



## Council

Jubilee Centre Council Chamber  
9909 Franklin Avenue, Fort McMurray, AB T9H 2K4

Tuesday, September 13, 2022  
6:00 PM

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## Agenda

1. **Call to Order**
2. **In-Camera Session (Commencing at 4:00 p.m.)**
  - 2.1. Advice from Officials – Government Relations Briefing  
(in camera pursuant to section 24(1) of *the Freedom of Information and Protection of Privacy Act*)
  - 2.2. Advice from Officials and Local Public Body Confidences  
(in camera pursuant to sections 23(1) and 24(1) of *the Freedom of Information and Protection of Privacy Act*)
3. **Adoption of Agenda (Public Session at 6:00 p.m.)**
4. **Consent Agenda**
  - 4.1. Minutes of Council Meeting - July 12, 2022
  - 4.2. Minutes of Special In-Camera Council Meeting – August 19, 2022
  - 4.3. Minutes of Special In-Camera Council Meeting – September 6, 2022
5. **Presentations**
  - 5.1. Cathy Steeves, Executive Director, United Way Fort McMurray and Wood Buffalo re: 2022 United Way Campaign
6. **New and Unfinished Business**
  - 6.1. Bylaw No. 22/011 - Committees Bylaw No. 17/024 Amendment Specific to the Establishment of the Wood Buffalo Pro-Business Advisory Committee
    1. THAT Bylaw No. 22/011, being an amendment to the Committees Bylaw No. 17/024, specific to establishing the Wood Buffalo Pro-Business Advisory Committee, be read a second time.
    2. THAT Bylaw No. 22/011 be read a third and final time.

6.2. Appointment of Chief Administrative Officer

THAT Paul Thorkelsson be appointed as Chief Administrative Officer for the Regional Municipality of Wood Buffalo, effective September 26, 2022.

6.3. Asset Management Cohort

THAT Administration apply for the Introduction to Asset Management Cohort through Rural Municipalities of Alberta, Alberta Municipalities, and Infrastructure Asset Management Alberta;

THAT the Chief Administrative Officer assign staffing resources to participate in the program to advance our municipal asset management program; and

THAT Administration include in the proposed 2023 Operating Budget, funding to support staff travel and accommodations as part of the cohort, should the Municipality's application be approved.

6.4. 2022 Capital Budget Amendments

THAT the 2022 Capital Budget Amendment as summarized on Attachment 1 (2022 Capital Budget Amendment – Project Cancellation, dated September 13, 2022) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2022 Capital Budget Amendment – Project Cancellation – Project Cash Flow Summary, dated September 13, 2022) be approved.

6.5. 2022 Q2 Financial Performance Report

THAT the 2022 Q2 Financial Performance Report be accepted as information.

**Adjournment**

**Minutes of a Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, July 12, 2022, commencing at 6:00 PM.**

**Present:**

Sandy Bowman, Mayor  
 Ken Ball, Councillor  
 Funky Banjoko, Councillor  
 Lance Bussieres, Councillor  
 Kendrick Cardinal, Councillor  
 Shafiq Dogar, Councillor  
 Allan Grandison, Councillor  
 Jane Stroud, Councillor  
 Stu Wigle, Councillor

**Absent:**

Keith McGrath, Councillor  
 Loretta Waquan, Councillor

**Administration:**

Linda Ollivier, Interim Chief Administrative Officer  
 Jade Brown, Chief Legislative Officer  
 Deanne Bergey, Director, Community and Protective Services  
 Laurie Farquharson, Chief Financial Officer  
 Kelly Hansen, Director, Strategic Planning and Program Management  
 Matthew Harrison, Director, Communications and Engagement  
 Rachel Orser, Director, Supply Chain Management  
 Nasir Qureshi, Acting Director, Engineering  
 Antoine Rempp, Director, Environmental Services  
 Keith Smith, Director, Public Works  
 Heather Fredeen, Legislative Officer

**1. Call to Order**

Mayor S. Bowman called the meeting to order at 4:05 p.m.

**2. In-Camera Session**

**MOTION:**

THAT Council close item 2.1 to the public pursuant to sections 16(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Jane Stroud, Councillor  
**SECONDER:** Funky Banjoko, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle  
**ABSENT:** McGrath, Waquan

**2.1. Advice from Officials - Operational and Financial Briefings**

(in camera pursuant to sections 16(1) and 24(1) of the Freedom of Information and Protection of Privacy Act)

Operational and Financial Briefing No. 1

Name	Reason for Attending
Linda Ollivier	Interim Chief Administrative Officer
Jade Brown	Clerk / Legislative Advice
Laurie Farquharson	Chief Financial Officer
Rachel Orser	Director, Supply Chain Management
Nasir Qureshi	Acting Director, Engineering
Antoine Rempp	Director, Environmental Services
Keith Smith	Director, Public Works

Operational and Financial Briefing No. 2

Name	Reason for Attending
Linda Ollivier	Interim Chief Administrative Officer
Jade Brown	Clerk / Legislative Advice
Amanda Haitas	Acting Director, Planning and Development
Rachel Orser	Director, Supply Chain Management
Keith Smith	Director, Public Works

Recess

A recess occurred between 5:28 p.m. and 6:19 p.m., at which time the meeting was reconvened in public in the Council Chamber.

**MOTION:**

THAT the meeting reconvene in public.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Lance Bussieres, Councillor  
**SECONDER:** Allan Grandison, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle  
**ABSENT:** McGrath, Waquan

**3. Adoption of Agenda**

**MOTION:**

THAT the Agenda be amended to have item No. 7.1. SMART Bus Hours dealt with first; and

THAT the Agenda be adopted as amended.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Stu Wigle, Councillor  
**SECONDER:** Shafiq Dogar, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle  
**ABSENT:** McGrath, Waquan

Vacating and Assuming the Chair

Mayor S. Bowman vacated the Chair at 6:20 p.m., at which time Deputy Mayor K. Ball assumed the Chair.

**7. Councillors' Motions**

**7.1. SMART Bus Hours (Mayor S. Bowman)**

Mayor S. Bowman introduced the proposed motion noting that there is a need for the extension of hours for this service in the Region as many persons with disabilities use the SMART Bus as transportation for employment.

Koryn Krekoski, resident, spoke to the limited transportation options in the Region for those with disabilities or mobility issues and noted that she has support of approximately 800 individuals from an online petition, who are in support of increasing SMART Bus hours to align with regular transit hours.

Keith Smith, Director, Public Works, confirmed that Administration would be bringing forward a Transit Master Plan for Council’s consideration in September 2022, which will address SMART Bus options.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

Mayor S. Bowman put forward the following motion for consideration:

THAT Administration review and explore the extension of SMART Bus hours of operations for the summer months in accordance with community needs and ridership.

Councillor S. Wigle proposed a friendly amendment to add “THAT Administration be directed to extend this service for August 2022”, which was accepted by Mayor S. Bowman.

**MOTION:**

THAT Administration review and explore the extension of SMART Bus hours of operations for the summer months in accordance with community needs and ridership. and;

THAT Administration be directed to extend this service for August 2022.

<b>RESULT:</b>	<b>CARRIED [8 TO 1]</b>
<b>MOVER:</b>	Sandy Bowman, Mayor
<b>SECONDER:</b>	Funky Banjoko, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Stroud, Wigle
<b>AGAINST:</b>	Grandison
<b>ABSENT:</b>	McGrath, Waquan

Resuming the Chair

Mayor S. Bowman resumed the Chair at 6:40 p.m.

**4. Consent Agenda**

**MOTION:**

THAT the recommendations contained in items 4.1, 4.2, 4.3, and 4.4, be approved.

**4.1. Minutes of Special Council Meeting - June 27, 2022**

**MOTION:**

THAT the Minutes of the Special Council Meeting held on June 27, 2022, be approved as presented.

**4.2. Minutes of Council Meeting - June 28, 2022**

**MOTION:**

THAT the Minutes of the Council Meeting held on June 28, 2022, be approved as presented.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

**4.3. Council Appointed Advisory Board/Committee Meeting Minutes**

**MOTION:**

THAT the Minutes from Council Appointed Advisory Board/Committee meetings, as outlined in Attachments 1 - 7, be accepted as information.

**4.4. Bylaw No. 22/011 - Committees Bylaw No. 17/024 Amendment Specific to the Establishment of the Wood Buffalo Pro-Business Advisory Committee**

**MOTION:**

THAT Bylaw No. 22/011, being an amendment to the Committees Bylaw No. 17/024, specific to establishing the Wood Buffalo Pro-Business Advisory Committee, be read a first time.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Funky Banjoko, Councillor
<b>SECONDER:</b>	Shafiq Dogar, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle
<b>ABSENT:</b>	McGrath, Waquan

**5. Presentations**

**5.1. Draper Update (Verbal)**

Matthew Harrison, Director, Communications and Engagement provided an update on communications with the Government of Alberta regarding funding for long-term flood mitigation in Draper, noting that a response was received from Municipal Affairs advising that Disaster Recovery Funding was not available for the Draper neighbourhood, and further noted that a response has not been received from Alberta Environment and Parks to date.

Action

Administration committed to providing Council with an update on Draper flood mitigation at the October 11, 2022 Council Meeting.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

**6. New Business**

**6.1. Regional Municipality of Wood Buffalo - Urban Service Area Off Highway Vehicle Strategic Plan**

Keith Smith, Director, Public Works, and John Buchko, Principal Environmental Planner, EDS Group Inc., presented the Regional Municipality of Wood Buffalo Urban Service Area, Off Highway Vehicle Strategic Plan, noting that that results of community engagement showed significant community support for Off Highway Vehicle use in the Urban Service Area.

Action Request

Administration committed to providing Council with information on the legalities of off highway vehicle use in the Urban Service Area, at the next Council Meeting.

Exits and Returns

Councillor S. Dogar exited the meeting at 7:28 p.m. and returned at 7:34 p.m.  
Councillor F. Banjoko exited the meeting at 7:28 p.m. and returned at 7:32 p.m.  
Councillor K. Cardinal exited the meeting at 7:30 p.m. and returned at 7:32 p.m.

Councillor J. Stroud put forward the following motion for consideration:

“THAT the 2022 Urban Service Area Off Highway Vehicle Strategic Plan be approved;  
and

THAT \$200,000 be allocated from the Emerging Issues Reserve to proceed with an Off Highway Vehicle staging area feasibility study.”

Mayor S. Bowman requested the motion be severed.

