

Métis Nation of Alberta Association Local Council #193 Conklin

2020 Community Impact Grant Analysis

CIP Grant Summary:

2017	2018	2019	2020 Request*	2020 Recommended by CIP	Variance Recommended vs. Requested
-	-	-	32,980	-	(32,980)

Fiscal Year End*	Total Expenses	Unrestricted Net Assets
March 31, 2019	Unknown	Unknown

Notes:

Métis Dancing - Dance program, creating and publishing a cook book

Organization is ineligible due to Community Investment Policy FIN-220: 3.1.5. Funding will only be provided to an Applicant that completes and submits all required Grant Program application documentation by stated deadlines.

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	32,980	32,980	-
Total Revenues	32,980	32,980	-
Expenses			
4 Gathering to Collect Recipes - Coffee & Snacks	1,000	1,000	-
Printing of Recipes	300	300	-
Publishing of Cookbook	4,500	4,500	-
Instructor Mileage (\$0.55 x 300 x 51)	8,415	8,415	-
Meals (\$60 per diem x 51)	3,060	3,060	-
Accommodations (\$174 x 51)	8,847	8,847	-
15% Administration of Cookbook Program	870	870	-
15% Administration of Dance Program	5,988	5,988	-
Total Expenses	32,980	32,980	-
Total Surplus (Deficit)	\$ (0)	\$ (0)	\$ -

2020 Community Impact Grant - New Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - New Events Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: _____

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

Board Member(s) and/or
Executive Director Initials:

mq ST

mq ST

mq ST

mq ST

mq ST

Margaret Quintal

Signature of Board Member
(must have signing authority)

Margaret Quintal

Print Name

2019, 09, 23rd

Date: (YYYY-MM-DD)

Shirley May

Signature of Board Member or Executive Director
(must have signing authority)

Shirley Tremblay

Print Name

2019 08 23

Date: (YYYY-MM-DD)

New Events Part A - Organization Summary

1. Organization Details

Organization Name:	Conklin Metis Local #193
Street Address:	114 Christina lake drive
City/Hamlet:	Conklin
Province:	Alberta
Postal Code:	T0P 1H0
Phone Number:	780 715 5127
Email Address:	shirleyt@crdac.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Board Member
Name:	Valerie Quintal
Daytime Phone:	17(1)
Email Address:	17(1)

3. Executive Director

Name:	Ernie Desjarlais
Daytime Phone:	17(1)
Email Address:	ernied@crdac.ca

4. Board Chair / President

Name:	Shirley Tremblay
Daytime Phone:	17(1)
Email Address:	shirleyt@crdac.ca

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca

New Events

Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

On a monthly basis and at our Annual General Meetings.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): _____

Unrestricted net assets from your Financial Statements ending _____

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending _____

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

Yes, Our organization has reserved funds to have a annual housing repair program for our members and to assist the homeless that live in campers.

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

Must be a member of the Conklin Metis Local #193

9. Minimum number of board members according to bylaws:

Number of board members: Currently: 2018: _____ 2017:

How often does the Board of Directors meet?

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Shirley Tremblay	President	16
Ernie Des		16
Margaret		12
Stacey Atkinson		10
Valerie		6

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☒ No ☐

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received
17(1)	Roles as stated	Each receive \$333.00/month

 The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

New Events

Part C - Proposed Event Details

12. **Event Name:** Metis Dancing

13. **Beginning Date (YYYY-MM-DD):** 2020-01-07

14. **Completion Date (YYYY-MM-DD):** 2020-12-22

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☒ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☐ Other: _____

16. **What activities will be part of the event? Please list and provide details:**

- a. Use headings if applying for more than one event;
- b. List specific activities of each event; and
- c. Include details such as event location(s), how each activity will appeal to general population, if the event will draw participants from outside the Municipality, etc.

(additional space continues on next page)

16. *(Continued from previous page)*

17. Describe how this event is new and/or innovative.

18. How many participants are you expecting to benefit from your event? Please identify them in the table below.

Ages 0 - 3:		Adults:	20
Ages 3 - 5:		Seniors:	20
Ages 5 - 12:	12	Families:	45
Ages 12 - 18:	12		

19. What is the community need that the event will address?

The event will address positive activities people in the community can participate in and learn.

20. How was the need determined?

The need was determined from knowing that the community is lacking in activities and a few programs such as these will give people the opportunity to participate in and create and learn.

21. How will the event address this need?

By offering a structured program for each event identified.

22. What will be the positive impacts to the community?

Cook Book: People will be proud to have a community cook book they can use at home from shared recipes of family and friends.

23. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

24. If identified in question 23, describe and include:

- a. How the Call to Action will be addressed by the activities of the event;*
- b. How the activities promote healing, language and/or cultural restoration; and*
- c. How the Indigenous community is involved in the planning, execution, participation or follow up to the event.*

25. What will a successful event look like?

A successful event will have great participation, well organized and follow the budget.

