



Wood Buffalo Development Advisory Committee

Room 206, 2nd Floor, Jubilee Centre
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Wednesday, May 3, 2023
9:00 AM

Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Wood Buffalo Development Advisory Committee Meeting - April 5, 2023
4. **New and Unfinished Business**
 - 4.1. Meeting with Assistant Deputy Minister, Joffre Hotz, Red Tape Reduction, Audit and Investigations Update
 - 4.2. Municipal Excellence Award Application Overview and Request for Support
 - 4.3. Parsons Creek Development Update

Adjournment

Workshop

Strategic Planning and Priorities Session

Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the 7th Floor Boardroom at the Municipal Offices in Fort McMurray, Alberta, on Wednesday, April 5, 2023, commencing at 9:00 AM.

Present:

Bryce Kumka, Chair, Business Community
 Jennifer Vardy, Vice-Chair, Public-At-Large (via MS Teams)
 Justin Ellis, Public-At-Large (via MS Teams)
 Alex McKenzie, Land Development Sector
 David Secord, Business Community Representative (via MS Teams)
 Raj Vasal, Community Development
 Dan Soupal, Land Development Industry
 Rene Wells, Public-At-Large
 Bilal Abbas, Public-At-Large
 Aurick de Sousa, Community Development
 Steven Hale, Education Sector
 Ijeoma Uche-Ezeala, Public-At-Large (via MS Teams)

Absent:

Purva Sharma, Arts, Culture and Recreation Representative

Administration:

Kelly Hansen, Director, Strategic Planning and Program Management
 Chris Booth, Manager, Community Development Planning
 Monica Lance, Department Administrator, Strategic Planning and Program Management
 Heather Fredeen, Clerk, Legislative Services

1. Call to Order

Chair Bryce Kumka called the meeting to order at 9:03 a.m.

2. Adoption of Agenda

MOTION:

THAT the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Dan Soupal
SECONDER:	Rene J.K. Wells
FOR:	Kumka, Abbas, de Sousa, Ellis, Hale, McKenzie, Secord, Soupal, Uche-Ezeala, Vardy, Vasal, Wells
ABSENT:	Sharma

3. **Minutes of Previous Meetings**

3.1. **Wood Buffalo Development Advisory Committee Meeting – March 1, 2023**

MOTION:

THAT the Minutes of the March 1, 2023 Wood Buffalo Development Advisory Committee meeting, be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Aurick de Sousa
SECONDER:	Alex McKenzie
FOR:	Kumka, Abbas, de Sousa, Ellis, Hale, McKenzie, Secord, Soupai, Uche-Ezeala, Vardy, Vasal, Wells
ABSENT:	Sharma

4. **New and Unfinished Business**

4.1. **Red Tape Reduction Update**

Chris Booth, Manager, Community Development Planning, provided an update on the Planning and Development Process Review project, and highlighted areas of focus including: the Change of Use process, website enhancements, improvements to the e-permitting system, and improvements to circulations. It was noted that Administration would be providing Council with an update this spring.

Action

Administration committed to providing the Committee with data collected from key performance indicators, and how newly implemented processes, resulting from the Process Review project, have reduced red tape.

Monica Lance, Program Manager, Municipal Initiatives, provided an update on the meeting request submitted to the Minister, Service Alberta and Red Tape Reduction (the Minister) on behalf of the Committee, and spoke to the Red Tape Reduction Backgrounder to support ongoing meetings with the Minister's Office.

It was suggested that the Red Tape Reduction Working Group plan and attend ongoing meetings with the Minister or designate, and report back to the Committee.

MOTION:

THAT the Red Tape Reduction Backgrounder, dated March 30, 2023, be used as a guiding document for ongoing meetings between the Wood Buffalo Development Advisory Committee and the Office of the Minister, Service Alberta and Red Tape Reduction.

RESULT: CARRIED [UNANIMOUS]
MOVER: Alex McKenzie
SECONDER: Jennifer Vardy
FOR: Kumka, Abbas, de Sousa, Ellis, Hale, McKenzie, Secord, Soupal, Uche-Ezeala, Vardy, Vasal, Wells
ABSENT: Sharma

MOTION:

THAT Committee Members Bryce Kumka, Jennifer Vardy, Aurick de Sousa, Alex McKenzie and Dan Soupal, be appointed to the Red Tape Reduction Working Group; and

That the Red Tape Reduction Working Group plan and attend ongoing meetings with the Office of the Minister, Service Alberta, and Red Tape Reduction, on behalf of the Wood Buffalo Development Advisory Committee and provide a report to the Committee at the next available Committee Meeting.

RESULT: CARRIED [UNANIMOUS]
MOVER: Dan Soupal, Land Development Industry
SECONDER: Steven Hale, Education Sector
FOR: Kumka, Abbas, de Sousa, Ellis, Hale, McKenzie, Secord, Soupal, Uche-Ezeala, Vardy, Vasal, Wells
ABSENT: Sharma

4.2. Municipal Development Plan Update

Such Chandhiok, Supervisor, Community Development Planning, provided an update on the status of the Municipal Development Plan noting that the document is nearly complete and should be ready for presentation to Council by Fall 2023.

4.3. Land Use Bylaw Update

Chris Booth, Manager, Community Development Planning, provided an update on the Land Use Bylaw noting that prior to finalizing the document, flood mitigation and recovery measures in Draper need to be resolved.

4.4. 2023-2024 Committee Priorities2023 – 2024 Committee Priorities

Committee Priorities Working Group member, Justin Ellis provided a status update on the Committee's 2023 - 2024 priorities and committed to having the final document prepared for the Committee's review by the end of April 2023.

2022 Action Log

Monica Lance, Department Administrator, Strategic Planning and Program Management, noted that “ongoing collaboration with Fort McMurray Wood Buffalo Economic Development and Tourism (FMWBEDT)” was listed on the Committee’s 2022 Action Log. Kevin Weidlich, President and CEO, FMWBEDT and Lisa Sweet, Director, Business and Investment Attraction, FMWBEDT, provided an update on collaboration opportunities for the Committee, which include advocating for the Parson’s Creek commercial development, downtown redevelopment, continuation of the Downtown Revitalization Incentive Program (DRIP) and Highway 686.

Adjournment

The meeting adjourned at 11:11 a.m.

Chair