



## Advisory Committee on Aging

Room 4402, 4th Floor, Jubilee Centre  
9909 Franklin Avenue, Fort McMurray, AB T9H2K4

Thursday, April 13, 2023  
1:00 PM

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### Agenda

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
  - 3.1. Advisory Committee on Aging Meeting – March 9, 2023
4. **New and Unfinished Business**
  - 4.1. Administrative Updates
    - Snow Angels
    - Accessibility Audit
  - 4.2. Senior's Resource Committee Updates
  - 4.3. Workplan Committee Updates
  - 4.4. May 9th Age-Friendly Gathering
  - 4.5. Emerging Trends and Issues
  - 4.6. Information Updates

### **Adjournment**

**Minutes of a Meeting of the Advisory Committee on Aging in Room 4402 at the Municipal Offices in Fort McMurray, Alberta, on Thursday, March 9, 2023, commencing at 1:00 PM.**

**Present:**

Henry Hunter, Chair, Wood Buffalo Housing Representative  
Ken Ball, Councillor  
Janice Eisenhauer, Public - At – Large via MS Teams  
Clement Mercredi, Indigenous Representative  
Ken Saunderson, Golden Years Society Representative

**Absent:**

Luana Bussieres, St. Aidan's House Society Representative  
Carolyn Evancio, Seniors Resource Committee Representative  
Darline Reid, Alberta Health Services Representative  
Denise Wilkinson, Senior At Large - Urban

**Administration:**

Isela Contreras-Dogbe, Supervisor, Community and Protective Services  
Heidi Major, Department Administrator, Community and Protective Services  
Sonia Soutter, Manager, Legislative Services  
Destiny Hilliard, Clerk, Legislative Services

**1. Call to Order**

Chair Henry Hunter called the meeting to order at 1:16 p.m.

**2. Adoption of Agenda**

**MOTION:**

THAT the Agenda be amended by adding Item No. 4.5 Aging in Place and renumbering Information Updates to item 4.6; and

THAT the Agenda be adopted as presented.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | Ken Saunderson                                 |
| <b>SECONDER:</b> | Ken Ball                                       |
| <b>FOR:</b>      | Ball, Eisenhauer, Hunter, Mercredi, Saunderson |
| <b>ABSENT:</b>   | Bussieres, Evancio, Reid, Wilkinson            |

Minutes Acceptance: Minutes of Mar 9, 2023 12:00 AM (Minutes of Previous Meetings)

**3. Minutes of Previous Meetings**

**3.1. Advisory Committee on Aging Meeting - January 12, 2023**

**MOTION:**

THAT the Minutes of the Advisory Committee on Aging Meeting held on January 12, 2023 be approved as presented.

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|------------------|--|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | Ken Ball                                       |
| <b>SECONDER:</b> | Clement Mercredi                               |
| <b>FOR:</b>      | Ball, Eisenhower, Hunter, Mercredi, Saunderson |
| <b>ABSENT:</b>   | Bussieres, Evancio, Reid, Wilkinson            |

**4. New and Unfinished Business**

**4.1. Administrative Updates**

**Snow Angels Program**

Heidi Major, Department Administrator, Community and Protective Services, provided an update on the Snow Angels Program noting that 104 seniors signed up for a snow angel, approximately 89 of those have been matched with the remaining 15 unmatched in the downtown area which is a significant decrease from previous years.

**Age Friendly Work Plan**

Heidi Major, Department Administrator, Community and Protective Services, provided an update on the Age Friendly Work Plan noting that internal stakeholders who contribute to building an age-friendly community have been identified. A plan has been created to introduce the age-friendly work plan, so they can identify their department’s short-term and long-term goals. It was suggested that a working group be formed to work on this plan.

**Accessibility Audit**

Heidi Major, Department Administrator, Community and Protective Services, gave a brief update on the Accessibility Audit noting accessibility training has been completed. It was further noted that a request for proposal was reviewed internally and a consultant was selected.

**4.2. Senior's Resource Committee Updates**

Committee Member Ken Saunderson provided an update on the Senior’s Resource Committee noting the Committee's current priority is planning for Seniors Month in June. It was further noted that a funding grant application for the event has been submitted.

Minutes Acceptance: Minutes of Mar 9, 2023 12:00 AM (Minutes of Previous Meetings)

Committee Members discussed seniors living in rural areas and how to include them in the events that will take place during Seniors Month as transportation is an issue, it was noted that virtual attendance is an option.

#### 4.3. Letter of Support - Age Friendly Designation

Committee Members discussed the Age-Friendly Work Plan noting that the next step in completing an application for Age Friendly status, is to request a letter of support from Council.

