

Wood Buffalo Safe/Healthy Community Network

2020 Community Impact Grant Analysis

CIP Grant Summary:

				2020 Recommended by CIP	Variance Recommended vs. Requested
2017	2018	2019	2020 Request		
166,000	166,000	149,400	134,460	134,460	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
December 31, 2018	294,377	159,975

Notes:

Injury Prevention - Rural programming, Youth Impact programming, Children programming (CHIP).

10% reduction in funding is to allow transition from former Operating Grant Program into the Community Impact Grant Program.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	134,460	134,460	134,460
Casinos/Bingos	60,000	-	-
Donation from Syncrude	20,000	-	-
Donation from Suncor	17,500	-	-
Donation from Pembina	18,000	-	-
Grant from CNRL	20,000	-	-
Grant from ConocoPhillips	10,000	-	-
Grant from United Way	30,000	-	-
Sponsorship from Royal Canadian Legion	20,000	-	-
Fundraising Activities	40,000	-	-
Total Revenues	369,960	134,460	134,460
Expenses			
Wages/Salaries (Five Employees)	226,611	100,000	100,000
WCB Premium	280	-	-
Insurance	2,056	460	-
Office and Storage Rental	16,807	-	-
Phone, Office Supplies	3,036	-	-
Accounting	6,300	4,000	-
Rural Programming	26,700	10,000	10,000
Childhood Injury Prevention Programming	39,035	10,000	10,000
Impact Youth Programming	48,535	10,000	10,000
Professional Development	600	-	-
Administration	-	-	4,460
Total Expenses	369,960	134,460	134,460
Total Surplus (Deficit)	\$ -	\$ -	\$ -

2020 Community Impact Grant - Community Programs and Projects Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed program or project meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - Community Programs & Projects Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: Wood Buffalo Safe Healthy Community Network

Declaration: In making this application, we, the undersigned, confirm:

Board Member(s) and/or
Executive Director Initials:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

(Handwritten signatures and initials for Board Members and Executive Director)

(Handwritten signature of Deanna Moseng)

Signature of Board Member
(must have signing authority)

(Handwritten signature of Gayle St. Denis)

Signature of Board Member or Executive Director
(must have signing authority)

Deanna Moseng

Print Name

Gayle St. Denis

Print Name

2019-09-01

Date: (YYYY-MM-DD)

2019-09-01

Date: (YYYY-MM-DD)

Community Programs and Projects Part A - Organization Summary

1. Organization Details

Organization Name:	Wood Buffalo Safe Healthy Community Network
Street Address:	The Redpoll Centre at Shell Place, 1 C.A. Knight Way
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 5C5
Phone Number:	780-743-0006 ext 1
Email Address:	ed@scwb.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	507463339

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Gayle St Denis
Daytime Phone:	780-743-0006 ext 1
Email Address:	ed@scwb.ca

3. Executive Director

Name:	Gayle St Denis
Daytime Phone:	780-743-0006
Email Address:	ed@scwb.ca

4. Board Chair / President

Name:	Deanna Moseng
Daytime Phone:	780-743-0006
Email Address:	info@scwb.ca

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca

Community Programs and Projects Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board of Directors review the financial position of Safe Community Wood Buffalo every quarter. As in line with previous years, multiple grant applications were submitted in the past fiscal year. The only thing that has changed, if that we have canceled our "Grant Advance" subscription because we were not securing any new funding by applying to grants through that program. We have also secured United Way Funding to help with our shortfall, and have increased our fundraising activities.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2018-12-31

Unrestricted net assets from your Financial Statements ending 2018-12-31 \$ 0.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2018-12-31 \$ 294,377.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

N/A

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Members: any person residing in Alberta, having a vested interest in promoting safety within the Regional Municipality of Wood Buffalo and being at minimum 18 years of age.

Programs/services: no restrictions

9. Minimum number of board members according to bylaws: 4

Number of board members: Currently: 8 2018: 4 2017: 4

How often does the Board of Directors meet? quarterly

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Deanna Moseng	chair	8.00
Dave Martin	treasurer	5.00
Stephanie Myrick	director	5.00
Crystal Hulme	director	0.50
Robert Armerongen	director	0.50
Rebecca Dion	director	0.50
Rhonda Robinson	director	0.50
Graham Ure	director	0.50

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Community Programs and Projects Part C - Proposed Program or Project Details

12. **Program or Project Name:** Injury Prevention

13. **Beginning Date (YYYY-MM-DD):** 2020-01-01

14. **Completion Date (YYYY-MM-DD):** 2020-12-31

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The program or project and all expenditures must occur during this term.

15. **What activities will be part of the program or project? Please provide details:**

- Use headings if applying for more than one program or project;
- List specific activities of each program or project; and
- Include details such as location(s), number of sessions, length of sessions, etc.

(additional space continues on next page)

CHILDHOOD INJURY PREVENTION PROGRAMMING

CHIP Committee

Family Safety Day

We Love the Winters Here

School Safety Presentations (Pedestrian safety, Halloween safety, Bicycle safety, School bus safety)

Child Passenger Safety

-Buckle Up Wood Buffalo

-Car seat clinics

-Information tables (in schools, trade shows, parenting groups, etc.)

-Check stops with RCMP

-Individual car seat inspections

-Car Seat Technician training

-Car Seat Information Sessions

-Buckle UP Wednesdays

-Tech Talk

-Option 4 Program

-Gift of Safety program

IMPACT YOUTH PROGRAMMING

P.A.R.T.Y. Program (Prevent Alcohol and Risk-related Trauma in Youth)

Grad P.A.R.T.Y.

L2D (Learn to Drive program)

#NTDSW (National Teen Driver Safety Week)

School presentations

National Day of Remembrance for Road Crash Victims

iDrive

Vision Zero (formerly road safety) Committee

Vision Zero



15. *(Continued from previous page)*

RURAL PROGRAMMING

Safety presentations (ATV Safety, Halloween Safety, Pedestrian safety, School bus safety, sports safety, helmet fitting)

Child passenger safety information and clinics

Car seat clinics and inspections

P.A.R.T.Y. program

Teddy Bear Fairs (in partnership with AHS)

Alien In-line

CPST Training (Child Passenger Safety Technician)

Bike Rodeos

Attendance at rural community events

Community presence

Collaboration with other agencies

16. What objective(s) of the Community Program and Projects stream does this program or project address? (Check all that apply)

- ☒ To provide a program or project that enhances leisure, cultural, recreational opportunities and/or
- ☒ To support the design and delivery of preventive social service programs that promote and enhance the well-being of individuals, families and communities;
- ☒ To promote programs or projects that address, as directly as possible, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report;
- ☐ To promote and support community capacity and economic growth;
- ☐ To facilitate and promote investment in local projects by residents;
- ☐ To enrich the cultural landscape of the Municipality; and/or
- ☐ To create/maintain a program for recruiting, training and using volunteers.

17. Describe, in detail, how the program or project will meet and address each objective selected above. (additional space continues on next page)

If the Calls to Action objective is selected, please identify the Call to Action and include the following:

- a. How the Call to Action will be addressed by the activities of the program project;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the program or project.*

Ensures leisure, cultural, recreational opportunities:

The programs and initiatives encourage residents to take part in cultural and recreational activities. By presenting in schools and at community functions, we promote community members to take part in activities by encouraging them to practice making safe choices such as using the crosswalk when out walking, using a designated driver when using drugs or alcohol, etc. Families also get to enjoy Family Safety Day with the community and at least 25 other community partners.

Preventative social services programs that enhance well-being:

The programs and initiatives support residents in gaining the information, education and engagement that they need to practice injury prevention, safety and wellness in their daily lives - at home, work, school, driving, playing. Our programs are intended to guide community members to gain the knowledge they need to practice on a regular basis. For example, when a parent or caregiver attends the car seat information session, our goal is to ensure they get all the information they require to feel confident in ensuring their child restraint seat is installed correctly in their vehicle and that the child is buckled in properly. When we provide the bike and helmet safety presentations to students, it is done with the intention that they will take this information home and apply the knowledge they have gathered during the presentations. Residents gain the knowledge they need to feel confident they are making the right decision to keep their families safe and injury-free.

17. (Continued from previous page)

Calls to Action:

10 v, vi, vii - enabling parental and community control, accountability, parents to fully participate in the education system with their children, respect and honour Treaty relationships.

19. To establish measurable goals to identify and close gaps in health outcomes (child health issues, injury incidences)

20. Recognize, respect and address distinct health needs of Metis, Inuit and off-reserve Aboriginal people

55.iv. Closing gap between Aboriginal and non-Aboriginal communities in a number of health indicators (injury incidences)

18. How many participants are expected to benefit from the program or project? Please identify them in the table below.

Ages 0 - 3:	300	Adults:	100
Ages 3 - 5:	300	Seniors:	20
Ages 5 - 12:	5,000	Families:	500
Ages 12 - 18:	2,000		

19. What is the community need that the program or project will address?

CHIP Programming: Increasing safety awareness while decreasing preventable injuries and deaths within the region of Wood Buffalo surrounding mainly school zone, pedestrian, child passenger, and bike safety.

Impact Youth Programming: Addressing the concerns and issues in the community regarding distracted, aggressive, impaired and drugged driving in the wood buffalo region through collaboration and education beginning with our youth.

