

St. Aidan's House Society

2020 Community Impact Grant Analysis

CIP Grant Summary:

				2020 Recommended by CIP	Variance Recommended vs. Requested
2017	2018	2019	2020 Request		
39,440	21,990	77,400	26,370	26,370	-

Fiscal Year End	Total Expenses	Unrestricted Net Assets
March 31, 2019	794,129	-

Notes:

Provincial Seniors Week Launch - Pancake breakfast, bussing seniors in from rural communities

Budget Line Description	2020 Total Budget	2020 Budget Request	2020 Recommended
Revenues			
RMWB Community Impact Grant	26,370	26,370	26,370
Government of Alberta Grant	7,500	-	-
Total Revenues	33,870	26,370	26,370
Expenses			
Launch Breakfast	12,500	12,500	11,700
1 SMART Bus x 10 hours (Janvier/Conklin)	3,500	3,500	3,500
1 SMART Bus x 10 hours (Anzac/Fort McMurray 468)	3,500	3,500	3,500
1 SMART Bus x 10 hours (Fort McKay)	3,500	3,500	3,500
Transportation 10 Elders Fort Chipewyan	2,500	2,500	2,500
SMART Bus (Long Term Care) x 4 hours	140	140	140
SMART Bus Urban x 4 hours x 2	280	280	280
Honorarium Elders	500	500	500
Advertising	1,500	1,500	-
Indigenous Performers	750	750	750
Senior and Elder Achievement Video/Recognition	5,200	5,200	-
Total Expenses	33,870	33,870	26,370
Total Surplus (Deficit)	\$ -	\$ (7,500)	\$ -

2020 Community Impact Grant - New Events Application for Grant Funding

The grant program under which your organization is applying has specific eligibility requirements. The Application Form should clearly show how the proposed event meets these requirements. The Application Form, including all required attachments, must be received by the closing date. **Late or incomplete applications will not be processed (Community Investment Program Policy FIN-220, Section 3.1.5).**

In order to complete this application for funding, please read the following thoroughly:

- 2020 Community Impact Grant Guidelines
- 2020 Community Impact Grant - New Events Application Checklist

If you have reviewed the 2020 Community Impact Grant Guidelines and have any questions regarding this application form or eligibility, please contact CIP@rmwb.ca.

Organization Name: St. Aidan's Society

Declaration: In making this application, we, the undersigned, confirm:

- that we have read the Community Impact Grant Guidelines;
- that we understand that this application form and all attachments shall be part of the **public** Council agenda and accessible through all methods that the Council agenda is available;
- that we understand that this application form and all required attachments must be completed in full and received before 4:30 p.m. MT on Monday, September 23, 2019;
- that we understand the term of the Community Impact Grant is January 1 to December 31, 2020 and that all expenditures must happen during this term; and
- that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.

*Board Member(s) and/or
Executive Director Initials:*

(Handwritten initials for Board Members and Executive Director)

(Handwritten signature of Jayson Bueckert)

Signature of Board Member
(must have signing authority)

Jayson Bueckert
Print Name

2019/08/30
Date: (YYYY-MM-DD)

(Handwritten signature of Luana Bussieres)

Signature of Board Member or Executive Director
(must have signing authority)

Luana Bussieres
Print Name

2019/08/30
Date: (YYYY-MM-DD)

New Events Part A - Organization Summary

1. Organization Details

Organization Name:	St. Aidan's Society
Street Address:	Redpoll Center @ Shell Place, 1 C.A. Knight Way
City/Hamlet:	Fort McMurray
Province:	Alberta
Postal Code:	T9H 5C5
Phone Number:	780-743-4370
Email Address:	luanab@staidanssociety.ca
Act Registered Under:	Societies Act (Alberta)
Registration Number:	119161750RR0001 (Charity Registry) 50007433 (Corporate Registry)

Note: Organization must be in good standing to receive funding.

2. Main Contact

Title:	Executive Director
Name:	Luana Bussieres
Daytime Phone:	780-743-4370 Ext. 5
Email Address:	luanab@staidanssociety.ca

3. Executive Director

Name:	Luana Bussieres
Daytime Phone:	780-743-4370
Email Address:	luanab@staidanssociety.ca

4. Board Chair / President

Name:	Jayson Bueckert
Daytime Phone:	17(1)
Email Address:	17(1)

Note: Should any of the contact details in Questions 2 to 4 change before December 31, 2020, please advise the Community Investment Program at CIP@rmwb.ca

New Events

Part B - Board Questionnaire

5. How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number and types of financial support for your organization?

The Board reviews the financial position of the agency at every board meeting; 6-8 times per year. The Board Treasurer reviews the financial position of the agency monthly. The Treasurer confirms monthly statutory remittances are made and this is confirmed with the Board of Directors as part of the financial position review. Comparative financial data now better reflects the organizations financial position.

6. Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2019-03-31

Unrestricted net assets from your Financial Statements ending 2019-03-31 \$ 0.00

(Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2019-03-31 \$ 794,129.00

7. Does your organization have financial reserves greater than the last fiscal year's operating expenses? If so, explain why.

No. As per page 9 of our financial statements "At year end, the Society had no unrestricted net assets (2019-\$0)".

8. What are the restrictions (if any) on becoming a member of your organization **and/or** participating in programs or services?

None for board membership. 60+ to access Senior Outreach services.

9. Minimum number of board members according to bylaws: 6

Number of board members: Currently: 7 2018: 6 2017: 6

How often does the Board of Directors meet? 6-8 times per year.

10. Please list your current Board of Directors:

Name	Board Position	Years on Board
Jayson Bueckert	Chair	11.00
Philip Kilpatrick	Treasurer	7.00
Latosia Campbell-Walters	Secretary	7.00
Dane Neufeld	Member At Large	6.00
Timothy Byron	Member At Large	3.00
Harvey Tulk	Member At Large	3.00
Lindsay Thibeau	Member At Large	1.00

11. Are any Board members being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Investment Program, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

New Events

Part C - Proposed Event Details

12. **Event Name:** Provincial Seniors Week Launch

13. **Beginning Date (YYYY-MM-DD):** 2020-06-01

14. **Completion Date (YYYY-MM-DD):** 2020-06-14

Note: The term of the Community Impact Grant is January 1 - December 31, 2020. The event and all expenditures must occur during this term.

15. **What type of event are you applying for?**

- ☐ Recreation/Sport
- ☐ Cultural
- ☐ Related to, or addresses, any one of the 94 Calls to Action in the Truth and Reconciliation Commission report
- ☐ Related to a National or Provincial Holiday
- ☒ Other: Kick Off Event for a Provincially recognized week of honouring seniors.

16. **What activities will be part of the event? Please list and provide details:**

- a. Use headings if applying for more than one event;
- b. List specific activities of each event; and
- c. Include details such as event location(s), how each activity will appeal to general population, if the event will draw participants from outside the Municipality, etc.

(additional space continues on next page)

The event will have a limited number of activities as the event itself is complementary to other Seniors Week/Month initiatives. This event is to host the Provincial Launch of Seniors Week by hosting a pancake breakfast and celebration event in partnership with the Provincial Government and other stakeholders. Activities will include:

- *planning and organize community breakfast for seniors, Elders and stakeholders
- *develop advertising and promotional materials in partnership with the Provincial Government and Regional Municipality of Wood Buffalo.
- *work in partnership with Indigenous stakeholders to ensure Elders from rural hamlets are invited and barriers to attending are removed.
- *work in partnership with Indigenous stakeholders to ensure there is an Elder available for blessing, Land Recognition and knowledge sharing.
- *work in partnership with local senior representatives to ensure local seniors are invited and barriers to attending are removed.
- *work with planning committee to arrange senior and Elder knowledge sharing pre or post breakfast.
- *invite local dignitaries to participate in the event.

While the initial intention is to host a launch breakfast, should barriers arise for rural participants with attending a breakfast, the Seniors Week Launch would change to a luncheon instead. This will be determined based on feedback from our rural partners.

16. *(Continued from previous page)*

17. Describe how this event is new and/or innovative.

Seniors Week is recognized throughout the Province of Alberta. In Wood Buffalo, our Senior Resource Committee chose to have a month of senior celebrations. We have recently had some feedback from seniors that one month may be too long with too many events so hosting a Seniors Month is currently being re-evaluated. While Seniors Week/Month is not new, what is new regarding this event is the ability host the Provincial Kick off of Seniors Week.

