

**Minutes of a Meeting of the Community Investment Program Approval Committee
held via electronic communications in Fort McMurray, Alberta, on Monday,
October 30, 2023, commencing at 5:00 PM.**

Present:

Erica Brewer, Vice-Chair, Public-At-Large
Trudy Cockerill, Social Profit - Rural Organization
Michael McQuilter, Oil Sands Industry Representative
Anna Seinen, External Funding Representative
Liana Wheeldon, Social Profit - Large Organization
Funky Banjoko, Councillor
Jane Stroud, Councillor

Absent:

Chantal Beaver, Chair, Public-At-Large
Matthew Miniely, Social Profit - Small Organization

Administration:

Deanne Bergey, Director, Community and Protective Services
Janelle Fleury, Department Administrator, Community and Protective
Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Darlene Soucy, Clerk, Legislative Services, called the meeting to order at 5:02 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Erica Brewer
SECONDER:	Trudy Cockerill
FOR:	Brewer, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Beaver, Miniely

3. New Business

3.1. Appointment of Chair and Vice-Chair

Chantal Beaver self-nominated via a written submission for the position of Chair. Chantal Beaver was elected Chair by acclamation as no other nominations were made.

MOTION:

THAT Chantal Beaver be appointed to the position of Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Anna Seinen
SECONDER:	Liana Wheeldon
FOR:	Brewer, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Beaver, Miniely

Erica Brewer self-nominated for the position of Vice-Chair. Erica Brewer was elected Vice-Chair by acclamation as no other nominations were made.

MOTION:

THAT Erica Brewer be appointed to the position of Vice-Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Michael McQuilter
FOR:	Brewer, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Beaver, Miniely

3.2. Community Investment Program Approval Committee Mandate

Janelle Fleury, Department Administrator, Community and Protective Services, presented an overview of the Community Investment Program Approval Committee's (CIPAC) mandate to review recommendations for the Community Sustaining Grant, Community Capital Grant, Community Impact Grant and the Games Legacy Grant to select the successful applicants and determine the grant amounts to be awarded. It was further noted that the CIPAC would also review the Community Investment Program and make recommendations to Council on improvements and enhancements to the program as set out by Committees Bylaw No. 17/024.

3.3. Current Community Investment Program Overview

Janelle Fleury, Department Administrator, Community and Protective Services, presented an overview of the current Community Investment Program Policy FIN-220 grant program procedures, timelines, eligibility and assessment criteria, and outcome measurements for the Community Sustaining Grant, Community Capital Grant, Community Impact Grant and the Games Legacy Grant, which the Community Investment Program Approval Committee will be responsible for reviewing and approving eligible applications.

3.4. Next Steps

Janelle Fleury, Department Administrator, Community and Protective Services, noted that next steps for the Committee will include an in-depth review of the guidelines, assessment and scoring criteria for the various grant streams and determining the Committee's review and approval process.

3.5. Meeting Schedule

MOTION:

THAT a meeting of the Community Investment Program Approval Committee be held on Thursday, November 16, 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Liana Wheeldon
SECONDER:	Anna Seinen
FOR:	Brewer, Cockerill, McQuilter, Seinen, Wheeldon
ABSENT:	Beaver, Miniely

Adjournment

The meeting adjourned at 5:40 p.m.

Chair