#### MOTION:

THAT the Advisory Committee on Aging bring forward a recommendation to Council requesting that the Mayor be authorized to send a letter of support to renew the commitment to actively supporting, promoting, and working toward becoming Age Friendly Designation.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>CARRIED [UNANIMOUS]</b>                     |
| <b>MOVER:</b>    | Ken Saunderson                                 |
| <b>SECONDER:</b> | Clement Mercredi                               |
| <b>FOR:</b>      | Ball, Eisenhower, Hunter, Mercredi, Saunderson |
| <b>ABSENT:</b>   | Bussieres, Evancio, Reid, Wilkinson            |

#### 4.4. Emerging Issues and Trends

Chair Henry Hunter provided an update on behalf of the Rotary House noting there are currently ten vacancies.

#### 4.5. Aging in Place

Committee Members discussed the feasibility of a facility that would house seniors who do not qualify for the living arrangements currently offered at Rotary House or Long-Term Care housing, as the senior population increases.

Councillor Ken Ball and Chair Henry Hunter agreed to compile a written letter advocating the provincial government for this type of facility with copies to the Members of Legislative Assembly for Wood Buffalo. It was further agreed that the written letter would be brought back to the Committee for review prior to a recommendation going forward to Council to request a letter of support in this regard. Furthermore, it was requested that Aging in Place be added to the Agenda for the next meeting.

#### 4.6 Information Updates

No information updates were brought forward.

## Adjournment

The meeting was adjourned at 1:56 p.m.

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Chair

# Administration Update

Presenter: Heidi Major

Department: Community and Protective Services

Meeting Date: April 13, 2023.



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

# Snow Angels Program

## Update

There are currently 115 homes of seniors registered for the Snow Angel program

For the first time, back up volunteers are assigned to residences when volunteers are not able to clear snow, for example when going out of town.

There are currently 12 homes that are unmatched and are being serviced by a contractor. This is a significant decrease from previous years. This number does fluctuate depending on if we have back up volunteers to cover off when the assigned Snow Angel is unable to clear the snow.

Attachment: Administrative Update (Administrative Updates)



# Age-Friendly Work Plan

## Update

Internal stakeholders who contribute to building an age-friendly community have been identified. A plan has been created to introduce the age-friendly work plan, so they can identify their department's short-term and long-term goals

Application for Alberta age-friendly designation is being worked on.

Pictures of seniors and elders for the YMM Magazine have been completed. Edition will be published in May

Working group met on March 27. A review of the revised assessment tool was done and all agreed that it was a better approach. The first two assessments would be of St. Aidan's and Wood Buffalo Housing





# Accessibility Audit

## Update

Kick off meeting will take place on April 11<sup>th</sup> with project team, timelines and project work plan will be discussed

Accessibility working group meeting will take place on April 24

We will be working with facilities and property owners to schedule audits

Attachment: Administrative Update (Administrative Updates)



# Age-Friendly Work Plan

| Action   | Update   | Status   |
|--|--|--|
| <p>Accessibility 101; Building Code and Beyond (3 hour session)</p> <p>Domain 6 – Respect and Social Inclusion</p> | <p>Facilitated by Samantha Ryan, Technical Accessibility Specialist with ABE Factors with over 12 years of experience working with the design and consultation industry regarding accessibility, universal design, and life safety. Included:</p> <p>Defined Terminology: Accessibility, Barrier-Free, Universal Design, Meaningful Access, and Inclusive Design, Disability Statistics, Accessible Canada Act, Universal Design Principles, Neurodiversity, National Building Codes and Accessible Design</p> | <ul style="list-style-type: none"> <li>• This training was so well attended that a second session is being held on April 27<sup>th</sup></li> <li>• Organizing a third session for key stakeholders</li> </ul> |

Attachment: Administrative Update (Administrative Updates)



# Age-Friendly Work Plan

| Action   | Update   | Status   |
|--|--|--|
| Accessibility Audit<br><br>Domain 4 – Social Participation | Public engagement completed on September 30, 2022<br>Total visits to the Project Page 242<br>Surveys answered: 90<br>In-person attendance: 114 | In Progress <ul style="list-style-type: none"><li>We will be working with facilities and property owners to schedule audits</li><li>Kick off meeting will take place on April 11<sup>th</sup> with project team, timelines and project work plan will be discussed</li><li>Accessibility working group meeting will take place on April 24</li></ul> |

Attachment: Administrative Update (Administrative Updates)



# Questions?

