

**Minutes of a Meeting of the Oversight Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Thursday, February 11, 2016, commencing at 4:00 p.m.**

**Present:** C. Tatum, Chair  
J. Stroud, Councillor

**Absent:** S. Germain, Councillor

**Administration:** M. Ulliac, Chief Administrative Officer  
K. Scoble, Deputy Chief Administrative Officer  
E. Hutton, Chief Financial Officer  
B. Couture, Executive Director  
B. Moore, Executive Director  
D. Leflar, Chief Legislative Officer  
A. Rogers, Senior Legislative Officer  
S. Harper, Legislative Officer

**Call to Order**

Chair C. Tatum called the meeting to order at 4:04 p.m.

**1. Adoption of the Agenda**

Moved by Councillor J. Stroud that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**2. Minutes of Oversight Committee Meeting - November 26, 2015**

Moved by Councillor J. Stroud that the Minutes of the Oversight Committee meeting on November 26, 2015 be approved as presented.

CARRIED UNANIMOUSLY

**New and Unfinished Business**

**3. MacDonald Island Park Expansion Grant (Shell Place)**  
(4:05 p.m. – 4:14 p.m.)

**Ralph Timleck, Municipal Auditor**, provided a presentation on the MacDonald Island Park Expansion Grant (Shell Place) and the results of the preliminary survey of the cost overruns.

Moved by Councillor J. Stroud that the following be recommended to Council for approval:

- That Council request the Regional Recreation Corporation (RRC) to prepare and present a report to the Oversight Committee which documents:
  - a. the final cost of the MacDonald Island Park Expansion Project (Shell Place) upon project completion;
  - b. the lessons learned during the MacDonald Island Park Expansion Project (Shell Place).
- That the lessons learned document be incorporated into the development of the Municipality's Capital Projects Framework, as applicable.

CARRIED UNANIMOUSLY

**4. Proposed Bylaw 16/001 Regional Recreation Corporation Operating Line of Credit Guarantee**  
(4:15 p.m. – 4:22 p.m.)

**Monica Lance, Manager, Community Strategies; Maureen Gravelle, Acting Chief Financial Officer, Regional Recreation Corporation; and Bruno Francoeur, Chair, Regional Recreation Corporation Board**, provided a presentation on the Regional Recreation Corporation's request for a \$3 million Operating Line of Credit, explaining the requirement to obtain the Municipality's approval.

Moved by Councillor J. Stroud that the following be recommended to Council for approval:

- That proposed Bylaw No. 16/001, being a bylaw to authorize the Regional Municipality of Wood Buffalo ("the Municipality") to guarantee a \$3 Million operating line of credit for the Regional Recreation Corporation of Wood Buffalo (the "RRC") be passed by Council; and
- That Council acting in its capacity as sole member of the RRC, pass an ordinary member's resolution to allow the RRC to obtain a \$3 Million operating line of credit.

CARRIED UNANIMOUSLY

**5. Deadline Extension – Lessons Learned for Improved Governance Oversight of Capital Projects**  
(4:23 p.m. – 4:27 p.m.)

Moved by Councillor J. Stroud that the November 26, 2015 Oversight Committee resolution regarding Lessons Learned for Improved Governance Oversight of Capital Projects be amended by deleting the deadline of January 31, 2016 and replacing it with March 31, 2016.

CARRIED UNANIMOUSLY

## **Adjournment**

As all scheduled business matters had been concluded, Chair C. Tatum declared the meeting adjourned at 4:28 p.m.

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Chair

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Chief Legislative Officer