

St. Aiden's Society

2018 Community Development Grant Analysis

CIP Grant Summary:

2015	2016	2017	2018 Request	2018 Recommended by CIP	Difference of Recommended vs. Requested
18,200	27,000	39,440	46,332	21,990	(24,342)

Program Reporting Required:

Six Month & Annual Reports

Financial Reporting Required:

Financial Statements Prepared by Board


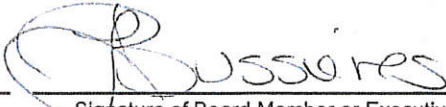
Notes:

Per FCSS program handbook: casual labours, staff travel, professional fees, insurance, client and caregiver support and client needs, staff development and professional affiliations, telephone, and evaluations and consultations are ineligible expenses.

Budget Line Description	2018 Budget	2018 Grant Request	2018 Recommended
Revenues			
2018 Community Development Grant	46,332.00	46,332.00	21,990.00
Federal Assistance	25,000.00	-	-
Grant: United Way (Not secure)	239,664.00	-	-
Grant: United Way (Secured)	119,530.00	-	-
Agency Fundraising & Board Support	22,300.00	-	-
Suncor	15,000.00	-	-
Reserved Donations	22,000.00	-	-
Total Revenues	489,826.00	46,332.00	21,990.00
Expenses			
Staffing & Benefits	366,867.00	15,000.00	14,740.00
Casual Labours / Contractors	3,000.00	1,000.00	-
Staff Travel	3,500.00	1,250.00	-
Rent	30,934.00	-	-
Insurance	2,600.00	2,600.00	-
Materials	5,500.00	-	-
Food/Supplies	4,500.00	1,500.00	1,500.00
Professional Fees (Auditor/Bookkeeping)	27,000.00	12,022.00	-
Client & Caregiver Support & Client Needs	3,500.00	3,210.00	-
Staff Development & Professional Affiliations	4,875.00	2,000.00	-
Education & Awareness Client and Community	1,250.00	1,250.00	1,250.00
New Horizons Project Expenses	25,000.00	-	-
Office Supplies/Telephone/Advertising /Freight & Postage	7,000.00	3,500.00	3,500.00
Evaluations & Consultations	2,000.00	2,000.00	-
Advertising	2,300.00	1,000.00	1,000.00
Total Expenses	489,826.00	46,332.00	21,990.00
Total Surplus (Deficit)	-	-	-



2018 Community Development Grant
Part A - Organization Summary

Organization Name:	St. Aidan's Society		
Mailing Address:	Street Address:	1 C.A. Knight Way	
	City/Hamlet:	Fort McMurray	
	Province:	Alberta	
	Postal Code:	T9H 5C5	
Phone Number:	780-743-4370		
Email Address:	FOIP s.17(1)		
Website Address:	www.staidanssociety.ca		
Main Contact Name:	Name:	Luana Bussieres	
	Title:	Executive Director	
	Daytime Phone:	780-743-4370 Ext. 5	
	Email Address:	FOIP s.17(1)	
Board Chair / President:	Name:	Jayson Bueckert	
	Daytime Phone:	780-881-4549	
	Email Address:	jbueckert@clac.ca	
Is your organization registered as a not-for-profit society or corporation? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Registration Number:	Act Registered Under:	<input checked="" type="checkbox"/> Societies Act (Alberta) <input type="checkbox"/> Companies Act (Alberta) <input type="checkbox"/> Canada Not-for-profit Corporations Act	
119161750RR0001			
Declaration of Board Members - In making this application, we, the undersigned, confirm that we are authorized by the applicant organization to complete the application and hereby represent to the Regional Municipality of Wood Buffalo's Community Investment Program and declare that to the best of our knowledge and belief, the information provided is truthful and accurate, and the application is made on behalf of the above-named organization and with the Board of Directors' full knowledge and consent.			
			
Signature of Board Member (must have signing authority)		Signature of Board Member or Executive Director (must have signing authority)	
Jayson Bueckert		Luana Bussieres	
Print Name		Print Name	
2018-01-18		2018-01-18	
Date: (Year-Month-Day)		Date: (Year-Month-Day)	



Part B - Board Questionnaire

Is your organization receiving the Community Operating Grant in 2018? Yes ☐ No ☒

How often does the Board review the financial position of the agency? What efforts have been made in the past fiscal year to increase the number, and types, of financial support for your organization?

The Board reviews the financial position of the agency at every board meeting; 6-8 times per year. Comparative financial data now better reflects the organizations financial position.

