

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held via electronic communications, a combination of video conference and teleconference in Fort McMurray, Alberta, on Tuesday, June 8, 2021, commencing at 4:00 PM.

Present:

Don Scott, Mayor
Mike Allen, Councillor
Krista Balsom, Councillor
Bruce Inglis, Councillor
Sheila Lalonde, Councillor
Keith McGrath, Councillor
Phil Meagher, Councillor
Verna Murphy, Councillor
Jeff Peddle, Councillor
Jane Stroud, Councillor
Claris Voyageur, Councillor

Administration:

Jamie Doyle, Chief Administrative Officer
Matthew Hough, Deputy Chief Administrative Officer
Jade Brown, Chief Legislative Officer
Deanne Bergey, Director, Community and Protective Services
Jody Butz, Regional Fire Chief
Kari Donnelly-Westhaver, Director, Human Resources
Dennis Fraser, Director, Indigenous and Rural Relations
Kelly Hansen, Director, Strategic Planning and Program Management
Matthew Harrison, Director, Communications and Engagement
Brad McMurdo, Director, Planning and Development
Linda Ollivier, Director, Financial Services
Rachel Orser, Director, Supply Chain Management
Antoine Rempp, Director, Environmental Services
Keith Smith, Director, Public Works
Susan Trylinski, Director, Legal Services
Dennis Warr, Director, Engineering
Caitlin Sheaves, Clerk, Legislative Services

1. Call to Order

Mayor D. Scott called the meeting to order at 3:00 p.m.

2. In-Camera Session

MOTION:

THAT Council close agenda items 2.1 and 2.2 to the public pursuant to sections 17(1) and 24(1) of the Freedom of Information and Protection of Privacy Act.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Mike Allen, Councillor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Inglis, Lalonde, Meagher, Murphy, Stroud
ABSENT:	Balsom, McGrath, Peddle, Voyageur

- 2.1** Disclosure Harmful to Personal Information - Committee Appointments - Arctic Winter Games Host Society
(in camera pursuant to section 17(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Sonia Soutter	Legislative Advice/Clerk
Melissa Blake	Co-Chair, Arctic Winter Games Host Society

Entrances:

Councillor J. Peddle entered the meeting at 3:05 p.m.

Councillor C. Voyageur entered the meeting at 3:06 p.m.

Councilor K. McGrath entered the meeting at 3:12 p.m.

- 2.2** Advice from Officials - Information Briefing
(in camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Jamie Doyle	Chief Administrative Officer
Matthew Hough	Deputy Chief Administrative Officer
Jade Brown	Legislative Advice/Clerk
Jody Butz	Regional Fire Chief and Director of Emergency Management
Matthew Harrison	Director, Communications and Engagement

Recess

A recess occurred between 3:43 p.m. and 4:00 p.m., at which time the meeting was reconvened in public and Councillor K. McGrath disconnected from the meeting. Councillor K. Balsom joined the meeting.

MOTION:

THAT the meeting reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Krista Balsom, Councillor
SECONDER:	Bruce Inglis, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

Moment of Silence

A moment of silence was held in honor of the 215 Indigenous Children whose lives were lost while attending residential school in Kamloops, British Columbia.

Mayor D. Scott spoke to the recent hate motivated attack that occurred in London, Ontario.

3. Adoption of Agenda

Councillor J. Stroud served notice of her intent to bring forward the following motion for Council's consideration at the June 22, 2021 Council Meeting:

“THAT Administration be directed to bring forward at the next regular Council meeting an amendment to the Elected Officials Compensation, Travel and Expense Policy - LEG 050 to insert the wording "with the exception of any expenses related to Youth Graduation Gifts and any activities honouring Seniors" at the end of section 3.5.19.2.”

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bruce Inglis, Councillor
SECONDER:	Sheila Lalonde, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

4. Consent Agenda

THAT the recommendations contained in items 4.1, 4.2, 4.3, 4.4, 4.5 and 4.6 be approved.

