



Advisory Committee on Aging

Room 206, 2nd Floor, Jubilee Centre
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Thursday, November 9, 2023
1:00 PM

Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Advisory Committee on Aging Meeting - October 12, 2023
4. **New and Unfinished Business**
 - 4.1. Appointment of Committee Chair
 - 4.2. Social Procurement Program Overview
 - 4.3. Committee's Annual Updates
 - 4.4. Action Log Updates
 - 4.5. Administrative Updates
 - 4.6. Senior's Resource Committee Updates
 - 4.7. Emerging Trends and Issues
 - 4.8. Information Updates

Adjournment

Minutes of a Meeting of the Advisory Committee on Aging at the Municipal Offices in Fort McMurray, Alberta, on Thursday, October 12, 2023, commencing at 1:00 PM.

Present:

Ken Saunderson, Acting Chair, Golden Years Society Representative
 Ken Ball, Councillor (via MS Teams)
 Janice Eisenhauer, Public - At - Large
 Carolyn Evancio, Seniors Resource Committee Representative (Via MS Teams)
 Denise Wilkinson, Senior At Large - Urban

Absent:

Luana Bussieres, St. Aidan's House Society Representative
 Henry Hunter, Wood Buffalo Housing Representative
 Dan Mercredi, Indigenous Representative
 Darline Reid, Alberta Health Services Representative

Administration:

Deanne Bergey, Director, Community and Protective Services
 Isela Contreras-Dogbe, Supervisor, Community and Protective Services
 Martin Byaruhanga, Department Administrator, Community and Protective Services
 Darlene Soucy, Clerk, Legislative Services

Due to the absence of the Chair and Vice-Chair, and with consensus of the Committee, Member Ken Saunderson was selected as Acting Chair.

1. Call to Order

Acting Chair Ken Saunderson called the meeting to order at 1:06 p.m.

2. Adoption of Agenda

MOTION:

THAT the agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Denise Wilkinson
SECONDER:	Janice Eisenhauer
FOR:	Ball, Eisenhauer, Evancio, Saunderson, Wilkinson
ABSENT:	Bussieres, Hunter, Mercredi, Reid

3. **Minutes of Previous Meetings**

3.1. **Advisory Committee on Aging Meeting - September 14, 2023**

MOTION:

THAT the Minutes of the Advisory Committee on Aging Special Meeting held on September 14, 2023, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Janice Eisenhauer
SECONDER:	Denise Wilkinson
FOR:	Ball, Eisenhauer, Evancio, Saunderson, Wilkinson,
ABSENT:	Bussieres, Hunter, Mercredi, Reid

4. **New and Unfinished Business**

4.1. **Review of Committee Action Log**

Deanne Bergey, Director, and Martin Byaruhanga, Department Administrator, Community and Protective Services, provided an overview of the proposed Committee Action Log, noting that any action items would be noted in the meeting minutes and the Action Log Review would become a standing agenda item with the Action Log included in the agenda package for reference.

With consensus of the Committee, it was agreed that Action Items would be included in the meeting minutes and the Action Log Review would be a standing agenda item with the Agenda Log included for review and reference.

Action Item

- Administration committed to including the Action Log Review as a standing agenda item for each Committee meeting.

4.2. **Administrative Updates**

Accessibility Recommendations

Deanne Bergey, Director of Community and Protective Services, reviewed the Accessibility Recommendations handout provided by the Committee to Administration at the September 14, 2023 meeting and asked questions of the Committee for clarification and provided responses as noted:

- Administration confirmed that Community and Social Development staff, with support from other Municipal Departments as required, would have the capacity to support the development and implementation of an action plan for any recommendations coming from the Accessibility Audit report.