18. How many participants are you expecting to benefit from your event? Please identify them in the table below.

Ages 0 - 3:		Adults:	
Ages 3 - 5:		Seniors:	200
Ages 5 - 12:		Families:	
Ages 12 - 18:			

19. What is the community need that the event will address?

Recognizing the role seniors have in a community is important to their sense of community inclusion. Fostering equality, diversity and inclusion in the region is part of the Regional Municipality of Wood Buffalo's Strategic Plan. Seniors have earned their place in our Region and they make our Region a better place not only today but for the generations that follow. This event will be a celebration of this.

20. How was the need determined?

It is well known by those who work with and for older adults that seniors and Elders are positive contributors with an abundance of knowledge, insight, wisdom and experience to offer. People often focus on the negative aspect of aging and this launch is an opportunity for our Region to focus on the positive and to recognize our seniors and Elders who have helped to shape the Regional Municipality of Wood Buffalo.

21. How will the event address this need?

This event will bring significant awareness to the seniors and Elders of our Region. Wood Buffalo is often touted and recognized as a very young and vibrant Region. While this is true, this messaging also has the unintended consequence of negatively impacting older adult inclusion and community engagement. Barriers to senior participation are not often considered when events are being planned and our community often does not consider the needs of seniors. The attendance of Provincial Government representatives at any event elevates community awareness of the needs of the group the Government is celebrating or recognizing. That is precisely what this event will do for our older adults. From a community awareness and education perspective this is an exceptional opportunity.

RMWB support of this event will allow us to truly celebrate our older adults as a Region. This funding will allow us to ensure Elders from all rural hamlets, including Fort Chipewyan, are able to attend the kick off should they choose to and to receive not only Regional but the Provincial recognition and appreciation they so truly deserve.

22. What will be the positive impacts to the community?

If the seniors and Elders of our Region feel a sense of belonging and value, they are more likely to develop relationships with others residing in the Region. This leads to enhanced support networks and a greater sense of belonging to their Region. A sense of community and belonging helps to promote social well-being.

If agencies and community come together to work in partnership to recognize and address an emerging social issue (senior recognition and inclusion) then the partnerships will facilitate the awareness and understanding of the issue, a deeper level of engagement and mobilization leading to the development and implementation of effective and collaborative approaches to address the issue.

If seniors are provided with the opportunities to engage in community life and access the resources they need, they will be more likely to live their optimal quality of life.

23. Identify the Call to Action in the Truth and Reconciliation Commission report that the event addresses (if applicable).

24. If identified in question 23, describe and include:

- a. *How the Call to Action will be addressed by the activities of the event;*
- b. *How the activities promote healing, language and/or cultural restoration; and*
- c. *How the Indigenous community is involved in the planning, execution, participation or follow up to the event.*

We know that collaborating with Indigenous Elders, Knowledge Keepers, and community members can help to build and support relationships with the Indigenous communities and people. As noted throughout this application, our intention is that this be a Regional event and to that end, it must be inclusive of all our rural Indigenous hamlets. This event will promote healing as it will be inclusive and will certainly be respectful of the Indigenous culture and community. We will have Indigenous stakeholders in the planning and execution of this entire event and of course in the participation of the event. The extent of involvement of an Elder will be determined by the Elder and the Indigenous stakeholders we are engaged with.

25. What will a successful event look like?

A successful event will be one which is:

- *seniors and Elders feel an increased sense of appreciation
- *seniors and Elders feel an increased connection to their community and Region
- *seniors and Elders feel an increased sense of belonging
- *senior and Elder accomplishments are appropriately recognized
- *there is increased collaboration among agency partners
- *agencies and community members are more knowledgeable about our Regions seniors
- *well attended with a minimum of 200 attendees

26. How will you measure event success (e.g., surveys, evaluation, longitudinal studies)?

We will be taking registration for this event and gathering names and addresses to send out a survey following the event. We will intentionally not survey seniors and Elders at the event as it is intended as a time to honor and celebrate them not request anything of them. As committee members will also be attending the event, observation will be a measurement tool as well as some participant discussions.

27. Does the event duplicate or overlap with other events offered in the community? How is this event unique?

This event would be complimentary to the Seniors Week/Month activities held in the Region. Senior Resource Committee is comprised of a number of agencies and organizations that have senior and Elder clients and this is the group that plans Seniors Month. St. Aidan's is a member of Senior Resource Committee. Our Region has never hosted the Seniors Week Launch so this would be unique for our Region.

28. How will the event be promoted/advertised?

(Successful events shall state "Funding considerations provided by the Regional Municipality of Wood Buffalo" on all print and digital advertisements and shall not use the Municipal logo.