4.1. Council Meeting - May 25, 2021

THAT the minutes of the Council meeting held on May 25, 2021 be approved as presented.

4.2. Bylaw No. 21/012 - Regional Municipality of Wood Buffalo Combative Sports Commission Bylaw

THAT Bylaw No. 21/012, being the Combative Sports Commission Bylaw, be read a first time.

4.3. Bylaw No. 21/013 Land Use Bylaw Amendment – Re-district Lot 1, Block 1, Plan 212 1129 From Direct Control (DC) to Public Service District (PS) Public Works North Facilities

THAT Bylaw No. 21/013, being an amendment to the Land Use Bylaw No. 99/059 specific to Lot A, Plan 1763TR be read a first time; and

THAT the required Public Hearing be scheduled for July 13, 2021.

4.4. Community Identification Committee Recommendation - Naming the Park at Franklin Avenue and Main Street

THAT the park at Franklin Avenue and Main Street be named "Kiyām Community Park".

4.5. Community Identification Committee Recommendation - Naming of Upcoming Commercial Development at Stone Creek

THAT the upcoming commercial development at Stone Creek as shown in Attachment 1, be named "The Markets on Prospect".

4.6. Scheduling of Council Meeting - July 6, 2021

THAT a regular council meeting be scheduled to take place on Tuesday, July 6, 2021, beginning at 4:00 p.m.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

5. Recognition**5.1. Proclamations National Indigenous Peoples Day**

Mayor D. Scott proclaimed June 21, 2021 as National Indigenous Peoples Day.

6. Presentations**6.1. Tanisha Kadia, MACOY Regional Planning, re: 2021 Youth Needs Assessment Results**

Tanisha Kadia, Kyle Gomez and Seham Ahmed, MACOY Regional Planning, provided an overview of the 2021 Youth Needs Assessment results which included additional youth geared spaces, additional volunteer, and community engagement opportunities and additional post-secondary opportunities. It was also noted that survey results indicate that youth in the community prefer the downtown area as a focus for redevelopment.

6.2. Dennis Warr, Director, Engineering, re: Draper Grant Program Update

Dennis Warr, Director, Engineering, provided an update on the Draper Grant Program which included the results of a survey conducted with the property owners. It was noted that next steps will include further engagement and assessment with affected property owners.

6.3. Jamie Doyle, Chief Administrative Officer, re: COVID-19 Public Briefing

Jamie Doyle, Chief Administrative Officer, and Jody Butz, Director of Emergency Management and Regional Fire Chief provided an update on the COVID-19 Pandemic in the Municipality, noting that there has been a steady decline of new cases. An overview of the Regions current vaccination data was also provided.

Vacating and Assuming of Chair

Mayor D. Scott vacated the Chair at 5:12 p.m. at which time Deputy Mayor J. Stroud assumed the Chair.

MOTION:

THAT Council immediately terminate the Declaration of State of Local Emergency currently in place for the Regional Municipality of Wood Buffalo; and

THAT Administration bring forward a bylaw to repeal the Face Covering Bylaw No. 20/024 on June 22, 2021; and

THAT any requirement to serve notice be waived.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

Resuming of Chair

Mayor D. Scott resumed the Chair at 5:16 p.m.

7. New and Unfinished Business

7.1. Ptarmigan Court Update and Extension Requests

Kelly Hansen, Director, Strategic Planning and Program Management, provided an overview of the request noting that Administration is requesting an extension to the application deadline for both the voluntary buyout program and the Ptarmigan Court Residence Flood Mitigation Program (raising of homes) to July 30, 2021.

