

**MINUTES OF A REGULAR MEETING OF THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO HELD IN THE COUNCIL CHAMBERS AT THE MUNICIPAL OFFICES IN FORT McMURRAY, ON TUESDAY, DECEMBER 14, 2004, COMMENCING AT 6:00 P.M.**

PRESENT:	MAYOR	M. BLAKE
	DEPUTY MAYOR	J. CHADI
	COUNCILLORS	J. CARBERY S. CLARKSON S. FLETT P. MEAGHER R. REBUS C. SLADE J. VYBOH L. WILTZEN
	REGIONAL MANAGER	D. PUTZ
	CHIEF LEGISLATIVE OFFICER	K. GREIG
	LEGISLATIVE COORDINATOR	A. HAWKINS
ABSENT:	COUNCILLOR	S. GERMAIN

**CALL TO ORDER**

The Mayor called the meeting to order at 6:02 p.m.

**1. PRAYER**

The Mayor asked everybody to join her in the Prayer.

**2. ADOPTION OF AGENDA**

The Mayor asked if there were any additions or deletions to the Agenda.

MOVED by Councillor Meagher that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**3. PRESENTATIONS**

No presentations scheduled.

**4. MINUTES OF PREVIOUS MEETINGS**

**A. REGULAR MEETING – NOVEMBER 23, 2004**

The Minutes of the Regular Council Meeting held on November 23, 2004 were submitted for consideration.

MOVED by Councillor Vyboh that the Minutes of the Regular Council Meeting held on November 23, 2004 be approved as presented.

CARRIED UNANIMOUSLY

**4-B. PUBLIC HEARING – NOVEMBER 23, 2004**

The Minutes of the Public Hearing held on November 23, 2004 were submitted for consideration.

MOVED by Councillor Clarkson that the Minutes of the Public Hearing held on November 23, 2004 be approved as presented.

CARRIED UNANIMOUSLY

**4-C. BUSINESS ARISING OUT OF MINUTES**

There was no business arising out of the Minutes.

**5. PUBLIC HEARINGS**

MOVED by Councillor Meagher that the Regular Meeting move into the Public Hearing at 6:05 p.m.

CARRIED UNANIMOUSLY

**RECONVENE**

The regular meeting reconvened at 6:07 p.m.

**6. UPDATES**

**A. REPORTING OF COUNCILLORS ON VARIOUS BOARDS/COMMITTEES  
(DEPUTY MAYOR CHADI, COUNCILLORS CLARKSON, REBUS & CARBERY)**

Deputy Mayor Chadi reported on the following:

- AAMD&C and AUMA Conferences
- Public Works & Transportation Standing Committee meeting

- Audit/Budget Standing Committee meeting

Councillor Clarkson reported on the following:

- AUMA Conference
- BRZ Annual General Meeting
- Crime Watch Prevention follow up meeting
- Northland Forest Products tour
- Strategic Planning Session
- Remembrance Day Ceremonies
- Attendance at various seasonal receptions and events.

Councillor Rebus reported on the following:

- Community Services Standing Committee meetings
- Public Works & Transportation Standing Committee meetings
- Planning & Development Standing Committee meeting
- Audit/Budget Standing Committee meetings
- Strategic Planning Session
- Attendance at various seasonal events

Councillor Carbery reported on the following:

- Airport Commission meeting
- Public Works & Transportation Standing Committee meeting
- Calls received from out of town group regarding railway transit between Fort McMurray and the plant sites

#### **6-B. MAYOR'S UPDATE**

Mayor Blake reported on the following:

- Event regarding November Family Violence Prevention Month
- Various seasonal activities, receptions and events.
- Northland Forest Product tour and presentation
- Various Awards Events
- Citizenship Ceremonies
- National Volunteers Day
- Municipal flag will be flying at half-mast on December 15 for memorial service for Jack Shields, former Member of Parliament for the municipality.

**7. REPORTS**

**7-A. AGENDA BILL # 04-181 – CONTRACT AWARD #QU1558 – ACCELERATED URBAN ROADWAY REHAB**

04/326

Reference was made to Agenda Bill # 04-181, being Report No. ER04-31, dated December 7, 2004 and prepared by Wes Holodniuk, Engineering & Public Works, regarding Contract Award QU #1558 Accelerated Urban Roadway Rehab.

MOVED by Councillor Vyboh:

1. THAT an additional \$128,167.10 be allocated from the Emerging Issues Reserve to fund construction of the approved projects, including Thickwood Boulevard Walkway.
2. THAT the Urban Roadway Rehabilitation – Part 2 Contract, QU#1558 Section A, Thickwood Boulevard eastbound lanes from Signal Road to Eymundson Road, and Section B, Carteret Drive & Thickwood Boulevard eastbound lanes from Eymundson Road to Silin Forest Road, be awarded to E Construction Ltd. For the amount of \$521,710.20 (plus G.S.T.).
3. THAT the Urban Roadway Rehabilitation – Part 2 Contract, QU#1558 Section C, Duncan Drive, Sections D, Service Settlement Repairs, and Section E, Thickwood Boulevard south shoulder walkway from Real Martin Drive to Tundra Drive be awarded to H. Wilson Industries for the amount of \$288,031.50 (plus G.S.T.)