Rural Programming: Increasing safety awareness within the region of Wood Buffalo through collaboration and building capacity in the rural communities of Fort Chipewyan, Conklin, Janvier, Fort McKay and Fort McMurray First Nations 468/Anzac.

20. How was the need determined?

The need is determined through the priority setting workshops that Safe Community hosts to determine the needs of the community, committee meeting discussions, as well as information from AHS, RCMP on where the greatest needs are related to safety, wellness and injury prevention education requirements in the community. Working with regional, provincial and national partners such as RCMP, Community Policing, Bylaw Services, Emergency Services, Injury Prevention Alberta, Alberta Government - Office of Traffic Safety, Parachute, ATS Traffic Safety, Pan Pacific Safe Communities Network, we are able to determine the best programs and initiatives to meet the needs and fill the gaps determined in our region. Along with our partnerships, we regularly collect data, statistics and information through surveys and feedback from residents.



21. How will the program or project address this need?

Please refer to activities listed in Project Logic Model for CHIP, Impact Youth and Rural programming.

22. What will be the positive impacts to the community?

Please refer to the Outcomes listed for each activity in the CHIP, Impact Youth and Rural Project Logic Models.

Part of the CPP Stream is funded through a partnership with the Government of Alberta to provide support for the design and delivery of preventative social services programs that promote and enhance the wellbeing of individuals, families and communities.

To determine if the program, project or service meets the Family and Community Support Services (FCSS) program outcomes of Prevention, Local Autonomy, Volunteerism, Accountability, and Community Development, please answer the following:

23. Is the program, project or service preventative in nature? Does it enhance the social well-being of families and individuals? Does it have preventative social outcomes?

If yes, please explain. If no, leave blank.

Yes, all the program, project and initiative outcomes are to create social well-being, promote injury prevention and enhance community safety throughout the Wood Buffalo region and to encourage community members to apply what they learn in our programs to their everyday lives.

24. Does the program, project or service:

- Help people develop independence, strengthen coping skills and become more resistant to crisis?
Yes ☒ No ☐
- Help people develop an awareness of social needs?
Yes ☒ No ☐
- Help develop interpersonal and group skills which enhance constructive relationships among people?
Yes ☒ No ☐
- Help people and communities to assume responsibility for decisions and actions which affect them?
Yes ☒ No ☐
- Provide supports that help sustain people as active members of the community?
Yes ☒ No ☐

25. Is the program, project or service:

- Primarily a recreation, leisure, entertainment or sporting activity or event?
Yes ☐ No ☒
- Offering direct assistance, including money, food, clothing or shelter, to sustain an individual or family?
Yes ☐ No ☒
- Primarily rehabilitative, therapeutic or crisis management?
Yes ☐ No ☒
- A duplication of services provided by any level of government?
Yes ☐ No ☒
- A capital expenditure such as the purchase, construction or renovation of a building or facility?
Yes ☐ No ☒

26. What does/will a successful program or project look like?

Successful programs are strong relationships with our partners through collaboration, support from our committee members and their affiliated business, committee and board members who are committed to the cause of the organization and advocate for safety and injury prevention in our region. Success is knowing that our work is making a difference in the lives of wood buffalo residents.

27. How will the program or project's success be measured (e.g., surveys, evaluation, longitudinal studies)?

Community members and program participants complete surveys at programs which we review and discuss with our committee. We also ask program participants for feedback. All feedback we receive, we look at to see if we need to change or adjust the current programs to better suit the needs of the community. We also analyze statistics from AHS, RCMP, Statistics Canada, Injury Prevention Alberta and Parachute to see where we most need to work to create change and to see where we've made impact. We also collect statistics on:

Buckle Up Wood Buffalo Technician Inspection Stats
information session participant feedback forms
P.A.R.T.Y. Program pre and post survey results

28. Does the program or project duplicate or overlap with other programs or projects offered in the community? How is this organization's program or project unique?

Programs our partners run related to safety & injury prevention, we participate with such as: Fire Prevention Week Kick-off, YMCA Health Kids Day, Teddy Bear Fairs & Good Beginnings with AHS, Mommylicious (parent trade show), Healthy Pregnancy Fair with the HUB, information tables with public & catholic schools, Building capacity: One SCWB staff & one Buckle Up Wood Buffalo committee members are both CPST certified instructors. This enables more car seat techs to be trained, which in turn ensures a higher rate of compliance with car seat installation & usage. (the HUB staff have CPST on staff who have been trained through our CPST certification program which enables the HUB to inspect car seats. SCWB has support from AHS, RCMP, MADD & other agencies in our drug/alcohol programs, society concerns such as impaired, distracted, fatigued driving, aggressive driving.

29. How will the program or project be promoted/advertised?

(Successful programs or projects shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

We don't have much of an advertising budget. The program budgets for We LOVE The Winters Here and Family Safety Day include a small amount for radio promotion. Our website is managed in-house and our social media where the rest of the advertising and promotion will be.

30. The Community Programs and Projects stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the program or project?

- a. List each community group or organization; and
- b. Define each community group or organization's role.

Alberta Health Services, Wood Buffalo RCMP, Bylaw Services, The Hub Family Resource Centre, Child Development Day Homes, Wood Buffalo Regional Library, Fort McMurray Public School District, Fort McMurray Catholic School District, Alberta Office of Traffic Safety, Coalition for Safer Alberta Roads, Diversified Transportation, Sparksman Transportation, Wood Buffalo Regional Safety Committee, Regional Emergency Services, RMWB Regional Emergency Management, St. John Ambulance, Bear Smart Wood Buffalo, YMCA of Wood Buffalo, Wood Buffalo Multicultural Association, Keyano College, Alberta Forestry, Fire Smart, Regional Municipality of Wood Buffalo, Child Passenger Association of Canada, Parachute Canada, ATCO Gas and Electric, Blue Heron Services (Alberta Brain Injury Network), Spinal Cord Injury, Suncor Energy Centre for the Performing Arts, Local radio stations, Regional Recreation Corporation, Sheriff's Department, Alberta Motor Association, Tamarack Physical Therapy, Justin Slade Youth Foundation, HIV North, ATS Traffic, Nunee Health, rural Band offices, Northlands school district, Royal Canadian Legion.

Partner with the schools to implement programs in the schools, library. RCMP, AHS, HUB, Child Development Day Homes, RES, RMWB, Bylaw, Blue Heron, YMCA, Car Seat Techs, Diversified, Spinal Cord Injury AB, serve as committee members and support program implementation. There are over 25 agencies that participate in Family Safety Day.

31. The Community Programs and Projects stream is intended to promote public/volunteer participation in the planning, delivering and governing of community programs and projects. How will volunteers be involved in the proposed program or project?

Committee and board members are volunteers. Some of the work around planning and implementing programs wouldn't happen without volunteer support. For example: Family Safety Day vendors are all volunteers, set up and take down of the event is done by volunteers, MACOY students typically volunteer to run the bike rodeo at Family Safety Day. P.A.R.T.Y program needs volunteers from start to finish: Actors in the mock collision are volunteers, loader driver who moves the vehicles for the mock collision, Crashed vehicles for PARTY are supplied in kind from Bishops Towing, RES volunteers to do the extraction in the mock collision, PARTY speakers are community volunteers who've been impacted by a collision. All Car Seat technicians volunteer to check car seats on their own time and when we do car seat clinics and car seat check stops with the RCMP. We Love The Winters Here has volunteers do presentations on winter safety.

- 32. The CPP stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Our current funders include: Suncor, Syncrude, ConocoPhillips, Pembina, Canadian Natural, Wood Buffalo Community Foundation, Royal Canadian Legion and United Way. Each year over 50 grants are submitted for potential funding. With the reduction in funding with the Community Impact Grant, Safe Community Wood Buffalo has also started doing fundraising events, the first one being the 5K Glow Run in August. Along with grants and fundraisers, we also are registered with AGLC. Our organization is eligible for Casinos, usually every 15-18 months. We also have started doing raffles as part of our fundraising.

- 33. Outline any expected in-kind contributions for this program or project:**

Bishops Towing: vehicles for P.A.R.T.Y. program collisions
RES: emergency services for P.A.R.T.Y. program mock collision
RMWB: Loader for crushing cars for the mock collision
Culligan: water for events
Enbridge: water for events
Alberta office of Traffic Safety: road safety information pamphlets
Royal Canadian Legion: discounted rates for food, venue rental for P.A.R.T.Y. program

Program or Project Budget

34. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for the program or project and whether or not it is in progress (applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Project/Program Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos	60,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Syncrude	20,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Suncor	17,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donation from: Pembina	18,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from: CNRL	20,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from: ConocoPhillips	10,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grant from: United Way	30,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from: Royal Canadian Legion	20,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other: Fundraising activities	40,000.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)		\$ 235,500.00	

36. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

Wood Buffalo Safe/Healthy Community Network (Safe Community Wood Buffalo) has been operating the the wood buffalo region since 1992. The agency has been registered under the Societies Act since 1997 and a registered charity with the CRA since 2010.

Safe Community Wood Buffalo re-established the car seat safety coalition in 2012. Since then, we have introduced 32 new car seat technicians into our community through training. This is critical for our community because in 2017, we found that 87% of car seats were non-compliant (they were installed incorrectly, used incorrectly, damaged or expired). In our most recent check stop with the RCMP in March 2018, 71% of seats checked were non-compliant. There is still a significant way to go to ensure that infants and children are safely in their seats. Through our partnership with the RCMP and car seat safety, we have seen a 45% increase in attendance of the Car Seat Information session.

