

**Unapproved Minutes of a Meeting of the Audit Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, September 07, 2017, commencing at 4:00 p.m.**

**Present:** J. Stroud, Chair  
T. Ault, Councillor

**Absent:** L. Bussieres, Councillor

**Administration:** C. Bouchard, Acting Interim Chief Administrative Officer  
A. Rogers, Chief Legislative Officer  
A. Hawkins, Legislative Officer

**Call to Order**

Chair J. Stroud called the meeting to order at 4:00 p.m.

**Adoption of Agenda**

Moved by Councillor T. Ault that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**Approval of Previous Minutes**

**1. Audit Committee Meeting - June 22, 2017**

Moved by Councillor T. Ault that the Minutes of the Audit Committee meeting held on June 22, 2017 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**2. 2017 External Audit Service Plan - Deloitte LLP**  
(4:01 p.m. – 4:22 p.m.)

**Linda Ollivier, Director of Finance**, introduced the matter, noting the Plan is before the Committee for approval today.

**Rachel Kucharski, representative for Deloitte LLP**, outlined the audit scope and terms of engagement and spoke to the content of the Service Plan.

Moved by Councillor T. Ault that the 2017 External Audit Service Plan as provided by the external Auditors, Deloitte LLP, be approved.

CARRIED UNANIMOUSLY

**3. Expense Summary – Council and Office of the Chief Administrative Officer (CAO) – Period Ending August 31, 2017**  
(4:22 p.m. – 4:24 p.m.)

**Audrey Rogers, Chief Legislative Officer**, spoke to the report which is being submitted in accordance to established policies.

Moved by Councillor T. Ault that the Expense Summary for Council and the Office of the Chief Administrative Officer (CAO) for the period January 1 – August 31, 2017 be received as information.

CARRIED UNANIMOUSLY

**Adjournment**

As all scheduled business matters had been concluded, Chair J. Stroud declared the meeting adjourned at 4:24 p.m.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Chief Legislative Officer