**MOTION:**

THAT the 2022 Urban Service Area Off Highway Vehicle Strategic Plan be approved.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Jane Stroud, Councillor
<b>SECONDER:</b>	Funky Banjoko, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle
<b>ABSENT:</b>	McGrath, Waquan

**MOTION:**

THAT \$200,000 be allocated from the Emerging Issues Reserve to proceed with an Off Highway Vehicle staging area feasibility study.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

**RESULT:** CARRIED [6 TO 5]  
**MOVER:** Jane Stroud, Councillor  
**SECONDER:** Funky Banjoko, Councillor  
**FOR:** Bowman, Cardinal, Dogar, Stroud, Wigle  
**AGAINST:** Ball, Banjoko, Bussieres, Grandison  
**ABSENT:** McGrath, Waquan

**6.2. 2022 Proposed Wood Buffalo Economic Development Corporation Grant Allocation**

Kelly Hansen, Director, Strategic Planning and Program Management, and Wes Holodniuk, Board Member, Wood Buffalo Economic Development Corporation (WBEDC), provided an overview of the proposed grant allocation noting that Council’s 2022-2025 Strategic Plan identifies Economic Development as a key Value, and WBEDC’s commitment to establish reporting metrics that ensure accountability, transparency and clarity for Council and taxpayers.

Through questioning WBEDC Board confirmed their commitment to meeting with Council quarterly.

Point of Order

Cr. S. Wigle called a Point of Order on Councillor S. Dogar as his questions were related to operational matters of WBEDC. Mayor S. Bowman upheld the Point of Order.

**MOTION:**

THAT \$4.16M (\$1.04M per quarter) be allocated to the Wood Buffalo Economic Development Corporation from the Emerging Issues Reserve in accordance with the conditions outlined in the funding agreement.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Allan Grandison, Councillor  
**SECONDER:** Kendrick Cardinal, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle  
**ABSENT:** McGrath, Waquan

Recess

A recess occurred from 8:07 p.m. to 8:22 p.m.,.

Return

Cr. K. Cardinal returned to the meeting at 8:24 p.m.

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

### 6.3. Tax Relief Request for Condo Plan 8120257

Laurie Farquharson, Chief Financial Officer, Chris Davis, Senior Manager, Legal Services, and Keivan Navidi, Manager, Assessment, provided an overview of the request for tax relief submitted by Condo Plan 8120257, noting that this request does not meet the provisions of the Property Tax Relief Policy No. FIN-280 and although Council is not bound by prior tax relief decisions, it could set a precedent for future tax relief requests.

Charles Scott, representative, Condo Corporation 8120257, spoke in opposition to Administration's recommendation to deny their request for tax relief, noting that approving this request would allow the current condominium owners who are good standing a path forward to financial recovery.

#### Exits and Returns

Councillor A. Grandison exited the meeting at 9:24 p.m. and returned at 9:28 p.m.

Councillor S. Dogar exited the meeting at 9:30 a.m. and returned at 9:33 p.m.

Councillor K. Cardinal exited the meeting at 9:34 p.m. and returned at 9:36 p.m.

Councillor K. Ball exited the meeting at 9:37 p.m. and returned at 9:39 p.m.

Councillor A. Grandison exited the meeting at 10:06 p.m. and returned at 10:09 p.m.

Councillor S. Dogar exited the meeting at 10:13 p.m.

#### Recess

A recess occurred from 10:18 p.m. to 10:31 p.m., at which time Councillor S. Dogar returned to the meeting.

Shelley Paulin, owner and resident, Condo Plan 8120257, indicated that she has paid all property taxes, condominium fees and special assessments for her unit and noted that although she is unsure of how the request for tax relief would benefit her, she would support it if it did.

Paul Pomerleau, owner and resident, Condo Plan 8120257, indicated that he has paid all property taxes, condominium fees and special assessments, and noted that unless a solution is found, he may become insolvent.

Melissa Martin, Board Member and resident, Condo Plan 8120257, spoke in support of the request, noting that it is the only solution to ensure that condominium owners in good standing do not continue to feel a negative financial impact.

#### Exit and Return

Councillor L. Bussieres exited the meeting at 11:02 p.m. and returned at 11:03 p.m.

Councillor A. Grandison exited the meeting at 11:05 p.m. and returned at 11:06 p.m.

Councillor F. Banjoko exited the meeting at 11:07 p.m. and returned at 11:08 p.m.

**MOTION:**

THAT the matter be referred to Administration to confirm legal agent authorization and further investigate other options including payment plans and bring forward further information to Council in September 2022

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Stu Wigle, Councillor
<b>SECONDER:</b>	Funky Banjoko, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle
<b>ABSENT:</b>	McGrath, Waquan

**6.4. 2022 Q2 Capital Budget Fiscal Amendments Update**

**MOTION:**

THAT the 2022 Q2 Capital Budget Fiscal Amendments update, as summarized on Attachment 1 (2022 Capital Budget Fiscal Amendments, dated June 30, 2022), be accepted as information.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Kendrick Cardinal, Councillor
<b>SECONDER:</b>	Jane Stroud, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, Stroud, Wigle
<b>ABSENT:</b>	McGrath, Waquan

**Adjournment**

The meeting adjourned at 11:17 p.m.

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Mayor

\_\_\_\_\_

Chief Legislative Officer

Minutes Acceptance: Minutes of Jul 12, 2022 6:00 PM (Consent Agenda)

**Minutes of a Special In Camera Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Jubilee Centre 7<sup>th</sup> Floor Boardroom, at the Municipal Offices in Fort McMurray, Alberta, on Friday, August 19, 2022, commencing at 12:00 PM.**

**Present:**

Sandy Bowman, Mayor  
 Ken Ball, Councillor (via MS Teams)  
 Funky Banjoko, Councillor  
 Lance Bussieres, Councillor  
 Kendrick Cardinal, Councillor (via MS Teams)  
 Shafiq Dogar, Councillor (via MS Teams)  
 Allan Grandison, Councillor  
 Keith McGrath, Councillor (via MS Teams)  
 Jane Stroud, Councillor

**Absent:**

Loretta Waquan, Councillor  
 Stu Wigle, Councillor

**Administration:**

Linda Ollivier, Interim Chief Administrative Officer  
 Sonia Soutter, Acting Chief Legislative Officer

**1. Call to Order**

Mayor S. Bowman called the meeting to order at 12:08 p.m.

Entrance

Councillor K. McGrath joined the meeting at 12:10 p.m.

**2. In-Camera Session**

**MOTION:**

THAT Council close agenda item 2.1 to the public pursuant to sections 17(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Jane Stroud, Councillor  
**SECONDER:** Funky Banjoko, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud  
**ABSENT:** Waquan, Wigle

**2.1 Personnel Matter (Disclosure Harmful to Personal Privacy/Confidential Evaluations)**

(in camera pursuant to sections 17(1) and 19(1) of the *Freedom of Information and Protection of Privacy Act*)

Name	Reason for Attending
Linda Ollivier	Interim Chief Administrative Officer
Sonia Soutter	Legislative Advice / Clerk

**MOTION:**

THAT the meeting reconvene in public.

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Lance Bussieres, Councillor  
**SECONDER:** Allan Grandison, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud  
**ABSENT:** Waquan, Wigle

**MOTION:**

WHEREAS on May 24, 2022, Council appointed Mayor Sandy Bowman, Chair, Councillor Ken Ball, Councillor Allan Grandison, Councillor Jane Stroud and Councillor Stu Wiggle to the Chief Administrative Officer Recruitment Panel; and

WHEREAS the Chief Administrative Officer Recruitment Panel undertook an executive recruitment process to select a new Chief Administrative Officer and is recommending a candidate for Council's consideration;

THEREFORE, BE IT RESOLVED that Council accept the recommendation of the Chief Administrative Officer Recruitment Panel;

FURTHER BE IT RESOLVED that Council authorize the Mayor to extend a Letter of Offer to the successful candidate and negotiate a contract of employment.

Minutes Acceptance: Minutes of Aug 19, 2022 12:00 PM (Consent Agenda)

**RESULT:** CARRIED [UNANIMOUS]  
**MOVER:** Funky Banjoko, Councillor  
**SECONDER:** Lance Bussieres, Councillor  
**FOR:** Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud  
**ABSENT:** Waquan, Wigle

**Adjournment**

The meeting adjourned at 12:43 p.m.

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Mayor

\_\_\_\_\_  
Chief Legislative Officer

Minutes Acceptance: Minutes of Aug 19, 2022 12:00 PM (Consent Agenda)



REGIONAL MUNICIPALITY  
OF **WOOD BUFFALO**

OFFICE OF THE MAYOR

August 17, 2022

**NOTICE OF SPECIAL MEETING**

Pursuant to Section 194 of the *Municipal Government Act*, RSA. 2000 c.M-26, a Special In Camera Council Meeting is hereby scheduled to take place at 12:00 noon on the 19<sup>th</sup> day of August, 2022, in the Jubilee Centre, 7<sup>th</sup> Floor Boardroom, to consider the following:

1. Personnel Matter (Disclosure Harmful to Personal Privacy/Confidential Evaluations)  
(In Camera pursuant to section 17(1) and 19(1) of the Freedom of Information and Protection of Privacy Act))

Sandy Bowman  
Mayor  
Regional Municipality of Wood Buffalo

**Minutes of a Special In Camera Meeting of the Council of the Regional Municipality of Wood Buffalo held in the Council Chamber at the Municipal Offices in Fort McMurray, Alberta, on Tuesday, September 6, 2022, commencing at 1:30 PM.**

**Present:**

- Sandy Bowman, Mayor
- Ken Ball, Councillor
- Funky Banjoko, Councillor
- Lance Bussieres, Councillor (via MS Teams)
- Kendrick Cardinal, Councillor (via MS Teams)
- Shafiq Dogar, Councillor
- Allan Grandison, Councillor
- Keith McGrath, Councillor (via MS Teams)
- Jane Stroud, Councillor
- Loretta Waquan, Councillor (via MS Teams)
- Stu Wigle, Councillor

**Administration:**

Jade Brown, Chief Legislative Officer

**1. Call to Order**

Mayor S. Bowman called the meeting to order at 1:44 p.m.

**MOTION:**

THAT "Personnel Matter", pursuant to sections 17(1) and 24(1) of *the Freedom of Information and Protection of Privacy Act*, be added to the September 6 Special Council Meeting as item 2.2.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Stu Wigle, Councillor
<b>SECONDER:</b>	Loretta Waquan, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Minutes Acceptance: Minutes of Sep 6, 2022 1:30 PM (Consent Agenda)

**2. In-Camera Session**

**MOTION:**

THAT Council close agenda items 2.1 and 2.2 to the public pursuant to sections 17(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Allan Grandison, Councillor
<b>SECONDER:</b>	Ken Ball, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Cardinal, Dogar, Grandison, McGrath, Stroud, Waquan, Wigle

Exits

Councillors L. Bussieres and K. McGrath disconnected from the meeting at 1:49 p.m.