The Provincial Government, who chooses where the launch will take place, also has guidelines around promotion, advertisement and recognition of this event. We would work with both the Province and the RMWB around advertising to ensure we are respecting and meeting the criteria of both entities.

- 29. The New Events stream is intended to promote an allied social profit sector within the Municipality. What other community groups or organization will be involved in the event?**
- List each community group or organization; and**
 - Define each community group or organization's role.**

St. Aidan's is a member of Senior Resource Committee (SRC) which is a large group of sector and non-sector representatives. SRC members will be involved in the planning and execution of the event and will engage with additional groups and organizations as needed. SRC Representatives include:

St. Aidan's Society
Golden Years Society
Wood Buffalo Regional Library
Canadian Mental Health Association
YMCA
Wood Buffalo Housing (including Rotary House Representatives)
Alberta Health Services (Home Care, Long Term Care and Preventative Health)
Regional Municipality of Wood Buffalo (Seniors Coordinator)
Regional Inclusion Committee Representative
Advisory Committee on Aging Representative

*Nistawyou Friendship Center has been invited to sit as a member of SRC however they have had significant turnover in the past few years. They have another new Executive Director and she has expressed interest in collaborating with St. Aidan's on senior and Elder issues and events.

- 30. The New Events stream is intended to promote public/volunteer participation in the planning, delivering and governing of New Events. How will volunteers be involved in the proposed event?**

We do not anticipate a large need for volunteers as sector representatives will be involved with the planning and execution of most of the event. Should we need to access volunteers, FuseSocial has indicated they are able and willing to secure any event volunteers we may require.



- 30. The New Events stream requires at least one other source of funding (e.g., monetary donations or grants, sponsorships, significant in-kind contributions, etc.) aside from the Community Impact Grant. Describe any other funding initiatives the organization has taken or is planning to implement to support this requirement.**

The Provincial Government does provide some financial support for this event to the host community they choose.

The member representatives of Senior Resource Committee will be providing considerable in time support to the planning, organizing and implementation of this project. The member representatives are noted in Section #29 and those members will contribute to this project.

- 31. Describe how the event will become sustainable within three years.**

There is no intention for this to be a sustainable and on-going event. The Provincial Kick off is awarded once per year and it is not practice for them to launch in the same community until an extended period of time has passed.

Event Budget

32. a) Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Impact Grant. The following content must only relate to the period of January 1 - December 31, 2020.
- b) Please include all anticipated sources of revenue for your event and whether or not it is in progress (e.g., applied for but not yet confirmed) or secured (confirmed).
- c) Please list all sources of funding separately and name the sources in the space provided.
- d) Do not include this grant application as a source of revenue.

Source of Projected Income	Revenue Jan - Dec 2020	Revenue Status	
		In Progress	Secured
Event Income (Ticket sales, admission, etc.)		<input type="checkbox"/>	<input type="checkbox"/>
Government of Alberta Grant	7,500.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Government of Canada Grant		<input type="checkbox"/>	<input type="checkbox"/>
Casinos/Bingos		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Donation from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Grant from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Sponsorship from:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Other:		<input type="checkbox"/>	<input type="checkbox"/>
Total (A)	\$ 7,500.00		

34. Provide any additional information that may assist in developing a better understanding of the organization or its services/programs during the grant review:

We recognize that, at this time, our proposal includes only an overview of our intended plan. We are looking to secure funding prior to making the application to the Province as we must speak to additional financial support in our application for the Launch. We are prepared and very excited at the prospect of hosting the Provincial Launch and are committed to ensuring a flawless event is hosted that honors and respects the seniors and Elders of our Region. A commitment from the Regional Municipality of Wood Buffalo would strengthen our application and increase our chances of successfully being appointed the host community for 2020.

