

**Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held via electronic communications in Fort McMurray, Alberta, on Wednesday, April 6, 2022, commencing at 9:00 AM.**

**Present:**

Bryce Kumka, Chair, Business Community  
Bilal Abbas, Public-At-Large  
Justin Ellis, Public-At-Large  
Steven Hale, Education Sector  
Alex McKenzie, Land Development Sector  
Ijeoma Uche-Ezeala, Public-At-Large  
Jennifer Vardy, Public-At-Large  
Raj Vasal, Community Development  
Curtis Williams, Community Development  
Stu Wigle, Councillor

**Absent:**

Justin MacNeil, Arts, Culture and Recreation Sector  
David Secord, Vice-Chair, Business Community Representative

**Administration:**

Kelly Hansen, Director, Strategic Planning and Program Management  
Amanda Haitas, Senior Manager, Planning and Development  
Monica Lance, Manager, Special Projects  
Heather Fredeen, Clerk, Legislative Services

**1. Call to Order**

Chair Bryce Kumka called the meeting to order at 9:01 a.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be amended to add as item 4.5, "Support for Wood Buffalo Economic Development Corporation"; and

THAT the Agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Raj Vasal, Community Development
<b>SECONDER:</b>	Curtis Williams, Community Development
<b>FOR:</b>	Kumka, Ellis, Hale, McKenzie, Vardy, Vasal, Williams
<b>ABSENT:</b>	Abbas, MacNeil, Secord, Uche-Ezeala

### 3. Minutes of Previous Meetings

#### 3.1. Wood Buffalo Development Advisory Committee Meeting - March 2, 2022

##### MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee meeting held on March 2, 2022, be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Alex McKenzie, Land Development Sector
<b>SECONDER:</b>	Justin Ellis, Public At Large
<b>FOR:</b>	Kumka, Ellis, Hale, McKenzie, Vardy, Vasal, Williams
<b>ABSENT:</b>	Abbas, MacNeil, Uche-Ezeala, Secord

With consensus of its members, the Committee discussed member attendance at the April 26, 2022 meeting with the Associate Minister, Red Tape Reduction, which was scheduled to occur as part of agenda item 4.6., Action Log Review.

##### Entrances

Committee Member Bilal Abbas entered the meeting at 9:11 a.m.

Committee Member Ijeoma Uche-Ezala entered the meeting at 9:12 a.m.

The Committee agreed that the following members will attend the April 26, 2022 meeting with the Associate Minister, Red Tape Reduction:

- Bilal Abbas
- Steven Hale
- Alex McKenzie
- Jennifer Vardy; and

Chair Bryce Kumka and Vice-Chair David Secord will attend all scheduled meetings with the Associate Minister, Red Tape Reduction.

#### **4. New and Unfinished Business**

##### **4.1. Meeting Protocols and Procedures**

Chair Bryce Kumka provided a refresher on Committee meeting protocols and procedures and reminded members to keep questions and comments succinct and on topic when speaking to agenda items.

##### **4.2. Land Use Bylaw Update**

Christopher Booth, Manager, Community Development and Planning, provided an update on the Land Use Bylaw re-write indicating that the project is now in phase 2, and engagement sessions are being scheduled. It was noted that the project team is targeting the end of 2022 to bring the bylaw before Council.

##### Exits and Return

Committee Member Curtis Williams exited the meeting at 9:55 a.m.

Committee Member Justin Ellis exited the meeting at 10:20 a.m. and returned at 10:23 a.m.

##### **4.3. Planning and Development Process Review Project Update**

Amanda Haitas, Senior Manager, Planning and Development, provided an update on the Planning and Development Process Review Project noting that Administration is reviewing the final draft of the consultant's report which will be provided to the Committee when it is finalized.

##### **4.4. Downtown Revitalization Incentive Program Update**

Amanda Haitas, Senior Manager, Planning and Development, provided an update on the Downtown Revitalization Incentive Program noting that Administration will be requesting an extension to phase 2 of the Program at the Council Meeting on April 26, 2022.

#### **MOTION:**

THAT the Chair of the Wood Buffalo Development Advisory Committee be authorized to send a letter to the Regional Municipality of Wood Buffalo Council in support of the Downtown Revitalization Incentives Program.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Alex McKenzie, Land Development Sector
<b>SECONDER:</b>	Bilal Abbas, Public-At-Large
<b>FOR:</b>	Kumka, Abbas, Ellis, Hale, McKenzie, Uche-Ezeala, Vardy, Vasal
<b>ABSENT:</b>	MacNeil, Secord, Williams

#### 4.5. Support for Wood Buffalo Economic Development Corporation

Committee Member Justin Ellis spoke to the importance of economic development and tourism in the region.

##### **MOTION:**

THAT the Chair of the Wood Buffalo Development Advisory Committee, be authorized to provide a letter of support for the Wood Buffalo Economic Development Corporation, to Regional Municipality of Wood Buffalo Council, indicating that we, the Wood Buffalo Development Advisory Committee, recognize and support the value to the Regional Municipality of Wood Buffalo, in their maintaining dedicated capacity in the region, for economic development and tourism, as an independent not-for-profit corporate entity to manage the following functional areas:

- 1) Promotion of economic development
- 2) Promotion of tourism development

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Justin Ellis, Public At Large
<b>SECONDER:</b>	Jennifer Vardy, Public At Large
<b>FOR:</b>	Kumka, Abbas, Ellis, Hale, McKenzie, Uche-Ezeala, Vardy, Vasal
<b>ABSENT:</b>	MacNeil, Secord, Williams

With consensus of the Committee, the request for excusal of absences, submitted by Committee Member Justin MacNeil, was discussed.

##### **MOTION:**

THAT Committee Member Justin MacNeil's absences from Committee Meetings held on February 9, 2022, March 2, 2022, and April 6, 2022, be excused.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Alex McKenzie, Land Development Sector
<b>SECONDER:</b>	Justin Ellis, Public At Large
<b>FOR:</b>	Kumka, Abbas, Ellis, Hale, McKenzie, Uche-Ezeala, Vardy, Vasal
<b>ABSENT:</b>	MacNeil, Secord, Williams

With consensus of the Committee, agenda item 4.6., Action Log Review, was deferred to the next Committee Meeting.

## **Adjournment**

The meeting adjourned at 11:16 a.m.

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Chair