

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, February 26, 2019, commencing at 4:00 PM.**

**Present:**

Don Scott, Mayor  
Mike Allen, Councillor  
Krista Balsom, Councillor  
Bruce Inglis, Councillor  
Sheila Lalonde, Councillor  
Keith McGrath, Councillor  
Phil Meagher, Councillor  
Jane Stroud, Councillor  
Claris Voyageur, Councillor

**Absent:**

Verna Murphy, Councillor  
Jeff Peddle, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jade Brown, Chief Legislative Officer  
Nina Caines, Manager, Parks  
Elsie Hutton, Director, Corporate and Community Services  
Lynda McLean, Director, Communications, Stakeholder, Indigenous and Rural Relations  
Brad McMurdo, Director, Planning and Development  
Linda Ollivier, Director, Financial Services  
Susan Trylinski, Director, Legal Services  
Anita Hawkins, Legislative Officer

**1. Call to Order**

Mayor D. Scott called the meeting to order at 4:06 p.m.

**2. Adoption of Agenda**

**Motion:**

THAT the Agenda be amended by removing Item 4.2 - Manny Makia - TEDxFortMurray;  
and adding Item 7.3 - Hosting Elected Officials at FCM 2019;

THAT Council waive any requirement to serve notice relative to the proposed addition;  
and

THAT the agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

### 3. Consent Agenda

#### **MOTION:**

THAT the recommendations contained in items 3.1, 3.2 and 3.3 be approved.

#### **3.1. Council Meeting – February 12, 2019**

#### **MOTION:**

THAT the minutes of the Council Meeting held on February 12, 2019 be approved as presented.

#### **3.2. Letter of Support - City of Grande Prairie Application for Alberta Community Partnership Grant Application re: Intermunicipal Opioid Response**

#### **MOTION:**

THAT Council endorse the City of Grande Prairie's application for an Alberta Community Partnership grant for the development of an Alberta Intermunicipal Opioid Response.

#### **3.3. Bylaw No. 19/006 - Amendment to the Land Use Bylaw 99/059: General Regulations and Definitions Related to Separation Distance for Cannabis Retail Stores**

#### **MOTION:**

THAT Bylaw No. 19/006, being an amendment to the Land Use Bylaw, specific to Cannabis separation distances, be read a first time; and

THAT the required public hearing for Bylaw No. 19/006 be scheduled to occur on March 26, 2019.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

#### **4. Presentations**

##### **4.1. Major Stephen Hibbs - Salvation Army of Fort McMurray**

Major Stephen Hibbs, Salvation Army of Fort McMurray, came forward, requesting financial support for renovations required to their shelter/housing facility located on MacDonald Avenue.

##### Assuming of Chair

Mayor D. Scott vacated the Chair and Acting Mayor Inglis assumed the Chair at 4:30 p.m.

##### **MOTION:**

THAT funding in the amount of \$195,334.23 be provided to the Salvation Army of Fort McMurray from the Community Initiative Reserves.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

##### Resuming of Chair

Mayor D. Scott resumed the Chair at 4:44 p.m.

##### **4.2. Manny Makia - TEDxFortMcMurray**

This item was removed from the Agenda at the start of the meeting.

##### **4.3. Bylaw Services Update and RCMP Quarterly Report**

Deanne Bergey, Senior Manager, RCMP Support and Bylaw Services, presented statistics for Bylaw Services, and Inspector Eric Stebenne, RCMP, presented the quarterly report for the Wood Buffalo RCMP Detachment.

Exits and Returns

Councillor K. McGrath exited the meeting at 4:50 p.m. and returned at 4:51 p.m.

Councillor K. Balsom exited the meeting at 5:01 p.m. and returned at 5:03 p.m.

**4.4. Wildfire Recovery Update**

Dennis Warr, Acting Manager, Operations, presented the Wildfire Recovery Update.

Exits and Returns

Councillor S. Lalonde exited the meeting at 5:08 p.m. and returned at 5:15 p.m.

Councillor B. Inglis exited the meeting at 5:26 p.m. and returned at 5:28 p.m.

Councillor K. Balsom exited the meeting at 5:28 p.m.

Concerns were raised regarding tree removal and trail restoration plans, specifically as they relate to the Birchwood Trail. Administration committed to meet with the Ptarmigan Nordic Ski Club to address their concerns.

With respect to questions related to Anzac, Administration committed to follow up with Regional Emergency Services to confirm whether or not controlled burns are scheduled in order to remove the piles of brush still sitting behind Anzac Village.

**5. Unfinished Business****5.1. Bylaw No. 19/003 - Committees Bylaw No. 17/024 Amendment Specific to the Establishment of the Wood Buffalo Development Advisory Committee**

Brad McMurdo, Director, Planning and Development provided an overview of the proposed Wood Buffalo Development Advisory Committee Bylaw No. 19/003.

Return

Councillor K. Balsom returned to the meeting at 5:30 p.m.