35. Attachments

The following **MUST** accompany this application.
Failure to submit the following will result in this application being deemed incomplete.
☒ Financial Statements of **most recent** fiscal year end (Year end date must fall between July 1, 2018 and June 30, 2019)

Completed and Signed Applications are to be submitted:

Preference is By Email: CIP@rmwb.ca

OR

In Person or By Mail:

Community Investment Program
Community Services
Regional Municipality of Wood Buffalo
9909 Franklin Avenue
Fort McMurray, AB T9H 2K4

LATE or INCOMPLETE applications will not be processed
(Community Investment Program Policy FIN-220, Section 3.1.5)

ST. AIDAN'S HOUSE SOCIETY
Financial Statements
Year Ended March 31, 2019

ST. AIDAN'S HOUSE SOCIETY
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Year Ended March 31, 2019

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Shoemaker, Viney & Friesen

CHARTERED ACCOUNTANTS

John S. Shoemaker Professional Corporation

Tina J. Viney Professional Corporation



Timothy J. Friesen Professional Corporation

INDEPENDENT AUDITOR'S REPORT

To the Members of St. Aidan's House Society

Opinion

We have audited the financial statements of St. Aidan's House Society (the Society), which comprise the statement of financial position as at March 31, 2019, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Society as at March 31, 2019, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

(continues)

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

The partner on this engagement is Tina Viney, CA.

Westlock, Alberta
June 23, 2019


CHARTERED ACCOUNTANTS

ST. AIDAN'S HOUSE SOCIETY
Statement of Financial Position
March 31, 2019

	MAC Project 2019	Seniors Program 2019	Rental 2019	Total 2019	Total 2018
ASSETS					
CURRENT					
Cash	\$ 130,754	\$ 128,858	\$ 65,524	\$ 325,136	\$ 467,962
Accounts receivable	24,626	51,051	-	75,677	-
Goods and services tax recoverable	244	1,385	1,799	3,428	1,855
	155,624	181,294	67,323	404,241	469,817
PROPERTY, PLANT AND EQUIPMENT (Note 5)	-	-	176,724	176,724	189,582
	\$ 155,624	\$ 181,294	\$ 244,047	\$ 580,965	\$ 659,399
LIABILITIES AND NET ASSETS					
CURRENT					
Accounts payable	\$ 1,000	\$ 12,000	\$ 1,000	\$ 14,000	\$ 14,000
Goods and services tax payable	-	-	-	-	2,360
	1,000	12,000	1,000	14,000	16,360
NET ASSETS	154,624	169,294	243,047	566,965	643,039
	\$ 155,624	\$ 181,294	\$ 244,047	\$ 580,965	\$ 659,399

CONTINGENT LIABILITIES (Note 7)

LEASE COMMITMENTS (Note 8)

ON BEHALF OF THE BOARD

Director

Director

ST. AIDAN'S HOUSE SOCIETY
Statement of Revenues and Expenditures
Year Ended March 31, 2019

	2019	2018
REVENUE		
Seniors Program <i>(Schedule 1)</i>	\$ 476,885	\$ 445,118
MAC Project <i>(Schedule 2)</i>	231,266	290,931
Rental <i>(Schedule 3)</i>	9,904	66,275
	<u>718,055</u>	<u>802,324</u>
EXPENSES		
Seniors Program <i>(Schedule 1)</i>	467,750	454,324
MAC Project <i>(Schedule 2)</i>	220,236	211,755
Rental <i>(Schedule 3)</i>	106,143	45,304
	<u>794,129</u>	<u>711,383</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (76,074)</u>	<u>\$ 90,941</u>

ST. AIDAN'S HOUSE SOCIETY
Statement of Changes in Net Assets
Year Ended March 31, 2019

	MAC Project	Seniors Program	Rental	2019	2018
NET ASSETS -					
BEGINNING OF					
YEAR	\$ 150,303	\$ 156,055	\$ 336,681	\$ 643,039	\$ 552,098
Deficiency of revenue					
over expenses	11,030	9,135	(96,239)	(76,074)	90,941
Interfund transfers	(6,709)	4,104	2,605	-	-
NET ASSETS - END OF					
YEAR	\$ 154,624	\$ 169,294	\$ 243,047	\$ 566,965	\$ 643,039

ST. AIDAN'S HOUSE SOCIETY
Statement of Cash Flows
Year Ended March 31, 2019

	2019	2018
OPERATING ACTIVITIES		
Excess (deficiency) of revenue	\$ (76,074)	\$ 90,941
Items not affecting cash:		
Amortization of property, plant and equipment	4,542	10,202
Gain on disposal of property, plant and equipment	(6,684)	-
	<u>(78,216)</u>	<u>101,143</u>
Changes in non-cash working capital:		
Accounts receivable	(75,677)	-
Goods and services tax recoverable	(3,933)	1,064
Prepaid expenses	-	3,500
	<u>(79,610)</u>	<u>4,564</u>
Cash flow from operating activities	<u>(157,826)</u>	<u>105,707</u>
INVESTING ACTIVITIES		
Proceeds on disposal of property, plant and equipment	15,000	-
Canada Savings Bond	-	9,972
	<u>15,000</u>	<u>9,972</u>
Cash flow from investing activities	<u>15,000</u>	<u>9,972</u>
INCREASE (DECREASE) IN CASH FLOW	(142,826)	115,679
CASH - BEGINNING OF YEAR	467,962	352,283
CASH - END OF YEAR	\$ 325,136	\$ 467,962