26. How will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

A report will be presented at the end of the program and a short survey to the community.

27. Does the event duplicate or overlap with other events offered in the community? How is this event unique?

These programs do not duplicate.

28. How will the event be promoted/advertised?

(Successful events shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

The programs will be advertised on posters and shall also use social media for advertising to the community. We have a couple community Facebook pages to use.

- 29. The New Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the event?**
- List each community group or organization; and**
 - Define each community group or organization's role.**

Conklin Metis Local #193

- 30. The New Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of New Events. How will volunteers be involved in the proposed event?**

Volunteers will be aske to help out with each program.

- 30. The New Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

Planning to approach other organizations to donate space to host both programs.

- 31. Describe how the event will become sustainable within three years.**

The Jigging and Dance will be an ongoing program so that people can continue to learn traditional dances for years to come.

Event Budget

- 32.** a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant		<input type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
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Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 0.00		

34. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

35. Attachments

The following **MUST** accompany this application.

Failure to submit the following will result in this application being deemed incomplete.

- ☒ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

**LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)**

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN

Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN

Index to Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

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ARULEBA PROFESSIONAL CORPORATION

CHARTERED PROFESSIONAL ACCOUNTANT

NOTICE TO READER

On the basis of information provided by management, I have compiled the statement of financial position of METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN as at March 31, 2018 and the statements of revenues and expenditures and changes in net assets for the year then ended.

I have not performed an audit or a review engagement in respect of these financial statements and, accordingly, I express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

Fort McMurray, Alberta
February 7, 2019

CHARTERED PROFESSIONAL ACCOUNTANT

207-9707 Franklin Avenue
Fort McMurray, AB T9H 2K1
Tel: (780)743-1904; Fax: (780)743-4874
Email: info@arulebapc.com
www.arulebapc.com

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN

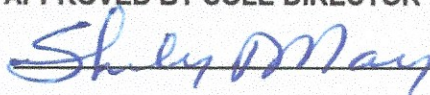
Statement of Financial Position

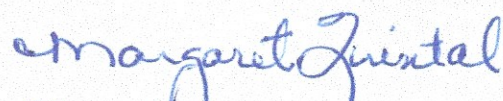
March 31, 2018

(Unaudited - See Notice To Reader)

	2018	2017
ASSETS		
CURRENT		
Cash	\$ 845,596	\$ 1,039,225
FIXED ASSETS (Note 2)	305	381
	<u>\$ 845,901</u>	<u>\$ 1,039,606</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 11,340	\$ 5,670
NET ASSETS		
General fund	834,256	1,033,555
Restricted fund	305	381
	<u>834,561</u>	<u>1,033,936</u>
	<u>\$ 845,901</u>	<u>\$ 1,039,606</u>

APPROVED BY SOLE DIRECTOR

 President


Board member

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN**Statement of Revenues and Expenditures****Year Ended March 31, 2018***(Unaudited - See Notice To Reader)*

	2018	2017
REVENUES	\$ 201,898	\$ 528,911
EXPENSES		
Advertising and promotion	-	1,700
Amortization	76	94
Annual general meeting	35,381	-
Bingo	11,944	9,620
Board operations	20,000	15,000
Business taxes, licenses and memberships	1,213	612
Donations	1,530	500
Education award	2,658	21,968
Gift	10,000	-
Insurance	8,228	3,682
Interest and bank charges	161	13
Land owner property tax	37,500	27,000
Meals and entertainment	357	4,918
Metis daze	27,204	-
Metis home program	143,533	60,563
Office	1,534	5,772
Professional fees	5,670	4,101
Repairs and maintenance	3,441	-
Social activities	26,241	12,608
Telephone	300	600
Training	31,631	87,528
Travel	384	10,722
Travel, hotel and governance workshop meetings	32,287	34,354
	401,273	301,355
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (199,375)	\$ 227,556

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN**Statement of Changes in Net Assets****Year Ended March 31, 2018***(Unaudited - See Notice To Reader)*

	General Fund	Restricted Fund	2018	2017
NET ASSETS - BEGINNING OF YEAR	\$ 1,033,555	\$ 381	\$ 1,033,936	\$ 806,380
DEFICIENCY OF REVENUES OVER EXPENSES	(199,299)	(76)	(199,375)	227,556
NET ASSETS - END OF YEAR	\$ 834,256	\$ 305	\$ 834,561	\$ 1,033,936

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN

Notes to Financial Statements

Year Ended March 31, 2018

(Unaudited - See Notice To Reader)

1. Nature of operations

METIS NATION OF ALBERTA ASSOCIATION LOCAL COUNCIL #193 CONKLIN (the "Association") is incorporated under the Business Corporations Act of Alberta. The Association's is a non-profit organization which acts for the well being of its members and is exempt from Income Tax under the provision of paragraph 149(1)k of the Income Tax Act

2. FIXED ASSETS

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Furniture and fixtures	\$ 3,514	\$ 3,209	\$ 305	\$ 381