**MOTION:**

THAT Bylaw No. 19/003, being a bylaw to amend the Committees Bylaw No. 17/024, specific to establishing the Wood Buffalo Development Advisory Committee, be read a second time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Mike Allen, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

**MOTION:**

THAT Bylaw No. 19/003 be read a third and final time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

**6. New Business****6.1. Procurement Policy**

Elsie Hutton, Director, Corporate and Community Services, along with Cindy Chiasson, Senior Manager, Procurement, presented the proposed amendments to the Procurement Policy.

Exit and Return

Councillor C. Voyageur exited the meeting at 5:35 p.m. and returned at 5:38 p.m.

Bryce Kumka, President of Chamber of Commerce, requested that further consultation occur with local stakeholders.

Exits and Returns

Councillor P. Meagher exited the meeting at 5:51 p.m. and returned at 5:55 p.m.

Councillor K. McGrath exited the meeting at 6:10 p.m. and returned at 6:15 p.m.

Councillor S. Lalonde exited the meeting at 6:12 p.m. and returned at 6:20 p.m.

Assuming of Chair

Mayor D. Scott vacated the Chair at 6:25 p.m. and returned at 6:29 p.m. during which time Acting Mayor B. Inglis assumed the Chair.

Exit and Return

Councillor M. Allen exited the meeting at 6:27 p.m. and returned at 6:29 p.m.

Councillor K. Balsom exited the meeting at 6:33 p.m. and returned at 6:36 p.m.

**MOTION:**

THAT Procurement Policy FIN-100, dated February 26, 2019, be approved;

THAT Procurement Policy PUR-100, dated January 26, 2016, be rescinded; and

THAT Administration be directed to engage with the local stakeholder groups in reviewing and developing administrative guidelines involving social procurement for strengthening local business involvement.

<b>RESULT:</b>	<b>CARRIED</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>AGAINST:</b>	Inglis
<b>ABSENT:</b>	Murphy, Peddle

## 6.2. Municipal Census 2018

Christopher Booth, Manager, Community Development Planning, and Kodjo Efu, Supervisor, Socio-Economic, presented the results of the 2018 Municipal Census.

### Exit and Return

Councillor C. Voyageur exited the meeting at 6:40 p.m. and returned at 6:43 p.m.

### **MOTION:**

THAT the Municipal Census 2018 results be accepted as information for Municipal planning purposes.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

## 7. Councillors' Motions

### 7.1. Clearwater Horse Club

Councillor J. Stroud put forward the following motion and provided an overview of the matter.

### **MOTION:**

THAT the Mayor be authorized to send a letter to the Premier of Alberta and the Minister of Environment & Parks, urging Provincial Government Departments to work collaboratively with the Clearwater Horse Club, the "Club", in allowing sufficient time for the Club to create a plan to address the rehabilitation of deficiencies as it relates to water and land issues on their current leased land.

Connie Stevens, Chair of the Clearwater Horse Club, spoke in support of the recommendation.

#### Exit and Return

Councillor S. Lalonde exited the meeting at 7:30 p.m. and returned at 7:34 p.m.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

#### Assuming of Chair

Mayor D. Scott vacated the Chair and Acting Mayor B. Inglis assumed the Chair at 7:38 p.m.

### **7.2. Weather Catcher**

Mayor D. Scott put forward the following motion and accepted a friendly amendment from Councillor M. Allen to add the words “and completion cost” between the words “ongoing maintenance” and “for the weather catcher”.

#### Exits and Returns

Councillor C. Voyageur exited the meeting at 7:49 p.m. and returned at 7:52 p.m.

Councillor J. Stroud exited the meeting at 7:52 p.m. and returned at 7:56 p.m.

#### **MOTION:**

THAT Administration be directed to determine the cost necessary to dismantle the weather catcher and identify alternative options for that space and disclose the projected ongoing maintenance and completion cost for the weather catcher.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Phil Meagher, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

### 7.3. Hosting Elected Officials

Mayor D. Scott put forward the following motion and provided an overview on the matter.

**MOTION:**

THAT Administration identify opportunities to showcase the Regional Municipality of Wood Buffalo and the Oilsands and host elected officials during the Federation of Canadian Municipalities 2019 Annual Conference and Trade show being held in Quebec City, Thursday, May 30, 2019 - Sunday, June 2, 2019; and

THAT Administration be authorized to expend such funds from existing budgets as are necessary to host a hospitality suite showcasing the Regional Municipality of Wood Buffalo and the Oilsands, and arrange an educational dinner, and invite elected officials including the Prime Minister, the Premier of Quebec, the Mayor and Council of Quebec City, the Mayor and Council of Montreal, and any other elected officials identified by Administration for the purpose of strengthening relationships and showcasing our region.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, Inglis, Lalonde, McGrath, Meagher, Stroud, Voyageur
<b>ABSENT:</b>	Murphy, Peddle

Resuming of Chair

Mayor D. Scott resumed the Chair at 7:59 p.m.

**Adjournment**

The meeting adjourned at 7:59 p.m.

---

Mayor

---

Chief Legislative Officer