

**Minutes of an Administrative Briefing of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, September 16, 2014, commencing at 6:00 p.m.**

**Present:** M. Blake, Mayor  
T. Ault, Councillor  
G. Boutilier, Councillor  
L. Bussieres, Councillor  
J. Cardinal, Councillor  
S. Germain, Councillor  
P. Meagher, Councillor  
K. McGrath, Councillor  
J. Stroud, Councillor  
A. Vinni, Councillor

**Absent:** J. Chadi, Councillor

**Administration:** M. Ulliac, Interim Chief Administrative Officer  
S. Kanzig, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
R. Kendall, Supervisor

**Call to Order**

The Mayor called the meeting to order at 6:05 p.m.

**1. Adoption of Agenda**

Moved by Councillor A. Vinni that the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes from Administrative Briefing - September 2, 2014**

Moved by Councillor J. Stroud that the minutes from the Administrative Briefing dated September 2, 2014 be adopted as presented.

CARRIED UNANIMOUSLY

**3. Urban Snow and Ice Control Policy Review**

**Robert Kirby, Acting Director of Public Operations and Robert Billard, Manager, Roads,** gave an update on the snow and ice control program and indicated to Council some of the challenges. Community engagements will start in November, 2014 to allow residents an opportunity to provide recommendations for this program.

Discussions ensued regarding the superboxes (Canada Post mailboxes) and the interference of some of these boxes which are potentially blocking public utility lanes, as well as the challenges of snow removal around these boxes. Administration was requested to provide Council with a map of the locations of the superboxes throughout the Municipality.

### Exit and Return

Councillor G. Boutilier exited the Chamber at 6:55 p.m. and returned at 7:12 p.m.

#### **4. Flood Mitigation Program Update**

**Kevin Scoble, Acting Executive Director of Public Infrastructure and Emdad Haque, Director of Engineering**, provided an update on the proposed flood mitigation system and requested Council's feedback and input since this matter will be brought forward for consideration on September 23, 2014.

### Exit

Councillor K. McGrath left the meeting at 7:33 p.m.

### Motion to Move In Camera

Moved by Councillor A. Vinni that the Administrative Briefing move in camera pursuant to sections 17 and 25 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

#### **5. Flood Mitigation Program (In Camera pursuant to Section 25 of the Freedom of Information and Protection of Privacy Act)**

#### **6. CAO Update - Personnel Matters (In Camera pursuant to Section 17 of the Freedom of Information and Protection of Privacy Act)**

### Motion to Reconvene in Public

Moved by Councillor P. Meagher that the Administrative Briefing reconvene in public.

CARRIED UNANIMOUSLY

The Administrative Briefing was held in camera between 7:40 p.m. and 9:24 p.m.

### Adjournment

Moved by Councillor A. Vinni that the meeting be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:25 p.m.

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Mayor

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Chief Legislative Officer