CARRIED UNANIMOUSLY

**7-B. AGENDA BILL # 04-182 – FORT CHIPEWYAN AIRPORT MAINTENANCE GARAGE FUNDING**

04/327

Reference was made to Agenda Bill # 04-182, being Report No. FC-015, dated October 22, 2004 and prepared by Salem Abushawashi, Engineering and Public Works, regarding Fort Chipewyan Airport Maintenance Garage.

MOVED by Deputy Mayor Chadi that \$100,000.00 be allocated from the Feasibility Study Reserve to fund the preparation of detailed design work and the application costs for the Fort Chipewyan Airport Maintenance Garage.

CARRIED UNANIMOUSLY

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**7-C. AGENDA BILL # 04-183 – CONTRACT AWARD – FORT CHIPEWYAN AIRPORT  
MAINTENANCE GARAGE**  
04/328

Reference was made to Agenda Bill # 04-183, being Report No. FC-016, dated November 30, 2004 and prepared by Salem Abushawashi, Engineering and Public Works, regarding Fort Chipewyan Airport Maintenance Garage – Contract Award.

MOVED by Deputy Mayor Chadi that the contract for the Design Engineering and ACAP Application work for the Fort Chipewyan Airport Maintenance Garage be awarded to Integrated Airport Systems, for the amount of \$99,500.00 (+GST).

CARRIED UNANIMOUSLY

**7-D. AGENDA BILL # 04-184 – ABASAND NECK BUS TURNAROUND**  
04/329

Reference was made to Agenda Bill # 04-184, being Report No. ER04-34, dated November 7, 2004 and prepared by Dwayne Harvie, Engineering & Public Works, regarding Abasand Neck Bus Turnaround.

MOVED by Councillor Meagher:

1. THAT regulatory signage and enforcement be implemented in the bus turnaround.
2. THAT visitor parking be established adjacent to the bus turnaround in May 2005.
3. THAT \$25,000.00 for the construction of visitor parking and transit zone pads be from the 2004 Corporate Operating Budget Surplus.

CARRIED UNANIMOUSLY

**7-E. AGENDA BILL # 04-185 – APPOINTMENT OF DEVELOPMENT OFFICER**  
04/330

Reference was made to Agenda Bill # 04-185, being Report No. PL-101-2004, dated December 3, 2004 and prepared by Stephen Clarke, regarding Appointment of Development Officer.

MOVED by Councillor Vyboh that Mr. Anthony Haddad be appointed as a Development Officer for the Regional Municipality of Wood Buffalo.

CARRIED UNANIMOUSLY

**7-F. AGENDA BILL # 04-186 – LICENSE OF OCCUPATION – 5 BENNETT CRESCENT**

04/331

Reference was made to Agenda Bill # 04-186, being Report No. PD-100-2004, dated November 30, 2004 and prepared by Stephen Clarke, Planning & Development, regarding License of Occupation – 5 Bennett Crescent.

MOVED by Councillor Meagher that a License of Occupation with a non-excavation clause be entered into with the owners of 5 Bennett Crescent to allow access over the Utility Lot 51U, Block 2, Plan 5304NY, said License to be delivered to the owners upon receipt of the standard fee of \$125 and verification that all moveable encroachment items are removed from the adjacent Municipal lands (i.e. fence, retaining walls and fountain).

CARRIED UNANIMOUSLY

**7-G. AGENDA BILL # 04-187 – G. E. BUSSIERES SCHOLARSHIP FOUNDATION – 2003 ANNUAL FINANCIAL REPORT**

04/332

Reference was made to Agenda Bill # 04-187, dated December 14, 2004 and prepared by Beverly Fedorak, Human Resources Department, regarding G. E. Bussieres Scholarship Foundation – 2003 Annual Financial Report.

MOVED by Councillor Clarkson:

1. That the 2003 G. E. Bussieres Scholarship Foundation Annual Financial Report be accepted as information; and
2. That the G. E. Bussieres Scholarship Committee develop a new policy and program to expand the utilization of the unrestricted funds, to the benefit of all employees.

CARRIED UNANIMOUSLY

**7-H. AGENDA BILL # 04-188 – SAFE SLEDDING SITES**

04/333

Reference was made to Agenda Bill # 04-188, dated December 8, 2004 and prepared by Carole Bouchard, Community Services, regarding Safe Sledding Sites.

