

Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held in Room 207, at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, February 1, 2023, commencing at 9:00 AM.

Present:

Bryce Kumka, Chair, Business Community
Jennifer Vardy, Vice-Chair, Public At Large
Aurick de Sousa, Community Development
Justin Ellis, Public-At-Large
Steven Hale, Education Sector
Alex McKenzie, Land Development Sector
David Secord, Business Community
Purva Sharma, Arts, Culture and Recreation
Dan Soupal, Land Development Industry
Ijeoma Uche-Ezeala, Public-At-Large
Raj Vasal, Community Development
Rene Wells, Public-At-Large
Stu Wigle, Councillor

Absent:

Bilal Abbas, Public-At-Large

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
Amanda Haitas, Senior Manager, Planning and Development
Monica Lance, Program Manager, Municipal Initiatives
Heather Fredeen, Clerk, Legislative Services

1. Call to Order

In the absence of a Chair, Legislative Clerk, Heather Fredeen, called the meeting to order at 9:05 a.m.

Committee Members and Administration introduced themselves and the sectors they represent.

Entrance

Councillor S. Wigle entered the meeting at 9:12 a.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Bryce Kumka
SECONDER: Alex McKenzie
FOR: Kumka, Ellis, McKenzie, Secord, Vardy, Vasal, Soupal, Wells, de Sousa, Sharma, Hale, Uche-Ezeala
ABSENT: Abbas

3. Minutes of Previous Meetings

3.1. Wood Buffalo Development Advisory Committee Meeting - November 2, 2022

MOTION:

THAT the Minutes of the November 2, 2022 Wood Buffalo Development Advisory Committee, be approved as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jennifer Vardy
SECONDER: David J.R. Secord
FOR: Kumka, Ellis, McKenzie, Secord, Vardy, Vasal, Soupal, Wells, de Sousa, Sharma, Hale, Uche-Ezeala
ABSENT: Abbas

4. New and Unfinished Business

4.1. Appointment of Chair and Vice-Chair

Jennifer Vardy nominated Bryce Kumka for the position of Chair. Bryce Kumka accepted the nomination and was appointed Chair by acclamation as no other nominations were made.

MOTION:

THAT Bryce Kumka be appointed to the position of Chair of the Wood Buffalo Development Advisory Committee.

RESULT: CARRIED [UNANIMOUS]
MOVER: Jennifer Vardy
SECONDER: Dan Soupal
FOR: Kumka, Ellis, McKenzie, Secord, Vardy, Vasal, Soupal, Wells, de Sousa, Sharma, Hale, Uche-Ezeala
ABSENT: Abbas

Bryce Kuma nominated Jennifer Vardy for the position of Vice-Chair. Jennifer Vardy accepted the nomination.

I.J Uche-Ezeala nominated Aurick de Sousa. Aurick de Sousa declined the nomination.

Raj Vasal nominated Justin Ellis for the position of Vice-Chair. Justin Ellis declined the nomination.

As there were no further nominations, Jennifer Vardy was appointed as Vice-Chair of the Wood Buffalo Development Advisory Committee by acclamation.

MOTION:

THAT Jennifer Vardy be appointed to the position of Vice-Chair of the Wood Buffalo Development Advisory Committee.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Alex McKenzie
SECONDER:	Rene J.K. Wells
FOR:	Kumka, Ellis, McKenzie, Secord, Vardy, Vasal, Soupal, Wells, de Sousa, Sharma, Hale, Uche-Ezeala
ABSENT:	Abbas

4.2. 2023 Committee Meeting Schedule and Format

Committee Members discussed options for meeting times and formats and concluded that a hybrid meeting format, in which members could attend in person or via the Microsoft Teams platform, would be the best option to facilitate Committee Meetings.

MOTION:

THAT regular Wood Buffalo Development Advisory Committee Meetings be held at 9:00 a.m. on the 1st Wednesday of each month with the exception of statutory holidays and scheduled recess periods.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rene J.K. Wells
SECONDER:	Dan Soupal
FOR:	Kumka, Ellis, McKenzie, Secord, Vardy, Vasal, Soupal, Wells, de Sousa, Sharma, Hale, Uche-Ezeala
ABSENT:	Abbas

4.3. Committee Overview

Monica Lance, Program Manager, Municipal Initiatives, provided an overview of resources and communications tools used by the Committee such as the Committee’s Microsoft Teams channel and the Committee Meeting webpage in which Agendas and Minutes are posted.

4.4. Wood Buffalo Development Advisory Committee - 2023 Recommendations and Next Steps

The Wood Buffalo Development Advisory Committee Priorities Working Group provided an overview of the input collected from Committee Members regarding Committee priorities, indicating that the Working Group would like to get additional feedback from the Planning and Development Department prior to selecting the priorities.

Action Item

Administration to canvas Committee Members for availability to attend an informal workshop to be scheduled at the end of February to review and prioritize the information gathered by the Working Group.

Adjournment

The meeting adjourned at 10:04 a.m.

Chair