

**Unapproved Minutes of a Meeting of the Wood Buffalo Recovery Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, March 22, 2017, commencing at 6:00 p.m.**

**Present:** J. Bancarz, Chair  
N. Aubrey  
S. Germain, Councillor  
M. Giles  
K. Jenkins  
K. McGrath, Councillor

**Absent:** M. Farrington  
K. Fleury  
A. Vinni, Councillor

**Administration:** D. Woodworth, Team Lead, Recovery Task Force  
J. Brown, Senior Legislative Officer  
S. Soutter, Legislative Officer

**Call To Order**

Chair J. Bancarz called the meeting to order at 6:03 p.m., relaying regrets on behalf of Committee Members M. Farrington, K. Fleury and Councillor A. Vinni.

**Adoption of Agenda**

Moved by M. Giles that the agenda be adopted as presented.  
CARRIED UNANIMOUSLY

**Minutes of Previous Meetings**

**1. Minutes of Wood Buffalo Recovery Committee Meeting - March 8, 2017**

Moved by K. Jenkins that the minutes of the Wood Buffalo Recovery Committee meeting held on March 8, 2017 be approved as presented.  
CARRIED UNANIMOUSLY

**Presentations**

**2. Jennifer Zentner and Chad Morrison, Agriculture and Forestry, Government of Alberta and Jody Butz, Fire Chief, Regional Emergency Services re: Wildfire Response and Readiness 2017**  
(6:07 p.m. to 7:04 p.m.)

Jennifer Zentner and Chad Morrison, Agriculture and Forestry, Government of Alberta, provided a review of the 2016 wildfire, highlighting the number of fires and the total area burned. An overview on readiness for the 2017 fire season was also provided, emphasizing the weather conditions leading up to 2017 fire season.

**Jody Butz, Fire Chief, Regional Emergency Services**, provided an overview on readiness for the upcoming 2017 wildfire season and spoke to the resources of Regional Emergency Services, as well as strategies in place to help increase awareness.

Exit and Return

Councillor K. McGrath exited the Chamber at 6:26 p.m. and returned at 6:28 p.m.

Councillor S. Germain exited the Chamber at 6:34 p.m. and returned at 6:35 p.m.

**3. Jody Butz, Fire Chief, Regional Emergency Services re: Emergency Services Evacuation Plan Update**

(7:05 p.m. to 7:18 p.m.)

**Jody Butz, Fire Chief, Regional Emergency Services**, presented an update on the progress and next steps with regard to the municipal evacuation plan, noting that a tabletop exercise is being held on April 7, 2017.

**4. Dennis Warr, Mitigation Supervisor, Recovery Task Force, Stephen Fudge, FireSmart Specialist, Recovery Task Force and Hunter Langpap, Senior Fire Inspector, Regional Emergency Services re: FireSmart Program Update**

(7:19 p.m. to 7:41 p.m.)

**Dennis Warr, Mitigation Supervisor**, presented an update and overview of the FireSmart Program.

Exit and Return

Councillor K. McGrath exited the Chamber at 7:19 p.m. and returned at 7:32 p.m.

Councillor S. Germain exited the Chamber at 7:30 p.m. and returned at 7:32 p.m.

**5. Nick Brenner, Fire Marshal, Regional Emergency Services and Jean-Francois Goupil, Senior Fire Inspector re: Home Fire Prevention**

(7:42 p.m. to 8:11 p.m.)

**Nick Brenner, Fire Marshal and Jean-Francois Goupil, Senior Fire Inspector, Regional Emergency Services** presented an overview of services provided by the Fire Prevention Branch, including the measures in place for construction site safety as well as information on home fire prevention.

**New and Unfinished Business**

**6. Sub-Committee Reports**

**Marty Giles, Chair of the Mitigation Sub-Committee**, spoke to a meeting that was held with community leaders in Conklin. He then invited Jeffery O’Donnell, Chief Executive Officer, Conklin Resource Development Advisory Committee, forward to speak to the concerns of residents with regard to fire mitigation. M. Giles provided an update on the sub-committee’s mitigation initiatives to date.

**Kim Jenkins, Chair of the Rebuild Sub-Committee** invited Erin O’Neill, Operations Manager, Recovery Task Force, to provide an update with respect to the number of permits issued to date.

**7. Wildfire Recovery Team Update**

**Dana Woodworth, Recovery Team Leader**, provided an update on the tasks of the Wood Buffalo Recovery Task Force to date.

**Adjournment**

As all scheduled business matters had been concluded, Chair J. Bancarz declared the meeting adjourned at 8:40 p.m.

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Chair

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Chief Legislative Officer