Since the inception of the P.A.R.T.Y. program in Wood Buffalo, over 7,000 students have taken education on the impact of impaired, drugged, aggressive and distracted driving and now recognize the importance of making informed decisions and are aware that their actions have an impact on others.

In 2019 alone, there are over 5,000 students receiving Halloween and pedestrian safety presentations. This is double the amount of students who participated in 2018. This shows that the teachers and schools see the importance of this education and are requesting them. With the legalization of marijuana, education surrounding impaired driving is more important than ever. Local statistics show that 92% of local drivers have drove distracted in the last year, yet distracted driving is now the leading cause of collisions, recently surpassing impairment and speed as the leading causes of collisions.

37. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

☒ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

The following is **OPTIONAL** to this application.

☒ Project Logic Model (if available)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)

Program/Project Title:	Childhood Injury Prevention
Statement of Need: <i>What</i> community issue, need or situation are you responding to?	Increasing safety awareness while decreasing preventable injuries and deaths within the region of Wood Buffalo surrounding mainly school zone, pedestrian, child passenger, and bike safety.
Overall Goal: <i>What</i> change or impact do you want to achieve?	To decrease the number of childhood injuries and fatalities reported within our region yearly, and increase awareness within community of the major causes of childhood injury.
Activities: <i>What & How</i> will you address the issue, need or situation?	<p>There are a number of programs, events and initiatives organized each year to achieve the above listed goals.</p> <p>Family Safety Day – a fun, interactive family event, with upwards of 25 community partners and 800 participants each year. Families receive safety training on a variety of safety issues that in turn empower them to ensure safety is a conscious, daily priority.</p> <p>We Love the Winters Here – this event is targets the Newcomer population within the region and is hosted each year in partnership with many of the community’s newcomer organizations. It focuses on topics such as how to dress for winter, winter driving, flu season, furnace maintenance, etc.)</p> <p>School Safety Presentations – Throughout the school year within both the Catholic and Public elementary schools, we offer in-class presentations. Halloween Safety (focuses on pedestrian safety), School Bus Safety, Bike Safety Presentations/Rodeo. For these we partner with RCMP and Bylaw Services and a uniform member attends to aide in the presentation. Follow up materials are also sent home with students to continue the safety conversation beyond the classroom.</p> <p>Child Passenger Safety –</p> <p>-Buckle Up Wood Buffalo – organizes child passenger safety initiatives within our region to educate and help parents/caregivers transport their children as safe as possible in their motor vehicles.</p> <ul style="list-style-type: none"> • Car seat clinics • Information tables (in schools, trade shows, parenting groups, etc.) • check stops with RCMP • Individual car seat inspections • Manages a local Facebook page as an online resource for parents. • Car Seat Safety Information Sessions (CPSAC certified) • Intervention training with ticketed parents to correct unsafe violations (Option 4 Program) • Gift of Safety Program (provides new car seat(s) and booster seats to families of lower income who would otherwise struggle to purchase of a new seat. Instead of using a second hand seat that may be compromised.

	<ul style="list-style-type: none"> CPST Training (to train new Child Passenger Safety Technicians to promote proper car seat use). <p>Professional Development – to ensure that the services and information provided to the community is current and relevant.</p> <p>Administration – The planning, collaborating of community partners, time spent organizing, printing materials, advertising/promotion, training volunteers, and travelling all contribute to the direct success of the aforementioned programs, events and initiatives.</p>
Evaluation: <i>Methods of Measure</i>	-participant surveys -feedback forms -event passports -car seat inspection forms -Buckle Up Wood Buffalo Technician Inspection Stats -information session participant feedback forms -ticket withdrawal forms -regional RCMP statistics -AHS statistics -AB government statistics
Who is served? Target Group	Families, caregivers, new comers and children between the ages of 0-10.
Inputs : resources invested to achieve your goal, e.g., staff, volunteers, money, materials, equipment, technology, partners, information	-proposed attached budget Community Partners- Alberta Health Services Wood Buffalo RCMP Bylaw Services The Hub Family Resource Centre Child Development Day Homes Wood Buffalo Regional Library Fort McMurray Public School District Fort McMurray Catholic School District Alberta Office of Traffic Safety Coalition for Safer Alberta Roads Diversified Transportation Sparksman Transportation Wood Buffalo Regional Safety Committee Regional Emergency Services RMWB Regional Emergency Management Bear Smart Wood Buffalo YMCA of Wood Buffalo Wood Buffalo Multicultural Association Keyano College Alberta Forestry

	<p>Fire Smart Regional Municipality of Wood Buffalo Child Passenger Association of Canada Parachute Canada ATCO Gas and Electric Blue Heron Services (Alberta Brain Injury Network) Spinal Cord Injury Suncor Energy Centre for the Performing Arts Local radio stations Regional Recreation Corporation Coverall Enbridge</p> <p>-50 volunteers/year combined for all events and programs -Buckle Up Wood Buffalo Committee (The Hub, AHS, CDD, local technicians, RCMP, RES, RMWB) -Childhood Injury Prevention Committee (AHS, RCMP, Bylaw Services, CDD, YMCA, RES) -Donations/In kind (prizes and giveaways for events and programs)</p>
<p>Outputs: - <i>Immediate observations, products of activities</i></p>	<p>Family Safety Day 2018</p> <ul style="list-style-type: none"> Approximately 800 participants took part in safety activities. <p>We Love the Winters Here</p> <ul style="list-style-type: none"> 80 newcomers attended We Love the Winters Here, receiving information to keep them safer during the winter months. <p>Bike Safety Presentations</p> <ul style="list-style-type: none"> 8 schools – 1960 students received the information and take-home materials. A total of 46 presentations. <p>School Bus Safety Presentations</p> <ul style="list-style-type: none"> 1 school – 105 students <p>Halloween Safety Presentations</p> <ul style="list-style-type: none"> 7 schools – 1060 students each receiving a “goody bag” of safety information to take home following the presentation. 2000 Halloween Safety treat bags given with safety reminders and information <p>Bike Rodeos</p> <ul style="list-style-type: none"> 6 bike rodeos were held at schools in town. <p>Car Seat Check Stops</p> <ul style="list-style-type: none"> 1 car seat check stops with RCMP (42 tickets were issued as a total of the 57 seats checked) Since January 1, 2018- 14 car seat tickets have been withdrawn <p>Car Seat Clinics</p> <ul style="list-style-type: none"> 4 car seat clinics <p>Car Seat Inspections</p> <ul style="list-style-type: none"> Since January 1, 201 over 100 individual car seat inspections have been completed <p>Buckle Up Wednesdays</p>

	<ul style="list-style-type: none"> • From May to August 44 car seats have been inspected through this new initiative. <p>Car Seat Safety Information Sessions</p> <ul style="list-style-type: none"> • Since January 1, 2019, 29 people have attended the Car Seat Safety Information Sessions. <p>Gift of Safety</p> <ul style="list-style-type: none"> • 3 car seats & 2 booster seat have been gifted to families in need in the last year. <p>CPST Training</p> <ul style="list-style-type: none"> • 1 technician training courses were held in 2019 – with a total 9 new Child Passenger Safety Technicians. <p>Other Initiatives</p> <ul style="list-style-type: none"> • 8 car/booster seat information tables were set up at community events, schools and trade shows with great success of many answered questions and concerns. • 4/5 Teddy Bear Fairs were attended in the rural communities with information on car/booster seats and bike safety. <p>Professional Development</p> <ul style="list-style-type: none"> •
--	--

Potential Outcomes: Family Safety Day	Indicators:	Measures:
1. Families have fun interacting and learning a variety of safety messages to keep them safe while they work, learn and play in the Wood Buffalo region.	1. Increased event attendance	1. number of bags given
		2. clicker counter total
	2. Increased number of completed event passports and feedback received at the end of the day. *Upon arrival participants receive a colourful list of all the event exhibitors, once they have visited each booth and received that safety message the exhibitor crosses their name from the list. Completed passports are then returned to the welcome table and entered for a prize draw.	1. Total number of passports returned
		2. Verbal and written feedback from participants
2. Families take the safety messages they learn and apply them to their everyday lives.	1. Increase in the number of parents requesting car seat inspections or other safety services offered.	1. Buckle Up Wood Buffalo car seat check stats
		2. Requests for presentations, emails and Facebook messages received following the event and throughout the year with safety questions and concerns.
	2. A percentage decrease in the number of emergency room visits for childhood injuries in the Wood Buffalo region according to AHS and government statistics.	1. Obtain statistics from AHS and AB government
		2. Obtain statistics from RCMP
Data Collection Tool(s) Used:	Date(s) when data collected:	

Potential Outcomes:	Indicators:	Measures:
We Love the Winters Here		
3. Newcomers are better prepared for the winter season.	1. Number of questions and conversations had regarding the information presented both during and after the event.	1. Observations of interactions during presentations
		2. Observations of the participants utilizing the information tables (pamphlets taken, flu shots given, conversations, etc.)
	2. Participant feedback	1. Feedback forms completed and returned following the event.
4. Newcomers feel more connected to the community and have a sense of belonging.	1. Participant feedback following the event.	2. Feedback forms from presenters and those hosting information tables at the event.
		1. Feedback Forms
		2.
	1. Increase of newcomers utilizing community services.	1. Discussions at NIN meeting roundtables
		2. Follow up emails with organizations involves with the event to see if their program attendance and/or use of services have increased following the event.
	Date(s) when data collected:	

