

**Minutes of a Meeting of the Community Standards Appeal Committee held via electronic communications in Fort McMurray, Alberta, on Thursday, March 3, 2022, commencing at 6:00 PM.**

**Present:**

Alex McKenzie  
David Secord  
Sean Schaffer  
Kulwinder Arora

**Absent:**

Michelle Landsiedel

**Administration:**

Sonia Soutter, Manager, Senior Legislative Officer  
Heather Fredeen, Legislative Clerk

**1. Call to Order**

Heather Fredeen, Legislative Clerk, called the meeting to order at 6:07 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Kulwinder Arora
<b>SECONDER:</b>	Alex McKenzie
<b>FOR:</b>	McKenzie, Secord, Schaffer, Arora
<b>ABSENT:</b>	Landsiedel

**3. Minutes Approval**

**3.1. Community Standards Appeal Committee Meeting - June 24, 2021**

**MOTION:**

THAT the Minutes of the Community Standards Appeal Committee Meeting held on June 24, 2021, be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Alex McKenzie
<b>SECONDER:</b>	Sean Schaffer
<b>FOR:</b>	McKenzie, Secord, Schaffer, Arora
<b>ABSENT:</b>	Landsiedel

#### **4. New Business**

##### **4.1. Appointment of Committee Chair and Vice-Chair**

Committee Member Alex McKenzie nominated Sean Schaffer for the position of Chair.

Committee Member Sean Schaffer accepted the nomination.

As there were no further nominations, Sean Schaffer was declared Chair of the Community Standards Appeal Committee by acclamation.

#### **MOTION:**

THAT Sean Schaffer be appointed as Chair of the Community Standards Appeal Committee.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	David Secord
<b>SECONDER:</b>	Alex McKenzie
<b>FOR:</b>	McKenzie, Secord, Schaffer, Arora
<b>ABSENT:</b>	Landsiedel

#### Assuming of Chair

Sean Schaffer assumed the Chair at 6:11 p.m.

Committee member David Secord nominated Alex McKenzie for the position of Vice-Chair.

Committee Member Alex McKenzie accepted the nomination.

As there were no further nominations, Alex McKenzie was declared Vice-Chair of the Community Standards Appeal Committee by acclamation.

#### **MOTION:**

THAT Alex McKenzie be appointed as Vice-Chair of the Community Standards Appeal Committee.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	David Secord
<b>SECONDER:</b>	Kulwinder Arora
<b>FOR:</b>	McKenzie, Secord, Schaffer, Arora
<b>ABSENT:</b>	Landsiedel

#### **4.2. 2022 Committee Meeting Schedule**

##### **MOTION:**

THAT regular Community Standard Appeal Committee meetings be held, as needed, at 6:00 p.m. on the first Thursday of each month.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Kulwinder Arora
<b>SECONDER:</b>	Alex McKenzie
<b>FOR:</b>	McKenzie, Secord, Schaffer, Arora
<b>ABSENT:</b>	Landsiedel

#### **4.3. Code of Conduct Oath**

A declaration was made by Committee Members present during the meeting, indicating that they have read and understood the Council Code of Conduct Bylaw No. 18/009 of the Regional Municipality of Wood Buffalo, and that they agreed to act in accordance with the Code and be bound by it.

##### **Adjournment**

The meeting adjourned at 6:15 p.m.

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Chair