

**Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Monday, November 17, 2014, commencing at 4:00 p.m.**

**Present:** S. Germain, Chair  
T. Ault, Councillor  
G. Boutilier, Councillor  
L. Bussieres, Councillor  
K. McGrath, Councillor (via teleconference)  
P. Meagher, Councillor  
J. Stroud, Councillor

**Absent:** M. Blake, Mayor  
J. Cardinal, Councillor  
J. Chadi, Councillor  
A. Vinni, Councillor

**Administration:** K. Scoble, Interim Chief Administrative Officer (Acting)  
D. Leflar, Chief Legislative Officer  
D. Soucy, Senior Legislative Officer (Acting)  
S. Harper, Legislative Officer

**Call to Order**

Chair S. Germain called the meeting to order at 4:03 p.m.

**1. Adoption of the Agenda**

Moved by Councillor J. Stroud that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Audit and Budget Committee meeting - November 4, 2014**

Moved by Councillor T. Ault that the Minutes of Audit and Budget Committee meeting of November 4, 2014 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. Questions to the Municipal Auditor**

The Committee requested that the Municipal Auditor's office investigate and report back to the Committee on two specific items.

The first item related to the contract awarded for works at the Snye in preparation for the 2015 Western Canada Summer Games. The Municipal Auditor committed to investigating the Committee's request to have confirmation from administration that change orders or amendments were made to reflect the will of Council before the awarding of the contract.

The second item related to the employment of an external consultant hired to assist in the Sports and Entertainment Centre development. The Municipal Auditor committed to

investigating and bringing a report back to the Committee detailing the decisions made to increase the amount paid on the contract to employ the external consultant.

**4. Mayor and Chief Administrative Officer’s Expenses**

Moved by Councillor G. Boutilier that the Mayor and Chief Administrative Officer’s Expenses for the period January 1 to October 31, 2014 be deferred to a future Audit and Budget Committee meeting.

CARRIED UNANIMOUSLY

**5. 2015 Community Investment Program Applicant Presentations**

- The YMCA of Wood Buffalo
- Northern Alberta Athletic Association (NAAA)
- Fort McMurray Tourism
- Fort McMurray Historical Society

Nick Parkinson, President and CEO of YMCA of Wood Buffalo, provided a presentation on the YMCA of Wood Buffalo Society.

Len Clarke, President; Kim Hennessey, Treasurer; and Terry Connors, Director of Operations, provided a presentation on the Casman Centre - Northern Alberta Athletic Association.

Frank Creasey, CEO of Fort McMurray Tourism; and Joel Trudell, Fort McMurray Tourism Chair, provided a presentation on Fort McMurray Tourism.

Carmen Ramstead, President; Roseann Davidson, Executive Director; and Tammy Plowman, Programs Manager, provided a presentation on the Fort McMurray Historical Society.

Councillor G. Boutilier exited the meeting at 4:42 p.m. and reentered at 4:44 p.m.

Moved by Councillor T. Ault that the presentations from the YMCA of Wood Buffalo, Northern Alberta Athletic Association, Fort McMurray Tourism, and the Fort McMurray Historical Society be received as information and the respective funding requests be forwarded for consideration through the 2015 Budget process.

CARRIED UNANIMOUSLY

**6. Tax Arrears and Accounts Receivable Write - Off**

Brian Moore, Executive Director of Planning and Regional Development; and Kola Oladimeji, Director of Finance, provided a presentation on the Tax Arrears and Accounts Receivable Write-Offs.

Councillor G. Boutilier exited the meeting at 5:32 p.m. and reentered at 5:33 p.m.

After preliminary discussion on the item, the Committee decided to defer further discussion until the in camera portion of the meeting.

**Recess**

A short break occurred from 5:38 p.m. to 5:41 p.m.

**7. Capital Projects Status Update – Third Quarter, 2014**

Kola Oladimeji, Director of Finance; and Emdad Haque, Director of Engineering, provided the Third Quarter Status Update on 2014 Capital Projects.

A request was put forward to have administration provide documentation related to a reconciliation and reporting process that ensures external organizations that are given grant money from the municipality are compelled to report back to Council on how the funds were expended to ensure accountability.

A further request was made to include project completion dates in the quarterly capital projects status updates to keep Council informed on capital project progress.

**Arrival**

Councillor P. Meagher entered the meeting at 6:00 p.m.

Moved by Councillor J. Stroud that the available funding as identified in the 2014 Third Quarter Capital Projects Status Update be rolled up into a report to fund projects on the 2015 capital projects unresourced list.

CARRIED UNANIMOUSLY

**Motion to Move In Camera**

Moved by Councillor L. Bussieres that the Audit and Budget Committee move in camera pursuant to section 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

**8. Confidential Third Party Information**

Councillor G. Boutilier exited the meeting at 6:36 p.m. and reentered at 6:37 p.m.

**Motion to Reconvene in Public**

Moved by Councillor T. Ault that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 6:12 p.m. to 6:42 p.m.

**Adjournment**

Moved by Councillor G. Boutilier that the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 6:43 p.m.

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Chair

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Chief Legislative Officer