Potential Outcomes:	Indicators:	Measures:
---------------------	-------------	-----------

School Safety Presentations (Halloween, Bike & Bus)		
5. Students and school faculty see the value of being safe and have the skills to be safe within their school zone and in their neighbourhoods building a culture of safety.	1. Participant feedback.	1. Increase in the number of safety presentations booked each year.
	2. Decrease in the number of reported injuries pertaining to bike, pedestrian or school bus incidents within the schools and in the region.	2. Feedback forms completed by teachers and verbal feedback of students (direct questions, presentation quiz responses during presentations)
		1. Follow up with schools in 6 months and inquire if there have been visible changes in crosswalk usage and bike helmets (for those who walk and bike to school), as well as improvement in overall school bus behaviour.
		2. Obtain statistics from AHS, RCMP and AB government.
6. Parents support and empower their children with safety follow-up causing them to be safer in both their school zones and neighbourhoods.	1. Decrease in the number of school zone violations observed by officers (Bylaw and RCMP)	1. Discussions with RCMP, and Bylaw officers regarding the number of violations written and overall observations of school zones and pedestrian issues throughout the region.
		2. Follow up with the schools in 6 months asking if there are any improvements, they have observed with the parents school zone behaviours.
	2. Increase in the number of messages, phone calls and/or emails with questions regarding any of the topics covered in the presentations	1. Tracking the total number of phone calls, conversations, and/or emails following the presentations with in 6 months to a year following the presentations.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Buckle Up Wood Buffalo		
7. Increased connection, engagement, involvement and retention of local Child Passenger Safety Technicians.	1. Increased number of technician volunteers for events, information tables, car seat clinics, etc.	1. Volunteer sign up genius
	2. Technicians feel supported and confident in their knowledge.	2. Many different technicians signing up, not just the same few, and their total hours of service each year.
8. Greater knowledge, awareness and understanding of child passenger safety within the region of Wood Buffalo.		1. Direct feedback from technicians at Tech Talk or Tech Update events.
		2. Positive feedback received from parents who have had their car seats inspected.
	1. Increase in compliance at car seat check stops, car seat clinics and personal inspections.	1. Tracking number seats, number of misuses, number of tickets issued at each check stop.
	2. Decrease in the statistics directly related to collisions involving children (ages 0-13) with our region and province.	2. The BUWB check tracking spreadsheet as well as the car seat inspection check forms.
		1. Obtain statistics from RCMP, AHS and the AB government.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Car Seat Safety Information Sessions 9. Parents/caregivers leave the session with a better understanding of Child Passenger Safety and can properly install their car seats.	1. Engagement of the class participants during the presentation and feedback after the session.	1. Observation during the presentation (types of questions asked, light bulb moments, etc.) 2. Participant feedback form.
	2. Those who return later for a car seat inspection have little to no errors with their installation.	1. BUWB check tracking spreadsheet. 2. Car seat inspection forms.
	1. Increase in the number of those who return for a car seat inspection or reach out via email or phone with further questions.	1. Car seat Inspection forms and the number of phone calls, emails or messages received. 2. Participant feedback forms
10. Parents/caregivers feel empowered to ensure their children are transported as safe as possible in motor vehicles and share the information they learned with others.	2. The number of people who attend the session in the future via a friend or agency referral.	1. Participant Feedback Forms. 2. Verbal declaration before or during the presentation.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Option 4 Program		
	7. Increased number of tickets issued by officers who are taking initiative with child passenger safety. Increasing the awareness of child passenger safety within the region of Wood Buffalo.	1. Sign-In Sheets 2.
		1. Copies of Withdrawal forms filed. 2.
	8. Increased awareness and helps educate parents/caregivers who are unaware of their child passenger safety non-compliance.	1. Feedback forms 2.
		1. BUWB check tracking spreadsheet. 2. Car Seat Inspection Forms.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Gift of Safety Program		
7. Children are riding safer in their motor vehicles because they are in a new seat and not a seat that is expired or compromised and because their parent/caregiver has received information to ensure the seat they are given is used properly.	1. Parents/caregivers feel empowered to take ownership of the safety of their children when riding in motor vehicles.	1. Participant feedback forms.
	2. Parents/caregivers feel peace of mind knowing their child has been given the best safety option for their vehicle.	2. Increase in compliance of proper use at check stops
8. Networking and collaboration between agencies to provide their clients with the best child passenger safety options.	1. Increase in the number of applications given and received..	1. Verbal feedback from participants upon receipt of their car seat.
		2.
	1. Agencies have access to this program to aid in their services to their clients without having to drain their already tapped resources.	2.
		1. The number of applications received from referral agencies.
		2.
		1. Feedback from agencies who utilize the program for their clients
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
CPST Training		
7. Increased community capacity with efficient, effective programs and initiatives related to child passenger safety carried out and sustained within the region.	1. Increase in the number of car seat related programs and events happening each year.	1. Scheduled dates.
		2.
	2. Increased interest in CPST training courses	1. The number of training courses hosted
		2. The number of people on a waiting list for training.
8. More children will be riding safer in their motor vehicles within the Wood Buffalo Region.	1. Increased number of car seat inspections, and clinic appointments.	1. BUWB car seat tracking spreadsheet
		2. Car seat inspections forms.
	2. Decreased number of childhood injuries reported due to motor vehicle collisions within the region.	1. Statistics from RCMP, AHS and the AB government.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Professional Development	7. Ensuring that the coordinator is current and relevant with up to date education, enabling them to perform their professional duties to their fullest capacity.	1. Completing training courses and updates.
		2.
8. The coordinator is confident in their knowledge and education to maintain current successful initiatives and move forward with new endeavors.	2. Seeking new opportunities of education for further growth.	1. Discovering new conferences or training courses to attend.
		2.
	1. Increased quality of job performance.	1. The coordinator continues to have positive employee reviews.
		2.
	2. A sustainable coordinator.	1. The coordinator remains with the organization for a long period.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Long-term Outcome:

1. Wood Buffalo is the safest region in Canada for children to live. Learn, work and play.
--

Prepared by:	Mikayla LaBelle-Bennett
Date:	August 29, 2019
Revised by: (to note changes made to initial PLM)	
Date:	

Program/Project Title:	Impact Youth
Statement of Need: <i>What</i> community issue, need or situation are you responding to?	Addressing the concerns and issues in the community regarding distracted, aggressive, impaired and drugged driving in the wood buffalo region through collaboration and education beginning with our youth. Addressing the concerns and issues in the community regarding mental health topics, relationships, alcohol and drugs, choices, and risk taking.
Overall Goal: <i>What</i> change, or impact do you want to achieve?	To have an increased awareness and education with a practice of good driver behavior to reduce the number of injuries and deaths in the Wood Buffalo region. Increased awareness on various mental health topics, being able to identify healthy/unhealthy relationships, alcohol and drugs, choices, and risks.
Activities: <i>How</i> will you address the issue, need or situation?	<p>Through several educational programs, events and community initiatives organized each year, we plan to achieve our overall goal by completing the following activities:</p> <p>P.A.R.T.Y. Program - Prevent Alcohol and Risk-related Trauma in Youth is a program designed to educate students in grade 9 about the risks and dangers that occur when driving under the influence of drugs and alcohol or when being distracted behind the wheel. This program is executed with many of our community partners to help engage and educate the students.</p> <p>#NTDSW – National Teen Driver Safety Week is held during the 3rd - 4th week in October each year under the Parachute Canada organization where we will spend time in the high schools with some of our collaborative partners having conversations and interactive activities with youth.</p> <p>NDR – National Day of Remembrance for Road Crash Victims is held on the 3rd Wednesday of November each year. This is a community event where displays are set up in memory of those injured and killed on our highways and several of our partners are in attendance to help us honor these victims and their families.</p> <p>L2D Program (Learn 2 Drive – class 7 info sessions) - an 8 – 10-week program offered in the high schools as an after-school program to assist them with their studies of understanding how the rules of the road work to increase their knowledge and confidence to pass their written class 7 exam.</p> <p>School presentations & Classroom discussions – Through both the Catholic and Public-School boards, we are presenting a safe, open safe of discussions regarding drug and alcohol use, which learning about making safer and smarter decisions can make an impact on your future going forward.</p> <p>iDrive – A community-based event for those aged 14 years and older to learn about the dangers and risks of impaired, drugged, aggressive and distracted driving behavior using our fatal vision goggles and pedal kart to try and find their way through an obstacle course for a hands-on experience of what it is like to drive under the influence.</p>

