

BYLAW NO. 19/022

A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND BYLAW NO. 17/024, THE COMMITTEES BYLAW

WHEREAS, in accordance with section 191(1) of the *Municipal Government Act*, R.S.A. 2000, c M- 26 and amendments thereto (“Act”), the Council for a Municipality may amend its bylaws;

NOW THEREFORE the Council of the Regional Municipality of Wood Buffalo, duly assembled, hereby enacts the following:

1. The Committees Bylaw, Bylaw No. 17/024, is amended by adding Appendix H – Wood Buffalo Downtown Revitalization Advisory Committee and by adding Appendix I – Wood Buffalo Waterfront Advisory Committee attached to and forming part of this Bylaw.
2. This Bylaw comes into force the date it is passed.

Read a first time this _____ day of _____, 2019.

Read a second time this _____ day of _____, 2019.

Read a third time and final time this _____ day of _____, 2019.

Signed and Passed this _____ day of _____, 2019

Mayor

Chief Legislative Officer

Appendix H – Wood Buffalo Downtown Revitalization Advisory Committee

Membership: Membership will include:

1 non-voting member

- 1 – Council Member appointed as non-voting liaison;

11 voting members:

- 1 – Land Development industry;
- 2 – Business Community;
- 1 – Education Sector;
- 1 – Oil and Gas industry;
- 1 – Indigenous Representative;
- 1 – Recreation, Culture and Heritage;
- 1 – Seniors Representative;
- 1 – Community Development sector;
- 1 – Safety and Security sector;
- 1 – Public-at- Large members.

Members will not be expected to represent a sector or organization but are expected to have knowledge and experience with issues that impact the interests of the sector.

The primary residence of all Committee members must be within the boundaries of the Regional Municipality of Wood Buffalo.

Term of Appointment: 3 years, with initial terms of appointment being 2 or 3 years to allow for Committee continuity.

Appointment Process: Recruitment for members of the Wood Buffalo Downtown Revitalization Advisory Committee (WBDRAC) will be conducted in accordance with Council's Selection Committee Policy. The Chief Administrative Officer will be responsible for reviewing applications and making recommendations to Council regarding appointments to the Committee.

Committee End Date: The WBDRA Committee has been established by Council with a specific mandate to advise and make recommendations to Council on downtown revitalization. The Committee's mandate and continuing relevance will be regularly reviewed by Council and not less than once during each Council's four-year term. The WBDRA may be dissolved by Council at any time.

Mandate: To make recommendations to Council on matters pertaining to Downtown Revitalization.

To provide a timely and considered response to Council to all downtown revitalization matters referred to the WBDRA by Council.

Identified Initiatives: The Downtown Revitalization Advisory Committee will:

1. review the history of downtown Fort McMurray, its current state, current development progress and plans by reviewing information provided by administration and participating in self-guided tours of the downtown;
2. engage with the public and stakeholders as well as administration to become familiar with current use, challenges and future opportunities of downtown Fort McMurray;
3. engage with members of the public to ensure that everyone in the Region has an opportunity to participate in the revitalization of downtown Fort McMurray in a meaningful way;
4. review and provide feedback on Land Use Bylaw and policy changes that affect downtown and other areas referred to the Committee for review and comment;
5. provide recommendations on direction for phasing and timing of revitalization and enhancement projects;
6. provide recommendations related to public engagement for the various revitalization projects to be conducted;
7. promote initiatives to raise public and special interest awareness and support for the ongoing downtown revitalization and related projects;

8. review and propose funding source options within recommended initiatives for consideration, including but not limited to, corporate sponsorship, community partnerships, grants, and funding sources from other levels of government, and/or municipal funding;
9. review and make recommendations on proposed changes to Municipal infrastructure in areas identified for downtown revitalization and enhancement, including sidewalks, walkways, parks, landscaping, traffic circulation, banners, parking, street furniture.
10. The Committee will not participate in operational matters respecting the Municipality of Wood Buffalo.
11. The Committee will deal with any additional matters referred to it by the Council or by any other Council committee whose membership includes only Councillors.