- Administration confirmed that the knowledge gained from the Accessibility Audit would be provided to Municipal staff through training opportunities such as Accessibility 101, which is an internal age-friendly training session, and the web-based Prohara Accessible Customer Service training. It was confirmed that at least 40 Municipal front-line customer service staff have taken the Prohara training with some staff expected to take additional training for leaders in the near future.
- The development of an Age Friendly Business Recognition Program may be something that groups such as the Chamber of Commerce may be willing to lead and champion as it is more in line with their mandate and membership.
- Administration confirmed that Community and Protective Services staff would be involved in the review of the Downtown Revitalization Incentives Program, including recommendations for any future iterations of the Program to include a specific accessibility stream, which could highlight the benefits of becoming an accessible space (e.g., increased income, social responsibility and being invested in the region).
- The Committee agreed that to ensure that there is a comprehensive public education and engagement plan for businesses to be accessible, the Committee would need to develop goals and attainable key performance indicators before Administration would be able to bring forward a budget recommendation.
- Administration confirmed that there would not be a separate interactive web-based mapping as it would not capture the data requested on businesses making accessibility improvements; however, there may be an opportunity to note any accessibility improvements undertaken by businesses under the Downtown Revitalization Incentives Program mapping.

Action Items

- Administration confirmed Accessibility Audit updates will come back to the Committee on a regular basis, including next steps.
- Administration confirmed that a user-friendly accessibility audit checklist would be available publicly on the Municipal website and stakeholders such as the Chamber of Commerce, would be notified of its availability.
- Administration committed to inviting a Chamber of Commerce representative to a future Committee meeting, to discuss the potential development of an Age Friendly Business Recognition Program that would be led by the Chamber for its members.
- As the Committee would like to develop goals and attainable key performance indicators for a public education and engagement plan for businesses to be accessible, Administration would ensure this item is on future meeting agendas.

- Administration will review if there is an opportunity to note any accessibility improvements undertaken by businesses under the Downtown Revitalization Incentives Program mapping.

Snow Angels Program

Martin Byaruhanga, Department Administrator, Community and Protective Services, provided an update on the Snow Angels Program, noting that the application is now available to residents and several applications have been received for both recipients and volunteers. It was further noted that recruitment of volunteers was done during the Fall Trade Show and that the Snow Angels kick-off supper at the Golden Year's Society on October 4, 2023, went well.

Age-Friendly Work Plan Working Group

Martin Byaruhanga, Department Administrator, Community and Protective Services, provided an update, noting that the Age-Friendly Work Plan Working Group has reviewed and commented on the draft Plan. The next Working Group meeting is scheduled for October 19, 2023, following which an update will be coming back to the Committee.

4.3. Senior's Resource Committee Updates

Carolyn Evancio, Committee Member, noted that the Seniors' Resource Committee did not meet in September and that the next Seniors' Resource Committee meeting will take place on October 17, 2023.

4.4. Information Updates

Deanne Bergey, Director, Community and Protective Services, noted that Administration is continuing to work on ideas with respect to the Age Friendly Provincial Recognition celebration.

Adjournment

The meeting adjourned at 2:27 p.m.