	<p>Grad P.A.R.T.Y. - An informative and interactive presentation for grade 12s before their graduation ceremonies and parties begin to remind them of the dangers that could potentially happen when including drugs/alcohol in their scenes and the choices they must learn to make to stay safe.</p> <p>Vision Zero – Road Safety group – A long standing engaging group with multiple community partners to help assist with sub-committees to ensure our programs are being delivered throughout the community, high schools and advertising to reach our goal of ZERO injuries and ZERO deaths on our roads.</p> <p>Creating & Engaging S.A.D.D. (Students Against Drunk Driving) groups in the high schools to educate their peers within their own schools and become their own advocates for road safety and sober, distracted free driving.</p> <p>Professional Development – Attending training sessions and conferences to further our knowledge in the road safety and mental health aspects for working with all community members to create a safer place to live work and play.</p>
Evaluation: Methods of measure	Having Pre, Mid & Post surveys for student/staff Evaluating participant feedback forms Quotes from participants Statistics from RCMP Statistics from Government of Alberta – Office of Traffic Safety Statistics from Alberta Health Services Number of registrations received for S.A.D.D. groups in the high schools Number of Pledges taken by students during the NTDSW Follow up with students from the L2D course after they have taken their test/exam Overall observation of participants
Who is served? Target Group	Youth ages 14+ All current and new drivers on the roads in our region of all ages. High School staff members High school students Community members (Parents and other members of the community & organizations) Partnered Organizations
Inputs: resources invested to achieve your goal, e.g., staff, volunteers, money, materials, equipment, technology, partners, information	Funding Radio advertisements Posters Social Media Posts Administrative duties as required Staff Volunteers (Training & Support) Time Travel Printing materials Laptop with projector for presentations Community Partners:

	<ul style="list-style-type: none"> • RCMP • Bylaw Services • Sheriff's Department • Alberta Motor Association • Tamarack Physical Therapy • Diversified transportation • Sparksman Transportation • Blue Heron (Alberta Brain Injury Network) • Royal Canadian Legion Branch # 165 • Bishop Towing & Salvage • Parachute Canada • Wood Buffalo Regional Library • Fort McMurray Public School Board • Fort McMurray Catholic School Board • AHS • RMWB • CISM • Regional Emergency Services • Justin Slade Youth Foundation • HIV North • Spinal Cord Injury – Alberta • Coalition for Safer Alberta Roads • Government of Alberta – Office of Traffic Safety • The Boothographer • Keyano College • MADD Canada • Arts Council Wood Buffalo • ATS Traffic • Girls Inc. • Ashley Laurenson (Make-Up Artist) • Where the Highway Ends (Filmographer) • Harvard Broadcasting • Rogers Media • The Bridge
Outputs: - <i>What are your immediate measures</i>	<p><i>P.A.R.T.Y. Program 2018-19</i></p> <ul style="list-style-type: none"> • 733 student participants • 25 school staff participants • 25-30 community participants as volunteers • 1200 surveys completed (PRE, MID & POST) • 20 partnered organizations • 220 volunteers!! <p><i>#NTDSW 2018</i></p> <ul style="list-style-type: none"> • 290 pledges/photos taken • Approx. 330 student & staff participants • 3 partnered organizations

	<p><i>NDR – National Day of Remembrance for Road Crash Victims November 2018</i></p> <ul style="list-style-type: none"> • 8 partnered organizations • Approx. 250-300 visitors <p><i>School presentations & Classroom discussions 2018</i></p> <ul style="list-style-type: none"> • Approx. 300 student participants • 4 partnered organizations <p><i>IDrive 2019</i></p> <ul style="list-style-type: none"> • 20 participants/attendees • 10 volunteers <p><i>Vision Zero – Road Safety group</i></p> <ul style="list-style-type: none"> • # of partnered organizations <p><i>Professional Development</i></p> <ul style="list-style-type: none"> • Train & Support Volunteers for Events to prevent injury and create awareness • Mental Health First Aid for Adults Who Interact with Youth
--	---

Potential Outcomes:	Indicators:	Measures:
<i>P.A.R.T.Y. Program</i>		
Youth understand the impact of impaired, drugged, distracted and aggressive driving	Overall student reactions to the scenes and scenarios they participate in/view	Observation of students (tears, questions asked, and conversations had)
Youth know how to recognize the importance of making informed decisions.	Positive student feedback and comments of the program	Comparison of pre, mid and post survey responses
Youth are responsible and practice safe driving skills	Youth become advocates for safety precautions among their family and friends who are both drivers and passengers in vehicles	Post program surveys and student feedback upon follow up.
Youth have increased awareness that their actions have an impact on others (social responsibility)	Decreased number of injuries and deaths in young drivers	Students create and attend S.A.D.D. Programs within their schools
		Statistics from RCMP, Office of Traffic Safety, and Alberta Health Services
Data Collection Tool(s) Used: Pre, Mid & Post Surveys		Date(s) when data collected: February - June

Potential Outcomes:	Indicators:	Measures:
#NTDSW		
Students are more confident with learning to drive and know where to find support. Youth feel supported by mentors. By developing awareness they are more likely to share the knowledge with the peers and make positive choices that affect them	Reactions to the activities they participant in and the education they receive	Observation of participant facial expressions and comments made
	Students taking infographics and other information documents that are made available at the event	Track the number of info packets that are handed out to students
Youth understand the risks and dangers of impaired, distracted, fatigued and aggressive driving.	Participant feedback of personal situations	Number of students that commit to the hashtag pledge (2018 - #KnowWhatImpairedMeans)
	Decrease the number of youth injuries on our roads	Obtain statistics from RCMP & AHS
Data Collection Tool(s) Used: observation of participants & pledges taken		Date(s) when data collected: October

Potential Outcomes:	Indicators:	Measures:
NDR - National Day of Remembrance for Road Crash Victims		
Community members are more aware of causes of dangerous driving and practice safe skills behind the wheel.	Having detailed conversations with members of the public during a community event	Ask community members to participate in a short survey at the event for their feedback
		Review surveys to reveal what attracted community members to the event
	Number of people who attend the event	Number of participants who report to us they will change their driving habits and behaviours after they attend the event
		Number of posters delivered and displayed at local businesses to create awareness
	Community members have an increased awareness that their actions have an impact on others (Social responsibility)	Candlelight vigil held at the scene of a crashed car placed in front of the building where the event is to take place
Number of attendees for the moment of silence at the scene of the vigil		
Changes in driver behaviour in honor of loved ones		Statistics from RCMP in the number of distracted, impaired, drugged and aggressive drivers on our roads
Data Collection Tool(s) Used: observation and advertising counts		Date(s) when data collected: November - December

Potential Outcomes:	Indicators:	Measures:
School presentations & Classroom discussions		
Students & staff are educated on road safety issues, laws, various mental health topics, choices, risks, relationships, and understand the importance of making informed decisions Youth are reporting that they are making more informed choices	Questions with ongoing conversation in the classroom(s)	Record notes of the presentation/discussion with students to gather a collective theme of concerns
	Infographics are shared with staff & students	Number of infographics delivered per presentation/group
Students find a safe space to answer their remaining questions, and can share their education with others about their knowledge of drugs, alcohol and driver behavior, mental health, choices, risks, and relationships.	Free of judgment conversations are held in frequent visits with the same group of students (ex: Talk Tuesday)	Pre- & Post surveys to students after spending time together on a weekly basis
	Students talk openly about issues concerning impairment, drugs and driving.	Students speak more and ask more questions in the group setting compared to the first session/presentation
Data Collection Tool(s) Used: Observation & Surveys		Date(s) when data collected: January - January

Potential Outcomes:	Indicators:	Measures:
IDrive		
Youth make informed lifestyle choices	Participants wear Blood Alcohol Content Fatal Vision goggles while operating a pedal kart, and participating in a bowling mini activity	Participant feedback through a conversation of how they felt the task impacted them
		Track how many can make it through the crash course going forward and in reverse. How many pins they can knock-down
Participants make the decision to drive without being influenced by drugs.	Participants wear Marijuana Fatal Vision goggles while operating a pedal kart, and participating in a bowling mini activity	Track how many participants can make it through the crash course going forward and in reverse. How many pins they can knock-down
Data Collection Tool(s) Used: Surveys & Observations		Date(s) when data collected: September

Potential Outcomes:	Indicators:	Measures:
<i>Vision Zero – Road Safety Group</i>		
Community groups collaborate to enrich the safety of all road users (drivers, passengers, cyclists, skateboarders, pedestrians, etc.) in the Wood Buffalo region through education, engagement, enforcement and engineering.	Ensure that local enforcement is sharing the education with drivers during routine and required stops by delivering information packages.	Number of how many information packages RCMP are handing out to drivers
The road safety group has a clear vision and have the necessary resources to take action on this community issue	Showing presence within the schools and community events	Number of visits to schools and number of participants at events
Data Collection Tool(s) Used:	Statistics & Observations	Date(s) when data collected: January - January

Potential Outcomes:	Indicators:	Measures:
<i>Professional Development</i>		
The coordinator up to date with relevant education, to be able to perform the duties of the job to best of their ability.	Staying informed of any changes in the laws regarding road safety (mainly pertaining to distracted, alcohol, drug, speed and aggressive driving), as well as mental health	Attending conferences with RCMP and other road safety partners to keep informed and educated, webinars, courses/workshops

	concerns, drugs/alcohol, youth relationships, choices, and risks	
Coordinator is confident in their knowledge to share and deliver important topics of discussion with high school students and young drivers in our region	Maintain good standing relationships with high school staff and students to know what the demand/topic of awareness is	Frequent visits to the schools during lunch hours to chat with staff and students for a good presence and relationship
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Long-term Outcome:

1. Youth are responsible drivers and make the decision to practice safe driving habits to help make the wood buffalo region a safer place to live, learn, work and play. Youth accept responsibility for the social well-being of the community they live in. Youth gain knowledge about mental health, drugs/alcohol, relationships, choices, and risks that they can apply to their life in the present and future.

