

Minutes of a Special Meeting of the Council of the Regional Municipality of Wood Buffalo, held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, November 05, 2015, commencing at 9:00 a.m.

Present: M. Blake, Mayor
T. Ault, Councillor
J. Cardinal, Councillor
S. Germain, Councillor
J. Stroud, Councillor

Absent: L. Bussieres, Councillor
J. Chadi, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
C. Tatum, Councillor
A. Vinni, Councillor

Administration: K. Scoble, Deputy Chief Administrative Officer
A. Rogers, Senior Legislative Officer
A. Hawkins, Legislative Officer
J. Wall, Legislative Coordinator

Reconvene

Mayor M. Blake reconvened meeting at 9:03 a.m., noting that the proceedings are continued from the November 4th meeting, and that Council was still sitting as Committee of the Whole.

Delegations - Mayor M. Blake called for delegations; however, no one came forward.

Sustainable Operations (9:06-9:16 a.m.) - Leslie Burke, Director, accompanied by Siziwe Mpofo, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Environmental Services (9:17-9:50 a.m.) - Darcy Dragonetti, Director, accompanied by Siziwe Mpofo and Rowena Cinco, Financial Analysts, gave an overview of the proposed 2016 Operating Budget for the department.

Planning and Regional Development Division (9:51-9:57 a.m.) - Brian Moore, Executive Director, gave an overview of the Division's proposed 2016 Operating Budget.

Economic Development (9:57-10:21 a.m.) - Jeff Penney, Director, accompanied by Arifa Islam, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Recess

A recess occurred from 10:21 a.m. to 10:36 a.m.

Land Administration (10:36-10:48 a.m.) - Keith Smith Director, accompanied by Florence Maeko, Financial Analyst gave an overview of the proposed 2016 Operating Budget for the department.

Discussion ensued regarding current leases that are held by the Municipality, and it was requested that Administration report to Council on all the current leases and to develop a comprehensive approach on how leases are negotiated.

Planning and Development (10:49-11:20 a.m.) - Brad Evanson, Director, accompanied by Florence Maeko and Arifa Islam, Financial Analysts, gave an overview of the proposed 2016 Operating Budget for the department.

It was requested that the following information be provided:

- A breakdown of the cost savings for the department;
- A report on current service and permit processing times as well as processing times in the future; and
- Detailed information regarding the cost savings that have been realized by adding the Safety Codes Branch.

Strategic Analysis and Forecasting (11:22-11:35 a.m.) - Brian Moore, Executive Director, Planning and Regional Development, and Dennis Vroom, Manager, Industry Relations, accompanied by Arifa Islam, Financial Analyst, gave an overview of the department including some of its strategic initiatives and the proposed 2016 Operating Budget for the department.

It was requested that the following information be provided:

- A review of whether or not Council's current direction to intervene in any and all oil sands development applications is still the best approach for the Municipality and a report on potential alternatives; and
- The number of SAGD projects from Janvier to the municipal boundary around Conklin and the forecasted number of future projects.

Corporate Services Division (11:36-11:40 a.m.) - Elsie Hutton, Executive Director, accompanied by Dean Bhujun, Financial Analyst, gave an overview of the division, the correlation with the Strategic Plan and the proposed 2016 Operating Budget for the department.

Exit and Return

Councillor S. Germain exited the Council Chamber at 11:39 a.m. and returned at 11:40 a.m.

Assessment and Taxation (11:41-11:45 a.m.) - Philip Schofield, Director, accompanied by Katalin Takacs-Verraszto, Financial Analyst, outlined the strategic initiatives of the department and the proposed 2016 Operating Budget.

Financial Services (11:46-11:53 a.m.) - Kola Oladimeji, Director, accompanied by Dean Bhujun, Financial Analyst, gave an overview of the proposed Operating Budget for 2016. The presentation outlined the branches and the responsibilities of the department, as well as the strategic initiatives for the department for 2016.

Recess

A recess occurred from 11:53 a.m. to 1:00 p.m. at which time Councillors J. Cardinal and J. Stroud had left the meeting.

Human Resources (1:01-1:25 p.m.) - Terry Hartley, Director, Leslie Robertson, Manager, Strategic Initiatives and Total Compensation, accompanied by Dean Bhujun, Financial Analyst, gave an overview of the objectives of the Human Resources department. An overview of the proposed Operating Budget and funding request for 2016 was also provided

Information was requested regarding the recommendations from the external review that was conducted in 2015. Specifically, the percentage of the recommendations from the investigation which were implemented in 2015 and what percentage will be implemented at a later time.

Information and Advisory Services (1:25-1:37 p.m.) - Leanne McCarthy, Director, accompanied by Louie Ndlovu, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Return

Councillor Cardinal re-entered the Chamber at 1:34 p.m.

Supply Chain Management (1:37-1:55 p.m.) - Ted Zlotnik, Director, accompanied by Katalin Takacs-Verraszto, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Council (1:56-2:07 p.m.) - David Leflar, Director, Legal and Legislative Services, accompanied by Monica Ball, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the Mayor and Councillors.

Exit and Return

Councillor S. Germain exited the Council Chamber at 1:55 p.m. and returned at 1:56 p.m.

Office of the Chief Administrative Officer (2:08-2:11 p.m.) - Kevin Scoble, Deputy Chief Administrative Officer, accompanied by Monica Ball, Financial Analyst, gave an overview of the department, its responsibilities, and the proposed 2016 Operating Budget.

Office of the Municipal Auditor (2:12-2:18 p.m.) - Ralph Timleck, Municipal Auditor, and Jillene Marlowe, Manager, Compliance and Control, accompanied by Monica Ball, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Communications and Stakeholder Relations (2:19-2:34 p.m.) - Marilyn Hood, Director, accompanied by Monica Ball, Financial Analyst, gave an overview of the proposed 2016 Operating Budget for the department.

Legal and Legislative Services (2:34-2:43 p.m.) - David Leflar, Director, accompanied by Monica Ball, Financial Analyst, gave an overview of the Department's proposed 2016 Operating Budget.

Recess

The Mayor then declared the meeting recessed at 2:34 p.m., noting that it would reconvene at 9:00 a.m. on Friday, November 6th in the Jubilee Centre Council Chamber.