

Minutes of a Meeting of the Wood Buffalo Downtown Revitalization Advisory Committee held via Electronic Communication, a combination of video conferencing and teleconferencing, in Fort McMurray, Alberta, on Wednesday, January 6, 2021, commencing at 5:00 PM.

Present:

Roy Williams, Chair, Land Development Industry
Brienne English, Oil and Gas Industry
Owen Erskine, Recreation, Culture and Heritage
Carolyn Evancio, Seniors Resource Committee
Cheryl Golosky, Indigenous Representative
Jean-Marc Guillamot, Business Community
Todd Hillier, Safety and Security Sector
Henry Hunter, Education
Sheri Pidhirney, Business Community
Melanie Walsh, Community Development
Verna Murphy, Councillor
Mike Allen, Councillor

Absent:

Renee Moulard, Public-at-Large

Administration:

Jade Brown, Chief Legislative Officer
Matthew Harrison, Director, Communications and Engagement
Monica Lance, Manager, Special Projects
Darlene Soucy, Clerk, Legislative Services

1. Call to Order

Darlene Soucy, Legislative Services Clerk, called the meeting to order at 5:04 p.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Brianne English, Oil and Gas Industry
SECONDER: Owen Erskine, Recreation, Culture and Heritage
FOR: Golosky, Pidhirney, Walsh, Williams, Hillier, Erskine, Hunter, Guillamot, English, Evancio
ABSENT: Mouland

3. Minutes of Previous Meetings

3.1. Wood Buffalo Downtown Revitalization Advisory Committee Meeting - November 26, 2020

THAT the Minutes of the Special Wood Buffalo Downtown Revitalization Advisory Committee Meeting held on November 26, 2020 be approved as presented.

RESULT: CARRIED [UNANIMOUS]
MOVER: Carolyn Evancio, Seniors Resource Committee
SECONDER: Cheryl Golosky, Indigenous Representative
FOR: Golosky, Pidhirney, Walsh, Williams, Hillier, Erskine, Hunter, Guillamot, English, Evancio
ABSENT: Mouland

4. New and Unfinished Business

4.1. Appointment of Chair and Vice Chair

Todd Hillier nominated Roy Williams, who was elected Chair by acclamation as there were no other nominations.

MOTION:

THAT Roy Williams be appointed to the position of Chair.

RESULT: CARRIED [UNANIMOUS]
MOVER: Todd Hillier, Safety and Security Sector
SECONDER: Jean-Marc Guillamot, Business Community
FOR: Golosky, Pidhirney, Walsh, Williams, Hillier, Erskine, Hunter, Guillamot, English, Evancio
ABSENT: Mouland

Assuming of the Chair

Roy Williams assumed the Chair at 5:15 p.m.

Chair Roy Williams called for nominations for the position of Vice Chair. Jean-Marc Guillamot self-nominated and was elected Vice Chair by acclamation as there were no other nominations.

MOTION:

THAT Jean-Marc Guillamot be appointed to the position of Vice Chair.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Owen Erskine, Recreation, Culture and Heritage
SECONDER:	Henry Hunter, Education
FOR:	Golosky, Pidhirney, Walsh, Williams, Hillier, Erskine, Hunter, Guillamot, English, Evancio
ABSENT:	Mouland

4.4. 2021 Meeting Schedule**MOTION:**

THAT regular Wood Buffalo Downtown Revitalization Committee meetings be held at 5:00 p.m. on the first Wednesday of each month.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Jean-Marc Guillamot, Business Community
SECONDER:	Todd Hillier, Safety and Security Sector
FOR:	Golosky, Pidhirney, Walsh, Williams, Hillier, Erskine, Hunter, Guillamot, English, Evancio
ABSENT:	Mouland

4.6. Franklin and Main ParkUpdate

Rick Gendron, 818 Studio, Bipul Bhowmik, Transportation Engineer, Engineering, and, Monica Lance, Manager, Special Projects, presented an update on the Franklin and Main Park Project, including the proposed winter concept design.

With Consensus of the Committee, the Committee supports the proposed winter concept for the Franklin and Main Park Project.

Naming the Park Process Overview

Such Chandhiok, Supervisor, Statutory Plans, Planning and Development, provided an overview of the naming process for streets, parks and other Municipal facilities, noting that applications for naming the park would go to the Community Identification Committee, which would make the recommendation to Council for final approval.

Action Item:

Administration committed to providing the Community Identification System Policy and inventory listing of unused names to the Committee Members, who would bring forward suggestions for the naming of the park to the Committee.

4.7. Wood Buffalo Downtown Revitalization Advisory Committee 2021 Priorities and Recommended Infrastructure and Enhancement Actions

Roy Williams, Chair, provided an update on the presentation of the Committee's Annual Progress Report to Council on November 10, 2020, which highlighted the Committee's 2020 achievements and the priorities and recommended actions for 2021 including beautification, placemaking, neighborhood safety and pedestrian friendliness in the downtown.

It was noted that Council accepted the Committee's 2021 Priorities and Recommended Infrastructure and Enhancement Actions, and directed Administration to implement the recommended actions and priorities with any required funding to come from the approved unallocated Downtown Revitalization Capital Project budget.

4.8. Working Group Roles and Responsibilities

Chair Roy Williams and Monica Lance, Manager, Special Projects, led the overview of the roles and responsibilities of the two Working Groups: Group 1 - Beautification and Placemaking; and Group 2 - Neighbourhood Safety and Pedestrian Friendliness. It was noted that the purpose of the Working Groups is to provide advice and initiate action towards the Committee's approved 2020/2021 priorities and recommended infrastructure enhancement actions, and to address identified Committee initiatives as outlined within the Committees Bylaw.

Action Item

Administration committed to providing a draft framework to provide the initial areas of focus, responsible party and anticipated timelines for both Working Groups, which will begin meeting in the next several weeks.

Adjournment

The meeting adjourned at 6:48 p.m.

Chair