

**Subject: Bylaw No. 19/014 - Land Use Bylaw Amendment –  
Redistricting Lands - Conklin Cemetery****APPROVALS:****Annette Antoniak**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

1. THAT Bylaw No. 19/014, being a Land Use Bylaw Amendment to redistrict a portion of lots NE 31-76-7-4 and NW-32 76-7-4, and lot OT 76-7-4 from UE – Urban Expansion District to PS – Public Service District, be read a second time.
2. THAT Bylaw No. 19/014 be read a third and final time.

**Summary:**

The Planning and Development Department has received an application to amend the Land Use Bylaw to allow for future expansion of the Conklin cemetery. The subject parcels (Attachment 1) are currently designated UE - Urban Expansion District. The proposed amendment will change the land use district for lot OT 76-7-4, and portions of the Northeast quarter of Section 31, Township 76, Range 7, W4 and Northwest quarter of Section 32, Township 76, Range 7, W4 from UE - Urban Expansion to PS - Public Service District.

**Background:**

The cemetery, formally known as St. Vincent Cemetery, is one of two serving the community, but it functions as Conklin's largest and primary burial site. The two cemeteries are at capacity, and St. Vincent was specifically recommended for expansion during the Regional Municipality of Wood Buffalo Urban and Rural Cemetery Project.

The subject lands are designated Urban Expansion in the Land Use Bylaw, but this district does not allow for a cemetery as either a Permitted or Discretionary Use. The Conklin Area Structure Plan recognizes the need for expansion and identifies the lands as Open Space. The plan supports further development in the Open Space area now that the intended land use has reached capacity and is fully built-out.

The cemetery is under split ownership, with the Municipality owning the eastern half and

the Diocese of St. Paul owning the western half. The expansion is occurring on the portion owned portion by the Municipality, and is being facilitated by the Parks, Roads and Rural Operations Branch of Public Works. Attachment 2 provides an Ownership Map.

In May 2018, Planning and Development staff attended the Conklin Trade Show to engage the community on the proposed land use amendment. No negative feedback was received.

**Rationale for Recommendation:**

Planning and Development recommends approval of the proposed land use amendment as it is consistent with the direction of the Area Structure Plan and allows for further expansion of this essential local service.

**Strategic Priorities:**

Rural and Indigenous Communities and Partnerships

**Attachments:**

- 1. Subject Area Map**
- 2. Subject Area Map Ownership**
- 3. Bylaw No. 19/014**