Prepared by:	Melanie Murrin, Impact Youth Coordinator September 30, 2018
Date:	
Revised by: (to note changes made to initial PLM)	Victoria Marten, Impact Youth Coordinator August 22, 2019
Date:	

Program/Project Title:	Rural Safety
Statement of Need: <i>What</i> community issue, need or situation are you responding to?	Increasing safety awareness within the region of Wood Buffalo through collaboration and building capacity in the rural communities of Fort Chipewyan, Conklin, Janvier, Fort McKay and Fort McMurray First Nations 468/Anzac.
Overall Goal: <i>What</i> change or impact do you want to achieve?	To Increase safety conscious behaviours within the rural communities, thereby decreasing the yearly number of injuries within the Wood Buffalo region.
Activities: <i>What & How</i> will you address the issue, need or situation?	<p>There are a number of programs, events and initiatives organized each year to achieve the above listed goals.</p> <p>Safety Presentations– Throughout the year safety presentations can be delivered within the schools and through community events covering safety topics such as the following:</p> <ul style="list-style-type: none"> • ATV Safety • Halloween Safety (pedestrian focused) • Winter Safety • School Bus safety • Child Passenger Safety (certified through (CPSAC) • Water and Canoe safety • Bike rodeos <p>Car Seat Clinics & Inspections– Give parents/caregivers the opportunity to have individual, specific education sessions with a child passenger safety technician who inspects their personal car seats to ensure they are installed and used correctly in their vehicle. This empowers them to have the confidence to duplicate the information in the future.</p> <p>Teddy Bear Fairs – Each year, Alberta Health Services organizes a safety and wellness community event in the rural communities. Safe Community Wood Buffalo attends with information on car seat and bike safety to reach the target demographic of children ages 0-6, ensuring families have the information needed to properly fit a bike helmet and ensure their car seats are used correctly.</p> <p>PARTY Program – Preventing Alcohol and Risk Related Trauma in Youth is a program that takes the participants through the details and consequences of a collision due to impaired or distracted driving. This daylong journey is filled with impactful victim and first responder accounts as well a visit to the hospital morgue, followed by choices activities and a wellness session to end the day.</p> <p>Bike Rodeos – Consisting of proper helmet fitting, safe riding practices including hand signals, a fun interaction with a mini roadway to practice their new skills, and a “bike license” upon completion, children are equipped with the knowledge they need to safely ride their bikes, scooters or skateboards.</p>

	<p>Conklin (28 bike helmets were given out) Saprea (2 helmets were replaced) Fort McKay (aprox 25 helmets were given out)</p> <p>Babysitting course- Aurora Training Corp. Instructs kids ages 11-18 basic CPR and how to care for an infant through a 7 hour course. Each child gets a certificate and is certified through Red Cross to babysit children ages 0-11.</p> <p>Janvier – Babysitting course had 8 participants, all 8 kids got certified through Red Cross babysitting Course. Course was held at Janvier Health Center</p> <p>Fort McKay – Home Alone course – instructed by Aurora Training Corp, this 3 hour course teaches children ages 8 –14 how to stay home alone safely. 16 kids participated and it was held at the Wellness Centre.</p> <p>Alien Inline – The Alien Inline group bring everything needed for all of the students to learn to roller blade. As a part of the event, children are fitted with proper safety gear and the importance of safety is highlighted throughout.</p> <p>CPST Training – With increased safety awareness regarding car seat safety it is hoped that a minimum of two representatives from the rural communities will be trained each year to build capacity of rural child passenger safety.</p> <p>Class 7 Information Sessions – This 8-10 week program will provide participants with the knowledge, skills and support needed to aid in their achievement of their class 7 driving license.</p> <p>Community Presence – Working within the rural communities is much more than just planning and organizing events. It is understanding the people, the culture and their way of life. For this reason, it is important to maintain a consistent community presence at cultural and community events when possible.</p> <p>Collaboration – There are many organizations located in urban Fort McMurray who host consistent programming within the rural communities. In order to ensure the greatest impact along with the greatest use of resources it is essential to partner and collaborate together.</p>
<p>Evaluation: <i>Methods of Measure</i></p>	<ul style="list-style-type: none"> -participant surveys -feedback forms -car seat inspection forms -Buckle Up Wood Buffalo Technician Inspection Stats -information session participant feedback forms -regional RCMP statistics -AHS statistics -AB government statistics

Program/Project Logic Model: Rural Safety Date: September 3, 2019

Who is served? Target Group	Families, caregivers, children and youth, indigenous populations
Inputs : resources invested to achieve your goal, e.g., staff, volunteers, money, materials, equipment, technology, partners, information	-A detailed budget totalling \$15,000 Community Partners- Alberta Health Services Wood Buffalo RCMP Bylaw Services The Hub Family Resource Centre Wood Buffalo Regional Library Northlands School Division Rural band offices Nunee Health Alberta Office of Traffic Safety Coalition for Safer Alberta Roads Diversified Transportation Sparksman Transportation Regional Emergency Services RMWB Regional Emergency Management St. John Ambulance Bear Smart Wood Buffalo Keyano College Alberta Forestry Fire Smart Regional Municipality of Wood Buffalo Child Passenger Association of Canada Parachute Canada ATCO Gas and Electric Auroa Training Corp. -approximately 20-25 volunteers needed/year combined for events and programs -Donations/In kind (prizes and giveaways for events and programs)
Outputs: - <i>Immediate observations, products of activities</i>	-School Bus Safety Presentations already booked in 2 rural schools for this September focusing on pedestrian and bus safety with others currently awaiting confirmation. Children will each go home with safety reminders for them along with their parents/caregivers. -Rural Bike Rodeos were hosted in McKay, Conklin & Saprae this past summer. They are planned to take place in all the rural communities for the summer of 2020. -4/5 Teddy Bear Fairs were attended in the rural communities with information on car/booster seats and bike safety.

Potential Outcomes: Safety Presentations	Indicators:	Measures:
1. Community members/students learn focused safety information to keep them safe while they work, learn and play in the Wood Buffalo region.	1. Positive feedback from attendees during and following the presentations. Along with requests for continued or more information.	1. Feedback forms
	2. Safety topics discussed are relevant to safety concerns within the communities.	2. Verbal interactions and observations during the presentations.
2. Community members/students take the safety messages they learn and apply them to their everyday lives.	1. Increase in the number of ATV/bike helmets worn.	1. Discussions with community leaders to determine key areas of focus.
		2. Community/student surveys to gauge the overall population’s safety concerns.
	2. A percentage decrease in the number of reported injuries in the rural communities yearly.	1. A pre and post observation analysis.
		2. Follow up with health centres, schools and community members to determine any behavioural changes observed within the community.
Data Collection Tool(s) Used:		1. Obtain statistics from AHS and AB government
		2. Obtain statistics from RCMP
Date(s) when data collected:		

Potential Outcomes:	Indicators:	Measures:
Car Seat Clinics & Inspections	3. Parents/caregivers walk away with a better understanding of Child Passenger Safety and are able to properly install and use their child restraints.	1. Observation during the inspection (types of questions asked, learning discoveries, etc.) 2. Participant feedback survey.
	2. Parents feel confident in the skills they learn to ensure their children are riding safely following the inspection.	1. Verbal feedback from the parent/caregiver. 2. Parent/caregiver demonstrate their abilities before leaving the clinic/inspection.
4. Parents/caregivers have peace of mind knowing their children are being transported as safe as possible in their motor vehicles.	1. Parents leave the clinic/inspection with information to help problem solve their specific car seat issues and/or struggles.	1. Observation during the inspection (types of questions asked, learning discoveries, etc.) 2. Verbal feedback from the parent/caregiver.
	2.	1. 2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
---------------------	-------------	-----------

Teddy Bear Fairs		
5. Participants learn important injury prevention measures that lead to overall changes in behaviour and mindsets.	1. Increased participant interest in safety topics presented at the information table.	1. Overall observations
	2. Decrease in the number of reported injuries pertaining to bike and child passenger safety related incidents within the rural communities of the Wood Buffalo Region.	2. Participant questions and comments as they stop at the information table. 1. Follow up with schools in 6 months and inquire if there have been visible changes in crosswalk usage and bike helmets (for those who walk and bike to school), as well as improvement in overall school bus behaviour. 2. Obtain statistics from AHS, RCMP and AB government.
6. Community members learn what safety services/resources are offered and how to utilize them	1. Increased use of services directly offered by Safe Community Wood Buffalo (ie. Information sessions, presentations, car seat inspections, etc.)	1. The number of new presentations/information sessions that are booked, the number of car seat inspections each year in the rural communities.
	2. Increase in safety services offered by other organizations	2. Car seat inspections forms, sign-in sheets and feedback forms. 1. Discussions at committee/planning meetings
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
---------------------	-------------	-----------

