

Choices Association of Fort McMurray

Employment & ID Program

2018-19 Community Plan on Homelessness Grant Analysis

CIP Grant Summary:

April 1, 2015 - March 31, 2016	April 1, 2016 - March 31, 2017	April 1, 2017 - March 31, 2018	April 1, 2018 - March 31, 2019 Request	April 1, 2018 - March 31, 2019 Recommended by HISC	Difference of Recommended vs. Requested
161,253	135,735	187,720	198,945	82,532	(116,413)

Program Reporting Required:

- Monthly Efforts to Outcomes (ETO) data reporting
- Monthly Program Reporting
- 6 Month Report - outlining successes and challenges
- Annual Report - outlining successes and challenges

Financial Reporting Required:

- Monthly financial claims with financial receipts and back up documentation for the amount claimed
- Annual Financial Statements

Notes:

The ID program aligns with Goal II (change management) of the Regional Municipality of Wood Buffalo 10 Year Plan to End Homelessness (also referred to as the Community Plan on Homelessness or CPH). It also falls within the connecting to and maintaining housing category of the federal Homelessness Partnering Strategy (HPS) Directives 2014-2019.

The employment program does not offer essential services for housing the chronically homeless. While it is a value-added program, it does not fill an identified gap in the community as other organizations provide similar services. The budget was adjusted to reflect only ID program expenses. Funding for client care and overhead costs are lower because of zero-based budgeting (all expenses must be justified for each new period). This means that recommendations are based on actuals spent for the 2017-2018 year. This will reduce total carry forward so that it is within new provincial guidelines and will lower the amount returned to the province

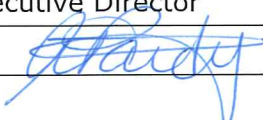
**HISC: Homelessness Initiatives Strategic Committee, which is made up of representatives from the United Way, local community agencies and the federal and provincial governments. It stewards CPH and makes funding recommendations to Council. Its role is a federal funding requirement.*

Budget Line Description	2018-19 Grant Request	2018-19 HISC Recommended
Staff Costs	120,913	56,762
Overhead Costs	47,696	15,155
Start-Up Costs	6,000	-
Client Need Costs	6,250	1,120
Rent Supplement	-	-
Subtotal	180,859	73,037
Administrative Costs	18,086	9,495
Total Costs	\$ 198,945.01	\$ 82,531.81

APPENDIX C – SUBMISSION FORM

Proponent Information:

Company Name: Choices Association of Fort McMurray	
Street Address: 10010 Franklin Avenue	
City/Hamlet: Fort McMurray	
Province: AB	
Postal Code: T9H 2K6	Fax: 780-791-7506
Telephone: 780-791-3009	Email: info@choicesfortmcmurray.ca
Society / Business Registration #: 1306302375 RR0001	GST#: N/A

Proponent's Name: Allison Pardy
Proponent's Position: Executive Director
Proponent's Signature: 
Date: January 23, 2018

Contact for Additional Information:	Name: Kim Blake
	Position: Executive Assistant
	Telephone: 780-791-3009 ext 508
	E-Mail: admin@choicesfortmcmurray.ca

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Manager, Community Facilities & Investment, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.

- ☐ I acknowledge that the above company does have a valid RMWB Business License or Alberta Professional License/Permit to Practice.
- ☒ I acknowledge that the above company does **NOT** have a RMWB Business License and understands the procedure in obtaining a valid license that must accompany the signed award letter.

The awarded vendor **MUST** provide a copy of their Regional Municipality of Wood Buffalo Business License with the signed award letter.

All related information on obtaining a Business License can be found here:

<http://www.rmwb.ca/Municipal-Services/E-Permitting/LicensesPermits/Business-Licensing.htm>

2. Acknowledgment of Non-binding Procurement Process

The proponent acknowledges that the RFP process will be governed by the terms and conditions of this RFP, and that, among other things, such terms and conditions confirm that this procurement process does not constitute a formal legally binding bidding process, and that there will be no legal relationship or obligations created until the Municipality and the selected proponent have executed a written contract.