Chair

Social Procurement Program Overview

Presenter: Rachel Orser

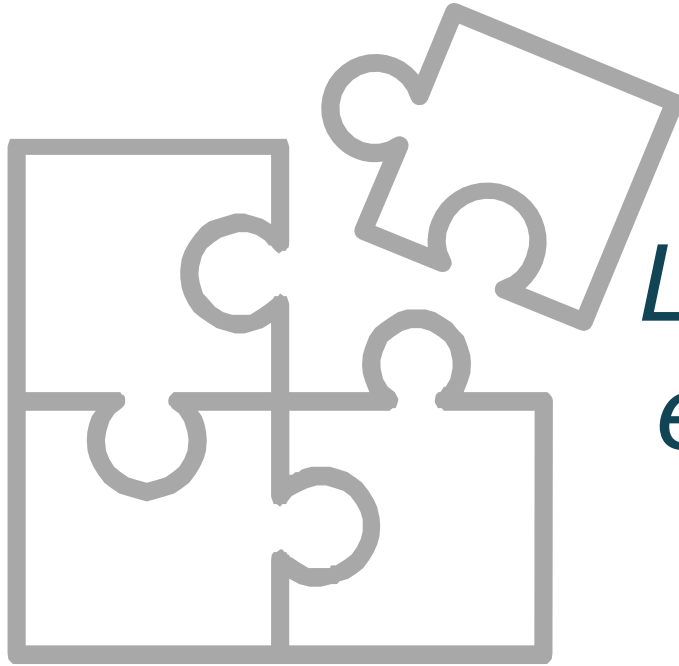
Department: Supply Chain Management

Meeting Date: November 9, 2023



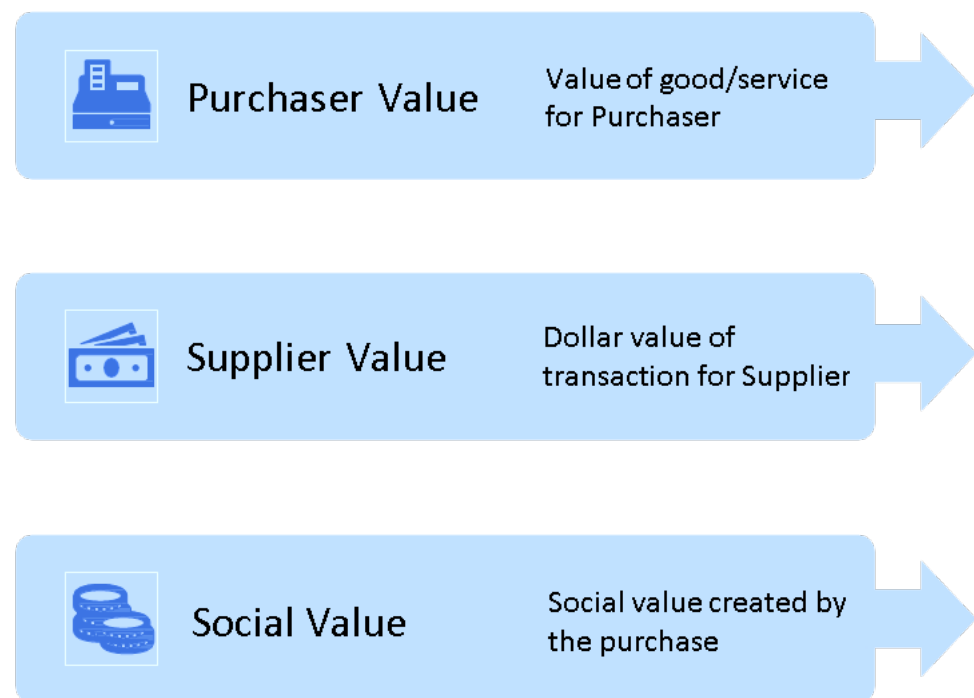
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Social Procurement



