

Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, June 16, 2015, commencing at 4:00 p.m.

Present: S. Germain, Chair
M. Blake, Mayor
T. Ault, Councillor
L. Bussieres, Councillor
J. Cardinal, Councillor
C. Tatum, Councillor
J. Stroud, Councillor

Absent: J. Chadi, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
A. Vinni, Councillor

Administration: M. Ulliac, Chief Administrative Officer
A. Rogers, Senior Legislative Officer
S. Harper, Legislative Officer

Call to Order

Chair S. Germain called the meeting to order at 4:00 p.m.

1. Adoption of the Agenda

Moved by Councillor J. Stroud that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

2. Minutes of the Audit and Budget Committee meeting - May 19, 2015

Moved by Councillor L. Bussieres that the Minutes from the Audit and Budget Committee meeting held on May 19, 2015, be approved as presented.

CARRIED UNANIMOUSLY

New and Unfinished Business

3. H.E.R.O. Medevac Service

(4:03 p.m. – 4:16 p.m.)

Darby Allen, Regional Fire Chief; Brad Grainger, Deputy Chief of Operations; and Paul Spring, Owner Phoenix Heli-Flight provided a presentation on the H.E.R.O. Medevac Service.

Moved by Councillor T. Ault that it be recommended that Council approve the allocation of \$1.5 Million to the Helicopter Emergency Response Organization Foundation (H.E.R.O), in the form of a grant funding agreement, with disbursements to be made in two semi-annual instalments of \$750,000 and the grant agreement reviewed at the end of the one (1) year term.

CARRIED UNANIMOUSLY

4. Proposed 2016 Budget Preparation Work Plan

(4:17 p.m. – 4:23 p.m.)

Elsie Hutton, Chief Financial Officer; and Pat Sibilleau, Manager of Financial Planning, provided a presentation on the Proposed 2016 Budget Preparation Work Plan.

Moved by Councillor J. Stroud that the Proposed 2016 Budget Preparation Work Plan dated June 16, 2015, be accepted as information.

CARRIED UNANIMOUSLY

5. Governance Training Program

(4:24 p.m. – 4:31 p.m.)

Elsie Hutton, Chief Financial Officer; Terry Hartley, Director of Human Resources; and Roxanna Stumbur, Manager of Learning, Development and Training, provided a brief presentation on the proposed Governance Training Program.

The Committee requested that Administration continue to explore Governance Training opportunities for Council, and bring back options for Committee discussion in the fall of 2015.

Moved by Councillor T. Ault that Audit and Budget Committee not recommend to Council to proceed with award of provision of Governance Training to the only respondent to the Request for Proposal.

CARRIED UNANIMOUSLY

6. Capital Projects Framework

(4:32 p.m. – 4:37 p.m.)

Elsie Hutton, Chief Financial Officer; and Kevin Scoble, Executive Director of Infrastructure and Engineering, provided an update on the Capital Projects Framework.

Moved by Mayor M. Blake that the Capital Projects Framework Update be accepted as information.

CARRIED UNANIMOUSLY

7. Debt Management Policy - FIN-120

(4:38 p.m. – 4:40 p.m.)

Elsie Hutton, Chief Financial Officer; and Pat Sibilleau, Manager of Financial Planning, provided a presentation on the Debt Management Policy FIN-120.

Moved by Mayor M. Blake that Debt Management Policy - FIN-120, dated June 23, 2015, be recommended to Council for approval.

CARRIED UNANIMOUSLY

8. Policy Update Log

(4:41 p.m. – 4:42 p.m.)

Marcel Ulliac, Chief Administrative Officer, provided a brief update on the Accountability, Integrity and Transparency Audit, and the progress made to date on the recommendations coming out of that Audit.

9. Appointment of Acting Chair

(4:43 p.m. – 4:46 p.m.)

Mayor M. Blake nominated Councillor C. Tatum for the position of Acting Chair, and Councillor C. Tatum accepted.

Moved by Mayor M. Blake that Councillor Tatum be appointed as Acting Chair of the Audit and Budget Committee.

CARRIED UNANIMOUSLY

Adjournment

Chair S. Germain declared the meeting adjourned at 4:46 p.m.

Chair

Chief Legislative Officer