**2.1. Fort McMurray Airport Authority (Advice from Officials)**

(In-Camera pursuant to section 24(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Jade Brown	Legislative Advice/Clerk
RJ Steenstra	Fort McMurray Airport Authority
Denean Robinson	Fort McMurray Airport Authority

Exits and Returns

Councillor K. Cardinal disconnected from the meeting at 2:15 p.m.

Councillor L. Bussieres rejoined the meeting at 2:15 p.m.

Councillor S. Dogar exited the meeting at 2:22 p.m.

Councillor K. McGrath rejoined the meeting at 2:24 p.m.

**2.2. Personnel Matter (Disclosure Harmful to Personal Privacy/Advice from Officials)**

(In-Camera pursuant to sections 17(1) and 24(1) of the *Freedom of Information and Protection of Privacy Act*)

<b>Name</b>	<b>Reason for Attending</b>
Jade Brown	Legislative Advice/Clerk

Exit

Councillor K. McGrath disconnected from the meeting at 2:40 p.m.

Minutes Acceptance: Minutes of Sep 6, 2022 1:30 PM (Consent Agenda)

**MOTION:**

THAT the meeting reconvene in public.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Allan Grandison, Councillor
<b>SECONDER:</b>	Stu Wigle, Councillor
<b>FOR:</b>	Bowman, Ball, Banjoko, Bussieres, Grandison, Stroud, Waquan, Wigle
<b>ABSENT:</b>	Cardinal, Dogar, McGrath

**Adjournment**

The meeting adjourned at 2:43 p.m.

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Mayor

\_\_\_\_\_  
Chief Legislative Officer

Minutes Acceptance: Minutes of Sep 6, 2022 1:30 PM (Consent Agenda)



REGIONAL MUNICIPALITY  
OF **WOOD BUFFALO**

OFFICE OF THE MAYOR

September 2, 2022

**NOTICE OF SPECIAL MEETING**

Pursuant to Section 194 of the *Municipal Government Act*, RSA. 2000 c.M-26, a Special In Camera Council Meeting is hereby scheduled to take place at 1:30 p.m. on the 6<sup>th</sup> day of September, 2022, in the Jubilee Centre Council Chamber, to consider the following:

1. Fort McMurray Airport Authority (Advice from Officials)  
(In Camera pursuant to section 24(1) of the Freedom of Information and Protection of Privacy Act))

Sandy Bowman  
Mayor  
Regional Municipality of Wood Buffalo

**From:** [no-reply@rmwbext.ca](mailto:no-reply@rmwbext.ca)  
**To:** [Legislative Assistants](#)  
**Subject:** Council Meeting Presentation Request – Cathy Steeves  
**Date:** Friday, June 10, 2022 5:12:33 PM

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**External Message - Please be cautious when opening links or attachments in email**

A Council Meeting Presentation Request has been submitted at Friday June 10th 2022 5:08 PM with reference number 2022-06-10-017.

- **Preferred date of presentation**  
9/13/2022
- **Name of speaker/presenter**  
Cathy Steeves
- **Organization name (if applicable)**  
United Way Fort McMurray and Wood Buffalo
- **Presentation topic**  
The 2022 United Way Campaign
- **List specific points/concerns**  
I will share our plans and focus for the 2022 Community Campaign and invite council members to make a personal commitment to support our community through generous donations. This information and request is also shared with every community member.
- **Action being requested of Council**  
Make a personal donation to the United Way Campaign, setting an example for all residents of our region
- **Are you providing any supporting documentation (i.e. PowerPoint presentation)?**  
No
- **Name of contact person**  
Cathy Steeves
- **Phone number (daytime)**  
FOIP section

- **Email address**  
csteeves@fmwbunitedway.com
- **Mailing address**  
1 C.A. Knight Way
- **City / Town**  
Fort McMuray
- **Postal code**  
T9H 5C5
- **Acknowledgment**  
I have read and understand that my name and supporting materials (if any) will be made publicly available in the Council agenda. My contact information will NOT be included in the public record.



**Subject: Bylaw No. 22/011 - Committees Bylaw No. 17/024  
Amendment Specific to the Establishment of the Wood Buffalo Pro-Business Advisory Committee**

**APPROVALS:**

**Brad McMurdo**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Acting Interim Chief Administrative Officer

**Recommended Motion:**

1. THAT Bylaw No. 22/011, being an amendment to the Committees Bylaw No. 17/024, specific to establishing the Wood Buffalo Pro-Business Advisory Committee, be read a second time.
2. THAT Bylaw No. 22/011 be read a third and final time.

**Summary:**

Advisory committees are established by Council to provide recommendations to Council on matters that impact the public and allow residents the opportunity to share their expertise and input with decision-makers in government. The proposed Bylaw No. 22/011 was developed in response to a Council resolution passed on January 11, 2022, to create a Business Advisory Committee that helps reduce red tape and create a pro-business environment throughout the region.

**Background:**

On January 11, 2022, Council passed the following resolution:

*THAT Administration be directed to work with local business stakeholders, including Fort McMurray Wood Buffalo Economic Development and Tourism and the Fort McMurray Chamber of Commerce, the Fort McMurray Construction Association, the Northeastern Alberta Aboriginal Business Association, and any other relevant partners, to bring forward for Council's consideration, within 90 days, a framework and action plan to develop a local business advisory committee with a mandate to advise on emerging and existing issues facing local business owners and operations, establish strong collaboration partnerships and create strategic solutions that reflect a local business perspective for present and future challenges.*

The mandate of the proposed Pro-Business Advisory Committee (the “Committee”), as identified in Attachment 1, is to seek input and receive feedback from the regional business and development community to advise, make recommendations, and propose strategic solutions to municipal administration and Council on matters pertaining to systemic and reoccurring challenges.

The Committee will not be responsible for matters that:

1. duplicate the roles of regional organizations that are responsible for supporting the business and development community; and
2. duplicate the role of the Municipality’s PULSE function and facilitate the resolution of “one-off” complaints or concerns from regional businesses and developers.

Additional proposed information regarding the Committee, including its membership and reporting, can be found in the attachment to this report.

As directed in the motion, Administration worked with a number of regional stakeholders to develop the Committee’s mandate.

**Budget/Financial Implications:**

Any costs associated with administering this Committee would be covered as part of the approved annual operating budget and all applicable policies and procedures.

**Rationale for Recommendation:**

To ensure that the systemic concerns of the Wood Buffalo business community are captured appropriately, including potential recommendations, and shared with Council on a regular basis, this Bylaw is being recommended for approval of Council.

**Strategic Plan Values:**

Responsible Government  
 Fiscal Management  
 Building Partnerships  
 Local Economy

**Attachments:**

1. **Bylaw No. 22/011 - Committees Bylaw Amendment - Wood Buffalo Pro-Business Advisory Committee**

**BYLAW NO. 22/011**

**A BYLAW OF THE REGIONAL MUNICIPALITY OF WOOD BUFFALO TO AMEND THE COMMITTEES BYLAW NO.17/024**

**WHEREAS** in accordance with Section 191(1) of the *Municipal Government Act*, RSA 2000, c. M-26 and amendments thereto, the Council for a Municipality may amend its bylaws;

**NOW THEREFORE**, the Council of the Regional Municipality of Wood Buffalo, duly assembled, enacts the following:

- 1. The Committees Bylaw is amended by adding Appendix M – Wood Buffalo Pro-Business Advisory Committee attached to and forming part of this Bylaw.
- 2. This Bylaw comes into effect on the date it is passed.

Read a first time this 12<sup>th</sup> day of July, 2022.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Read a third time and final time this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Signed and Passed this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Legislative Officer

Attachment: 1. Bylaw No. 22/011 - Committees Bylaw Amendment - Wood Buffalo Pro-Business Advisory Committee [Revision 1] (Pro-

## Appendix M – Wood Buffalo Pro-Business Advisory Committee

- Membership:** Membership will include:
- 2 non-voting members
- 1 – Council Members
  - 1 – Chief Administrative Officer or designate
- 7 voting members, appointed from the following representative sectors, in accordance with the number of members indicated:
- 1 – Northeastern Alberta Aboriginal Business Association
  - 1 – Fort McMurray Chamber of Commerce
  - 1 – Business Industry and Land Developers Wood Buffalo
  - 1 – Fort McMurray Construction Association
  - 1 – Consulting Engineers of Alberta, Wood Buffalo Liaison Committee
  - 1 – Fort McMurray Wood Buffalo Economic Development & Tourism
  - 1 – Public-At-Large
- The primary residence of all Committee members must be within the boundaries of the Regional Municipality of Wood Buffalo.
- Term of Appointment:** December 31, 2023
- Appointment Process:** Recruitment for members of the Wood Buffalo Pro-Business Advisory Committee (“WBPBAC”) will be conducted in accordance with Council’s Selection Committee Policy.
- Committee End Date:** The WBPBAC has been established by Council with a specific mandate to advise and make recommendations to Council on systemic and reoccurring challenges of the regional business community. Notwithstanding the Committee’s ability to review and propose amendments to its mandate on its own accord,

the applicability and relevancy of the Committee will be reviewed by December 31, 2023; however, the WBPBAC may be dissolved by Council at any time. Administration shall make a recommendation to Council on or before December 31, 2023 with respect to dissolution or continuation of the WBPBAC.

**Mandate:**

The Wood Buffalo Pro-Business Advisory Committee will:

1. seek input and receive feedback from the regional business and development community to advise, make recommendations, and propose strategic solutions to municipal administration and Council on matters pertaining to systemic and reoccurring challenges.
2. provide a timely and considered response to Council on regional business and development matters referred to the WBPBAC by Council.
3. consider the following factors when making recommendations:
  - a. Identification of business-related barriers that are impacted by or solved through municipal involvement, decision making or policy change.
  - b. Issues, challenges, and solutions that will seek to drive strategic and policy level changes.
  - c. Impacts to the whole business and development sector, not to specific businesses and developments.
  - d. Long-term impact or implications.
  - e. The need for other, non-municipal, organizations to be empowered and advocate for the implementation of effective and timely change.
  - f. The role(s) of other, non-municipal, organizations, including those who are members of the Committee, that already provide supports to the business and development sector.

The WBPBAC will not;

4. duplicate the roles of regional organizations that are responsible for supporting the business and development community, or

5. duplicate the role of the Municipality’s PULSE function and facilitate the resolution of “on-off” complaints or concerns from regional businesses and developers

**Meetings:**

The WBPBAC will endeavor to hold one meeting per month. Frequent meetings may be required during initial Committee start up and during key critical path development.

