

**Minutes of an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, March 17, 2015, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
L. Bussieres, Councillor  
S. Germain, Councillor  
K. McGrath, Councillor (via teleconference)  
P. Meagher, Councillor  
J. Stroud, Councillor (via teleconference)  
A. Vinni, Councillor

**Absent:** J. Cardinal, Councillor  
J. Chadi, Councillor

**Administration:** B. Couture, Acting Chief Administrative Officer  
D. Leflar, Chief Legislative Officer  
A. Hawkins, Acting Senior Legislative Officer  
R. Kendall, Supervisor

**Call to Order**

Mayor M. Blake called the meeting to order at 6:08 p.m.

**1. Adoption of the Agenda**

Moved by Councillor T. Ault that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Administrative Briefing - February 17, 2015**

Moved by Councillor P. Meagher that the Minutes of the Administrative Briefing held on February 17, 2015 be approved as presented.

CARRIED UNANIMOUSLY

**3. Combative Sports Commission Annual Report  
6:12 p.m. – 6:35 p.m.**

Christine Burton, Deputy Chair, and Sandy Bowman, Chair, Regional Municipality Wood Buffalo Combative Sport Commission, spoke to the annual report and indicated they have received positive feedback from the community. Mr. Bowman spoke to the financial revenue in 2014.

**4. Discussion re: Process for Review of Approved Capital Projects on March 24, 2015  
6:35 p.m. – 7:30 p.m.**

Kevin Scoble, Executive Director, Infrastructure and Engineering, spoke to the 2015 capital project review to be conducted on Tuesday, March 24, 2015 during the Council Meeting and explained the priority ranking process used to rank core services from non-core services.

Exit

Councillor P. Meagher exited the meeting at 6:40 p.m. and did not return.

Reegan McCullough, Executive Director, Oil Sands Community Alliance (OSCA), spoke to the 2015 approved capital project review and suggested that population growth, which will be minimal for the next 1-4 years, and the needs of citizens be used as criterion when reviewing capital projects. It was also expressed that projects that are design ready should be well defined before request for proposals are released. An invitation was given to Administration to engage in discussions with Industry on best practices.

Exit and Return

Councillor J. Stroud disconnected from the teleconference at 6:55 p.m. and reconnected at 6:58 p.m.

It was suggested that Council review all 33 projects outlined in the 2015 Capital Projects. Concerns were raised regarding the short construction season for some projects and the importance of this issue coming back to Council immediately. Administration committed to meeting with Industry and providing information to Council at their next Council Meeting.

**Adjournment**

Moved by Councillor T. Ault that the meeting be adjourned.  
CARRIED UNANIMOUSLY

The meeting adjourned at 7:34 p.m.

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Mayor

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Chief Legislative Officer