Organization's most recent Fiscal Year End date (YYYY-MM-DD): 2017-03-31

Unrestricted bank balance at 2017-03-31 \$ 352,283.00

(Unrestricted bank balance: Accumulated surplus that the Board has not set aside for a particular purpose)

Total Expenses from your Financial Statements Ending 2017-03-31 \$ 541,877.00

Does your organization have financial reserves greater than the last year's operating expenses? If so, explain why.

No.

What are the restrictions (if any) on becoming a member of your organization or participating in programs or services?

None.

Minimum number of board members according to bylaws: 6

Number of board members: 2017: 6 2016: 6 2015: 6

How often does the Board of Directors meet? 6-8 times per year.



Please list your current Board of Directors:

Name	Board Position	Years on Board
Jayson Bueckert	Chair	9.00
Philip Kilpatrick	Treasurer	5.00
Latosia Campbell-Walters	Secretary	5.00
Dane Neufeld	Member at Large	4.00
Tim Byron	Member At Large	2.00
Harvey Tulk	Member At Large	2.00

Are any Board member/s being paid, or receiving an honorarium for being on the Board or for other positions in the organization outside of their role on the Board? Yes ☐ No ☒

If yes, complete the following table:

Board member name	Paid role in the board / organization	Amount received

The personal information collected in this application is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. It will be used to process the application and contact you if needed, during the review of this application. If you have any questions about the collection and use of the personal information you may contact the Community Facilities & Investment Manager, at 9909 Franklin Avenue, Fort McMurray, AB T9H 2K4 or at (780) 743-7918.



Part C - Proposed Program / Project

The Family and Community Support Services (FCSS) grant is used to support the design and delivery of preventive social services programs that promote and enhance the well-being of individuals, families and communities. The link to the regulations can be found here:

http://www.qp.alberta.ca/1266.cfm?page=1994_218.cfm&leg_type=Regs&isbncln=9780779786756&display=html

1. Program/Project Description

Program/Project Name: St. Aidan's Senior Outreach & Advocate Program

Beginning Date: 2018-01-01 Completion Date: 2018-12-31

General program/project description:

St. Aidan's Society is committed to the seniors of our Region and has an overarching goal to promote and safeguard the health, dignity, rights and quality of life for seniors. Our agency has defined outputs directed at meeting critical social needs such as individual capacity building, system navigation, personal growth and well-being, community inclusion and system advocacy, development and enhancement. Some identified agency outputs are:

- *Intergenerational Programs
- *Senior Programs and Events
- *Awareness Campaigns and Training
- *Shared Resources & Information Sharing
- *Inter-agency Meetings and Committees
- *Advocacy & Research on Age-Friendly Communities
- *Outreach Programming

Please see our attached theory of change to better understand our change logic and set of assumptions which provided the basis for our programming and direction.

Program/Project Logic Model

Please include a logic model for the program/project described on page 4. Use the template provided below to describe the program/project. Refer to attached sample (page 10) for guidance.

INPUTS OR RESOURCES	ACTIVITIES	OUTPUTS	SHORT-TERM OUTCOMES	INTERMEDIATE OUTCOMES	LONG-TERM OUTCOMES
Resources available to the program that allow and support service delivery, including money, staff, volunteers, clients, materials, or equipment	The methods of service delivery carried out by staff	The product delivered or unit of service provided, usually described numerically, such as number of people served or number of hours of service delivered	The first changes that occur for the individuals, families, organizations, or community as a result of the program	The subsequent benefit for people during or after their involvement in a program	The eventual impact on individuals, families, organizations, or community for which the program is accountable
<ul style="list-style-type: none"> -Staff -Funding -Research & Best Practises -Partners -Office Space -Boardroom/Meeting space -Website and calendar hosting -Email distribution list and hosting technology -Materials and supplies for training, meetings, EXPO 	<ul style="list-style-type: none"> -Seniors Awareness and Elder Abuse Education Training -MAC Online Community Calendar -Community Email Distribution List -Interagency Meetings -Seniors Wellness Expo -Coordinated Community Response (CCR) to Elder Abuse 	<ul style="list-style-type: none"> -Community Engagement -Education & Awareness Plan -Partnership building -Advocacy -Outcome Measurement 	<ul style="list-style-type: none"> -Community priorities impacting seniors safety and security are addressed. -Knowledge and awareness of elder abuse by the public -Seniors are connected through networks and partnerships -Seniors' experience, skills and wisdom are utilized 	<ul style="list-style-type: none"> -Community has the capacity to respond to the challenges impacting the safety and security of seniors -Social participation and inclusion of seniors -Engagement of seniors in the community 	An inclusive community that benefits from the safe and secure participation of seniors in community life.

Target Group (choose all that apply):

- | | | | |
|-------------------------------------|---------------------------------------|---|---|
| <input type="checkbox"/> Ages 0 - 5 | <input type="checkbox"/> Ages 10 - 12 | <input type="checkbox"/> Adults | <input checked="" type="checkbox"/> Families |
| <input type="checkbox"/> Ages 6 - 9 | <input type="checkbox"/> Ages 13 - 18 | <input checked="" type="checkbox"/> Seniors | <input checked="" type="checkbox"/> Community Development |

How does your program/project support the following FCSS program outcomes: Prevention, Local Autonomy, Volunteerism, Accountability and Community Development?

Select one or more of the following:

- ☒ help people to develop independence, strengthen coping skills and become more resistant to crisis;
- ☒ help people to develop an awareness of social needs
- ☒ help people to develop interpersonal and group skills which enhance constructive relationships among people
- ☒ help people and communities to assume responsibility for decisions and actions which affect them
- ☒ provide supports that help sustain people as active participants in the community

Explain how this program is preventive in nature and enhances the social well-being of individuals and/or families :

Our program is designed to enhance the well-being of individuals, families and community. Our program aims to help people develop independence, strength their coping skills, become more resilient and resistant to crisis. As people develop awareness of their social needs through our program, their quality of life is improved. Working with individuals and various groups, we assist with skill development at both the individual and group level. This will enhance constructive relationships among people and our caregiver support group had this specific aim and will be offered again in the upcoming fiscal year. From a community development perspective, our Outreach & Advocate Program assists community to assume responsibility for decisions and actions which affect them. In so doing, support will be provided that will help sustain people as active participants in the community and this will meet our long term impact of helping to create an inclusive community that benefits from the safe and secure participation of seniors in community life.

What is the community need that the program/project will address? How was the need determined? How will the program/project address this need?

Our program addresses the improved social well-being of individuals, families and community which aligns extremely well with FCSS Outcomes. Our activities/outputs listed in this application allow St. Aidan's the opportunity to help seniors develop independence, strengthen their coping skills and enhance their ability to cope with change and develop resiliency. By assisting individuals, we help strengthen family units. Our caregiver support group helped those experiencing caregiver strain and in so doing, constructive relationships were enhanced. We will be offering another caregiver support group in the upcoming fiscal year. At a time when we are witnessing increased emotional, mental and psychological mistreatment of older adults, these types of supports and interventions become increasingly critical. Our program will also help develop a greater awareness of social needs and ideally assist with the social engagement, support and connection to community. The need for a community outreach program had previously been identified by RMWB and Senior Resource Committee.

What evidence would support this approach (research, best practices, etc.)?

There is considerable research available to support this program. Research has shown there is a robust relationship in which social and emotional supports result in productive and positive health and well-being outcomes. Studies have also shown that a lack of meaningful relationships and human contact and connections are devastating afflictions with impacts that range from depression to accelerated death and risk of early death. Enabling seniors to make choices about the way they live and the care they receive is a key factor in safeguarding senior dignity. Research from Randers and Mattiason identify that choice and control of life issues are an important factor in maintaining individual cognition skills.

2. Partnerships & Support

What other community groups are you working with and in what capacity?

St. Aidan's is a strong collaborator and regularly establishes key partnerships. St. Aidan's leverages its' partnerships to benefit persons served and the community in general. We work closely with the Golden years Society, Wood Buffalo Housing and Development Corporation, Alberta Health Services (various departments including Preventative Health, Long Term Care, Home Care), United Way, Wood Buffalo Food Bank, Senior Resource Committee, Wood Buffalo Seniors Support Society, Regional Municipality of Wood Buffalo, Government of Alberta, Metis Local 1935, McMan Family Service Agency, The Royal Canadian Legion, Nistawoyou Friendship Centre and the Advisory Committee on Aging to name some partners. This past fiscal year, we partnered with The Hub Family Resource Centre and Justin Slade Youth Foundation to offer 2 Intergenerational events and have partnered with the Arts Council of Wood Buffalo to produce an elder abuse awareness video. We always seeks to partner with agencies where mutually beneficial outcomes can assist with outcome achievement and frankly we are open are receptive to partnerships with all organizations.