PARTY Program		
7. Participants will be impacted by the consequences of impaired and distracted driving.	1. Overall reactions of the participants during and following the program.	1. Observations of presenters and volunteers (tears, questions asked, conversations had, etc.) 2.
	2. Positive participant feedback of their overall experience of the program.	1. Participant feedback forms. 2. Pre and post participant surveys.
8. Participants will make changes within their own lives to ensure they are driving safely and encourage others to do the same.	1. Decrease in the number of impaired and distracted drivers within the rural communities.	1. Obtain statistics from RCMP. 2.
	2. Community members become advocates against impaired and distracted driving.	1. Follow up with communities within 6 months to inquire of any significant behavioural changes within the community or specific community members. 2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Bike Rodeos		
9. Children learn skills they can use to ensure they are as safe as possible when riding their bicycles.	1. Children are engaged and interacting during the rodeo.	1. Observations of the rodeo volunteers (questions asked, and overall understanding of safety concepts presented displayed in the interactive rodeo activities)
	2. Positive feedback from parents/caregivers following the rodeo	2. Children display excitement of new helmets and are eager to be involved with the rodeo. 1. Feedback forms. 2.
10. Children utilize the safety skills on an every day basis following the Bike Rodeo.	1. Decreased number of reported injuries within the rural communities with bicycle related incidents.	1. Obtain statistics from RCMP, AHS, and AB government. 2.
	2. Increased number of children observed wearing bike helmets and using other safety skills presented during the rodeo.	1. Pre and post observation analysis conducted by rodeo volunteers. 2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Alien Inline		
7. Students have fun taking part in a new activity and learn important injury prevention safety skills.	1. Positive attitudes and behaviours to safety concepts presented.	1. Overall observations of faculty, event organizers and volunteers
		2. Verbal feedback of students of future plans to incorporate safety concepts into their everyday.
	2. Students display excitement while taking part in the event.	1. Overall observations of faculty, event organizers and volunteers
		2. Smiles and laughter expressed by everyone involved.
8. Students have positive interactions with staff, volunteers and uniform members.	1. Direct feedback from faculty, event organizers and volunteers.	1. Feedback forms
		2.
	2. Long-term attitude changes and relationship growth between students, faculty and uniform members.	1. Follow up with faculty within 6 months and 1 year of the event to inquire if any behavioural changes have been observed.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
CPST Training		
7. Trained Child Passenger safety Technicians in the rural communities will build community capacity and enable them to better help their peers with child passenger safety issues and concerns.	1. At least 2 new Technicians trained each year from the rural communities.	1. CPST training course registrations.
	2. Increased number of car seat inspections in the rural communities and education opportunities.	2.
		1. BUWB check tracking spreadsheet and car seat inspection forms.
		2. Number of new presentations and clinics booked each year.
8. Increased knowledge and positive behaviour and mindset changes towards child passenger safety within the rural communities.	1. Decrease in the number of child injuries and deaths in motor vehicle collisions within the rural communities.	1. Statistics from RCMP, AHS and the AB government.
	2. Increase in compliance of proper car seat use at inspections, clinics and check stops.	2.
		1. Statistics received from car seat clinics.
		2. BUWB check tracking spreadsheet and car seat inspection forms.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
---------------------	-------------	-----------

Class 7 Information Sessions		
7. New drivers who are well educated and confident.	1. Positive participant interaction during the information sessions.	1. Overall observation of the facilitator (questions asked, conversations, learning discoveries, etc.) 2. Participant feedback forms (pre and post surveys).
	2. Participants successfully achieve their class 7 license following the information sessions.	1. Direct follow up with participants following their driving test. 2.
8. Increased safety on our rural roads and highways.	1. Decrease in reported injuries and deaths on our rural roads and highways.	1. Statistics obtained from RCMP, AHS and AB government.
	2.	2.
		1.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Community Presence		
7. Consistent communication with the rural communities building relationships that increase the credibility of our safety messages.	1. The coordinator builds relationships on both professional and personal levels.	1. Coordinator attends at least 1 community/cultural event per year in each community.
	2. Community members reach out for safety advice, information and resources.	2.
8. Gaining new experiences and knowledge about the indigenous culture and way of life.	1. New perspectives will enable the coordinator to reach the indigenous people more adequately.	1. The number of new bookings, phone calls, emails, conversations that happen throughout the year.
	2. Coordinator learns specific safety concerns and issues present in the rural communities.	2. Increase in attendance to SCWB specific initiatives, car seat inspection forms, BUWB check tracking spreadsheet.
		1. New ideas, initiatives, campaigns, materials created for rural safety issues each year.
		2.
		1. Changes in existing initiatives to better suit the rural community needs.
		2. New programs and initiatives created.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Outcomes:	Indicators:	Measures:
Collaboration		
7. Greater impact of programs and initiatives in the rural communities.	1. Increased engagement and attendance of rural community members at events and programs.	1. Overall observations of event/program organizers and volunteers (questions asked, conversations had)
	2. Positive feedback from participants.	2. Sign-in sheets
8. Better usage of resources for all organizations involved.		1. Feedback forms
		2.
	1. More giveaways, information materials, activities, etc. are available to the rural populations.	1. Increased printing, number of promotional items given, and programs offered each year.
		2.
	2. No organization is drained or unable to provide needed resources to community members.	1. Discussions at RCOM meeting round tables.
		2.
Data Collection Tool(s) Used:		Date(s) when data collected:

Potential Long-term Outcome:	
1. Rural communities in the Wood Buffalo region are the safest in Canada for people to live, learn, work and play.	

Prepared by:	Lesley Pearcey
Date:	September 25 ,2018
Revised by: (to note changes made to initial PLM)	Cheryl Pelletier
Date:	August 28 2019.

ANNUAL BUDGET FORECAST: 2020

	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Year
Operations													
Salaries, EI, CPP	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	18884.25	\$ 226,611.00
WCB Premium	280.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 280.00
Insurance	0.00	2056.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 2,056.00
Office Rental	1189.35	1159.35	1189.35	1189.35	1236.95	1236.95	1236.95	1236.95	1236.95	1236.95	1236.95	1236.95	\$ 14,623.00
Storage Rental	182.00	182.00	182.00	182.00	182.00	182.00	182.00	182.00	182.00	182.00	182.00	182.00	\$ 2,184.00
Phone (long distance only)	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	\$ 36.00
Office Supplies	200.00	200.00	200.00	200.00	500.00	200.00	200.00	200.00	200.00	500.00	200.00	200.00	\$ 3,000.00
Accounting	0.00	6300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 6,300.00
Professional development	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$ 600.00
													\$ -
Operations Total													\$ 255,690.00
Rural Programming Total													\$ 26,700.00
Impact Youth Programming Total													\$ 48,535.00
CHIP Programming Total													\$ 39,035.00
TOTAL													\$ 369,960.00

Projected Revenue

RMWB													\$ 134,460.00
Suncor													\$ 17,500.00
Syncrude													\$ 20,000.00
Casino funds													\$ 60,000.00
Pembina													\$ 18,000.00
CNRL													\$ 20,000.00
ConocoPhillips													\$ 10,000.00
GLOW Run													\$ 30,000.00
United Way													\$ 30,000.00
Royal Canadian Legion													\$ 20,000.00
Other Fundraiser													\$ 10,000.00
													\$ -
TOTAL													\$ 369,960.00

SURPLUS/(DEFICIT) \$

-

Program Budget

Impact Youth	
PARTY Fort McMurray	\$ 28,000.00
Legion rental + meals	\$ 18,000.00
Program Supplies	\$ 1,000.00
Promotion (school information packages)	\$ 500.00
Student bussing - Sparksman	\$ 7,400.00
Volunteers and training	\$ 600.00
Collision makeup	\$ 500.00
National Day of Remembrance	\$ 6,935.00
Rentals & Permits	\$ 535.00
Program Supplies	\$ 1,500.00
Promotions & advertising (live on location)	\$ 4,000.00
Event banners	\$ 500.00
Volunteers and training	\$ 300.00
Food	\$ 100.00
After PARTY (Grade 7-8)	\$ 2,600.00
Rentals & Permits	\$ 500.00
Program Supplies	\$ 1,000.00
Promotions & advertising	\$ 500.00
Travel & accommodation	\$ -
Volunteers and training	\$ 100.00
Food	\$ 500.00
Grad PARTY (Gr 12)	\$ 2,600.00
Rentals & Permits	\$ 500.00
Program Supplies	\$ 1,000.00
Promotions & advertising	\$ 500.00
Travel & accommodation	\$ -
Volunteers and training	\$ 100.00
Food	\$ 500.00
#NTDSW	\$ 4,000.00
Rentals (boothographer)	\$ 3,000.00
Program Supplies	\$ -
Promotion (in school posters, info)	\$ 500.00
Travel & accommodation	\$ -
Volunteers and training	\$ 100.00
Food (cookies, water draw students in)	\$ 400.00
Impaired Driving Campaigns	\$ 800.00
Rentals & Permits	\$ -
Program Supplies	\$ 500.00
Promotions & advertising	\$ 100.00
Travel & accommodation	\$ -
Volunteers and training	\$ 200.00
Food	\$ -
iDrive	\$ 3,600.00
Rentals & Permits	\$ 500.00
Program Supplies	\$ 1,000.00
Promotions & advertising	\$ 2,000.00
Travel & accommodation	\$ -
Volunteers and training	\$ -
Food	\$ 100.00
Impact Youth TOTAL	\$ 48,535.00