3. Ability to Provide Deliverables

The proponent has carefully examined this RFP documents and has a clear and comprehensive knowledge of the Deliverables required under this RFP. The proponent represents and warrants its ability to provide the Deliverables required under this RFP in accordance with the requirements of this RFP for the rates set out in the Budget Form and has provided a list of any subcontractors to be used to complete the proposed contract.

4. Mandatory Forms

The proponent encloses as part of the proposal the mandatory forms set out below:

FORM	INITIAL TO ACKNOWLEDGE
Submission Form (Appendix C)	AP
Budget Form (Appendix D)	AP
Reference Form (Appendix E)	AP
Application Form (Appendix G)	AP
Proof of Automobile Insurance	AP
Proof of Liability Insurance	AP
Proof of WCB	AP
Copy of the Memorandum and Articles of Association as registered under the Companies Act of Alberta or Societies Act of Alberta	AP
Proof of current registration status	AP

Notice to proponents: There may be forms required in this RFP other than those set out above. See the Mandatory Requirements section of this RFP for a complete listing of mandatory forms.

4. Non-binding Price Estimates

The proponent has submitted its rates in accordance with the instructions in this RFP and in the Budget Form set out in Appendix D. The proponent confirms that the pricing information provided is accurate. The proponent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its quotation or its eligibility for future work.

5. Addenda

The proponent is deemed to have read and accepted all addenda issued by the Municipality prior to the Deadline for Issuing Addenda. The onus remains on proponents to make any necessary amendments to their proposal based on the addenda. The proponent confirms that it has received

all addenda by listing the addenda numbers or, if no addenda were issued, by writing the word "None" on the following line: Addendum 1. Proponents who fail to complete this section will be deemed to have received all posted addenda.

6. No Prohibited Conduct

The proponent declares that it has not engaged in any conduct prohibited by this RFP.

7. Conflict of Interest

For the purposes of this section, the term "Conflict of Interest" means

(a) in relation to the RFP process, the proponent has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to (i) having, or having access to, confidential information of the Municipality in the preparation of its proposal that is not available to other proponents, (ii) communicating with any person with a view to influencing preferred treatment in the RFP process (including, but not limited to, the lobbying of decision makers involved in the RFP process), or (iii) engaging in conduct that compromises, or could be seen to compromise, the integrity of the RFP process; or

(b) in relation to the performance of its contractual obligations contemplated in the contract that is the subject of this procurement, the proponent's other commitments, relationships or financial interests (i) could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement, or (ii) could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.

Proponent to read the below statements and check the appropriate box.

- ☒ The proponent declares that (a) there was no Conflict of Interest in preparing its proposal; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in this RFP.
- ☐ The proponent declares that there is an actual or potential Conflict of Interest relating to the preparation of its proposal, and/or the proponent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in this RFP.

If the proponent declares an actual or potential Conflict of Interest by marking the box above, the proponent must set out below details of the actual or potential Conflict of Interest:

The following individuals, as employees, advisers, or in any other capacity (a) participated in the preparation of our proposal; **AND** (b) were employees of the Municipality and have ceased that employment within twelve (12) months prior to the Submission deadline:

Name of Individual:
Job Classification:
Department:
Last Date of Employment with the Municipality:
Name of Last Supervisor:
Brief Description of Individual's Job Functions:
Brief Description of Nature of Individual's Participation in the Preparation of the Proposal:

(Repeat above for each identified individual)

The proponent agrees that, upon request, the proponent must provide the Municipality with additional information about each individual identified above in the form prescribed by the Municipality.

8. Disclosure of Information

The proponent hereby agrees that any information provided in this proposal, even if it is identified as being supplied in confidence, may be disclosed where required by law or if required by order of a court or tribunal. The proponent hereby consents to the disclosure, on a confidential basis, of this proposal by the Municipality to the Municipality's advisers retained for the purpose of evaluating or participating in the evaluation of this proposal.



Signature of Witness

Kimberly Blake

Name of Witness



Signature of Proponent Representative

Allison Pardy

Name

Executive Director

Title

January 23, 2018

Date

I have the authority to bind the proponent.

APPENDIX D – BUDGET FORM

Detailed Operational Budget

Please note:

- If approved, contracts cannot be issued until Council has approved the total allocation
- Consider that this is a **12 month project** when preparing the budgets
- Funding allocation ends March 31, 2019

ITEM	CALCULATION BREAKDOWN	AMOUNT (12 months)
Staff Costs (list position name / title)		
FOIP s.17(1)	30.65 x 35 hrs x 52 wks	55,783.00
	27.12 x 35 hrs x 52 wks	49,358.40
	Total Salary	\$ 105,141.40
	MERCs (15% of Total Salary)	15,771.21
	Total Staff Costs	\$ 120,912.61
Overhead Costs		
Office leasing	see calculation below	25,968.66
Cell phone	\$75 x 2 staff x 12 mt	1,800.00
Travel / Mileage	75 km x .46 x 2 staff x 12 mt	828.00
Vehicle insurance	150 x 2	300.00
Maintenance	computer/bldg maint etc	18,799.83
	office leasing calculation for above	
	143 sq ft office + 99 sq ft office + 25%	
	of 1979 common area) 736.75 sq ft x	
	\$35 + rounding amount of 182.412	
	Total Overhead Costs	\$ 47,696.49
Start Up-Costs		
Office Equipment:		
Laptop		
Desk		
Supplies		
Training (Staff development)	3000.00 x 2 staff	6,000.00
	Total Start Up-Costs	\$ 6,000.00
Client Need Costs		
Security deposit		
Food hamper (Food Bank)		

ITEM	CALCULATION BREAKDOWN	AMOUNT (12 months)
Furniture start up		
Rental / utility arrears		
Tenant insurance		
Client needs	various amounts	1,500.00
Programming		750.00
Employment Readiness Course	various amounts	4,000.00
Total Client Need Costs		\$ 6,250.00
Rent Supplement		
Rent supplement		
Total Rent Supplement Costs		\$ 0.00
Total Staff/Overhead/Start-up/Client Needs/Rent Supplement Costs		\$ 180,859.10
<i>Administrative Costs (10% of Total)</i>		18,085.91
TOTAL COSTS		\$ 198,945.01
Total Requested from RMWB:		\$ 198,945.01

APPENDIX E – REFERENCE FORM

Each proponent is requested to provide three (3) references from clients who have obtained similar services to those requested in this RFP from the proponent in the last **Five (5)** years.

Reference #1

Company Name:	Alberta Human Sources
Company Address:	9915 Franklin Avenue Fort McMurray AB T9H 2K4
Contact Name:	Ashifa Pocsai
Contact Telephone Number:	780-743-7447
Date Work Undertaken:	January 2017-December 2018
Nature of Assignment:	Employment Program - Contract to provide employment assistance to persons with barriers and disabilities, income support recipients.

Reference #2

Company Name:	RMWB- By-Laws Services
Company Address:	140 Sapre Creek Trail, Fort McMurray AB T9H 4P1
Contact Name:	Monty Hillier
Contact Telephone Number:	780-743-7887
Date Work Undertaken:	Dec 2012 - Present
Nature of Assignment:	Providing staff from its employment programs for the Photo Radar program.

Reference #3

Company Name:	Alberta Human Services
Company Address:	9915 Franklin Ave Fort McMurray AB T9H 2K4
Contact Name:	Ashifa Pocsai
Contact Telephone Number:	780-743-7447
Date Work Undertaken:	Jan 2012 - October 2017
Nature of Assignment:	Targeted initiative for Older workers (TIOW) providing employment supports for individuals 55 - 64 years of age re-entering the workforce.