MOVED by Councillor Meagher:

1. THAT a Safe Sledding Campaign be developed, with the assistance of Communications Department.
2. THAT signs be posed at the intersection of Highway 63 and Confederation Way and the hills at the Timberlea sign on

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Confederation Way across from Tower Road, prohibiting sledding at these locations and at any future identified locations.

3. THAT Parks and Recreation Division, Bylaw Enforcement Division and Communications Department collaborate to support safe sledding.

CARRIED UNANIMOUSLY

**7-I. AGENDA BILL #04-189 – ROOTS OF EMPATHY**  
04/334

Reference was made to Report dated November 30, 2004 and prepared by Carole Bouchard, Community Services, regarding Roots of Empathy.

MOVED by Councillor Carbery:

1. THAT Administration be directed to continue to coordinate and administer the Roots of Empathy program under the Operating Budget 2004-2005 and with the additional funds from the Roots of Empathy partnership with the Alberta Minister of Children's Services.
2. THAT Administration be directed to continue with the work plan to build capacity within the HUB Family Resource Centre to facilitate the transition of the program to their agency.

CARRIED UNANIMOUSLY

**7-J. AGENDA BILL #04-190 – FCSS RESERVE FUNDS**  
04/335

Reference was made to Agenda Bill #04-190, dated December 8, 2004 and prepared by Carole Bouchard, Community Services, regarding FCSS Reserve Funds.

MOVED by Councillor Slade that FCSS surplus grant dollars be transferred into an FCSS Reserve Account and be used to facilitate the transition of the Roots of Empathy program to the HUB Family Resource Centre.

CARRIED UNANIMOUSLY

**7-K AGENDA BILL #04-191 – LIBRARY FUNDING IN RECOGNITION OF ALBERTA LIEUTENANT GOVERNOR**

04/336

Reference was made to Agenda Bill #04-191, dated December 9, 2004 and prepared by Carole Bouchard, Community Services, regarding Library Funding in Recognition of Alberta Lieutenant Governor.

MOVED by Councillor Meagher that a one-time grant of \$5,000 be allocated (\$2,000 from Council Civic Grants Program and \$3,000 from Community Services Department 2004 Operating Budget) to assist in funding rural and urban programs of the Fort McMurray Public Library, in recognition of The Honourable Dr. Lois E. Hole, Lieutenant Governor of Alberta.

CARRIED UNANIMOUSLY

**8. BYLAWS**

**8-A. BYLAW NO. 04/051- LAND USE BYLAW AMENDMENT – PART OF LOTS 5 AND 6, PLAN 982 4820 (AGENDA BILL # 04-179)**

04/337

Reference was made to Agenda Bill # 04-179, being Report No. PD-094-2004, dated November 15, 2004 and prepared by Stephen Clarke, Planning and Development, regarding Amendment to Land Use Bylaw Part of Lot 5 & 6, Plan 982 4820.

Bylaw No. 04/051, BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND BYLAW NO. 99/059, BEING THE LAND USE BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO, was presented to receive second and third readings.

MOVED by Councillor Carbery that Bylaw No. 04/051 be given second reading.

CARRIED UNANIMOUSLY

MOVED by Councillor Meagher that Bylaw No. 04/051 be given third and final reading.

CARRIED UNANIMOUSLY



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**8-B. BYLAW NO. 04/053 – AMENDMENT TO LAND USE BYLAW CREATE R2-1 DISTRICT (AGENDA BILL # 04-192)**  
04/338

Reference was made to Agenda Bill # 04-192, being Report No. PD-095-2004, dated November 25, 2004 and prepared by Stephen Clarke, Planning and Development, regarding Amendment to Land Use Bylaw – Create R2-1 District.

Bylaw No. 04/053, BEING A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND BYLAW NO. 99/059 BEING THE LAND USE BYLAW FOR THE REGIONAL MUNICIPALITY OF WOOD BUFFALO, was presented to receive first reading.

MOVED by Councillor Carbery that Bylaw No. 04/053 be given first reading and a public hearing scheduled to take place on January 25, 2005.

CARRIED UNANIMOUSLY

**9. NOTICE OF MOTION**

There were no Notices of Motion.

**10. NEW AND UNFINISHED BUSINESS**

**10-A. AGENDA BILL # 04-193 - APPOINTMENTS TO BOARDS & COMMITTEES**  
04/339

Reference was made to the Agenda Bill # 04-193, dated December 9, 2004, and prepared by the Selection Committee, regarding Appointments to Boards & Committees.