Childhood Injury Prevention	
Family Safety Day	\$ 12,200.00
Rentals & Permits	\$ 2,000.00
Program Supplies (helmet purchases)	\$ 6,000.00
Promotions & advertising	\$ 3,600.00
Travel	\$ -
Volunteers and training	\$ 100.00
Food	\$ 500.00
We Love the Winters Here	\$ 6,135.00
Rentals (At Mac Island concourse)	\$ 535.00
Program Supplies	\$ 500.00
Promotions & advertising	\$ 4,000.00
Travel & accommodation	\$ -
Volunteers and training	\$ 500.00
Food for participants	\$ 600.00
School Helmet Presentations	\$ 7,600.00
Rentals & Permits	
Program Supplies (bike bells, reflectors)	\$ 7,200.00
Promotions & advertising	
Travel	\$ 300.00
Volunteers and training	\$ 100.00
Food	
Walk Safe Halloween	\$ 4,600.00
Rentals	\$ -
Program Supplies (safety tokens)	\$ 4,000.00
Promotions & advertising	\$ -
Travel & accommodation	\$ -
Volunteers and training	\$ 600.00
Food	\$ -
Car seat safety/gift of safety	\$ 5,300.00
Rentals (free use of space for clinics)	\$ -
Program Supplies	\$ 2,000.00
Promotions & advertising	\$ 2,000.00
Travel & accommodation	\$ 100.00
Volunteers and training	\$ 1,200.00
Food	\$ -
CHIP Committee	\$ 1,300.00
Rentals	\$ -
Program Supplies	\$ 400.00
Promotions & advertising	\$ 100.00
Travel & accommodation	\$ -
Volunteers and training	\$ 800.00
Food	\$ -
Car Seat Coalition	\$ 1,900.00
Rentals (over allotted board room time)	\$ 400.00
Program Supplies	\$ -
Promotions & advertising	\$ -
Travel & accommodation	\$ -
Volunteers and training (tech course)	\$ 1,500.00
Food	\$ -
CHIP TOTAL	\$ 39,035.00

Rural Communities	
Rural PARTY (One per year)	\$ 6,600.00
Rentals	\$ 2,000.00
Program Supplies	\$ 250.00
Promotions & advertising	\$ 100.00
Travel & accommodation	\$ 3,000.00
Volunteers and training	\$ 100.00
Food	\$ 1,150.00
Safe Kids Week	\$ 2,900.00
Rentals	\$ -
Program Supplies	\$ 2,000.00
Promotions & advertising	\$ 150.00
Travel	\$ 500.00
Volunteers and training	\$ 250.00
Food	\$ -
Rural Bike Rodeos	\$ 2,800.00
Rentals	\$ -
Program Supplies	\$ 700.00
Promotions & advertising	\$ 200.00
Travel	\$ 500.00
Volunteers and training	\$ 700.00
Food	\$ 700.00
Rural Community Safety Fair	\$ 5,200.00
Rentals & Permits	\$ -
Program Supplies	\$ 2,000.00
Promotions & advertising	\$ 1,000.00
Travel	\$ 1,000.00
Volunteers and training	
Food	\$ 1,200.00
Car seat safety	\$ 3,200.00
Rentals	\$ -
Program Supplies	\$ 800.00
Promotions & advertising	\$ 400.00
Travel & accommodation	\$ 500.00
Volunteers and training	\$ 1,200.00
Food	\$ 300.00
ATV Safety	\$ 3,200.00
Rentals	\$ -
Program Supplies	\$ 800.00
Promotions & advertising	\$ 1,200.00
Travel	\$ 500.00
Volunteers and training	\$ 400.00
Food	\$ 300.00
Water Safety	\$ 2,800.00
Rentals	\$ -
Program Supplies	\$ 2,000.00
Promotions & advertising	\$ -
Travel	\$ 500.00
Volunteers and training	\$ -
Food	\$ 300.00
Rural Coordinator TOTAL	\$ 26,700.00

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Financial Statements

Year Ended December 31, 2018

(Unaudited)

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Index to Financial Statements

Year Ended December 31, 2018

(Unaudited)

	Page
REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Financial Position	2
Statement of Revenues and Expenditures	3
Statement of Changes in Net Assets	4
Statement of Cash Flow	5
Notes to Financial Statements	6 - 7



ARULEBA PROFESSIONAL CORPORATION

CHARTERED PROFESSIONAL ACCOUNTANT

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Wood Buffalo Safe/Health Community Network

I have reviewed the statement of financial position of Wood Buffalo Safe/Health Community Network as at December 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that these financial statements do not present fairly, in all material respects, the financial position of Wood Buffalo Safe/Health Community Network as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with the Canadian accounting standards for not-for-profit organizations.

Aruleba Professional Corporation

Fort McMurray, Alberta
March 13, 2019

ARULEBA PROFESSIONAL CORPORATION
CHARTERED PROFESSIONAL ACCOUNTANT

207-9707 Franklin Avenue
Fort McMurray, AB T9H 2K1
Tel: (780)743-1904; Fax: (780)743-4874
Email: info@arulebapc.com
www.arulebapc.com

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Statement of Financial Position

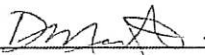
December 31, 2018

(Unaudited)

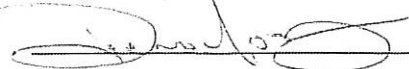
	December 31 2018	December 31 2017
ASSETS		
CURRENT		
Cash	\$ 360,903	\$ 299,678
Goods and services tax recoverable	2,208	3,780
Prepaid expenses	3,485	5,037
	<u>\$ 366,596</u>	<u>\$ 308,495</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 6,172	\$ 5,500
Deferred income	143,286	63,565
	<u>149,458</u>	<u>69,065</u>
NET ASSETS		
General fund	159,978	142,445
Restricted fund	57,160	96,985
	<u>217,138</u>	<u>239,430</u>
	<u>\$ 366,596</u>	<u>\$ 308,495</u>

Reviewed and approved by:

ON BEHALF OF THE BOARD



Director



Director

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Statement of Revenues and Expenditures

For the Year Ended December 31, 2018

(Unaudited)

	2018	2017
REVENUE		
Casino proceeds	\$ 31,588	\$ 21,553
Donation and grants	240,375	263,238
Impact youth	-	25,000
	271,963	309,791
EXPENSES		
Advertising and promotion	1,506	29,532
Business taxes, licenses and memberships	1,573	973
Conference	-	120
Fund raising	3,527	603
GST write off	-	848
Impact youth	39,825	27,393
Insurance	2,056	2,056
Interest and bank charges	124	(1)
Office	3,437	3,581
Payroll Service Fees	-	1,067
Professional fees	6,000	5,500
Programme	40,947	39,845
Rental	12,239	8,262
Salaries and wages	181,991	161,873
Travel	1,152	-
Utilities	-	38
	294,377	281,690
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES FROM OPERATIONS	(22,414)	28,101
OTHER INCOME	122	137
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ (22,292)	\$ 28,238

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Statement of Changes in Net Assets

Year Ended December 31, 2018

(Unaudited)

	General Fund	Restricted Fund	2018	2017
NET ASSETS - BEGINNING OF YEAR	\$ 142,445	\$ 96,985	\$ 239,430	\$ 211,192
Deficiency of revenue over expenses	17,533	(39,825)	(22,292)	28,238
NET ASSETS - END OF YEAR	<u>\$ 159,978</u>	<u>\$ 57,160</u>	<u>\$ 217,138</u>	<u>\$ 239,430</u>

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Statement of Cash Flow

Year Ended December 31, 2018

(Unaudited)

	2018	2017
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	\$ (22,292)	\$ 28,238
Changes in non-cash working capital:		
Accounts payable	672	(121)
Deferred income	79,721	21,247
Prepaid expenses	1,552	(5,037)
Goods and services tax payable	1,572	(1,589)
Wages payable	-	(4,728)
	83,517	9,772
INCREASE IN CASH FLOW	61,225	38,010
Cash - beginning of year	299,678	261,668
CASH - END OF YEAR	\$ 360,903	\$ 299,678
CASH CONSISTS OF:		
Cash	\$ 360,903	\$ 299,678

WOOD BUFFALO SAFE/HEALTH COMMUNITY NETWORK

Notes to Financial Statements

Year Ended December 31, 2018

(Unaudited)

1. PURPOSE OF THE SOCIETY

Wood Buffalo Safe/Health Community Network (the "society") is a not-for-profit organization incorporated under the Societies Act of Alberta. As a registered charity the society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Organization was formed for the purpose of providing a safe environment in Wood Buffalo to live, learn, work and play.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (GAAP).

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

Wood Buffalo Safe/Health Community Network follows the restricted fund method of accounting for contributions.

In order to ensure observance of the limitations and restrictions placed on the use of resources available to the Organization, the accounts of the Foundation are maintained in accordance with the principles of fund accounting. Accordingly, resources are classified for accounting and reporting purposes into funds. These funds are held in accordance with the objectives specified by the donors or in accordance with directives issued by the Board. For financial reporting purposes, the accounts have been classified into the following funds:

The General Fund accounts for the society's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Externally Restricted Fund records resources that are to be used for specific purposes, as specified by the donor.

Revenue recognition

Wood Buffalo Safe/Health Community Network follows the restricted fund method of accounting for contributions.

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Cash and cash equivalents

Cash includes cash and cash equivalents. Cash equivalents are investments in treasury bills and are valued at cost plus accrued interest. The carrying amounts approximate fair value because they have maturities at the date of purchase of less than ninety days.

(continues)