APPENDIX G – APPLICATION FORM

2018 - 2019 COMMUNITY PLAN ON HOMELESSNESS FUNDING

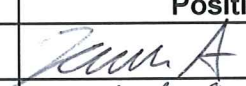
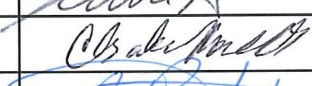
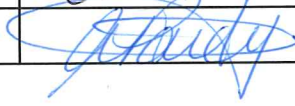
Heading Home: The Right Thing to Do / 10 Year Plan to End Homelessness 2010 - 2020

SECTION 1: Applicant Information

Organization Name: Choses Association of Fort McMurray		
Mailing Address Street Address / PO Box: 10010 Franklin Avenue		
City/Hamlet: Fort McMurray	Province: AB	Postal Code: T9H 2K6
Location Address: (If different than mailing)		
Phone Number: 780-791-3009		Email Address: info@choicesfortmcmurray.ca

Main Contact Name: Allison Pardy	Title: Executive Director
Email Address: ed@chociesfortmcmurray.ca	Phone Number: 780-791-3009 ext 509

Is your organization registered as a not-for-profit society or corporation?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Registration #: 130632375RR0001
Act Registered Under:	<input checked="" type="checkbox"/> Societies Act (Alberta) <input type="checkbox"/> Companies Act (Alberta) <input type="checkbox"/> Canada Not for Profit Corporations Act		

Legal signing Officers for Contract / Cheque Purposes (According to letters patent or other incorporating documents)		
Name	Title	Position
Jamie Attfield	Presdient	
Cathy Baker-Morrell	Vice President	
Allison Pardy	Executive Director	
Please provide signature specimens in the space provided.		
How many of the above signatures (according to your letters patent or other incorporating documents), are required to bind your organization into a legal agreement?		
1		
Which signatures (according to your letters patent or other incorporating documents), are required to bind your organization into a legal argument?		
Executive Director		

SECTION 2: Organizational Information

Please answer the following questions in 500 words or less:

- How long has your organization been providing services specific to the homeless population?
- Is serving the homeless population part of your organization's vision and mandate?
- Please provide the organization's vision.
- Please list the programs you currently run specifically for the homeless population.

Choices has been providing supports to individuals with barriers to employment for over twenty years, this also includes Fort McMurray's homeless population, as homelessness is a major barrier to employment and is just one of the main focuses of our mission and vision.

In 2009, Choices mission statement was changed to be more inclusive and not limit our ability to assist the people that we desire to help, those with all types of barriers and disabilities, this statement reads as follows:

"Provide employment support and expand opportunities for individuals with barriers and disabilities".

These may include, but are not limited to:

- Cognitive learning disabilities, i.e. Dyslexia, stuttering, literacy etc.
- Developmental disabilities, Autism, Seizures, communication/social skills ADD/ADHD, FAS/FASD,
- Brain injury, due to stroke, vehicle accidents, traumatic brain injury, alcohol/drug related brain impairments etc.
- Mental health issues, depression, panic/anxiety disorders, bipolar disorder, personality disorders, addictions etc.
- Physical disabilities, hearing/sight impairments, heart conditions, Diabetes restriction,
- Progressive/degenerative conditions such as Chronic Fatigue Syndrome, MS, arthritis, fibromyalgia, osteoporosis, etc.
- Other barriers include homelessness, no basic Alberta identification, criminal record, age (50+), computer illiteracy, no driver's license, lack of education, etc.

These "other" barriers do not fit into a nice neat little box.

Today Choices mission/vision has been revamped yet again to be more inclusive to all individuals who identify that require additional assistance.

"Provide employment supports to individuals with varying abilities".

We wanted to focus on the positive of a person and not the negative.

Choices currently runs two separate programs for the homeless population. Once with the RMWB's CPH -10 Year Plan to End Homelessness.

The second is our Employment Program, which is specifically geared towards those with barriers and disabilities and on income supports. This program also assists homeless individuals who prefer not to participate in the Housing First Program for various reasons.

SECTION 3: Priorities Being Addressed

Which of the following priorities of the Regional Municipality of Wood Buffalo's 10 Year Plan to End Homelessness will this project address?

