

**Subject: Social Procurement (Supply Chain Management)**

**APPROVALS:**

**Jamie Doyle**

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Director

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Chief Administrative Officer

**Recommended Motion:**

1. THAT Administration be directed to support local, where possible, for procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) valued at less than \$10,000 effective September 1, 2021.
2. THAT Administration be directed, where possible, to obtain at least one (1) quote from a local supplier when requesting a minimum of three (3) quotes for purchases covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued from \$10,000 to less than \$75,000 and for construction valued from \$10,000 to less than \$200,000 effective September 1, 2021.
3. THAT Administration be directed to proceed with the pilot plan for new procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued \$75,000 or greater, and for construction valued at \$200,000 or greater. Supply Chain Management is to recommend to the procuring department, where applicable, to include a social procurement questionnaire and or other criteria within a minimum of five per cent (5%) and maximum of ten per cent (10%) evaluation weighting.
4. THAT Administration be directed to bring forward a Council Procurement Policy and Supply Chain Management Administrative Procedure (FIN-190) inclusive of Social Procurement not later than Q1 2022.

**Summary:**

On April 13, 2021, Council passed the following motion:

"THAT Administration bring forward within 60 days, an updated and a further action plan for implementation regarding social procurement within the Municipality and Municipality's Supply Chain Management processes."

In response, Administration is presenting this report for Council's consideration.

**Background:**

In September 2016, Council accepted the social procurement framework as information and directed Administration to proceed with the pilot plan for social procurement. An update on the social procurement pilot plan was provided to Council in June 2017.

In response to a competitive procurement issued in 2020, Buy Social Canada has been engaged to assist the Municipality with fully implementing social procurement. Shifting priorities in 2020 delayed the start of this initiative to 2021. In completing the current state assessment, it was confirmed that there is a strong foundation for social procurement within the Municipality in that the existing social procurement framework aligns with the Municipality's 2018 - 2021 Strategic Plan and other reviewed plans.

To move social procurement forward and put it into action, engagement is in-progress with an internal task force to educate, gather feedback on the existing social procurement framework, make improvements where applicable, and develop an implementation strategy and process, which will be tested by additional pilot projects. Moving forward the priority will be to put social procurement into practice via additional pilots to reap the community benefits.

As the implementation is developed, external stakeholders will be engaged to create education and awareness of the concept. Policy will be drafted for Council's consideration so that a comprehensive approach to social procurement will be integrated into the Municipality's procurement practice. Through the social procurement framework and implementation, the Region can work together to create a vibrant sustainable community and economy.

**Rationale for Recommendation:**

This report has been prepared to provide Council with an update and further action plan for the implementation of social procurement within the Municipality and the Municipality's Supply Chain Management Administrative Procedure (FIN-190).

Recommended Motions 1 and 2 are made to be more inclusive of local suppliers, to foster a positive shift in decision making to purchase locally, to increase spend within the Region, where possible, and to further economic resilience by increasing access to contracts from the Municipality for low dollar and below Trade Agreement threshold purchases.

Recommended Motion 3 is made to enhance the community benefit for future procurement needs identified at the Municipality that are above Trade Agreement threshold, which will increase positive contributions to the community.

**Strategic Priorities:**

Responsible Government  
Regional Economic Development