

**Minutes of a Meeting of the Wood Buffalo Development Advisory Committee held in the Jubilee Centre, 7<sup>th</sup> Floor Boardroom at the Municipal Offices in Fort McMurray, Alberta, on Thursday, November 7, 2019, commencing at 9:00 a.m.**

**Present:**

Gilles Huizinga, Member - Public-at-Large (Chair)  
Scott Jackson, Member - Oil and Gas Industry  
Mike Jones, Member - Public-at-Large  
Bryce Kumka, Member - Business Community  
Jin Li, Member - Public-at-Large  
Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector  
David Secord, Member - Business Community  
Jane Stroud, Council Representative

**Absent:**

Alexandria Carey, Member - Health and Wellness Sector  
Peter Diggle, Member - Land Development  
Diana Noble, Member - Public-at-Large (Vice-Chair)  
Dan Soupal, Member - Land Development

**Administration:**

Jaime Doyle, Deputy Chief Administrative Officer  
Heather Fredeen, Legislative Officer

**1. Call to Order**

Chair, G. Huizinga called the meeting to order at 9:17 a.m.

**2. Adoption of the Agenda**

**MOTION:**

THAT the Agenda be amended by adding "Next Meeting Date" prior to Adjournment with a subheading "Items to be Brought Forward for Next Meeting."

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector
<b>SECONDER:</b>	Bryce Kumka, Member - Business Community
<b>FOR:</b>	Secord, Kumka, Huizinga, Jones, Mendez-Barks, Jackson, Stroud
<b>ABSENT:</b>	Li, Carey, Noble, Soupal, Diggle

### 3. Minutes of Previous Meetings

#### MOTION:

THAT the Minutes of the Wood Buffalo Development Advisory Committee meeting held on October 3, 2019 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector
<b>SECONDER:</b>	Bryce Kumka, Member - Business Community
<b>FOR:</b>	Secord, Kumka, Huizinga, Jones, Mendez-Barks, Jackson, Stroud
<b>ABSENT:</b>	Li, Carey, Noble, Soupal, Diggle

### 4. Presentations

Brad McMurdo, Director, Planning and Development provided a PowerPoint Presentation on Planning and Development initiatives.

#### Action Item

The Committee requested a graph be provided to demonstrate fluctuation of Development Permits.

#### MOTION:

THAT the following priorities as discussed at the Committee's priority planning session on October 16, 2019, be approved.

1. Understand current processes for commercial development permitting and business license process to make recommendations and streamline the process;
2. Identify opportunities for business development with "outside the box" thinking; and
3. Commercial rent feasibility study and review of tax and how it impacts rates

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Bryce Kumka, Member - Business Community
<b>SECONDER:</b>	Ana Maria Mendez-Barks, Member - Arts, Culture and Recreation Sector
<b>FOR:</b>	Secord, Kumka, Huizinga, Jones, Mendez-Barks, Jackson, Stroud
<b>ABSENT:</b>	Li, Carey, Noble, Soupal, Diggle

Exit

M. Jones exited the meeting at 10:28 a.m.

**Adjournment**

Due to loss of quorum, the meeting adjourned at 10:28 a.m.