(Please check all that apply)

- ☒ Education
- ☒ Change Management
- ☐ Prevention
- ☐ Re-housing
- ☒ Provision of Supports

Give additional information on how this project will address the selected priorities, in 300 words or less:

The ultimate goal for Choices is to assist our clients in becoming self-sufficient, employable while becoming productive members of society. This can only be achieved through case management supports from partnering agencies and our community, which are essential for each individual's success.

While we all strive to make our community a better place to live, work and play. Some clients may require more guidance, coaching and life skill training to achieve their goals in the community. Part of our organizations relationships are developed and maintained between the Employment Counsellor (EC), ID Coordinator and clients, which will provide the necessary tools for each individual's success. It is imperative that connections/relationships are developed and maintained with outside agencies, community members, employers and other resources within the community.

Our Employment Counsellors will ensure that all job maintenance and employability skills are maintained to ensure job satisfaction and continue to make every effort that current and potential employer's needs are met when recruiting workers for current job openings.

Choices will continue to educate employers and community agencies on the importance of accepting individuals who face barriers to employment through community advocacy, information sessions and employer visits, whether for employment opportunities or job maintenance supports. This is required through word of mouth, print media and social media and relationship building.

SECTION 4: Proposed Activity / Project Timeline

Please describe the Project (e.g. Briefly describe what you intend to do in this project):

- *How does your project align with the Regional Municipality of Wood Buffalo's 10 Year Plan to End Homelessness?*

- *Elements of this section may be utilized in Schedule A of your contract. Please be specific.*

In addition, please attach an up-to-date project logic model.

CHOICES will provide employment supports to individuals in the Housing First Program. The Employment Counsellor & ID Coordinator will assist and support homeless individuals to gain & maintain employment, and provide assistance to obtain basic Alberta identification. These supports will be in partnership with Alberta Works, as the HF Program will have access to additional supports and finances.

Referrals from partnering agencies – Supporting Housing First partners will refer clients to Choices for employment and basic Alberta ID assistance.

Intake and Service Needs Assessment – Information obtained during the assessment will help to identify both employment related strengths and areas requiring improvement, will form the development of an appropriate service plan for the client. EC will perform a variety of formal & informal techniques including interviews, questionnaires, and behavioral observations.

Employment Counseling - EC will have regular, on-going appointments with the client in order to work towards the client's employment goals. A review of the client's skills, training, employment history, research career options, labour market information, and referral(s) to career planning services. EC will work collaboratively with the client to develop a comprehensive profile of the factors that influence the client's employment situation. Skill enhancement may include addressing time management, stress management, interpersonal skills, interview skill development, basic computer skills training, among other activities. Clients will have the opportunity for both one on one and group/workshop programming to aid in the development of effective job search strategies. Workshops currently offered include Basic Computer skills, Interview skills, Job Search skills, Motivational interviewing, Budgeting etc.

Employment Readiness Courses are designed to meet the employment needs of clients and to enhance their skill development. Courses may include but are not limited to: Basic Safety orientation(BSO), Fork lift, Confined Space, H2S Alive, Standard First Aid, WHMIS, Pro-Serve, as well as administrative courses such as word, excel, access, outlook, and other short term training that may be required dependent upon the skills of the individual. The ID Coordinator will meet with the clients to determine the documentation required for the basic Alberta identification. Dependent upon the clients situation this may take one or many appointments, and may take days or weeks to complete. ID Coordinator will also determine clients financial situation to ascertain if financial assistance is required, whether through Alberta Works for a voucher, or through other community support agencies or through this program itself. This project aligns with the 10 year plan through developing relationships with community partners, partnering agencies, educating our community & businesses of the value and needs of ALL individuals, while educating & training homeless individuals with the skills required to be contributing and successful members within our community.

SECTION 5: Applicant's Background, Mandate and Expertise

In 500 words or less, how does this project relate to and align with your organizational vision and mandate?

