

**Minutes of a Meeting of the Regional Advisory Committee on Inclusion, Diversity and Equity held in room 206 at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, November 16, 2022, commencing at 5:30 PM.**

**Present:**

Jason Beck, Chair (Via MS Teams)  
Luay Eljamal, (Via MS Teams)  
Chantelle Tatum, (Via MS Teams)  
Mitchel Bowers, (Via MS Teams)  
Shaaf Babar, (Via MS Teams)  
Hanna Fridhed, (Via MS Teams)  
Nicole Spring, (Via MS Teams)  
Allan Grandison, (Via MS Teams)

**Absent:**

Brandon Cardinal  
Kg Banjoko

**Administration:**

Deanne Bergey, Director, Community and Protective Services  
Sonia Soutter, Manager, Senior Legislative Officer  
Caitlin Downie, Manager, Community and Protective Services  
Krystell O'Hara, Department Administrator, Community and Protective Services  
Caitlin Sheaves, Clerk, Legislative Services

**1. Call to Order**

Chair Jason Beck called the meeting to order at 5:35 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Shaaf Babar
<b>SECONDER:</b>	Luay Eljamal
<b>FOR:</b>	Babar, Beck, Bowers, Eljamal, Fridhed, Grandison, Spring
<b>ABSENT:</b>	Tatum, Cardinal, Banjoko

Entrance:

Committee Member Chantelle Tatum entered the meeting at 5:37 p.m.

**3. Minutes of Previous Meetings**

**3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting - September 21, 2022**

**MOTION:**

THAT the Minutes of the Regional Advisory Committee on Inclusion, Diversity and Equity meeting held on September 21, 2022, be accepted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Hanna Fridhed
<b>SECONDER:</b>	Mitchel Bowers
<b>FOR:</b>	Babar, Beck, Bowers, Eljamal, Fridhed, Grandison, Spring, Tatum
<b>ABSENT:</b>	Cardinal, Banjoko

**4. New and Unfinished Business**

**4.1. Guideline for Inclusive Design of Washroom Facilities**

Greg Wolf, Chief Building Safety Codes Officer, Planning and Development, provided a review of the Guidelines for Inclusive Design Universal Washroom Facilities for Alberta Infrastructure Facilities document, and the code requirements that Safety Code Officers (Officers) must follow. It was noted that Officers can only enforce the minimum requirement outlined in the National Building Code; Alberta edition, beyond that, it is at the individual business discretion to determine what type of washrooms they include in their establishment.

Exit:

Committee Member, Shaaf Babar exited the meeting at 5:50 p.m.

**4.2. Public Art Wood Buffalo**

Sharon Heading, Chair, Public Art Committee and Theresa Buller, Coordinator, Community and Protective Services, provided a brief overview of the projects and initiatives that the Public Art Committee has undertaken in 2022, including the mural

program, sister benches, and Council Chamber artwork. It was further noted that the Public Art Committee would like to collaborate with RACIDE on a Public Art project in 2024, which would focus on diversity and inclusion.

Action Item:

Administration to follow up with committee members on their interest in participating in the Working Group and discuss the collaboration further at the next regular Committee meeting.

**4.3. Equity and Inclusion Framework**

Caitlin Downie, Manager, Culture and Social Development, provided an overview of the Equity and Inclusion Framework (framework), including a background of the programs and initiatives that the RMWB has facilitated to date.

The Committee discussed what they would like to see in the development of the framework moving forward, and how the framework can be most effective.

**4.4. End of Year Meeting**

With consensus of the Committee, it was decided that there will be no regular RACIDE meeting in December.

**4.5. Administrative Updates**

Krystell O'Hara, Department Administrator, Community and Protective Services provided a brief overview of the Administrative Update including Anti Racism Training, the Equity and Inclusion Policy, and the Inclusive Leadership Training that was offered internally. It was further noted that the Request for Proposal for the Accessibility Audit has been released, focus groups are in process for the Awareness Campaign and recruitment for the Workplace Inclusion Charter Inclusion Coaches has been scheduled.

**5. Roundtable**

Committee Member Mitchel Bowers noted that the week of November 14, 2022 is Trans Awareness Week, and Sunday November 20, 2022 is Trans Awareness Day.

**Adjournment**

The meeting adjourned at 7:06 p.m.

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Chair