3. Previous Funding

List all previous grants received during the past three years from the Community Development Grant, another grant program through the Municipality, or another group in the space provided below:

Source	Amount	Type (i.e. donations, grants)	Year
RMWB	\$ 27,000.00	Grant	2016
RMWB	\$ 39,440.00	Grant	2017
New Horizons For Seniors	\$ 25,000.00	Grant-each year for past 3 years	2015
Government of Alberta	\$ 75,000.00	Grant-each year for 2 years	2015
United Way	\$ 257,039.00	Grant	2017

4. Project / Program Budget

Please be advised that although your organization's fiscal year may not run January - December, that is the funding period of the Community Development Grant. The following content must only relate to the period of January 1 - December 31, 2018.

Please list all sources of funding separately and name the source of all grants and other income. Do not include this grant application as a source of revenue.

Projected Income	Revenue January - December 2018
Project/Program Income (Fees, rental, admissions, etc.)	
Provincial Assistance	
Federal Assistance	25,000.00
Casinos/Bingos	
Donations	
Grant from: United Way--Mainstream Funding Not Secure	239,664.00
Grant from: United Way Fire Relief Funding--Secured	119,530.00
Grant from:	
Other: Agency Fundraising & Board Support	22,300.00
Other: Suncor	15,000.00
Other: Reserved donations	22,000.00
Total (A)	\$ 443,494.00

Please enter the entire program expense for each line item in Column B (Total Program Expenses).

Please enter the requested grant portion of the expense in Column C (Requested RMWB Grant).

The following content must only relate to the period of January 1 - December 31, 2018.

Projected Expenses Type of Expense	B Total Program Expenses Jan - Dec '18	C Requested RMWB Grant Jan - Dec '18
Staffing & Benefits	366,867.00	15,000.00
Casual Labours/Contractors	3,000.00	1,000.00
Staff Travel	3,500.00	1,250.00
Rent	30,934.00	
Insurance	2,600.00	2,600.00
Materials	5,500.00	
Food/Supplies	4,500.00	1,500.00
Professional Fees (Auditor, Book Keeping)	27,000.00	12,022.00
Client & Caregiver Support & Client Needs	3,500.00	3,210.00
Staff Development & Professional Affiliations	4,875.00	2,000.00
Education & Awareness Client and Community	1,250.00	1,250.00
New Horizons Project Expenses	25,000.00	
Office Supplies/Telephone/Advertising/Freight & Postage	7,000.00	3,500.00
Evaluation & Consultations	2,000.00	2,000.00
Advertising	2,300.00	1,000.00
Total (D)	\$ 489,826.00	
Shortfall (including Grant Request) (A-D)	(\$ 46,332.00)	
TOTAL GRANT REQUEST *		\$ 46,332.00

**Total Grant Request cannot be higher than projected Deficit*

5. Outcomes

How will you evaluate the success of your Program/Project?

We will use a collection of measurement tools to evaluate the success of our programs and we will use the results of this data to make the required changes to programming as necessary. The following will be used:

- *Case Studies
- *Interviews with clients and service providers
- *Observation
- *File Reviews
- *Surveys
- *Focus Groups

Specifically, our tools will be capable of effectively measuring the following:

- *% of persons served that identify an increased ability to meet their needs
- *% of participants that report
- *% of agencies and organizations and businesses that report they are better able to serve their clients
- *% of agencies and organizations that report they have developed better working relationships with other organizations.
- *% of reported connectedness to the community
- *% report an increased knowledge and awareness of elder abuse
- *# of participating organizations
- *% report increased knowledge of senior needs
- *# of senior resource guides distributed
- *# of supported and brokered referrals

6. Additional Information

Provide any additional information that may assist in developing a better understanding of your organization or its services/programs during the grant review:

Post wild-fire our Senior Outreach & Advocate Program expanded by one position. We secured 2 year funding for this position through the United Way Wild Fire Funding grant opportunity. We have completed our Coordinated Community Response Model meetings and are finishing up the MOU for partners to sign. Our community now has a coordinated community response to dealing with the issue of elder abuse. There is still considerable work to do around education, awareness and training we remain committed to ensuring agencies and the community at large is better equipped appropriately respond. As the education, awareness and training require staffing more than supplies, I am requesting some staffing dollars to support our program. To date, the GoA has not allocated any further funding to support education & awareness for elder abuse.

7. Required Attachments for Application

The following attachment **MUST** accompany your application. **Failure to submit the following will result in your application being deemed incomplete.**

- ☒ Financial Statements of most recent fiscal year

St. Aidan's Theory of Change