Choices has a solid reputation for being client focused and providing outstanding services. Our enduring success for providing service delivery for over 47 years is a result of maintaining community partnerships, client success, research and adapting to community needs. We continue to strive to be innovative and creative in our programming. Today, it is our mission "to provide employment support and expand opportunities for those with varying abilities". Many of the previous programs that we provided included some form of employment related aspects.

1991 - Present - Employment Program, provincially funded to provide supports to people with barriers & disabilities and on income support.

1996 - 2010 - Alberta Mental Health - partnership with AHS and NLHR to provide employment counselling to individuals with Mental Health issues

1999 - 2005 Opportunities Fund, federally funded program to provide direct employment resources to unemployed individuals.

2008-2010 - AISH Employment Readiness Classes - Workshops provided to bring AISH recipients together where they could build on their self-esteem, conflict resolution skills, social skills, etc.

2009 - Present-Choices was successful in its bid to the RMWB-CPH 10 Year Plan to End Homelessness to provide employment supports to individuals who were accepted into the Housing First program. In 2011 the basic AB ID program was added to assist clients.

2014 & 2015 - Choices was awarded funding for the Homeless Connect Event, which took place at the Stonebridge Hotel on Oct 2014 & in 2015, the event was held at MacDonald Island Park.

2015 - Hospitality Project - A partnership with Alberta Human Services & Keyano College, this program was designed to provide industry specific training to address the labour shortage in this area. (service Industry)

CHOICES staff uses a team approach with all clients. Regular information sharing enhances the range of options for challenging individuals, and each counsellor is familiar with the entire caseload of the program. If a counsellor is unavailable for any period of time, clients are provided services by alternative counsellors, thus ensuring continuation of interventions. Facilitators are trained to deliver specifically targeted topics to ensure success of clients in achieving their employment goals. Employment Counsellors & Choices staff utilizes this team approach to identify needs of an individual or group of individuals & formalize a specific program to deliver by way of workshops. In staffing CHOICES positions, the expertise needed in assisting these individuals with disabilities, barriers, & income support recipients, requires a minimum of post-secondary education or equivalent experience in counseling, social services, life skills, teaching, or Human Services. Our current staff holds the following diplomas, degrees & certifications in Psychology, Community Services (Social Work), Office Administration, Business Administration-Marketing, Simply Accounting, Motivational Interviewing, Financial Literacy, Colour Spectrums, ASIST, Standard 1st Aid, Mental Health 1st Aid, Y-Factor, Psychological 1st Aid, Mobius, FOIP & Alberta Identification Certification. Staff participate in various community forums & professional associations related to their client expertise.

SECTION 6: Past Projects with Housing Related Activities and Related Outcomes

Have you previously been **unsuccessful** in implementing a program for the homeless population? If so, please explain:

As with any business, no organization is exempt from its failures, while our three transitional house weren't exactly failures, they did not continue to succeed due to WBHDC wanting full market value for each of our units. While these transitional houses provided a much needed avenue for the homeless, and barriered individuals, we made it affordable by only charging them \$400/mt per room, Choices had to pay the overhead of running the house from the rental incomes of the 4 rooms per unit. Once fair market values came into play this was no longer feasible for the client or the organization. Choices Board decided to leave the housing business and focus on employment.

2003 - 2008. Horizon House, a transitional housing service for single women age 18 or older who had barriers or mental health issues and who were homeless or near homeless was implemented. Individuals had to be linked with a community support agency such as Community Mental health, ADDAC, Children & Family Services, and PDD etc. Eleven of 22 women successfully transitioned into their own units. This program ended in December of 2008 due to WBHDC wanting fair market value for their units. At this time Choices was paying \$450/month for a rental unit of 4 bedrooms on Gordon White Ave. This program was funded by United Way and was also a part of STHT. Choices was the landlord, banker & employer for the STHT Horizon House Coordinator from 2003-2009, until it transitioned into its own accommodations.

With the success of Horizon House, Choices was approached by WBHDC to add another two transitional houses in Fort McMurray has they believed that our model was a success, so Venture Terrace was born.