Meetings:

The Downtown Revitalization Advisory Committee will endeavor to hold one meeting per month. Frequent meetings may be required during initial Committee start up and during key critical path development.

Reporting:

Where the Committee wishes to make a recommendation or provide advice to Council, the matter will be submitted and considered through Council's agenda review and approvals process. Any requests by the Committee to provide recommendations and advice for presentation to Council will be approved at the Municipality's discretion. On an annual basis, the Committee will work with municipal administration to prepare an annual report to Council summarizing its progress.

Appendix I – Wood Buffalo Waterfront Advisory Committee

Membership: Membership will include:

1 non-voting member

- 1 – Council Member appointed as non-voting liaison;

11 voting members, appointed from the public-at-large with knowledge of and experience in the following local sectors:

- 1 – Land Development Industry;
- 1 – Business Community;
- 1 – Oil and Gas Industry;
- 1 – Indigenous Representative;
- 1 – Culture (Arts, Culture & Heritage);
- 1 – Recreation Representative;
- 1 – Seniors Representative;
- 1 – Community Development Sector;
- 1 – Safety and Security Sector;
- 2 – Public-at- Large Members.

Members will not be expected to represent a sector or organization but are expected to have knowledge and experience with issues that impact the interests of the sector.

The primary residence of all Committee members must be within the boundaries of the Regional Municipality of Wood Buffalo.

Term of Appointment: 3 years, with initial terms of appointment being 2 or 3 years to allow for Committee continuity.

Appointment Process: Recruitment for members of the Waterfront Advisory Committee will be conducted in accordance with Council's Selection Committee Policy. The Chief Administrative Officer will be responsible for reviewing applications and making recommendations to Council regarding appointments to the Committee.

Committee End Date: The WBWA Committee (WBWAC) has been established by Council with a specific mandate to advise and make recommendations to Council on Waterfront revitalization. The Committee's mandate and continuing relevance will be regularly reviewed by Council and not less than once during each Council's four-year term. The WBDRAC may be dissolved by Council at any time.

Mandate: To make recommendations Council on matters pertaining to waterfront revitalization.

To provide a timely and considered response to Council to all waterfront revitalization matters referred to the WBWAC by Council.

Identified Initiatives: The Waterfront Advisory Committee will:

1. research the history of the waterfront in Fort McMurray and understand the current state of waterfront by reviewing information provided by administration and by undertaking self-guided tours of the waterfront including visiting Marine Park and Heritage Park.
2. attend an initial detailed administrative briefing on waterfront progress.
3. Provide suggestions, options and feedback intended to further develop the design of the waterfront that supports, enhances and grows the facilities, programs and services in a fiscally responsible manner that meets community needs.
4. engage with members of the public who may have been underrepresented in past planning processes, to ensure that everyone in the Region has an opportunity to participate in the development of Fort McMurray waterfront in a meaningful way;
5. review and provide feedback on Land Use Bylaw and policy changes that affect the waterfront and other areas referred to the Committee for review and comment;

6. participate in detailed design activities hosted by the successful consultant selected via competitive process by administration.
7. work with administration to engage the public and solicit public input that will inform the overarching design and evaluate previous recommendations.
8. consider the following factors when making recommendations:
 - a. The impact on all potential users including the vulnerable sector and barrier free access;
 - b. The requirements for health, safety and risk management;
 - c. The availability of and impact on resources both from an initial capital and a long-term operational perspective;
 - d. The economic and social benefits to the community as a whole
9. promote initiatives to raise public and special interest awareness and support for the ongoing waterfront revitalization and related projects;
10. propose funding source options within recommended initiatives for consideration, including but not limited to, corporate sponsorship, community partnerships, grants, and funding sources from other levels of government, and/or municipal funding;

Meetings:

The Waterfront Advisory Committee will endeavor to hold one meeting per month. Frequent meetings may be required during initial Committee start up and during key critical path development.

Reporting:

Where the Committee wishes to make a recommendation to Council, the matter will be submitted and considered through Council's agenda review and approvals process. Any requests by the Committee to provide recommendations and advice for presentation to Council will be approved at the Municipality's discretion. On an annual basis, the Committee will work with municipal administration to prepare an annual report to Council summarizing its progress.