MOTION:

THAT the voluntary buyout deadline for Ptarmigan Court residences at the 2020 assessed value be extended to July 30, 2021; and

THAT the amended Ptarmigan Court Residence Flood Mitigation Program Policy FIN-340 be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Phil Meagher, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

7.2. National Flood Insurance Strategy and Community Resiliency Advocacy

Jade Brown, Chief Legislative Officer, provided an overview of the report noting that the resolutions, if approved, will be submitted for consideration at the upcoming conference for Alberta Urban Municipalities Association (AUMA) and the Board of Directors meeting for the Federation of Canadian Municipalities (FCM).

Verbal Presentation

Bryce Kumka, Chair, Wood Buffalo Development Advisory Committee, spoke in support of the National Flood Insurance Strategy and Community Resiliency Advocacy.

Written Submission

The following written submission was acknowledged for the record:

- Bryce Kumka, Chair, Wood Buffalo Development Advisory Committee - in support.

MOTION:

THAT the proposed Resolutions: National Flood Insurance Strategy and Community Resiliency Advocacy, dated June 8, 2021 (Attachment 1 and 2) be approved and submitted for consideration at the Federation of Canadian Municipalities Board of Directors Meeting scheduled to be held on September 14-17, 2021 and the Alberta Urban Municipalities Association Conference scheduled to be held on November 17-19, 2021.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Phil Meagher, Councillor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

7.3. Planning and Development Process Review Update

Brad McMurdo, Director, Amanda Haitas, Senior Manager, Planning and Development, and Bryce Kumka, Chair, Wood Buffalo Development Advisory Committee, provided an update on the Planning and Development Process Review noting that projects are underway to enhance customer service and reduce unnecessary steps and procedures within the Departments internal processes.

MOTION:

THAT Administration proceed with the Planning and Development's Process Review project and upon completion, a report of its findings and recommendations be presented to Council, and

THAT Administration bring forward other organizational red tape reduction project updates to Council on an as-needed basis.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Verna Murphy, Councillor
SECONDER:	Jeff Peddle, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

Recess

A recess occurred from 6:15 p.m. to 6:35 p.m.

7.4. 2021 Capital Budget Amendments

Linda Ollivier, Chief Financial Officer, provided an overview of the report and the proposed Capital Budget amendments for two Capital Projects: the Fort McKay Surface Infrastructure Improvement - Design and Ground Water Monitoring Wells, recommending that the amendments be approved.

MOTION:

THAT the 2021 Capital Budget Amendment as summarized on Attachment 1 (2021 Capital Budget Amendment – New Projects, dated June 8, 2021) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2021 Capital Budget Amendment – New Projects – Cash Flow Summary, dated June 8, 2021) be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jeff Peddle, Councillor
SECONDER:	Jane Stroud, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

7.5. Social Procurement (Supply Chain Management)

Rachel Orser, Director, Supply Chain Management, provided an update to Council on the Municipality's Social Procurement framework and progress, noting that there is a need for Social Procurement in the Region.

Verbal Presentations

Michelle Toner, Executive Director, Northeastern Alberta Aboriginal Business Association, spoke in support of the intent of the proposed recommendations and proposed that alternate options are to be considered.

Bryce Kumka, Resident, spoke in support of the intent of the proposed recommendations, and proposed additional items to be considered.

Written Submissions

The following written submissions not included in the Agenda package were read into the record:

- Keith Plowman, President, Fort McMurray Construction Association - in support of the Social Procurement framework and proposed alternate recommendations to ensure fairness for all parties.
- Dianna de Sousa, Executive Director, Fort McMurray Chamber of Commerce - in support of the recommendations and requested clarity on the intent of the recommendations.

