

Notes of an Administrative Briefing of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, January 21, 2014, commencing at 6:00 p.m.

Present: G. Boutilier, Deputy Mayor
T. Ault, Councillor
L. Bussieres, Councillor
J. Cardinal, Councillor
S. Germain, Councillor
K. McGrath, Councillor (via teleconference)
J. Stroud, Councillor
A. Vinni, Councillor

Absent: M. Blake, Mayor
J. Chadi, Councillor
P. Meagher, Councillor

Administration: G. Laubenstein, Chief Administrative Officer
A. Rogers, Senior Legislative Officer
D. Soucy, Legislative Officer
R. Kendall, Legislative Coordinator

Call to Order

The Deputy Mayor called the meeting to order at 6:05 p.m.

Adoption of Agenda

Moved by Councillor S. Germain that the Agenda be amended by adding as item no. 2, 2015 Western Canada Summer Games Quarterly Update, renumbering item no.'s 2 and 3 to no.'s 3 and 4; and adding as item no. 5, Personnel Matters (In Camera, pursuant to Section 24 of the *Freedom of Information and Protection of Privacy Act*), and that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

1. Howard Rensler, Urban Development Institute (UDI) Wood Buffalo re: Urgent Items for Council Consideration of Significant Impact on the Orderly Development of Our Community

Howard Rensler, Executive Director, UDI Wood Buffalo, provided an update with respect to the critical items that need to be addressed by Council such as the population projections in the Municipal Development Plan, the timely release of land in Parsons Creek and maintaining the momentum in the development of Saline Creek. Mr. Rensler also spoke in favour of City Centre development.

Discussion ensued with respect to the development of Phase 2 and 3 in Parsons Creek as well as the high volume of traffic and construction around Rainbow Creek Drive. The release of land to the Municipality from the Province of Alberta and population projections were also addressed.

2. John Wilson and Kim Rizzi re: 2015 Western Canada Summer Games Quarterly Update

John Wilson, Co-Chair, and Kim Rizzi, General Manager, of the 2015 Western Canada Summer Games Host Committee provided an update regarding the progress of the Games, and indicated that all sport venues would soon be finalized and that Sportsnet would be the official host broadcaster.

3. Procedure Bylaw Revision and Update

Audrey Rogers, Senior Legislative Officer, Council and Legislative Services Department, spoke with respect to the Procedure Bylaw and indicated that a comprehensive review is required to look at the current standards and the current Council structure, including committees and meetings. It was agreed that any comments would be provided to the Senior Legislative Officer by January 31, 2014.

Moved by Councillor S. Germain that the meeting move in camera pursuant to Section 24 of the *Freedom of Information and Protection of Privacy Act*.

CARRIED UNANIMOUSLY

The meeting moved In Camera at 7:22 p.m. and no further notes were taken.

4. Land Issues (In Camera, pursuant to Section 24 of the *Freedom of Information and Protection of Privacy Act*)
5. Personnel Matters (In Camera, pursuant to Section 24 of the *Freedom of Information and Protection of Privacy Act*)

The meeting concluded at 8:27 p.m.