335	30,099	(1,007)
513030 - LAPP Expense	85301 - PURCHASING		154,555	100,000	152,848	
513030 - LAPP Expense	65301 - PURCHASING		154,335	155,335	152,848	(2,487)
540040 BBOD 5	85301 - PURCHASING	-	7,448	9,448	152,040	(2,407)
513040 - RRSP Expense			7,448	9,448	9.768	
513040 - RRSP Expense	85301 - PURCHASING				-,	
	ASSOCIATION OF THE PROPERTY OF		7,448	9,448	9,768	320
521100 - Business Travel	85301 - PURCHASING	Quarterly trips to Fort Chipewyan x 2 people; semi-annual to visits to Anzac, Conklin,			2,400	
	areas Burnayana	Janvier, Fort McKay x 2 people				
521100 - Business Travel	85301 - PURCHASING				900	
504440 October Town	OFFICE BUILDING	•	4.000	4.000	3,300	3,300
521110 - Conference Travel	85301 - PURCHASING		4,800	4,800		// ***
			4,800	4,800	-	(4,800)
521160 - Employee Relations	85301 - PURCHASING		850	850		
521160 - Employee Relations	85301 - PURCHASING	17 FTEs x \$50/FTE			850	
		-	850	850	850	-
521300 - Conference Registration	85301 - PURCHASING		4,400	4,400		
521300 - Conference Registration	85301 - PURCHASING	Canadian Public Procurement Council (CPPC) annual form - two attendees			2,520	
		-	4,400	4,400	2,520	(1,880)
521370 - Job Specific Training	85301 - PURCHASING		3,000	3,000		
		-	3,000	3,000	-	(3,000)
521373 - Training - Beneficial - Fees	85301 - PURCHASING		12,300	3,300		
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
		fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
	areas Burnayana	fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	SCMP (Supply Chain Management Professional) training program, one attendee, year one			6,500	
	areas Burnayana	fees of \$5,100 plus \$1,400 travel and per diem				
521373 - Training - Beneficial - Fees	85301 - PURCHASING	Certified Professional Public Buyer (CPPB) designation, one attendee			1,455	
521373 - Training - Beneficial - Fees	85301 - PURCHASING	Two courses for one attendee: a) Contract Formation and Design and b) Service			3,015	
504070 Testate Beneficial Free	85301 - PURCHASING	Contracting Challenges and Strategies			11,875	
521373 - Training - Beneficial - Fees	65301 - PURCHASING	Supply Management Training program for one attendee, online and in-person workshops			11,075	
521373 - Training - Beneficial - Fees	85301 - PURCHASING	within Fort McMurray			7,500	
021070 - Hairling - Beneficial - Fees	00301 - PURCHASING	Project Management Certificate, one attendee, online delivery	12,300	3,300	43,345	40,045
521400 - Membership & Registr. Fee	85301 - PURCHASING		1,800	1,800	43,345	40,045
		MEDV Association and the state of the state	1,800	1,800	050	
521400 - Membership & Registr. Fee	85301 - PURCHASING	MERX tendering service membership (group)			250	
521400 - Membership & Registr. Fee	85301 - PURCHASING	Canadian Public Procurement Council (CPPC) Group			500	
521400 - Membership & Registr. Fee	85301 - PURCHASING	Designation Membership Fees (SCMA - Supply Chain Management Association)	,	,	400	
		-	1,800	1,800	1,150	(650)

Cost Element	Cost Center	2020 Budget Requests - Description	2019 Budget	2019 Projection	2020 Proposed Budget	Change
521500 - Freight Charges	85301 - PURCHASING		1,000	1,000		
521500 - Freight Charges	85301 - PURCHASING				1,000	
			- 1,000	1,000	1,000	-
521730 - Mobile Phones	85301 - PURCHASING		720	720		
521730 - Mobile Phones	85301 - PURCHASING	2 phones @ \$20/month			480	
			- 720	720	480	(240)
524000 - Prof. Services	85301 - PURCHASING			626,000		
524000 - Prof. Services	85301 - PURCHASING	Procurement specialist contracted services			450,000	
				626,000	450,000	(176,000)
534510 - Title Searches	85301 - PURCHASING	15 searches/month @\$10/each x 12 months			1,800	
				-	1,800	1,800
551100 - Stationary & Office Supplies	85301 - PURCHASING		2,500	2,500		
551100 - Stationary & Office Supplies	85301 - PURCHASING	17 FTEs @\$150/FTE			2,550	
			- 2,500	2,500	2,550	50
551410 - Food Cost	85301 - PURCHASING		2,000	2,000		
551410 - Food Cost	85301 - PURCHASING	Meetings w/staff & vendors; learning sessions			2,000	
			- 2,000	2,000	2,000	
552400 - Consumables	85301 - PURCHASING	Miscellaneous items for 17 FTE			850	_
				-	850	850



Supply Chain Management

Supply Chain Management

DIRECTOR OF PROCUREMENT.

This cost centre is not being used in the Proposed 2020 Budget.

Description of Service

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	2021 Plan	2022 Plan
Revenues:	-	-	-	-	-	-
Salaries Wages and Benefits	-	-	251,012	251,012	256,032	261,153
Expenses:	-	-	251,012	251,012	256,032	261,153
NET	-	-	(251,012)	(251,012)	(256,032)	(261,153)



Supply Chain Management Supply Chain Management

DIRECTOR OF PROCUREMENT.

	2019 Budget	2019 Projection	2020 Proposed Budget	Change	
Revenues:	-	-	-	-	
Exempt Salary - Regular	-	-	209,419	209,419	
Benefit Allocation	-	-	10,339	10,339	
EI Expense	-	-	1,131	1,131	
CPP Expense	-	-	2,749	2,749	
LAPP Expense	-	-	21,663	21,663	
RRSP Expense	-	-	5,711	5,711	
Salaries Wages and Benefits	-	-	251,012	251,012	
Expenses:	-	-	251,012	251,012	
NET	-	-	(251,012)	(251,012)	



Supply Chain Management Supply Chain Management

DIRECTOR OF PROCUREMENT.

Cost Element	Cost Center	2020 Budget Requests - Description	2019 Budget	2019 Projection	2020 Proposed Budget	Change
511100 - Exempt Salary - Regular	85304 - DIRECTOR OF PROCUREMENT.				209,419	
			-	-	209,419	209,419
513000 - Benefit Allocation 85304	85304 - DIRECTOR OF PROCUREMENT.				10,339	
			-	-	10,339	10,339
513010 - El Expense 85304 -	85304 - DIRECTOR OF PROCUREMENT.				1,131	
			-	-	1,131	1,131
513020 - CPP Expense 85304 - DIRECTOR	85304 - DIRECTOR OF PROCUREMENT.				2,749	
			-	-	2,749	2,749
513030 - LAPP Expense 85304 - DII	85304 - DIRECTOR OF PROCUREMENT.				21,663	
			-	-	21,663	21,663
513040 - RRSP Expense	85304 - DIRECTOR OF PROCUREMENT.				5,711	
			-	-	5,711	5,711