2005 - 2008, Venture Terrace 1 & 2, transitional housing for single men or women who were homeless or near homeless and had a variety of disabilities including mental, health, physical limitations, developmental disabilities and/or emotional issues. Seven of 13 successfully transitioned into permanent housing. Again this program ended in May of 2008 due to WBHDC wanting fair market value for their units. These houses were located on Powder Drive and Choices monthly rent for the 4 bedroom units were \$450 each.

Choices largest failure in the last 15 years would be Job Junction. Choices partnered with the Soup Kitchen and Real Chartrand to utilize the kitchen for a 10 week Food Prep Program where individuals were taught the necessary food prep skills to work in a kitchen at any restaurant. The target group were homeless individuals to obtain employment skills and the necessary tools to acquire and maintain employment. This program was completely unsuccessful, while 10 individuals were recruited and went through orientation only 1 client successfully completed the program. Many factors were at play, while Choices advocated and secured a bed each night for the duration of the program at Marshall House, this was not ideal for the candidates to have appropriate rest. The lack of peer supports or shall we say peer pressure to not attend the program was the catalyst for its failure.

SECTION 7: Community Partnerships

Please list community partners and indicate how they will support **this project**.

Include their letter(s) of support.

Choices community partners can range from one time services to daily assistance and are very broad in its scope, everything is dependent on the needs of the client.

- Salvation Army – housing and client supports
- Centre of Hope – housing and client supports
- Wood Buffalo Wellness Society – Centralized Intake – Mark Amy Treatment Centre
- YMCA – immigration, housing and client supports
- Wood Buffalo Food Bank – client supports
- Canadian Mental Health – client supports
- Rehoboth – client supports
- Borealis Counselling – Counselling Services
- Immigration Potentials - client supports (immigration)
- David Yurdiga's Office - client supports (immigration & permanent residency)

While we partner with many other organizations within our community, we may only utilize assistance from some organizations on a limited basis & others daily. With the restrictions of space for our RFP submission, the partnerships listed below does not come with letters of support, but are people that we work with regularly to assist clients needs

- RMWB – CPH(Housing First), various depts - information and client supports
- Alberta Health Services, various departments – assisting individuals with mental/physical health issues - client supports
- SOS – Crisis/Grief Management - client supports
- Pastew Detox Centre and other treatment facilities – client supports
- NEFAN –client supports
- HIV North Society – client supports
- Waypoints - client supports/housing
- Alberta Human Services and other levels of government – Family and Children Services, AISH, Alberta Works, etc. - client supports
- Probation & Legal System – client supports
- Registries – client identification.
- Learning institutions - Keyano College, Advantage Learning and HSE Integrated Safety Training, and other training institutions throughout the community & province for on-line training when required. - client supports
- The Apprenticeship Board - client supports/information
- Various First Nations of RMWB and other provinces - client supports
- Drug and Alcohol Testing Facilities - client supports
- Various Financial Institutions –Boreal Raven, H & R Block, ATB & RBC –clients supports
- Insurance companies – Rogers Ins – client supports/information
- RCMP – Victim Services – clients supports/information
- Local churches – Salvation Army, Northlife Fellowship Baptist Church, McMurray Gospel Assembly, Family Christian Centre etc. - client supports/information
- Counselling Services -Legacy Counselling, CMHA, AHS, etc -client supports/information
- WBHDC – Marshall House – housing and client supports

SECTION 8: Sustainability and Viability

A. Is this project currently operating?

Yes, Choices is currently operating this project

B. Will this project be ongoing?

Yes, this project is ongoing with the support of the RMWB, and Federal Government

C. Are there other sources of funding supporting this project? If so, list:

This project is funded through the RMWB to Choices via funding from the Provincial and Federal governments.

Choices does not receive funding from any other sources for this program.