ST. AIDAN'S HOUSE SOCIETY
Notes to Financial Statements
Year Ended March 31, 2019

1. PURPOSE OF THE SOCIETY

St. Aidan's House Society (the "Society") is a charitable organization incorporated provincially under the Companies Act of Alberta. As a registered charity the Society is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Society operates to provide support services to seniors with the Regional Municipality of Wood Buffalo. The Society also maintains the not-for-profit community calendar.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Contributed services

The operations of the Society depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated services cannot be reasonably determined and are therefore not reflected in these financial statements.

Donated goods

Donated goods are recorded at their fair market value at the time of the donation. During the year no goods were donated (2018 - \$0).

(continues)

ST. AIDAN'S HOUSE SOCIETY
Notes to Financial Statements
Year Ended March 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (*continued*)

Financial instruments policy

Initial and subsequent measurement

The Society initially measures its financial assets and liabilities at fair value except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The Society subsequently measures all its financial assets and liabilities at cost or amortized cost except for investments in equity instruments that are quoted in an active market which are measured at fair value. Changes in the fair value of these financial instruments are recognized in net income in the period incurred.

Financial assets measured at amortized cost on a straight-line basis include cash, Canda Savings Bonds, and goods and services tax recoverable.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable.

Transaction costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in net income over the life of the instrument using the straight-line method.

Impairment

For financial assets measured at cost or amortized cost, the Society determines whether there are indications of possible impairment. When there are indications of impairment and the Society determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

(continues)

ST. AIDAN'S HOUSE SOCIETY
Notes to Financial Statements
Year Ended March 31, 2019

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Revenue recognition

St. Aidan's House Society follows the restricted fund method of accounting for contributions.

Restricted contributions are recognized as revenue of the appropriate restricted fund. Investment income earned on restricted income is recognized as revenue of the appropriate fund when earned.

Assets, liabilities, revenues and expenses related to maintaining the community event calendar and website are reported in the MAC Project Fund.

Assets, liabilities, revenues and expenses related to providing services for seniors are reported in the Seniors Program Fund.

Assets, liabilities, revenues and expenses related to the house rental are reported in the Rental Fund.

At year end, the Society had no unrestricted net assets (2018 - \$0).

Cash and short term investments

Short-term investments purchased with maturity of three months or less are classified as cash equivalents.

Goods and Services Tax

Input tax credits paid on materials and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

Property, plant and equipment

Property, plant and equipment is stated at cost or deemed cost less accumulated amortization. Property, plant and equipment is amortized over its estimated useful life at the following rates and methods:

Buildings	2%	declining balance method
Paving	8%	declining balance method
Equipment	20%	declining balance method
Computer equipment	30%	declining balance method
Motor vehicles	40%	declining balance method

Impairment of Long Lived Assets

The Society tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

ST. AIDAN'S HOUSE SOCIETY
Notes to Financial Statements
Year Ended March 31, 2019

3. FINANCIAL INSTRUMENTS

The Society is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Society's risk exposure and concentration as of March 31, 2019.

(a) Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its receipt of funds from its funders and accounts payable.

(b) Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Society manages exposure through its normal operating and financing activities. The Society is exposed to interest rate risk primarily through its accounts payable.

(c) Commodity risk

The Society is exposed to fluctuations in commodity prices for natural gas and electricity. Commodity prices are affected by many factors including supply and demand. The Society had no balanced billing contracts in place at year end.

Unless otherwise noted, it is management's opinion that the Society is not exposed to significant other price risks arising from these financial instruments.

4. INTERFUND TRANSFERS AND INTERNAL RESTRICTIONS

Internally restricted amounts are not available for any other purpose without approval from the Board of Directors. During the current fiscal year interfund transfers were made to help fund operating expenses.

