

Notes from an Administrative Briefing held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, November 05, 2013, commencing at 6:00 p.m.

Present: M. Blake, Mayor
T. Ault, Councillor
G. Boutilier, Councillor
L. Bussieres, Councillor
J. Cardinal, Councillor
S. Germain, Councillor
K. McGrath, Councillor
P. Meagher, Councillor
J. Stroud, Councillor
A. Vinni, Councillor

Absent: J. Chadi, Councillor

Administration: G. Laubenstein, Chief Administrative Officer
S. Kanzig, Chief Legislative Officer
A. Hawkins, Legislative Officer

Outline of Process for public Administrative Briefings

Mayor Blake reviewed the meeting process for Administrative Briefings for the benefit of the public in attendance. She further explained that for agenda items falling under the provisions of the Freedom of Information and Protection of Privacy Act, the Committee would be moving to the Caucus Room for discussion.

- 1. Citizen Recognition Program - Review of Recommended Recipients**
 - **Carole Bouchard, Director, Community Services**
 - **Brenda Fortais, Supervisor, Community Services**
 - **Julie Dolmont, Coordinator, Community Services**

Ms. Dolmont provided background information relative to the City Recognition Program which results in the Mayor and Councillors Toast of Champions event.

ACTION:

- Report will be brought forward on November 26, 2013 for Council's consideration.

- 2. Pacific Investments Request for Tax Forgiveness**
 - **Brian Moore, Director, Assessment and Taxation**

Mr. Moore provided background information on the request received from Pacific Investments for tax forgiveness, explaining that the group is requesting to be taxed at the urban tax rate while being located in the rural area. He mentioned the recommendation is to deny the request, adding that eventually, the land will be located within the urban service area at which time it will be taxed accordingly.

ACTION:

- CAO to provide an overlay which will identify the location of the lands under discussion in relation to the UDSR lands. A report will be coming forward for Council's consideration on November 12, 2013

3. Council Committees

- Establishment of Committees and Council Representation
 - Surekha Kanzig, Director, Council and Legislative Services

Ms. Kanzig indicated that based on Council's resolution to establish Council Committees, a draft bylaw is presented tonight for comments and feedback. She explained that the Council Committees will follow the same standard as regular Council Meetings.

The following were raised for consideration:

- chairmanship of committees - possible options that the chair could be determined by the Committee members or chair could be established on a rotational basis;
- opportunity for public to address the committees; and
- possibility of including public members as committee members in the future.

Discussion occurred with respect to the vacancies remaining on the various committees of council and the following were put forward:

- Crs. Meagher, McGrath and Bussieres for Transportation
- Crs. Boutilier, McGrath and Cardinal for Public Engagement and Communication
- Cr. Meagher for Rural Development

ACTION:

- Report for appointments will be coming forward on November 12 for Council's consideration.

- **Western Canada Summer Games**
 - David Leflar, Director, Legal Services

EXIT: Councillor Vinni excused himself due to potential pecuniary interest and left the Chamber at 6:56 p.m.

Ms. Kanzig mentioned she will be sending letter to the co-chairs of the Committee advising them of Councillor Meagher's appointment and provide his contact information.

- **Regional Recreation Corporation**
 - David Leflar, Director, Legal Services

RETURN: Councillor Vinnor returned to the Chamber 7:00 p.m.

Mr. Leflar indicated there are 2 options available to add council members to the Regional Recreation Corporation.

Preference was noted to have 2 positions added to the Corporation with the suggestion that there be one urban and one rural Council representative. No preference was identified on the issue of voting versus non-voting member.

ACTION:

- A report will be brought forward at the November 12 meeting for council's consideration.
 - **Fort McMurray Airport Authority**
- David Leflar, Director, Legal Services

Mr. Leflar advised that in this case, the law is clear that Council Members cannot sit on an Airport Authority.

It was suggested the Municipality could request a change to the legislation in this respect. It was then recommended this suggestion be put forward through the Notice of Motion process at the next Council meeting.

RECESS A break occurred from 7:23 p.m. to 7:36 p.m.

4. Capital Projects

- **Regional Recreation Corporation**
- Tim Reid, Chief Operating Officer, MacDonald Island Park

Mr. Reid provided information about the Regional Recreation Corporation (RRC) which included an overview of the capital projects the RRC are responsible for.

ACTION:

- The presentation was received as information. This matter will be further discussed during budget deliberations.
 - **City Centre**
- Ron Taylor, Executive Director, City Centre Redevelopment

EXIT Councillor Vinni left the meeting at 8:30 p.m.

Mr. Taylor provided information relative to the various components of the City Centre development initiative.

ACTION:

- City Centre to provide a list of Canadian cities with major sport centres located in the downtown core.
- City Centre to provide a map identifying parking availability (3100 stalls) relative to the Sports and Entertainment Centre.
- City Centre to report back on the vacant properties can be made available for short term rental until construction start of the sports and entertainment centre.
- City Centre to report back on the Province's decision relative to elimination of left turn at Highway 63 onto Hardin and Morrison Streets
- City Centre to circulate models for this type of facilities and how they are funded

5. Procedure Bylaw Review

ACTION:

- Legislative Services to bring forward a Procedure Bylaw Amendment to reflect the change in process for Administrative Briefings.

Honorarium

ACTION:

- Finance to provide a summary of honorariums allocated in various budgets (how much available vs. how much spent), including criteria used for allocation.
- In future, concerns of this type will be raised with the appropriate Sanding Committee of Council.

6. Mayor and Councillors Round Table Discussion (Mayor, Councillors and Chief Administrative Officer only - time permitting)

Due to the late hour, this discussion did not take place.

ADJOURNMENT

The meeting adjourned at 10:35 p.m.