

**Subject: Proposal to Host One of Two Available Federation of Canadian Municipalities Board Meetings in 2021****APPROVALS:****Annette Antoniak**\_\_\_\_\_  
Director\_\_\_\_\_  
Chief Administrative Officer**Recommended Motion:**

THAT Administration be directed to submit a proposal to host one of two available Federation of Canadian Municipalities Board Meetings in Fort McMurray in 2021.

**Summary:**

The Federation of Canadian Municipalities (FCM) issued a call for a request for proposals on March 26, 2018, for member municipalities to host the 2020 or 2021 FCM Board Meetings. The Municipality submitted a proposal to host in 2020 and was not selected. However, FCM has invited the RMWB to submit confirmation of interest in hosting the 2021 meetings as an alternative and will be given selection priority along with other communities that were not selected to host in 2020. FCM requires that a resolution of Council be passed offering to host the meetings on or before December 31, 2018. The decision to approve the 2021 host cities will take place in March 2019.

**Background:**

Proposals are evaluated by the FCM Standing Committee on Conference Planning based on established criteria approved by the Board and on a regional rotation. The criteria includes, but is not limited to, availability of hotel accommodations, conference facilities, transportation and municipal support and equipment.

The Municipality previously hosted the September 2017 FCM Board Meetings.

**Budget/Financial Implications:**

The host municipality is responsible for costs associated with shuttle transportation for delegates to and from the conference facility, and the costs associated with hosting both a welcome reception and a dinner for delegates. The event host is also required to provide computer equipment, copying services and event planning support. If the Municipality is successful in its proposal, the cost of the event would be brought forward in the 2020 and 2021 Operating Budgets. The expected total costs of hosting one of the

available 2021 meetings is \$40,000 with an approximate economic impact of \$115,145.

**Rationale for Recommendation:**

Hosting an FCM Board Meeting provides the opportunity to showcase the region to 150 municipal leaders and FCM staff from across Canada. It provides the Municipality with an opportunity to profile priority initiatives and showcase municipal facilities such as, Shell Place and the Suncor Community Leisure Centre. Hosting the meeting will also help to integrate the RMWB realities into the practical discussions about issues of concern to municipalities across Canada.

**Strategic Priorities:**

Responsible Government  
Regional Economic Development