MOVED by Councillor Vyboh that the following appointments to Boards & Committees be approved:

- **Assessment Review Board** – Mr. Lloyd Goethals (Rural) and Ms. Hendrika Khan (Urban Alternate), for one (1) year, beginning January 1, 2005 and ending on December 31, 2005.
- **Communities Identification Committee** – Frances Jean, Iris Kirschner and Tom Weber for two (2) years, beginning January 1, 2005 and ending on December 31, 2006.
- **Community Services Advisory Committee** – Bob Baker, Colleen Crummy, Todd Hisey, Larry Loveng, and Doug Nish for one (1) year, beginning January 1, 2005 and ending on December 31, 2005.
- **Kewatinok Community Board** - Steve Courtoreille, Juanita Whitehead and Dana Wylie for one (1) year, beginning January 1, 2005 and ending on December 31, 2005; and Sara Loutit,

Cameron McDonald , Bernard Redwood and Claris Voyageur for two (2) years, beginning January 1, 2005 and ending on December 31, 2006.

- **Landlord & Tenant Advisory Board** –Sheila Foesier, Karen Gable, Paul MacDonald and Chris McCullough for two (2) years, beginning January 1, 2005 and ending on December 31, 2006.
- **Library Board** – Blake Robert for two (2) years, beginning January 1, 2005 and ending on December 31, 2006; and Marianne Bruce, Linda Bucke and Ron Pelletier for (3) years, beginning January 1, 2005 and ending on December 31, 2007.
- **MacDonald Island Park Corporation** – Vaughn Jessome for one (1) year, beginning January 1, 2005 and ending on December 31, 2005; Joe Lahey and Aaron Sellick for two (2) years, beginning January 1, 2005 and ending on December 31, 2006; and Lee Nordbye and Mike Walsh for three (3) years, beginning January 1, 2005 and ending on December 31, 2007.
- **Subdivision & Development Appeal Board** – Harvey Mills and Orest Romaniuk for two (2) years, beginning January 1, 2005 and ending December 31, 2006; Michael MacEachern and Glenn van't Wout for three (3) years, beginning January 1, 2005 and ending on December 31, 2007; and Todd Hisey and Larry LeMesurier as alternate members for a period of one (1) year, beginning January 1, 2005 and ending on December 31, 2005.

CARRIED UNANIMOUSLY

**10-B. AUTHORIZATION OF MEDICAL LEAVE – COUNCILLOR GERMAIN**

04/340

Reference was made to the correspondence dated December 10, 2004, from Kevin E. J. Greig, Chief Legislative Officer, regarding Authorization of Medical Leave – Councillor Germain.

MOVED by Councillor Carbery that authorization be given for Councillor Sheldon Germain's absence from Council duties, including regular Council Meetings, until such time as he has received medical clearance to return.

CARRIED UNANIMOUSLY

**11. ADJOURNMENT**

MOVED by Councillor Meagher that the meeting adjourn at 7:05  
p.m.

CARRIED UNANIMOUSLY

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MAYOR

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CHIEF LEGISLATIVE OFFICER

**MINUTES OF A PUBLIC HEARING OF THE COUNCIL OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO HELD IN THE COUNCIL CHAMBERS AT THE MUNICIPAL OFFICES IN FORT McMURRAY, ON TUESDAY, DECEMBER 14, 2004.**

PRESENT:	MAYOR	M. BLAKE
	DEPUTY MAYOR	J. CHADI
	COUNCILLORS	J. CARBERY S. CLARKSON S. FLETT P. MEAGHER R. REBUS C. SLADE J. VYBOH L. WILTZEN
	REGIONAL MANAGER	D. PUTZ
	CHIEF LEGISLATIVE OFFICER	K. GREIG
	LEGISLATIVE COORDINATOR	A. HAWKINS
ABSENT:	COUNCILLOR	S. GERMAIN

**1. CALL TO ORDER**

The Mayor called the Public Hearing to order at 6:05 p.m.

- A. PUBLIC HEARING RE: BYLAW NO. 04/051 – LAND USE BYLAW AMENDMENT – PART OF LOTS 5 & 6, PLAN 982 4820) (AGENDA BILL # 04-179)**  
04/341

**2-A. OPENING STATEMENT**

**MR. STEPHEN CLARKE, ACTING MANAGER, PLANNING & DEVELOPMENT, REGIONAL MUNICIPALITY OF WOOD BUFFALO**

Mr. Clarke came forward and explained that this amendment is being put forward to apply the land use district to Part of Lots 5 and 6 that will most closely reflect its intended future use of joint high school.

**3-A. WRITTEN PRESENTATIONS**

None received.

**4-A. ORAL PRESENTATIONS**

No request received.

**5-A. OTHER PRESENTATIONS, TIME PERMITTING, WITH APPROVAL OF COUNCIL**

There were no other presentations.

**6-A. CLOSING STATEMENT**

The proponent did not wish to make a closing statement.

**7. ADJOURNMENT**

MOVED by Councillor Meagher that the Public Hearing  
adjourn at 6:07 p.m.

CARRIED UNANIMOUSLY

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MAYOR

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CHIEF LEGISLATIVE OFFICER