Councillor J. Stroud put forward the following for consideration:

- “1. THAT Administration be directed to support local, where possible, for procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) valued at less than \$10,000 effective September 1, 2021.
2. THAT Administration be directed to utilize bids and tenders private feature to obtain quotes from all interested Indigenous vendors for purchases covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued from \$10,000 to less than \$75,000 and for construction valued from \$10,000 to less than \$200,000 effective September 1, 2021.
3. THAT Administration be directed to proceed with the plan for new procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued \$75,000 or greater, and for construction valued at \$200,000 or greater. Supply Chain Management is to recommend to the procuring department, where applicable, to include a social procurement questionnaire and or other criteria within a minimum of five per cent (5%) and maximin of ten per cent (10%) evaluation weighting.
4. THAT Administration be directed to bring forward a Council Procurement Policy and Supply Chain Management Administrative Procedure (FIN-190) inclusive of Social Procurement not later than Q1 2022.”

Councillor M. Allen proposed a friendly amendment to include "invitation" between "private" and "feature" in recommendation 2, which as accepted by Councillor J. Stroud.

Councillor V. Murphy proposed a friendly amendment to include "local" before "Indigenous vendors" in recommendation 2 and to include "and indigenous vendors" following "local" in recommendation 1, which was accepted by Councillor J. Stroud.

Exit and Return

Councillor J. Peddle disconnected from the meeting at 7:38 p.m. and reconnected at 7:39 p.m.

Recess

A recess occurred between 7:41 p.m. and 7:50 p.m.

Councillor J. Stroud, with consent of Council, withdrew her original motions and presented the following for Council's consideration:

- “1. THAT Administration be directed to support local and local Indigenous vendors, where possible, for procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) valued at less than \$10,000 effective September 1, 2021.
2. THAT Administration be directed to utilize bids and tenders private invitation feature to obtain quotes from all interested registered local and local Indigenous vendors for purchases covered under the Supply Chain Management Administrative Procedure FIN-190 for goods and services valued from \$10,000 to less than \$75,000 and for construction valued from \$10,000 to less than \$200,000 effective September 1, 2021.
3. THAT Administration be directed to proceed with the plan for new procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued \$75,000 or greater, and for construction valued at \$200,000 or greater. Supply Chain Management is to recommend to the procuring department, where applicable, to include a social procurement questionnaire and or other criteria.
4. THAT Administration be directed to bring forward a Council Procurement Policy and Supply Chain Management Administrative Procedure (FIN-190) inclusive of Social Procurement not later than Q1 2022.
5. THAT Administration work with local stakeholders, including but not limited to, the Fort McMurray Construction Association, the Fort McMurray Chamber of Commerce, and the Northeastern Alberta Aboriginal Business Association (NAABA), to define Social Procurement, the processes and policies, questionnaire, and other related criteria in advance of any policy amendments being provided to Council for consideration.
6. THAT Administration be directed to create and bring forward for Council's consideration an Indigenous Procurement Policy and consult with Indigenous businesses for this purpose.”

Mayor D. Scott proposed a friendly amendment to have the end of recommendation 6 after the word policy read "and consult with Northeastern Alberta Aboriginal Business Association (NAABA) and Indigenous businesses for this purpose with a target date to be brought before Council no later than Q1 2022" which was accepted by Councillor J. Stroud.

Councillor J. Stroud's motion now reads:

- “1. THAT Administration be directed to support local and local Indigenous vendors, where possible, for procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) valued at less than \$10,000 effective September 1, 2021.
2. THAT Administration be directed to utilize bids and tenders private invitation feature to obtain quotes from all interested registered local and local Indigenous vendors for purchases covered under the Supply Chain Management Administrative Procedure FIN-190 for goods and services valued from \$10,000 to less than \$75,000 and for construction valued from \$10,000 to less than \$200,000 effective September 1, 2021.
3. THAT Administration be directed to proceed with the plan for new procurements covered under the Supply Chain Management Administrative Procedure (FIN-190) for goods and services valued \$75,000 or greater, and for construction valued at \$200,000 or greater. Supply Chain Management is to recommend to the procuring department, where applicable, to include a social procurement questionnaire and or other criteria.
4. THAT Administration be directed to bring forward a Council Procurement Policy and Supply Chain Management Administrative Procedure (FIN-190) inclusive of Social Procurement not later than Q1 2022.
5. THAT Administration work with local stakeholders, including but not limited to, the Fort McMurray Construction Association, the Fort McMurray Chamber of Commerce, and the Northeastern Alberta Aboriginal Business Association (NAABA), to define Social Procurement, the processes and policies, questionnaire, and other related criteria in advance of any policy amendments being provided to Council for consideration.
6. THAT Administration be directed to create and bring forward for Council's consideration an Indigenous Procurement Policy and consult with Northeastern Alberta Aboriginal Business Association (NAABA) and Indigenous businesses for this purpose with a target date to be brought before Council no later than Q1 2022.”

