

Minutes of a Meeting of the Audit and Budget Committee held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, September 16, 2014, commencing at 3:00 p.m.

Present: S. Germain, Chair
M. Blake, Mayor
T. Ault, Councillor
G. Boutilier, Councillor
L. Bussieres, Councillor
J. Cardinal, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
A. Vinni, Councillor

Absent: J. Chadi, Councillor

Administration: M. Ulliac, Interim Chief Administrative Officer
S. Kanzig, Chief Legislative Officer
A. Rogers, Senior Legislative Officer
S. Harper, Legislative Officer

Call to Order

Mayor M. Blake called the meeting to order at 3:10 p.m.

1. Adoption of the Agenda

Moved by Councillor J. Stroud that the agenda be approved as presented.

CARRIED UNANIMOUSLY

2. Minutes of Audit and Budget Committee Meeting - September 2, 2014

Moved by Councillor T. Ault that the Minutes of the Audit and Budget Committee Meeting - September 2, 2014 be approved.

CARRIED UNANIMOUSLY

New and Unfinished Business

3. Questions to the Municipal Auditor

Ralph Timleck, Municipal Auditor, addressed the progress of the internal audit of the transit contract indicating that the draft report would be redistributed to the Audit and Budget Committee once management responses are incorporated into the document.

4. Mayor and Chief Administrative Officer Expenses

Arrival

Councillor L. Bussieres entered the meeting at 3:16 p.m.

Moved by Councillor K. McGrath that the Mayor and Chief

Administrative Officer's Expenses for the period January 1 to August 31, 2014 be accepted as information.
CARRIED UNANIMOUSLY

5. Capital Projects Status Update – Second Quarter, 2014

Elsie Hutton, Chief Financial Officer; Kola Oladimeji, Director of Finance; and Emdad Haque, Director of Engineering, provided a status update on capital projects for the second quarter of 2014.

A request was made to have administration report back on whether or not unused funds allocated to closed projects could be reallocated to rural placemaking.

Moved by Councillor T. Ault that the Capital Projects Status Update, second quarter, 2014 be accepted as information.
CARRIED UNANIMOUSLY

6. Status Update on Consolidated User Fees and Charges

Arrival

Councillors S. Germain and G. Boutilier entered the meeting at 3:48 p.m.

Assuming of the Chair

Councillor S. Germain assumed the Chair at 3:49 p.m.

Kola Oladimeji, Director of Finance, provided an update on Consolidated User Fees and Charges.

A request was made to have administration provide information regarding the establishment of user fees and charges, and the procedure for the delegation of this responsibility to municipal facilities and part 9 corporations.

Moved by Councillor G. Boutilier that the Status Update on Consolidated User Fees and Charges be accepted as information.

CARRIED UNANIMOUSLY

7. 2014 External Audit Service Plan - Deloitte

Rachel Gosse, Partner with Deloitte LLP, provided a presentation on the 2014 External Audit Service Plan.

Exit

Councillor K. McGrath exited the meeting at 4:32 p.m.

Moved by Councillor A. Vinni that the 2014 Audit Service Plan as provided by the external Auditors, Deloitte, be accepted as information.

CARRIED UNANIMOUSLY

Motion to Move In Camera

Moved by Councillor J. Stroud that the Audit and Budget Committee move in camera pursuant to section 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

**8. 2013 External Audit (Deloitte) Management Letter
(In Camera pursuant to Section 24 of the Freedom of Information and Protection of Privacy Act)**

Exits, Returns and Arrivals

Councillor G. Boutilier exited the meeting at 4:44 p.m. and reentered at 4:46 p.m.

Councillor K. McGrath reentered the meeting at 4:47 p.m.

Councillor A. Vinni exited the meeting at 4:58 p.m. and reentered at 5:03 p.m.

Councillor P. Meagher entered the meeting at 4:59 p.m.

Councillor J. Cardinal exited the meeting at 5:01 p.m. and reentered at 5:04 p.m.

Councillor K. McGrath exited the meeting at 5:08 p.m.

Motion to Reconvene in Public

Moved by Councillor A. Vinni that the Audit and Budget Committee reconvene in public.

CARRIED UNANIMOUSLY

The Audit and Budget Committee met in camera from 4:43 p.m. to 5:20 p.m.

Return

Councillor K. McGrath reentered the meeting at 5:22 p.m.

The Audit and Budget Committee requested that administration bring back alternative date options for the upcoming Budget Workshop as the currently scheduled November 6, 7, and 8 2014 dates conflict with the statutory holiday weekend.

Adjournment

Moved by Councillor A. Vinni that the meeting adjourn.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:26 p.m.

Chair

Chief Legislative Officer