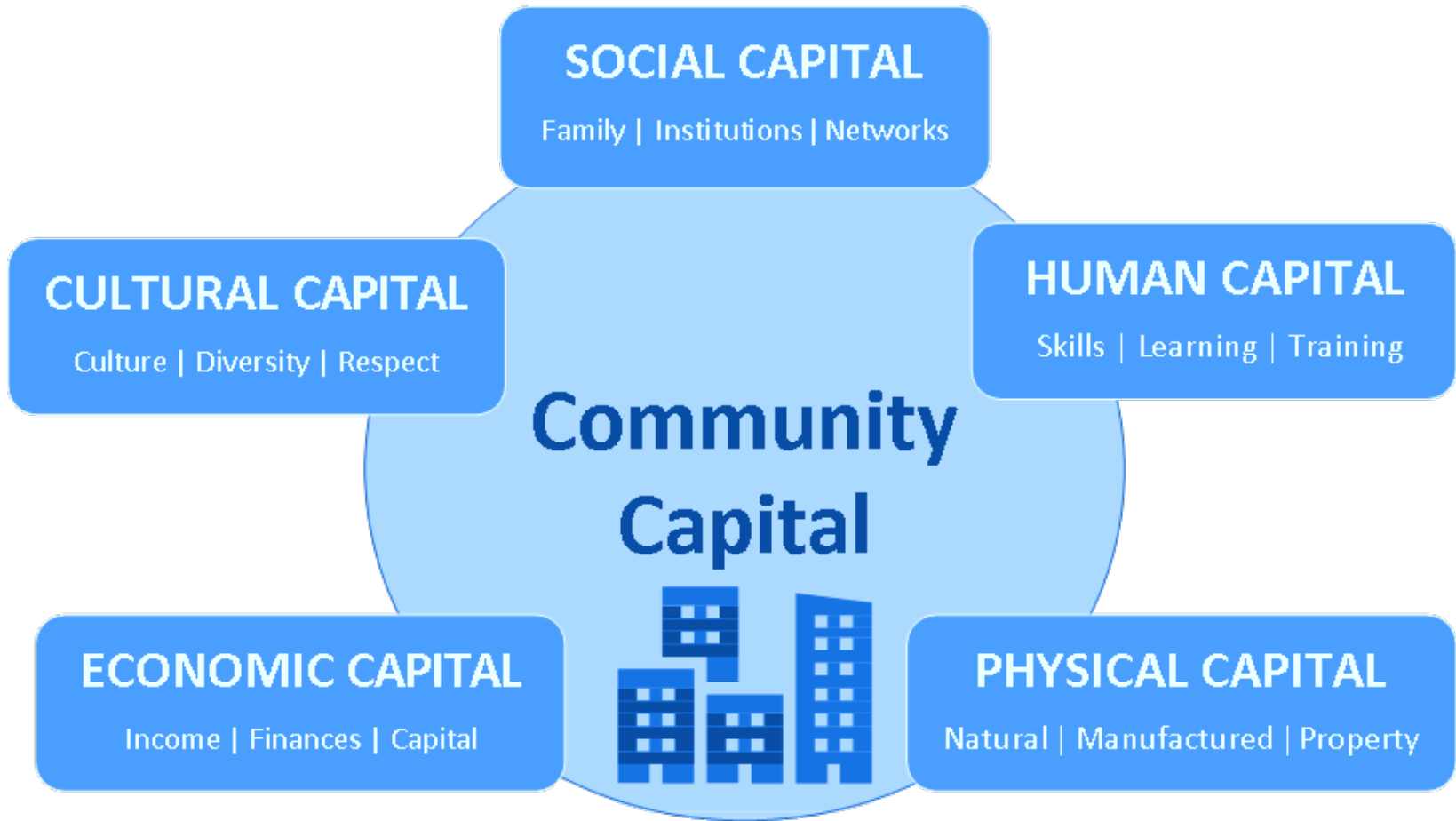
Leverages a social value from existing procurement practices

Social Procurement adds Social Value to Existing Purchasing



Community Value

Healthy Communities Build Community Capital



Social Value Objectives

1. Local Economic Development and Business Diversity

- Supporting local businesses, Indigenous businesses, social enterprises, diverse-owned businesses, and small and medium sized enterprises.

2. Local Jobs

- Hiring of full-time residents

3. Support Employment

- Building Capacity in the social profit sector to support employment for people with barriers through social enterprise activity.

4. Skills Development

- Training and apprenticeship programs.

5. Inclusive Hiring

- Employment of individuals from Equity-deserving groups.

Social Procurement Tactics

1. Local Business Opportunities and Directory

- Prioritizing doing business with Local businesses for low values (less than \$10,000) and below threshold purchases (between \$10,000 - \$75,000 for goods and services and \$10,000 - \$200,000 for construction activities).
- A Local Business directory has been developed in the Bidding system to support this tactic.

Social Procurement Tactics

(continued)

2. Social Procurement Questionnaire

- Included on competitive Request for Proposals (RFP) and Request for Quotations (RFQ).
- Standard questionnaire will be applied across a wide variety of procurements.
- Assess how potential vendors can contribute to the objects of the Program.

3. Community Benefit Agreements

- The Community Benefit Agreement (CBA) tactic is still under development, through extensive internal and external engagement.

Social Procurement Working Group

- A multi-stakeholder working group has been established to provide feedback and input on the Program.

Thank You



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