5. PROPERTY, PLANT AND EQUIPMENT

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Buildings	\$ 314,851	\$ 145,658	\$ 169,193	\$ 172,645
Paving	11,670	6,803	4,867	5,290
Equipment	12,978	10,314	2,664	3,639
Computer equipment	-	-	-	124
Motor vehicles	-	-	-	7,884
	<u>\$ 339,499</u>	<u>\$ 162,775</u>	<u>\$ 176,724</u>	<u>\$ 189,582</u>

ST. AIDAN'S HOUSE SOCIETY
Notes to Financial Statements
Year Ended March 31, 2019

6. ECONOMIC DEPENDENCE

The Society is economically dependent on United Way, and the Regional Municipality of Wood Buffalo to provide funding for its operations. The Society would be unable to operate in this capacity if this funding was discontinued.

7. CONTINGENT LIABILITIES

The Society is required to repay any funding surplus at year end back to United Way.

The Society has access to an American Express Mastercard with a credit limit of \$9,000.

8. LEASE COMMITMENTS

The Society has a long term lease with respect to its premises. The lease contains renewal options and provides for payment of utilities, property taxes and maintenance costs. The Society is required to pay a monthly rent to The United Way of Fort McMurray of \$2,470 plus GST. This rent is subject to a 4% increase each year.

The Society has a long term lease with respect to its storage facility. The Society is required to pay a monthly rent to Sentinal Storage of \$299 plus GST.

ST. AIDAN'S HOUSE SOCIETY
Seniors Program
Year Ended March 31, 2019

(Schedule 1)

	2019	2018
REVENUE		
United Way Contract	\$ 334,194	\$ 351,403
Red Cross Contract	98,503	-
Donations	22,198	4,275
Regional Municipality of Wood Buffalo contract	21,990	39,440
New Horizons for Seniors Grant	-	50,000
	<u>476,885</u>	<u>445,118</u>
EXPENSES		
Advertising	1,333	1,112
Association and licensing fees	529	1,435
Bank charges	173	395
Bookkeeping fees	7,000	7,000
Hosting	2,978	7,601
Liability insurance	3,475	2,595
Materials	5,683	19,515
Office supplies	1,900	11,191
Professional fees	8,303	10,100
Program evaluation	3,018	5,000
Program expenses	44,948	3,293
Rent	25,110	24,168
Staff training	3,672	3,727
Staff travel	3,881	4,816
Subcontractors	-	5,214
Telephone	3,426	3,097
Wage benefits	21,345	35,845
Wages	330,976	308,220
	<u>467,750</u>	<u>454,324</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ 9,135</u>	<u>\$ (9,206)</u>

ST. AIDAN'S HOUSE SOCIETY
MAC Project
Year Ended March 31, 2019

(Schedule 2)

	2019	2018
REVENUE		
Red Cross	\$ 168,661	\$ 127,139
Regional Municipality of Wood Buffalo	36,252	54,378
United Way	25,000	25,000
Donations	1,353	84,414
	<u>231,266</u>	<u>290,931</u>
EXPENSES		
Advertising	127	139
Bank charges	110	91
Office supplies	3,064	596
Professional fees	1,230	1,200
Program Evaluation	1,891	-
Projects	97,978	103,681
Rent	5,145	4,960
Staff training	2,542	-
Staff travel	588	441
Telephone	1,368	1,012
Wage benefits	7,097	7,274
Wages	92,300	90,361
Website expenses	6,796	2,000
	<u>220,236</u>	<u>211,755</u>
EXCESS OF REVENUE OVER EXPENSES	<u>\$ 11,030</u>	<u>\$ 79,176</u>

ST. AIDAN'S HOUSE SOCIETY

Rental

(Schedule 3)

Year Ended March 31, 2019

	2019	2018
REVENUE		
Gain on sale of property, plant and equipment	\$ 6,684	\$ -
Other Income	3,143	-
Interest income	77	5,775
Rental	-	60,500
	<u>9,904</u>	<u>66,275</u>
EXPENSES		
Amortization	4,542	10,202
Automotive	135	3,375
Bank charges	227	96
Board expenses	315	2,816
Bookkeeping	7,000	7,000
Employee benefits	12,250	11,500
Insurance	9,190	5,452
Professional fees	1,230	1,200
Rent	3,369	3,628
Repairs and maintenance	67,885	35
	<u>106,143</u>	<u>45,304</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	<u>\$ (96,239)</u>	<u>\$ 20,971</u>