**Reporting:**

Where the Committee wishes to make a recommendation to Council, the matter will be submitted and considered through Council’s agenda review and approvals process. The frequency of reporting to Council shall be determined by the Committee, with a minimum reporting of once per year. Any requests by the Committee to provide recommendations and advice for presentation to Council will be approved at the Municipality’s discretion.



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## COUNCIL REPORT

Meeting Date: September 13, 2022

**Subject: Appointment of Chief Administrative Officer**

**APPROVALS:**

**Brad McMurdo**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Acting Interim Chief Administrative Officer

**Recommended Motion:**

THAT Paul Thorkelsson be appointed as Chief Administrative Officer for the Regional Municipality of Wood Buffalo, effective September 26, 2022.

**Summary:**

The *Municipal Government Act* requires that Council appoint a Chief Administrative Officer, responsible for ensuring that the policies and programs of the municipality are implemented, advising and informing Council on the operation and affairs of the municipality and performing duties and functions as assigned by Council.

**Background:**

At its Special Meeting held on April 27, 2022, Council accepted the resignation of Chief Administrative Officer Jamie Doyle and subsequently appointed an Interim Chief Administrative Officer to ensure continued coverage of responsibilities within the office of the Chief Administrative Officer.

On May 24, 2022, Council appointed Mayor Sandy Bowman, Chair, Councillors Ken Ball, Allan Grandison, Jane Stroud and Stu Wigle to the Chief Administrative Officer Recruitment Panel. The Panel was assigned with the responsibility of undertaking an executive recruitment process to select a new Chief Administrative Officer and bring forward a recommendation of a candidate to Council.

At its Special Meeting held on August 19, 2022, Council accepted the recommendation of the Recruitment Panel to extend an offer for the position of Chief Administrative Officer to Paul Thorkelsson.

Mr. Thorkelsson has a vast experience in leadership and governance, and understands the importance of relationship building, investing in staff, and the significance of strong relationships with Indigenous Communities and community partners. Labour relations is also an area of Mr. Thorkelsson's expertise, with experience working alongside a variety of union partners, including Canadian Union of Public Employees and the International

Association of Fire Fighters.

**Rationale for Recommendation:**

The *Municipal Government Act* requires that Council appoint a Chief Administrative Officer, and Council must do so by way of resolution at a public meeting.

**Strategic Plan Values:**

Building Partnerships



<b>Subject: Asset Management Cohort</b>
<b>APPROVALS:</b>
<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <p style="margin: 0;"><b>Brad McMurdo</b></p> <hr style="width: 80%; margin: 5px auto;"/> <p style="margin: 0;">Director</p> </div> <div style="text-align: center;"> <p style="margin: 0;"><b>Brad McMurdo</b></p> <hr style="width: 80%; margin: 5px auto;"/> <p style="margin: 0;">Acting Interim Chief Administrative Officer</p> </div> </div>

**Recommended Motion:**

THAT Administration apply for the Introduction to Asset Management Cohort through Rural Municipalities of Alberta, Alberta Municipalities, and Infrastructure Asset Management Alberta;

THAT the Chief Administrative Officer assign staffing resources to participate in the program to advance our municipal asset management program; and

THAT Administration include in the proposed 2023 Operating Budget, funding to support staff travel and accommodations as part of the cohort, should the Municipality's application be approved.

**Summary:**

Administration is seeking Council's approval to apply for and participate in the 'Introduction to Asset Management Cohort', which is a capacity-building cohort organized by Rural Municipalities of Alberta (RMA), Alberta Municipalities, and Infrastructure Asset Management Alberta (IAMA). A Council resolution endorsing the municipality's participation is a requirement of the application.

**Background:**

Asset management is growing in importance for municipalities across Alberta and Canada; however, the cost and work associated with integrating asset management into municipal decision-making and operations is significant. To support municipalities in embracing asset management, RMA, Alberta Municipalities, and IAMA have organized asset management capacity-building cohorts. The cohorts will be comprised of other municipalities and communities throughout Alberta that have asset management programs at similar stages and applicants will be assessed and placed accordingly.

If the Municipality is selected to participate in the cohort, our intention would be to include up to five members of Administration as cohort participants. The cohort will occur from October 2022 to February 2023 with participants attending up to three in-

person workshops, regular virtual working groups, and one-on-one calls as a part of the cohort.

The application deadline is September 16, 2022.

**Budget/Financial Implications:**

Should the Municipality's application be approved, any funding required for 2022 related to cohort participation could be assumed in the approved 2022 Operating Budget. Cost consideration for travel, accommodations, and potential hosting cost for workshops (dependent upon final cohort placement) would be included in the 2023 budget if this request is approved.

**Rationale for Recommendation:**

Participation in the cohort will assist Administration in the continued advancement of our asset management program and provide an opportunity to directly observe the best practices of other municipalities.

**Strategic Plan Values:**

Fiscal Management



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## COUNCIL REPORT

Meeting Date: September 13, 2022

### **Subject: 2022 Capital Budget Amendments**

#### **APPROVALS:**

**Brad McMurdo**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Acting Interim Chief Administrative Officer

#### **Recommended Motion:**

THAT the 2022 Capital Budget Amendment as summarized on Attachment 1 (2022 Capital Budget Amendment – Project Cancellation, dated September 13, 2022) be approved; and

THAT the revised Cash Flow of Capital Projects as summarized on Attachment 2 (2022 Capital Budget Amendment – Project Cancellation – Project Cash Flow Summary, dated September 13, 2022) be approved.

#### **Summary:**

Administration has identified one (1) capital project to be submitted for Capital Budget amendment consideration. Council is the approving authority for the Capital Budget, subject to the provisions of the Fiscal Responsibility Policy (FIN-160).

The Capital Budget amendment will result in a net decrease of \$550,000 to the 2022 & thereafter Capital Budget, as outlined in the Budget Net Change Summary.

#### **Background:**

Feedback received as a result of public engagement, determined that the community was not in favor of replacing the tennis courts in Beacon Hill. Residents would prefer the area be restored to a greenspace; therefore, the tennis court replacement project will be cancelled and a greenspace project for Beacon Hill will be included in the proposed 2023 Capital Budget.

#### **Budget/Financial Implications:**

The net decrease in funding of \$550,000 is from the 2022 & thereafter Capital Budget.

The full budget impact of this amendment will be incorporated in the 2022 Budget upon Council approval; Attachments 1 - 3 illustrate this impact.

Attachment 1 shows the net budget impact of the amendment. The original approved

budget and the revised budget is presented with the net budget impact by project and funding source.

Attachment 2 shows the cash flow changes by funding sources. Since multi-year projects are pre-approved over the life of project development, amendments to the cash flows of these projects also require pre-budget approval.

Attachment 3 summarizes the impact of cash flows and the source of funding from the proposed amendment for 2022 and thereafter. This is reflected below in the Budget Net Change Summary.

**Budget Net Change Summary**

	<b>Total Project Cost (Accumulative)</b>	<b>Federal Grants</b>	<b>Provincial Grants</b>	<b>Reserves</b>	<b>Other Sources</b>	<b>Debenture</b>
2021 & Prior	\$ (550,000)	\$ -	\$ -	\$ (550,000)	\$ -	\$ -
2022 & Thereafter	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Reconciled net change</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>

**Rationale for Recommendation:**

The rationale for the cancellation of this project is included in the attached individual Capital Budget Amendment Form (Attachment 4).

**Strategic Plan Values:**

Fiscal Management

**Attachments:**

- 1. 2022 Capital Budget Amendment - Project Cancellation**
- 2. 2022 Capital Budget Amendment - Project Cancellation - Cash Flow**
- 3. Cash Flow by Funding Source**
- 4. Capital Budget Amendment Form**

Regional Municipality of Wood Buffalo  
 2022 Capital Budget Amendment - Project Cancellation  
 September 13, 2022

Attachmer

Legend:

First year of a multi year project
Other than first year of a multi year project
Single year project

S/N	Project Description	Type	Sponsor Department	Year of original approval	Total Project Cost	Federal Grants	Provincial Grants	Reserves	Other Sources*	Debtenture	Att
<b>ORIGINAL PROJECT BUDGET</b>											
1	Tennis Court Replacement (Beacon Hill)	Cancellation	Public Works	2021	550,000	-	-	550,000	-	-	4
	<b>Total Original Capital Project Budget</b>				<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>REVISED PROJECT BUDGET</b>											
1	Tennis Court Replacement (Beacon Hill)	Cancellation	Public Works	2021	-	-	-	-	-	-	4
	<b>Total Revised Capital Project Budget</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>NET BUDGET IMPACT</b>											
1	Tennis Court Replacement (Beacon Hill)	Cancellation	Public Works	2021	(550,000)	-	-	(550,000)	-	-	4
	<b>Net Increase/(Decrease) Required on Existing Projects</b>				<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	

Attachment: 1. 2022 Capital Budget Amendment - Project Cancellation (2022 Capital Budget

Regional Municipality of Wood Buffalo  
 2022 Capital Budget Amendment - Project Cancellation - Project Cash Flow Summary  
 September 13, 2022

Attachment 2

Legend:

First year of a multi year project
Other than first year of a multi year project
Single year project

S/N	Project Description	Original Approval Year	Funding Source	Total Budget (Accumulative)	Cash flow				Att
					2021 & Prior	2022	2023	Thereafter	
<b>ORIGINAL PROJECT BUDGET</b>									
1	Tennis Court Replacement (Beacon Hill)	2021	Reserve	550,000	550,000	-	-	-	4
	<b>Total Original Capital Project Budget (a)</b>			<b>\$ 550,000</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>REVISED PROJECT BUDGET</b>									
1	Tennis Court Replacement (Beacon Hill)	2021	Reserve	-	-	-	-	-	4
	<b>Total Revised Project Budget (b)</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>NET BUDGET IMPACT</b>									
1	Tennis Court Replacement (Beacon Hill)	2021	Reserve	(550,000)	(550,000)	-	-	-	4
	<b>Net Increase/(Decrease) Required on Existing Projects</b>			<b>\$ (550,000)</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

Attachment: 2. 2022 Capital Budget Amendment - Project Cancellation - Cash Flow (2022 Capital Budget

**Regional Municipality of Wood Buffalo  
Cash Flow by Funding Sources, by Year  
September 13, 2022**

Attachment

	Funding Sources					
	Total Project Cost (Accumulative)	Federal Grants	Provincial Grants	Reserves (CIR)	Other Sources*	Debentures
<b>Original Funding Sources</b>						
2021 and prior	550,000	-	-	550,000	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>Original Funding Sources Total (a)</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revised Funding Sources</b>						
2021 and prior	-	-	-	-	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>Revised Funding Sources Total (b)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Revision / Difference (b) - (a)</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change by year</b>						
2021 and prior	(550,000)	-	-	(550,000)	-	-
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>Reconciled net change</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>

Attachment: 3. Cash Flow by Funding Source (2022 Capital Budget Amendments)



**CURRENT PROJECT NAME:** Tennis Court Replacement (Beacon Hill)

**AMENDED PROJECT NAME:**

**ORDER CODES (if assigned):**                      Group I/O                      Revenue I/O                      Expense I/O                      Project Cancellation  
 0362021                      701276                      602144

**CURRENT PROJECT BUDGET**

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2021 & Prior	\$ 550,000	\$ -	\$ -	\$ 550,000	\$ -	\$ -
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
2026	-	-	-	-	-	-
2027	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>	<b>\$ -</b>	<b>\$ -</b>

**CURRENT COST AND COMMITMENT**

As at	Current Budget	Actual to Date	Commitments	Available
7/20/2022	\$ 550,000	\$ -	\$ -	\$ 550,000

**DESCRIPTION/RATIONALE FOR BUDGET AMENDMENT**

As a result of public engagement, it was determined that the community was not in favor of replacing the tennis courts in Beacon Hill. The feedback received was that they would prefer the area be restored as a greenspace for gathering and casual play.