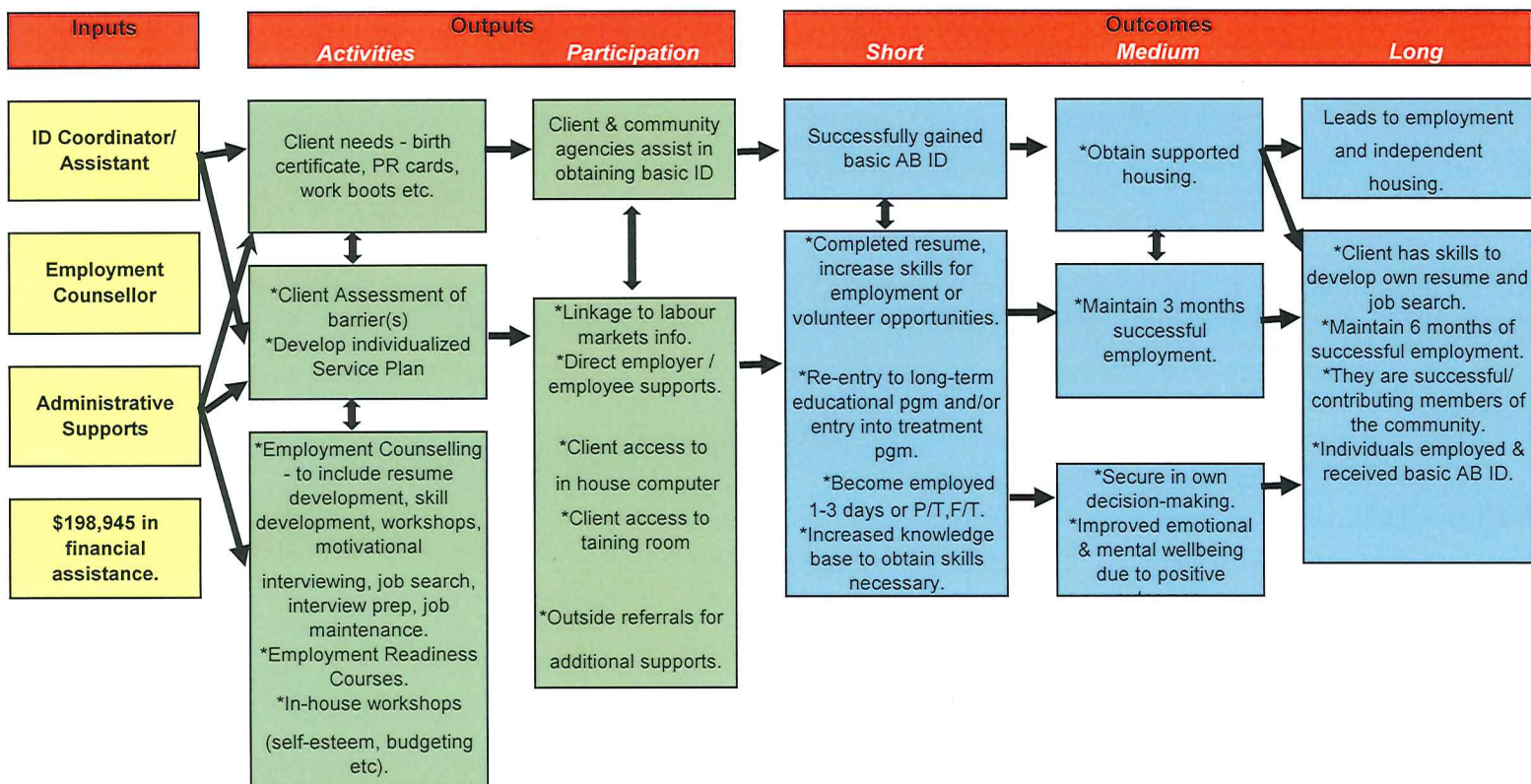
D. If approved, how will funding be sustained after the contract end date?

Sustainability will only happen if funding support is ongoing through municipal, provincial and federal grants.

E. Do you agree to use the Provincial data system provided to track data from your program?

Yes

2018 Choices HF Logic Model



External Factors

- *Funding, income support, program funding
- *Lack of social housing
- *Economy
- *Treatment options
- *Costs associated with any of the above