

Minutes of a Meeting of Wood Buffalo Pro-Business Advisory Committee held in Room 207 at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, January 25, 2023, commencing at 2:00 PM.

Present:

Dianna De Sousa, Chair, Fort McMurray Chamber of Commerce
Carmelo Daprocida, Vice-Chair, BILD, Wood Buffalo
Lana Maloney, Fort McMurray Construction Association
Robbie Picard, Public-At-Large
John Rybak, Consulting Engineers of Alberta, Wood Buffalo
Kristi Hines, Fort McMurray Wood Buffalo Economic Development and Tourism

Absent:

Mike Deranger, Northern Alberta Aboriginal Business Association
Stu Wigle, Councillor

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
Dennis Vroom, Program Manager, Municipal Initiatives
Sonia Soutter, Manager, Senior Legislative Officer
Heather Fredeen, Clerk, Legislative Services

1. Call to Order

In the absence of a Chair, Legislative Clerk, Heather Fredeen, called the meeting to order at 2:01 p.m.

Mayor S. Bowman provided opening comments and welcomed members to the Committee.

Committee members and Administration introduced themselves and the sectors they represent.

2. Adoption of Agenda

MOTION:

THAT the Agenda be amended by moving "Governance Orientation" under item 3.3, to come before item 3.1; and

THAT the Agenda be adopted as amended.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Lana Maloney
SECONDER:	Dianna de Sousa
FOR:	Daprocida, De Sousa, Hines, Maloney, Picard, Rybak
ABSENT:	Deranger

3. **New Business**

3.3 **Committee Administration Overview - Governance Orientation**

Sonia Soutter, Manager, Senior Legislative Officer, Legislative Services, provided a governance orientation on Council appointed Boards and Committees including applicable legislation, processes and procedures.

Exit

Mayor S. Bowman exited the meeting at 2:25 p.m.

3.1. **Appointment of Chair and Vice-Chair**

Kristi Hines nominated Dianna De Sousa for the position of Chair of the Wood Buffalo Pro-Business Advisory Committee. Dianna De Sousa accepted the nomination and as there were no further nominations, was appointed Chair by acclamation

MOTION:

THAT Diana De Sousa be appointed as Chair of the Wood Buffalo Pro-Business Advisory Committee.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Robbie Picard
SECONDER:	Carmelo Daprocida
FOR:	Daprocida, De Sousa, Hines, Maloney, Picard, Rybak,
ABSENT:	Deranger

Diana De Sousa nominated Carmelo Daprocida for the position of Vice-Chair of the Wood Buffalo Pro-Business Advisory Committee. Carmelo Daprocida accepted the nomination and as there were no further nominations, was appointed Vice-Chair by acclamation.

MOTION:

THAT Carmelo Daprocida be appointed as Vice-Chair of the Wood Buffalo Pro-Business Advisory Committee.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dianna De Sousa
SECONDER:	Kristi Hines
FOR:	Daprocida, De Sousa, Hines, Maloney, Picard, Rybak,
ABSENT:	Deranger

3.2. 2023 Committee Meeting Schedule

MOTION:

THAT regular Wood Buffalo Pro-Business Advisory Committee meetings be held at 2:00 p.m. on the second Wednesday of each month, with the exception of statutory holidays and scheduled recess periods.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dianna De Sousa
SECONDER:	Lana Maloney
FOR:	Daprocida, De Sousa, Hines, Maloney, Picard, Rybak,
ABSENT:	Deranger

3.3. Committee Administration Overview (Continued)

Dennis Vroom, Program Manager, Municipal Initiatives provided an overview of the Wood Buffalo Pro-Business Advisory Committee mandate contained in Schedule M of the Committees Bylaw No. 17/024; and how the Committee's mandate aligns with Council's Strategic Plan 2022-2025.

Adjournment

The meeting adjourned at 3:37 p.m.

Chair