

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, April 23, 2019, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
Mike Allen, Councillor (via teleconference)  
Krista Balsom, Councillor  
Bruce Inglis, Councillor  
Sheila Lalonde, Councillor  
Phil Meagher, Councillor  
Verna Murphy, Councillor  
Jeff Peddle, Councillor  
Jane Stroud, Councillor  
Claris Voyageur, Councillor

**Absent:**

Keith McGrath, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jade Brown, Chief Legislative Officer  
Chris Davis, Acting Director, Legal Services  
Marc Fortais, Director, Public Works  
Matthew Hough, Director, Engineering  
Elsie Hutton, Director, Corporate and Community Services  
Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations  
Brad McMurdo, Director, Planning and Development  
Linda Ollivier, Director, Financial Services  
Shauna Sanheim, Legislative Officer

**1. Call to Order**

Mayor D. Scott called the meeting to order at 4:01 p.m.

Prior to the Adoption of the Agenda, Mayor D. Scott acknowledged the tragedy that occurred in Sri Lanka on Easter Sunday.

**2. Adoption of Agenda**

**MOTION:**

THAT the agenda be adopted as presented.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Phil Meagher, Councillor  
**SECONDER:** Claris Voyageur, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle,  
Stroud, Voyageur  
**ABSENT:** McGrath

### 3. Consent Agenda

**MOTION:**

THAT the recommendations contained in items 3.1, 3.2 and 3.3 be approved.

#### 3.1. Special In-Camera Council Meeting - April 8, 2019

**MOTION:**

THAT the minutes of the Special In-Camera Council Meeting held on April 8, 2019 be approved as presented.

#### 3.2. Council Meeting - April 9, 2019

**MOTION:**

THAT the minutes of the Council Meeting held on April 9, 2019 be approved as presented.

#### 3.3. Bylaw 19/010 and 19/011 User Fees, Rates and Charges Bylaw & Fees Amending Bylaw

**MOTION:**

1. THAT Bylaw No. 19/010, being the Fees, Rates and Charges Bylaw, be read a first time.
2. THAT Bylaw No. 19/011, being the Fees Amending Bylaw, read a first time.
3. THAT the required public hearing for Bylaw No. 19/011 be scheduled for May 14, 2019.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Krista Balsom, Councillor  
**SECONDER:** Jeff Peddle, Councillor  
**FOR:** Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle,  
Stroud, Voyageur  
**ABSENT:** McGrath

#### 4. **Recognition**

##### 4.1. **Communities in Bloom**

Mayor D. Scott recognized May 6-11, 2019 as Communities in Bloom Week and acknowledged Joanne Fisher, Communities in Bloom Committee member, in the gallery.

#### Recess

A brief recess occurred from 4:04 p.m. to 4:07 p.m.

#### 5. **Presentations**

##### 5.1. **Manny Makia re: TEDxFortMcMurray**

Manny Makia, TEDxFortMcMurray, presented an overview of the revival of TEDxFortMcMurray platform in Wood Buffalo and presented an update on their upcoming plans including their program for youth.

##### 5.2. **Regional Municipality of Wood Buffalo Combative Sports Commission Presentation**

Sandy Bowman, Chair, Rene Wells, Deputy Chair, and Moe Kdouh, Treasurer, Regional Municipality of Wood Buffalo Combative Sport Commission, presented the Commission's 2018 Annual Report highlighting events that have been held to date.

#### 6. **New Business**

##### 6.1. **Bylaw No. 19/012 - 2019 Property Tax Rate Bylaw**

Phillip Schofield, Regional Assessor, and Keivan Navidikasmaei, Manager, Assessment, provided an overview of the proposed 2019 Property Tax Rate Bylaw.

#### **MOTION:**

THAT Bylaw No. 19/012, being the 2019 Property Tax Rate Bylaw, be read a first time; and

THAT a Special Council Meeting be scheduled to be held in the Jubilee Centre Council Chamber at 4:00 p.m. on Tuesday, May 7, 2019.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

## 6.2. Bylaw 19/009 Records Retention and Disposition Bylaw

Audrey Rogers, Senior Manager, Corporate Governance and Lisa Pottle, Manager, Corporate Records and Policy, provided an overview of the proposed Records Retention and Disposition Bylaw.

### MOTION:

THAT Bylaw No. 19/009, being the Records Retention and Disposition Bylaw, be read a first time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Verna Murphy, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

### MOTION:

THAT Bylaw No. 19/009 be read a second time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

### MOTION:

THAT Bylaw No. 19/009 be considered for third reading.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

**MOTION:**

THAT Bylaw No. 19/009 be read a third and final time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Sheila Lalonde, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

Exit and Return

Councillor M. Allen was disconnected from the meeting at 4:45 p.m. and reconnected at 4:46 p.m.

**6.3. Competitive Procurement Audit Action Plan First Quarter 2019 Update**

Elsie Hutton, Director, Corporate and Community Services, Matthew Hough, Director, Engineering, and Cindy Chiasson, Senior Manager, Procurement, presented the Competitive Procurement Action Plan and responded to questions of Council.

**MOTION:**

THAT the Competitive Procurement Audit Action Plan – First Quarter 2019 Update, Attachment 1, be accepted as information.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Verna Murphy, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

**6.4. Asset Management System Policy**

Matthew Hough, Director, Engineering, presented an overview of the proposed Asset Management System Policy.

**MOTION:**

THAT the Asset Management System Policy OPE-030 dated April 23, 2019 be approved; and

THAT Administration proceed with taking the necessary actions to support and achieve the asset management strategies and priorities outlined in the service area Asset Management Plans (AMPs).

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	McGrath

Pecuniary Interest

Councillor M. Allen declared a pecuniary interest with respect to item 7.1 and disconnected from the meeting at 5:30 p.m.

**7. Councillors' Motion**

**7.1. Regional Recreation Corporation Review**

Assuming the Chair

Mayor D. Scott vacated the Chair and Deputy Mayor V. Murphy assumed the Chair at 5:30 p.m.

Mayor D. Scott provided background information for his motion.

**MOTION:**

THAT Administration undertake a third-party review of the current shared services model and governance structure between the Municipality and the Regional Recreation Corporation (the "Corporation") to determine whether or not it is appropriately serving the needs of both the Municipality and the Corporation, and provide the findings of this review, including any recommendations for changes, to Council.

<b>RESULT:</b>	<b>CARRIED [8 TO 1]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Balsom, Inglis, Lalonde, Meagher, Murphy, Peddle, Voyageur
<b>AGAINST</b>	Stroud
<b>PECUNIARY</b>	
<b>INTEREST:</b>	Allen
<b>ABSENT:</b>	McGrath

Resuming the Chair

Mayor D. Scott resumed the Chair at 5:49 p.m.

**Adjournment**

The meeting adjourned at 5:50 p.m.

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Mayor

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Chief Legislative Officer