This request is for the cancellation of the tennis court replacement project. A greenspace project for Beacon Hill will be included the proposed 2023 capital budget.

**THIS IS A REQUEST TO USE CONTINGENCY FUNDS** -  Yes  No

0

**AMENDED PROJECT BUDGET**

Year	Annual Cost	Fed Grants	Prov Grants	Reserves	Other Sources	Debtenture Financed
2021 & Prior	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2022	-	-	-	-	-	-
2023	-	-	-	-	-	-
2024	-	-	-	-	-	-
2025	-	-	-	-	-	-
2026	-	-	-	-	-	-
2027	-	-	-	-	-	-
Thereafter	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>				

**Budget Change**

<b>TOTAL</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (550,000)</b>	<b>\$ -</b>	<b>\$ -</b>
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**FISCAL RESPONSIBILITY POLICY CRITERIA:**

- Will the change result in an efficient administrative and project delivery process? Yes
- Will the change result in an addition or cancellation of a capital project? Yes
- Will the underlying scope change alter the nature and type of capital project? No
- Where additional funding is required, are the funds from a combination of savings from fully tendered projects, other uncommitted sources such as grants and offsite levies, and cash flow management with other capital projects? Yes
- Will the change result in Council set debt and debt service limits being exceeded? No

In order for this to be a Fiscal Management Policy Amendment the questions above must answer, Yes, No, No, Yes, No, respectively



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## COUNCIL REPORT

Meeting Date: September 13, 2022

### **Subject: 2022 Q2 Financial Performance Report**

#### **APPROVALS:**

**Brad McMurdo**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Acting Interim Chief Administrative Officer

#### **Recommended Motion:**

THAT the 2022 Q2 Financial Performance Report be accepted as information.

#### **Summary:**

As of June 30, 2022, the Municipality is projecting a \$7.3 million surplus at year end. Revenues are projected to be \$3.3 million higher than budgeted, and expenses are projected to be \$4.0 lower than budgeted.

#### **Background:**

The Quarterly Financial Performance Report provides a comprehensive financial update that includes municipal operating revenues and expenses with comparatives to budget, capital project spending, information regarding investments, as well as information regarding grants that the Municipality has applied for and/or received during the quarter.

The year-to-date (YTD) operating revenues to June 30, 2022, are \$287.0 million, which is in line with budget. On an annual basis, revenues are projected to be \$573.6 million, an increase of \$3.3 million over budget.

The YTD operating expenses to June 30, 2022, are \$204.4 million, which is \$9.7 million less than expected based on our YTD budget. The downward trend in current spending is primarily related to lag-time in staffing where vacant positions are at various stages of the recruitment process. On an annual basis, the expense projection is \$438.2 million, a decrease of \$4.0 million under budget (less than 1%).

The YTD transfers to reserves are \$62.2 million, a decrease of \$4.4 million over the YTD budget. This is due to a budgeted Sustaining Grant that was not approved by Council within the second quarter. On an annual basis, transfers to reserves are projected to be as budgeted.

In February 2022 the Municipality approved the 2022 Capital Budget of \$156.0 million. As of June 30, 2022, the capital budget has been revised to \$160.8 million stemming

from 2022 Capital Budget amendments. As of June 30, 2022, \$38.8 million has been spent on the delivery of capital projects.

The top three projects by spend are: Flood Mitigation - Construction, Fort Chipewyan Lift Station Upgrade, and Rural Water and Sewer Service Connections; these projects account for 26% of the YTD spend.

The cash position at the end of June is \$1.4 billion, comprised of \$300.0 million in the bank and \$1.1 billion in investments. Most of this amount is committed to budgeted services/programs, capital projects, and funds for financial stability. The uncommitted balance equals \$300.8 million.

To date, the Municipality has been awarded grants totaling \$40.8 million, comprised of \$31.9 million in capital grants and \$8.9 million in operating grants. Applications continue to be submitted as grant opportunities arise.

Throughout the second quarter, the Municipality remained committed to working with government and other providers in relation to recoverable expenses. To date, the Municipality has received \$20.5 million for River Breakup costs and \$256.3 million associated with the 2016 wildfire costs.

The Municipality continues to look for cost efficiencies while providing the programs and services, as outlined in the 2022 Operating Budget. The Municipality is positioned positively for financial sustainability, while also meeting the expectations of its residents.

### **Strategic Plan Values:**

Fiscal Management

### **Attachments:**

**Q2 Financial Performance Report**

# 2022 Q2 FINANCIAL PERFORMANCE REPORT



REGIONAL MUNICIPALITY  
OF WOOD BUFFALO

## Regional Municipality of Wood Buffalo

9909 Franklin Avenue

Fort McMurray | ᓂᓐᑕᓪᓴᓐᓂᓐ | Nistawâyâw | Ełıdłı Kuę

Alberta T9H 2K4

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*We humbly acknowledge that the land on which we live, learn, work and play is Treaty 8 Territory, the traditional lands of the Cree, Dene, and the unceded territory of the Métis.*



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# Municipal Operating Revenues and Expenses

As of June 30, 2022

	June Actual YTD	June Budget YTD	Budget YTD Variance Increase (Decrease)	Annual Budget	Annual Projections	Annual Budget Variance Increase (Decrease)
<b>Revenues:</b>						
Net taxes available for municipal purposes	\$ 231,895,286	\$ 232,245,990	\$ (350,704)	\$ 464,503,800	\$ 464,503,800	\$ -
Government transfers	7,316,326	7,221,532	94,794	13,861,560	13,861,560	-
Sales and user charges	23,781,453	23,822,974	(41,521)	47,367,999	47,367,999	-
Sales to other governments	2,039,629	1,716,004	323,625	3,275,100	3,275,100	-
Penalties and costs on taxes	2,747,085	2,340,700	406,385	2,340,700	4,740,700	2,400,000
Licenses and permits	1,285,811	828,070	457,741	1,641,000	2,041,000	400,000
Fines	1,132,615	1,326,116	(193,501)	2,870,000	2,870,000	-
Franchise and concession contracts	4,635,039	4,512,100	122,939	8,200,000	8,900,000	700,000
Return on investments	9,064,621	9,762,000	(697,379)	19,564,000	19,564,000	-
Rentals	636,581	791,059	(154,478)	1,459,200	1,259,200	(200,000)
Other	2,177,345	1,473,388	703,957	2,812,700	2,812,700	-
Transfers from reserves for operations	280,000	917,400	(637,400)	2,429,089	2,429,089	-
	286,991,791	286,957,333	34,458	570,325,148	573,625,148	3,300,000
<b>Expenses:</b>						
Salaries, wages and benefits	118,100,592	121,942,816	(3,842,224)	238,216,662	234,216,662	(4,000,000)
Contracted and general services	29,604,862	32,354,129	(2,749,267)	89,784,671	89,784,671	-
Purchases from other governments	13,917,747	14,586,520	(668,773)	29,161,780	29,161,780	-
Materials, goods, supplies and utilities	17,618,733	18,755,200	(1,136,467)	36,780,527	36,780,527	-
Provision for allowances	2,953,728	4,229,600	(1,275,872)	4,763,200	4,763,200	-
Transfers to local boards and agencies	2,439,056	2,306,418	132,638	4,642,835	4,642,835	-
Transfers to individuals and organizations	7,133,284	7,307,344	(174,060)	15,261,264	15,261,264	-
Transfers to facilities	12,456,270	12,456,272	(2)	23,206,148	23,206,148	-
Bank charges and short-term interest	151,942	153,690	(1,748)	316,900	316,900	-
Other	19,284	14,380	4,904	24,600	24,600	-
	204,395,498	214,106,369	(9,710,871)	442,158,587	438,158,587	(4,000,000)
<b>Reserves:</b>						
Transfers to reserves for operations	62,218,637	66,578,637	(4,360,000)	128,166,561	128,166,561	-
	62,218,637	66,578,637	(4,360,000)	128,166,561	128,166,561	-
<b>Operating surplus (deficit)</b>	<b>\$ 20,377,656</b>	<b>\$ 6,272,327</b>	<b>\$ 14,105,329</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>	<b>\$ 7,300,000</b>

On February 7, 2022, RMWB Council approved the 2022 Budget, as shown in the Annual Budget column. The June Budget Year-To-Date (YTD) column shows the portion of the 2022 Budget that was allocated to the first six months. The Budget YTD Variance column shows both timing differences based on monthly allocation of the budget as well as differences that are expected to impact year-end results. Projected year-end results are shown in the Annual Projections column.



As of June 30, 2022, the Municipality is showing an annual projected surplus of \$7.3 million. Revenues are projected to be \$3.3 million higher than budgeted. And expenses are projected to be \$4.0 million lower than budgeted, representing less than 1% of the approved 2022 budget.

### Operating Revenues

The year-to-date operating revenues to June 30, 2022, are \$287.0 million. On an annual basis the revenue projection is \$573.6 million, an increase of \$3.3 million over budget. This is shown primarily in:

- Penalties and Costs on Taxes – increase of \$2.4 million due to an error in estimating the 2022 budget for property tax penalties.
- Licenses and Permits – increase of \$0.4 million includes higher than anticipated building permit revenue from new commercial buildings and additional snow dump fees due to heavy snowfall in the first quarter.
- Franchise and Concession Contracts – increase of \$0.7 million in franchise fees due to an increase in energy prices.
- Rentals – decrease of \$0.2 million due to vacant commercial rental properties.

