

**Minutes of an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, December 02, 2014, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
S. Germain, Councillor  
K. McGrath, Councillor  
P. Meagher, Councillor  
J. Stroud, Councillor  
A. Vinni, Councillor

**Absent:** J. Chadi, Councillor

**Administration:** M. Ulliac, Interim Chief Administrative Officer  
D. Leflar, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
R. Kendall, Supervisor

**Call to Order**

**1. Adoption of Agenda**

Moved by Councillor J. Stroud that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Administrative Briefing - November 18, 2014**

Moved by Councillor P. Meagher that the Minutes of the November 18, 2014 Administrative Briefing be adopted as presented.

CARRIED UNANIMOUSLY

**3. Update on Wood Buffalo Entrepreneurship Initiative**

Jeff Penney, Director, Economic Development, gave an overview and outlined the two distinct projects, Wood Buffalo Business Incubator and the Business Accelerator. Mr. Penney indicated that there will be a strong stakeholder involvement and a focus on strategic sectors.

Discussions ensued regarding rural businesses and the high amount of taxes. The issue of square footage costs to operate a business is also a concern for small businesses. Inquiries were made by Council if there is subsidy for small businesses that could be explored. Further discussions ensued with respect to initiatives to discourage the fly in/fly out system in this region, as well as ways to attract new businesses and encourage existing businesses to expand.

Mayor M. Blake exited the Chamber at 6:28 p.m. at which time Deputy Mayor P. Meagher assumed the Chair. Mayor M. Blake returned to the Chamber at 6:33 p.m. at which time she

returned to the Chair.

Councillor K. McGrath exited the Chamber at 6:54 p.m. and returned at 7:05 p.m.

Councillor G. Boutlier exited the Chamber at 6:56 p.m. and was not present for the vote for the motion to move in camera.

**Motion to Move In Camera**

Moved by Councillor P. Meagher that the Administrative Briefing move in camera pursuant to Section 16 of the Freedom of Information and the Protection of Privacy Act.

CARRIED UNANIMOUSLY

**4. Contractual Matter  
(In-camera, pursuant to Section 16 of the Freedom of Information and the Protection of Privacy Act)**

Administration was excused from the Chamber at 7:10 p.m. and no further minutes were taken.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer