

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, October 23, 2018, commencing at 3:00 PM.**

**Present:**

Don Scott, Mayor  
Mike Allen, Councillor  
Krista Balsom, Councillor  
Keith McGrath, Councillor  
Phil Meagher, Councillor  
Verna Murphy, Councillor  
Jeff Peddle, Councillor  
Jane Stroud, Councillor  
Claris Voyageur, Councillor

**Absent:**

Bruce Inglis, Councillor  
Sheila Lalonde, Councillor

**Administration:**

Annette Antoniak, Chief Administrative Officer  
Jamie Doyle, Deputy Chief Administrative Officer  
Marc Fortais, Director, Public Works  
Jade Brown, Chief Legislative Officer  
Matthew Hough, Director, Engineering  
Lynda McLean, Director, Communications and Stakeholder Relations  
Brad McMurdo, Director, Planning and Development  
Linda Ollivier, Director, Financial Services  
Elsie Hutton, Director, Corporate and Community Services  
Susan Trylinski, A/Director, Legal Services  
Heather Fredeen, Legislative Officer

**1. Call to Order**

Mayor D. Scott, called the meeting to order at 3:00 p.m.

**2. In-Camera Session**

**MOTION:**

That Council close agenda items 2.1, 2.2, and 2.3 to the public pursuant to sections 21, 24(1), 25 and 27 of the Freedom of Information and Protection of Privacy Act.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Jane Stroud, Councillor  
**SECONDER:** Verna Murphy, Councillor  
**FOR:** Scott, Allen, Balsom, McGrath, Murphy, Peddle, Stroud  
**ABSENT:** Inglis, Lalonde, Meagher, Voyageur

## 2.1 Disclosure Harmful to Intergovernmental Relations

(in camera pursuant to section 21 of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Chief Legislative Officer
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Tany Yao	MLA Fort McMurray-Wood Buffalo
Laila Goodridge	MLA Fort McMurray-Conklin
Vaughn Jessome	MLA's Office

### Enter

Councillor P. Meagher joined the meeting at 3:02 p.m.

## 2.2 Disclosure Harmful to Economic and Other Interests of a Public Body

(in camera pursuant to section 25 of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Chief Legislative Officer
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Brad McMurdo	Presenter/Director, Planning and Development
Michael Ircandia	Presenter/Manager, Land Administration

### Enter

Councillor C. Voyageur joined the meeting at 4:03 p.m.

### Exit

Councillor M. Allen declared a pecuniary interest and exited the meeting at 4:14 p.m.

**2.3 Advice from Officials/Privileged Information**

(in camera pursuant to sections 24(1) and 27 of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Annette Antoniak	Chief Administrative Officer
Jamie Doyle	Deputy Chief Administrative Officer
Jade Brown	Chief Legislative Officer
Lynda McLean	Director, Communications, Stakeholder, Indigenous and Rural Relations
Susan Trylinski	Director, Legal Services
Kari Westhaver	Presenter/Director, Human Resources

**Return**

Councillor M. Allen re-entered the meeting at 5:00 p.m.

**Recess**

A recess occurred between 5:30 p.m. and 6:00 p.m., at which time the meeting was reconvened in the Council Chamber.

**MOTION:**

That the meeting reconvene in public.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

Councillor K. McGrath served notice that at the November 13, 2018 Council Meeting, the following motion will be brought forward for consideration:

"With the Conklin Multiplex now being open to the public, that Administration be requested to perform a cost analysis of moving and installing the outdoor rink structure and rink currently located in Conklin, to the Syncrude Athletic Park, or another feasible location in the Municipality, and to report back to Council on its analysis by January 31, 2019."

**3. Adoption of Agenda****MOTION:**

That the agenda be amended by adding item 7.4 Letter of Support for the Canadian Energy Sector and that the agenda be adopted as amended.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Keith McGrath, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

#### 4. **Minutes of Previous Meetings**

##### 4.1. **Council Meeting - October 9, 2018**

#### **MOTION:**

THAT the Minutes of the Council Meeting held on October 9, 2018 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

#### 5. **Presentations and Delegations**

##### 5.1. **RCMP Quarterly Report**

Lorna Dicks, Officer in Charge, RCMP and Deanne Bergey, Senior Manager, RCMP Support and Bylaw Services, presented the RCMP Quarterly Report to September 30, 2018.

#### 6. **Unfinished Business**

##### 6.1. **Public Hearing for Cannabis Legalization in the Regional Municipality of Wood Buffalo**

Mayor D. Scott declared the public hearing open at 6:29 p.m.

Mayor D. Scott indicated that a written submission was received from Jason Kostiw, with High Tide Inc. who indicated support of proposed Bylaw 18/023, an amendment to Land Use Bylaw No. 99/059. It was noted that the submission has been provided to Council and is available to the public.

Brad McMurdo, Director, Planning and Development, and Chris Booth, Acting Manager, Community Development Planning, provided an overview of the proposed Bylaws.

Paul Hartigan, Plaza Developments, spoke in support of the proposed Smoking and Vaping Bylaw No. 18/022 and spoke in opposition to the proposed Land Use Bylaw amendment, Bylaw No. 18/023. Concerns were expressed with location restrictions of cannabis retail stores.