### Operating Expenses

Operating expenses to June 30, 2022, are \$204.4 million. On an annual basis the expense projection is \$438.2 million, a decrease of \$4.0 million below budget. This decrease is shown in Salaries, Wages and Benefits due to budgeted vacant positions that are in various stages within the recruitment process.

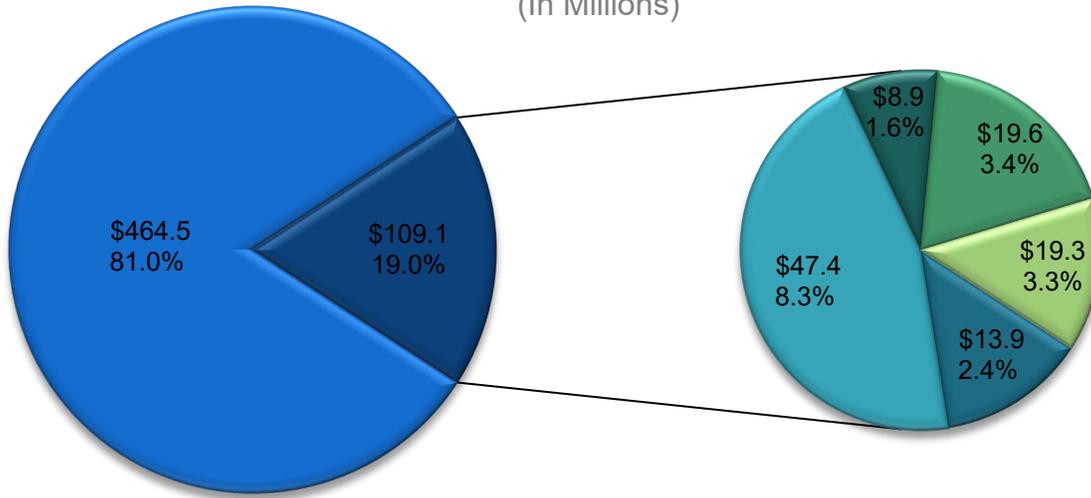
### Reserves

Year-to-date transfers to reserves are \$62.2 million, a decrease of \$4.4 million over the year-to-date budget. This is due to a budgeted Sustaining Grant that was not approved by Council within the first two quarters.



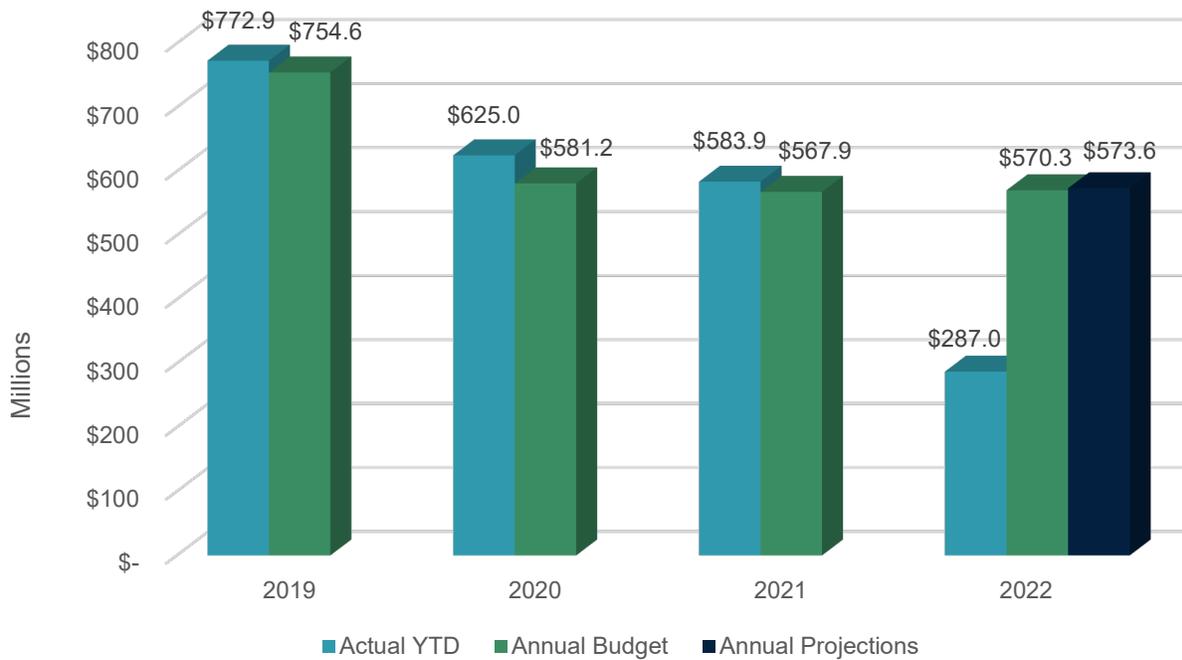
# Revenues

2022 Municipal Revenue - Annual Projections  
(In Millions)



- Net taxes available for municipal purposes
- Government transfers
- Sales and user charges
- Franchise and concession contracts
- Returns on investments
- Other Revenue

Municipal Revenues

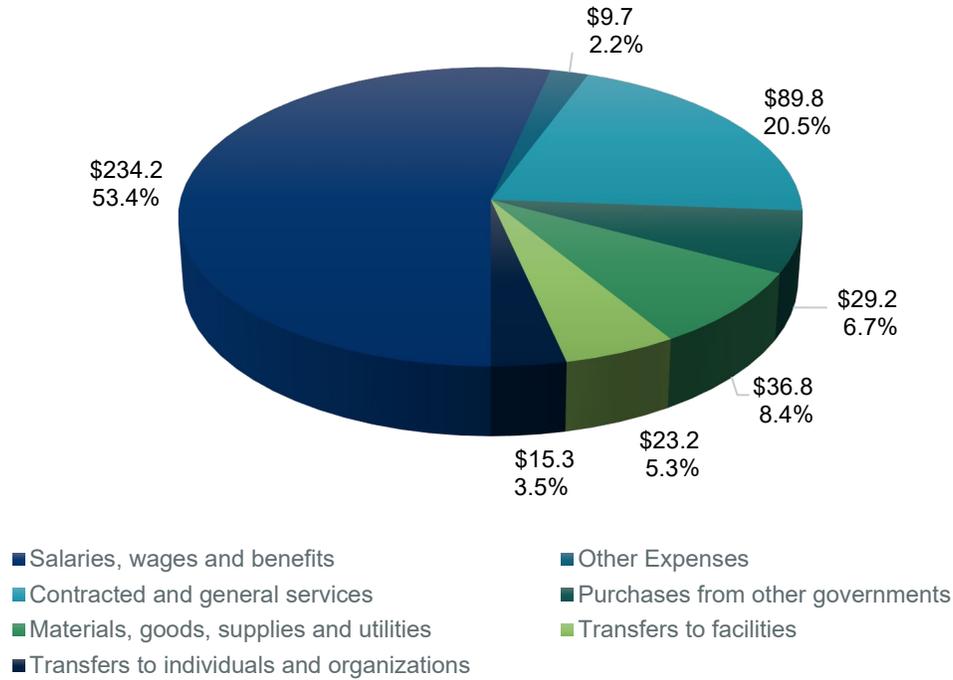


Attachment: Q2 Financial Performance Report (2022 Q2 Financial Performance Report)

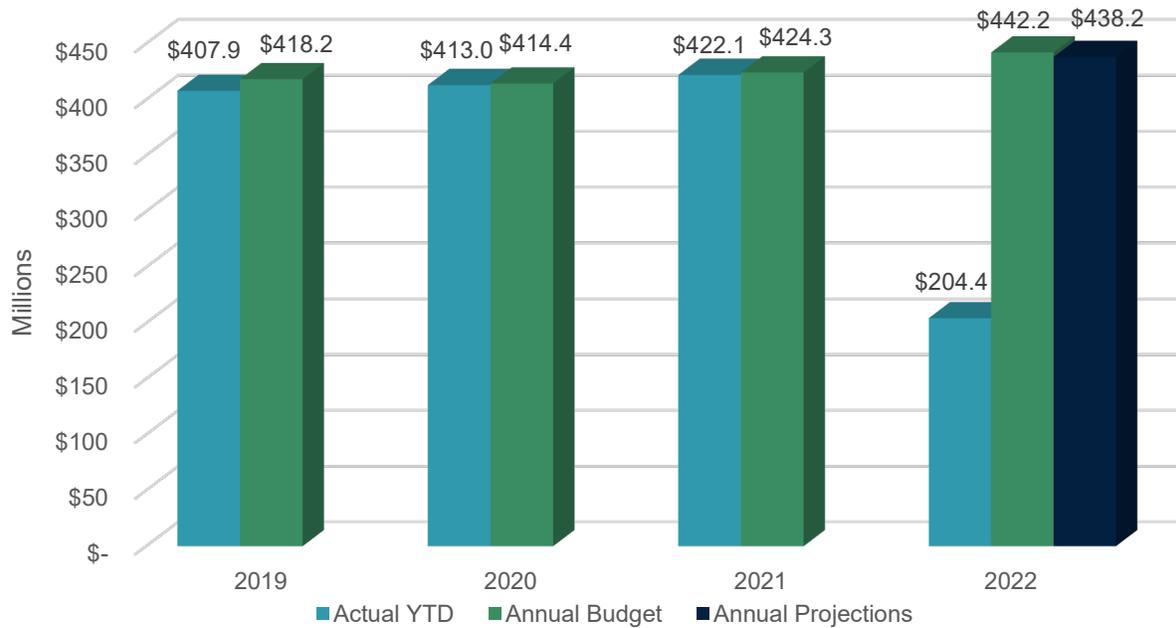


# Expenses

2022 Municipal Expenses (excluding reserves)  
Annual Projections (in Millions)



Municipal Expenses (excluding reserves)



Attachment: Q2 Financial Performance Report (2022 Q2 Financial Performance Report)



# Financial Position

## Capital Project Spending

As of June 30, 2022

Project Name	2022 Actual YTD
<b>Top 20</b>	
Flood Mitigation – Construction	4,583,254
Fort Chipewyan Lift Station Upgrade	2,746,149
Rural Water/Sewer Servicing Connections	2,625,971
A Frame Road Paving, Lift Station & Sanitary Forecemain Installation	2,157,413
Urban Infrastructure Rehabilitation 2019	1,755,819
Abasand Heights Pumphouse - Construction	1,634,275
Conklin Water Treatment Plant MIEX (Magnetic Ion Exchange) Construction	1,050,756
Flood Mitigation - Design	1,020,408
Rural Infrastructure Rehabilitation	969,201
MacDonald Island Park HVAC (Heating, Ventilation and Air Conditioning)	885,120
King Street Booster Rehabilition	874,403
FireSmart Interpretative Trail	770,452
Fort Chipewyan 6 Bay Garage & Animal Control Facility	753,927
Urban Infrastructure Rehabilitation 2014-2016	752,398
2022 Heavy Equipment Replacement - Articulated Dump Truck	649,000
CAMA (Computer Assisted Mass Appraisal) System Review - Construction	599,276
Waterfront Park	558,671
Kiyam Community Park	547,761
Saprae Creek Trail Rehabilitatation.	541,681
2021 Heavy Equipment Replacement - Waste Handler	529,000
<b>All Other Project Costs</b>	<b>12,797,015</b>
<b>Total Capital Spending</b>	<b>38,801,952</b>

The Municipality approved the 2022 capital budget of \$156.0 million. As of June 30, 2022, the capital budget has been increased to \$160.8 million stemming from various 2022 capital budget amendments. As of June 30, 2022, \$38.8 million has been spent on the delivery of capital projects.

