

Subject: Municipal Representation at Wood Buffalo Housing and Development Corporation Annual General Meetings**APPROVALS:****Annette Antoniak**_____
Director_____
Chief Administrative Officer**Recommended Motion:**

THAT the Chief Administrative Officer be authorized to act on behalf of the Municipality for the purposes of attending and voting during Annual General Meetings of the Wood Buffalo Housing and Development Corporation.

Summary and Background:

The Wood Buffalo Housing & Development Corporation (WBHDC) is comprised of two Members - the Municipality and the Chief Administrative Officer, and is required to hold an annual general meeting (AGM) in accordance with its Articles of Association. Unless otherwise delegated, the Municipality is represented by Council at such meetings, which necessitates that a quorum of Council be in attendance.

The 2018 WBHDC annual general meeting which was scheduled to occur on June 20th was cancelled as no quorum of Council was available to attend, and will be re-scheduled at a later date. To ensure that the AGM is able to proceed without further delay, it is proposed that Council exercise its authority under the recently approved CAO Bylaw to authorize the Chief Administrative Officer to act on behalf of the Municipality for the purpose of attending and voting during a WBHDC AGM.

Rationale for Recommendation:

Authorizing the Chief Administrative Officer to act on behalf of the Municipality at the WBHDC AGM will ensure that the meeting occurs regardless of whether or not a quorum of Council is in attendance and will eliminate unnecessary delays in advancing the business of WBHDC.

Strategic Priorities:

Responsible Government

Attachments:

1. Bylaw No. 17/021 - Chief Administrative Officer Bylaw