Jon Tupper, resident, spoke in opposition of the proposed Smoking and Vaping Bylaw No. 18/022 and expressed concerns regarding enforcement and the obligations of the proprietor. Concerns were also raised regarding the definition of “parks” in the Land Use Bylaw.

Sam Annan, resident and business owner, spoke in opposition of the proposed Bylaws as they are too restrictive on permissible locations for cannabis retail stores.

Jason Kostiw, High Tide Inc. (Canna Cabana), spoke to his written submission and reiterated his support of Bylaw No. 18/023, amendment to the Land Use Bylaw No. 99/059.

Sid Fayad, business owner, spoke in opposition of the proposed Bylaws. Mr. Fayad expressed interest in opening a shisha lounge and questioned how that would be accommodated in the proposed Smoking and Vaping Bylaw.

Paul Hartigan spoke on behalf of his tenant Kelly Hermansen, business owner and discussed separation distances.

### Recess

The meeting recessed from 7:49 p.m. to 8:01 p.m.

Councillor McGrath returned to the meeting at 8:06 p.m.

Adam Hardiman, Communication Strategist, provided insight on the public engagement component of cannabis legislation and provided an overview of the public’s feedback.

Mayor Scott declared the public hearing closed at 8:38 p.m.

## **6.2. Cannabis Bylaws in the Regional Municipality of Wood Buffalo**

### **MOTION:**

THAT Bylaw No. 18/022, being a bylaw to repeal and replace the Smoking and Vaping Bylaw, Bylaw No. 18/015, be read a second time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**MOTION:**

THAT Bylaw No. 18/022 be read a third and final time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jeff Peddle, Councillor
<b>SECONDER:</b>	Krista Balsom, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**MOTION:**

THAT Bylaw No. 18/023, being an amendment to the Land Use Bylaw, be read a second time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Mike Allen, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**MOTION:**

THAT Bylaw No. 18/023 be read a third and final time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

Recess

The meeting recessed from 8:44 p.m. to 8:53 p.m.

**MOTION:**

THAT Administration bring back an amendment to the Land Use Bylaw No. 99/059 for first reading at the next Council meeting to:

- change the minimum separation distance for cannabis retail stores in the urban service area from 150 metres to 100 metres; and
- update the definition of separation distance in the entire municipality so that it is measured from door to door.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Krista Balsom, Councillor
<b>SECONDER:</b>	Jeff Peddle, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

Vacating and Assuming of Chair

Mayor D. Scott vacated, and Deputy Mayor C. Voyageur, assumed the Chair at 9:02 p.m.

**MOTION:**

THAT Administration work with Jon Tupper on the issues that he raised before Council this evening.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Don Scott, Mayor
<b>SECONDER:</b>	Keith McGrath, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

Resuming of Chair

Mayor D. Scott resumed the Chair at 9:04 p.m.

**7. New Business****7.1. 2022 Arctic Winter Games, Bid Assessment**

Marc Fortis, Director Public Works, and Monica Lance, Manager, Recreation and Culture, provided an overview of the proposed bid submission.

**MOTION:**

THAT Administration consult with a stakeholder working group to guide the bid development process for the Regional Municipality of Wood Buffalo;

THAT a bid for the Municipality to host the 2022 Arctic Winter Games be prepared and submitted by the stakeholder working group before the November 30, 2018 bid submission deadline;

THAT \$30,000 be allocated from the 2018 Economic Development Branch operating budget to cover costs associated with the bid and bid tour; and

THAT funding up to a maximum of \$4,000,000 be allocated from the Emerging Issues Reserve to the 2022 Arctic Winter Games Host Society, subject to Council's approval of the proposed games budget and the Regional Municipality of Wood Buffalo being the successful bidder.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Verna Murphy, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**7.2. Third Quarter 2018 Financial Performance Update**

Linda Ollivier, Director, Financial Services, provided an overview of the 2018 Financial Performance Report for the period ending September 30, 2018.

**MOTION:**

THAT the Third Quarter 2018 Financial Performance Update be accepted as information.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Phil Meagher, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**7.3. Whistleblower Policy**

Kari Westhaver, Director, Human Resources, and Audrey Rogers, Senior Manager, Corporate Governance, provided an overview of the proposed Whistleblower Policy.



**MOTION:**

THAT Whistleblower Policy LEG-150, dated October 23, 2018, be approved.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Allen, Councillor
<b>SECONDER:</b>	Claris Voyageur, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**7.4. Letter of Support of the Canadian Energy Sector****MOTION**

THAT the Mayor be authorized to send a letter to the Prime Minister and applicable federal ministers reaffirming our support of Canada's energy sector, The Trans Mountain pipeline project and the potential negative impact of Bill C-69 to the energy sector and the region's economic stability; and further

THAT the support letter includes comments with respect to urging rail services as a mechanism to fill the transportation gap until additional pipeline capacity is realized.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Verna Murphy, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Scott, Allen, Balsom, McGrath, Meagher, Murphy, Peddle, Stroud, Voyageur
<b>ABSENT:</b>	Inglis, Lalonde

**Adjournment**

The meeting adjourned at 9:39 p.m.

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Mayor

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Chief Legislative Officer