The top three projects by YTD spend are: Flood Mitigation Construction, Fort Chipewyan Lift Station Upgrade, and Rural Water and Sewer Connections, accounting for 26% of the total year-to-date spend.



## Bank

**Bank**  
As of June 30, 2022  
(in Millions)

<b>Cash</b>	
Operating - Bank Balance	\$ 299.7
Investments	1,088.5
<b>Total Cash</b>	<b><u>1,388.2</u></b>
<b>Committed Funds</b>	
<b>Operating Requirements</b>	<u>462.4</u>
<b>Deferred Revenue</b>	
Grants	95.7
Developer Agreements	3.3
Offsite Levies	2.9
	<u>101.9</u>
<b>Reserves</b>	
Committed Funds	
Capital	377.3
Emerging Issues	83.7
Operating	62.1
	<u>523.1</u>
<b>Total Committed Funds</b>	<b><u>1,087.4</u></b>
<b>Remaining</b>	<b><u>\$ 300.8</u></b>

The current amount of cash in the bank, plus investments, totals \$1.4 billion as of June 30, 2022. The commitments against this balance include \$462.4 million for operating requirements, \$101.9 million in deferred revenues, which is money the Municipality has received in advance but is committed to spend in the future, and \$523.1 million in committed reserve funds.



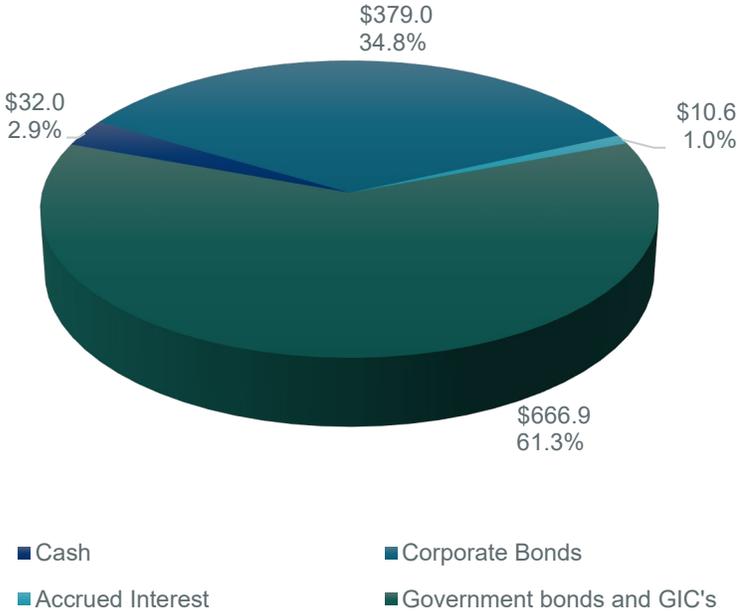
# Investments

The Municipality has \$1.1 billion in investment holdings as of June 30, 2022, of which \$87.3 million are short-term investments with maturity dates under one year. Returns on investments to June 30, 2022, total \$9.1 million with \$8.6 million from investment income and \$0.5 million from interest income.

## Investment Holdings (in Millions)

Type:	Book Value @ December 31, 2021	Book Value @ June 30, 2022	Market Value @ June 30, 2022
Cash	\$ 26.1	\$ 32.0	\$ 32.0
Government bonds and GIC's	641.4	666.9	639.3
Corporate bonds	402.8	379.0	292.5
Accrued interest	8.9	10.6	10.6
<b>Total</b>	<b>\$ 1,079.2</b>	<b>\$ 1,088.5</b>	<b>\$ 974.4</b>

Investment Holdings by Type - Book Values  
(in Millions)



Attachment: Q2 Financial Performance Report (2022 Q2 Financial Performance Report)

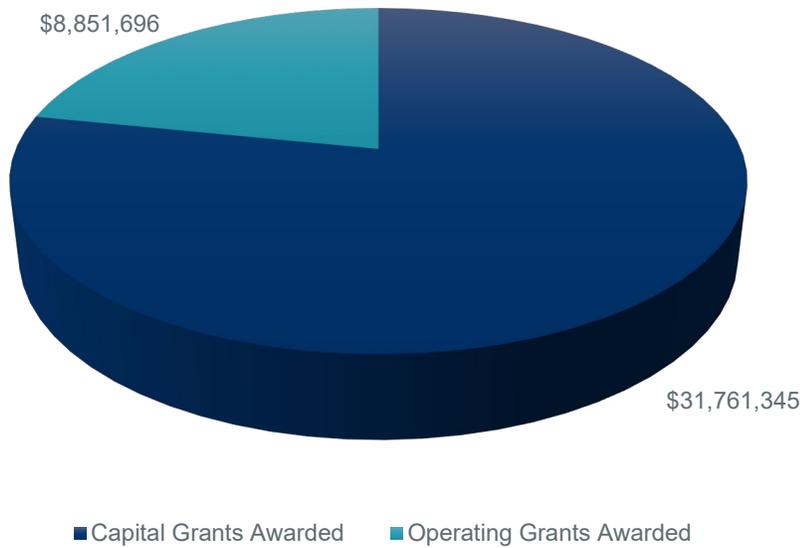


# Grants

As of June 30, 2022

For 2022 the Municipality has been awarded grants totaling \$40.8 million during the first two quarters, comprised of \$31.9 million in capital grants and \$8.9 million in operating grants. Material grants are summarized below.

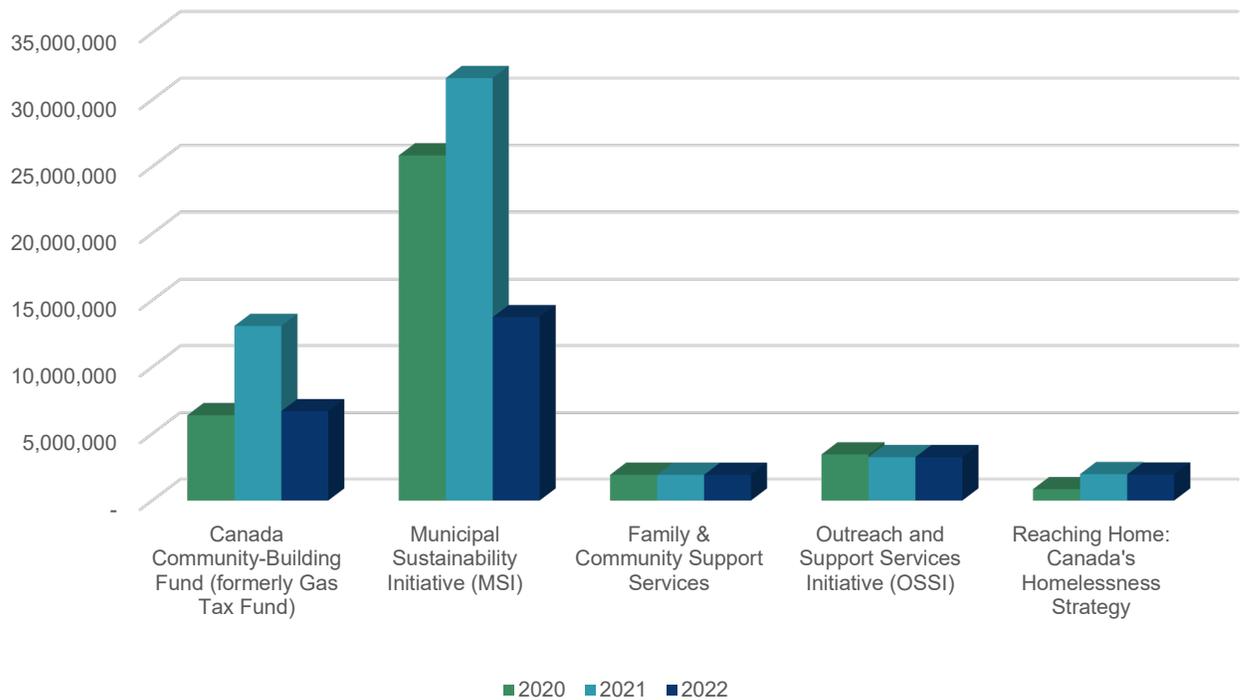
2022 Capital and Operating Grants Year-to-Date



### Annual Recurring Grants

- The Canada Community-Building Fund (CCBF, formerly the Gas Tax Fund) - \$6.7 million was awarded to fund the Thickwood Perimeter Sewer Construction project.
- The Provincial Municipal Sustainability Initiative (MSI) - \$13.7 million was awarded to fund capital projects including Rural Water and Sewer Servicing, and Rural Infrastructure Rehabilitation.
- Family & Community Support Services (FCSS) - \$1.9 million. Through the FCSS grant, the Government of Alberta (GOA) funds up to 80% of qualifying social service expenditures incurred by the Municipality, many of which are administered by local non-profit organizations who rely on grant funding from the Municipality.
- The Outreach and Support Services Initiative (OSSI) - \$3.3 million. The Provincial OSSI grant assists the Municipality's Community Housing Plan. At least 90% of grant proceeds are issued directly to non-profit organizations.
- Reaching Home: Canada's Homelessness Strategy - \$1.9 million. Like OSSI, the Federal Government assists our Community Housing Plan through the Reaching Home grant. A minimum of 85% of grant proceeds are issued directly to non-profit organizations.