MOTION:

THAT this matter and the recommendations outlined by Council be referred back to Administration for further review and a report be brought forward to Council on this item during the July 6, 2021 Council meeting.

RESULT:	CARRIED [8 TO 2]
MOVER:	Mike Allen, Councillor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Allen, Balsom, Lalonde, Meagher, Murphy, Peddle, Stroud
AGAINST:	Inglis, Voyageur
ABSENT:	McGrath

Vacating and assuming of Chair

Mayor D. Scott vacated the Chair at 8:21 p.m., at which time, Deputy Mayor J. Stroud assumed the Chair.

Mayor D. Scott presented the following motion for consideration:

“THAT the Municipality disclose the amount spent on local businesses and on local indigenous businesses quarterly and publicly disclose same.”

Councillor S. Lalonde proposed a friendly amendment to include “dollar” between “the” and “amount”. The friendly amendment was supported by Mayor D. Scott.

MOTION:

THAT the Municipality disclose the dollar amount spent on local businesses and on local indigenous businesses quarterly and publicly disclose same.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Don Scott, Mayor
SECONDER:	Verna Murphy, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

Resuming of Chair

Mayor D. Scott resumed the Chair at 8:31 p.m.

7.6. Bylaw No. 21/011 - Committees Bylaw No. 17/024 Amendment

Deanne Bergey, Director, Community and Protective Services provided an overview of the proposed Bylaw amendments, related to the Regional Advisory Committee on Inclusion, Diversity and Equality (RACIDE), the Advisory Committee on Aging (ACoA) and the Public Art Committee (PAC).

Verbal Presentations

Luay Eljamal, Committee Member, RACIDE, spoke in support of the proposed Bylaw amendments.

Linda Mywaart, Vice Chair, ACoA, spoke in support of the proposed Bylaw amendments.

Frances Awachie, Rehoboth Alliance, spoke in support of the proposed Bylaw amendments.

Sharon Heading, Chair, Public Art Committee, spoke in support of the proposed Bylaw amendments.

Councillor C. Voyageur put forward the following recommendation for the consideration.

“THAT Bylaw No. 21/011, being an amendment to the Committees Bylaw No. 17/024, be read a second time.”

MOTION:

THAT Bylaw No. 21/011 be amended by deleting section 1.(f)(l) and replacing it with:

"Section 1. (f)(l) - By deleting the word "Equality" in the Committees name, meetings, mandate and reporting, and replacing it with the word "Equity".

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sheila Lalonde, Councillor
SECONDER:	Krista Balsom, Councillor
FOR:	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT:	McGrath

MOTION:

THAT Bylaw No. 21/011 being an amendment to the Committees Bylaw No. 17/024 as amended be read a second time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Claris Voyageur, Councillor
SECONDER: Mike Allen, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT: McGrath

MOTION:

THAT Bylaw No. 21/011 be read a third and final time.

RESULT: CARRIED [UNANIMOUS]
MOVER: Krista Balsom, Councillor
SECONDER: Bruce Inglis, Councillor
FOR: Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
ABSENT: McGrath

8. Councillor Reporting/Information Updates

Council members provided updates on various initiatives in the Region.

Adjournment

The meeting adjourned at 9:01 p.m.

Mayor

Chief Legislative Officer