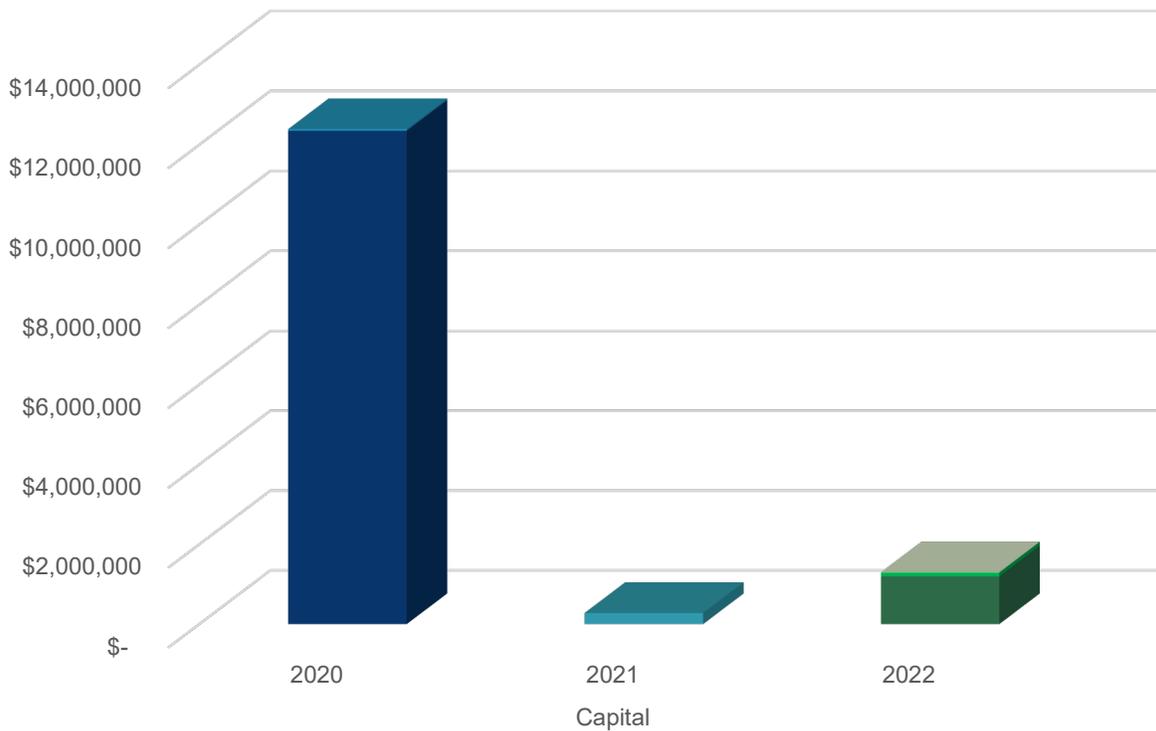
Annual Recurring Capital and Operating Grants



### One-time Grants

- Alberta Emergency Management Agency issued \$11.0 million to support the purchase of Ptarmigan Court properties.
- Alberta Relief for Shortfalls for Transit Operators (RESTOR) - \$1.2 million in relief for foregone transit revenue and additional transit operating expenses due to the impact of COVID-19.

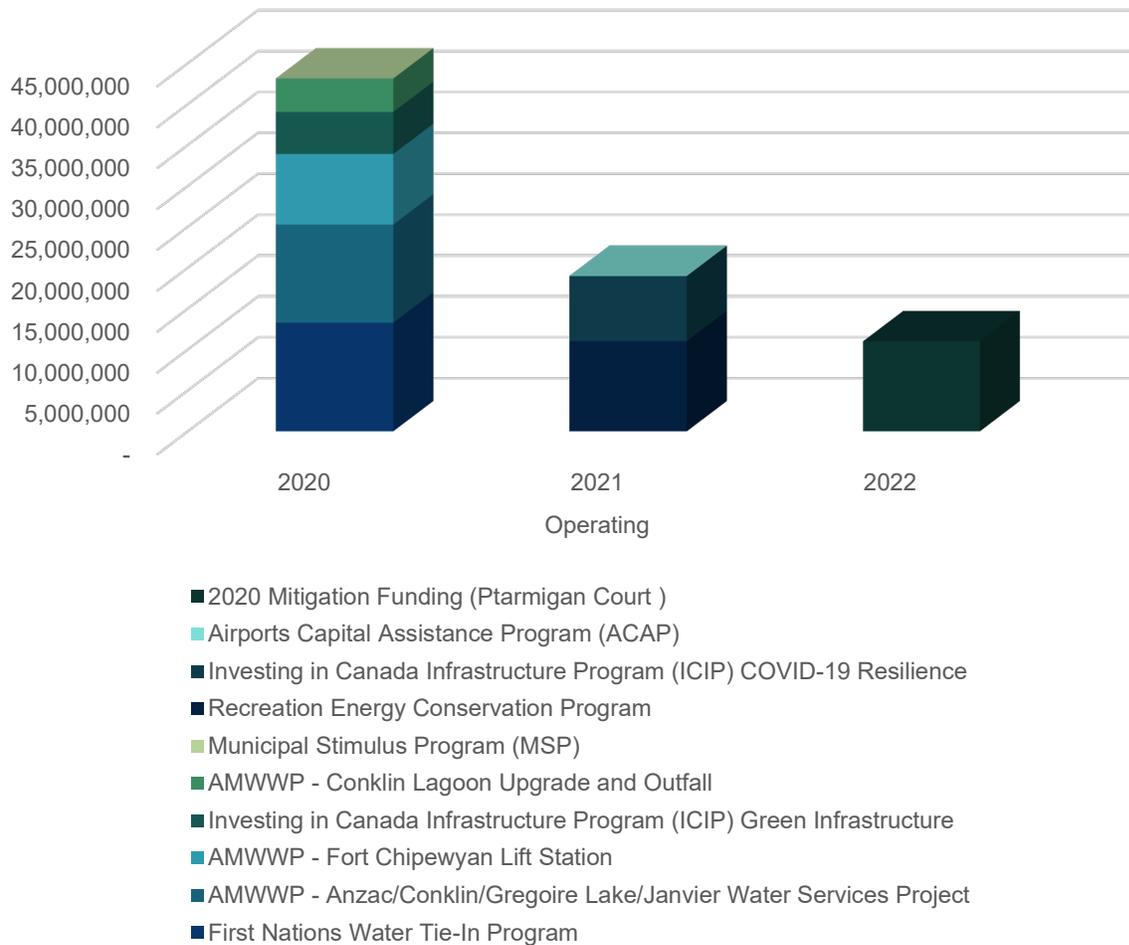
### Capital One-Time Grants



- Enbridge Safe Community Grant
- FireSmart Home Action Rebate Program
- Alberta Relief for Shortfalls for Transit Operators (RESTOR)
- Alberta Community Partnership (ACP) - Alberta Senate Election
- Covid-19 Community Response Fund for Vulnerable Population Fund
- Municipal Operating Support Transfer (MOST)



### Operating One-Time Grants



Research into grant opportunities and stakeholder consultation is an on-going process with evolving eligibility criteria.

Refer to the following [Appendix](#) for detailed Grant listings.



# Extraordinary Events

## 2020 River Break Up

The Municipality has spent \$30.3 million in recoverable River Break Up (RBU) costs since April 2020. To date, the Province has advanced \$20.0 million for reimbursable expenses under the Disaster Recovery Program (DRP) and Municipal insurance has advanced \$0.5 million.

Administration is working with the Province to quantify claims. The RBU project summary estimate is \$37.9 million. As of June 30, 2022, \$29.7 million has been submitted to DRP or is a submission in progress.

### 2020 River Break Up Recoverable Costs

April 24, 2020 to June 30, 2022

	DRP	Insurance	Total
Approved Submissions	\$ (1,014,573)	\$ (500,000)	\$ (1,514,573)
Submitted - Not Yet Approved	(3,776,251)	-	(3,776,251)
In Progress	(24,887,083)	(162,390)	(25,049,473)
<b>Total 2020 River Break Up Recoverable</b>	<b>(29,677,907)</b>	<b>(662,390)</b>	<b>(30,340,297)</b>
Advances Received	20,000,000	500,000	20,500,000
<b>Total 2020 River Break Up Costs</b>			
<b>Advanced (Unrecovered)</b>	<b>\$ (9,677,907)</b>	<b>\$ (162,390)</b>	<b>\$ (9,840,297)</b>

### 2020 River Break Up Project Summary

April 24, 2020 to April 30, 2022

	RMWB Project Estimate	Actuals To Date	Remaining
DRP Response (Operations and Infrastructure)	\$ 10,500,000	\$ 10,285,374	\$ 214,626
DRP Recovery (Operations and Infrastructure)	26,392,760	19,392,533	7,000,227
Insurance	1,000,000	662,390	337,610
<b>Total 2020 River Break Up Project Summary</b>	<b>\$ 37,892,760</b>	<b>\$ 30,340,297</b>	<b>\$ 7,552,463</b>



## 2016 Wildfire

The Municipality has spent \$274.5 million in recoverable wildfire costs since May 2016. To date, the Province has advanced \$209.3 million for reimbursable expenses under the Disaster Recovery Program (DRP), FireSmart paid \$8.4 million, Municipal insurance claim recovery was \$29.6 million and Red Cross advanced \$9.0 million. FireSmart and insurance claim files are complete and closed.

Administration is continuing to work with the Province to quantify claims under the DRP project, which has a summary estimate of \$235.3 million. As of June 30, 2022, \$228.3 million (97%) has been submitted to DRP or is a submission in progress.

The Red Cross and the Municipality have an agreement to cover up to \$10.0 million of certain wildfire related costs, of which \$9.0 million has been advanced. To date \$8.26 million (92%) has been expensed; \$4.6 million for operating expenses, \$2.2 million for permits not charged to residents and \$1.5 million was allocated to capital expenses

### 2016 Wildfire Recoverable Costs May 1, 2016 to June 30, 2022

	DRP	FireSmart	Insurance	Red Cross	Total
Approved Submissions	\$ (189,140,940)	\$ (5,987,179)	\$ (21,469,614)	\$ (6,777,348)	\$ (223,375,081)
Submitted - Not Yet Approved	(13,479,163)	-	-	-	(13,479,163)
In Progress	(25,631,568)	-	-	(23,150)	(25,654,718)
<b>Total 2016 Wildfire Operating Recoverable</b>	<b>(228,251,671)</b>	<b>(5,987,179)</b>	<b>(21,469,614)</b>	<b>(6,800,498)</b>	<b>(262,508,962)</b>
Capital Spending	-	(2,379,686)	(8,160,401)	(1,463,927)	(12,004,014)
<b>Total 2016 Wildfire Recoverable</b>	<b>(228,251,671)</b>	<b>(8,366,865)</b>	<b>(29,630,015)</b>	<b>(8,264,425)</b>	<b>(274,512,976)</b>
Advances Received	209,282,632	8,366,865	29,630,015	9,000,000	256,279,512
<b>Total 2016 Wildfire Costs Advanced (Unrecovered)</b>	<b>\$ (18,969,039)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 735,575</b>	<b>\$ (18,233,464)</b>

### 2016 Wildfire Project Summary May 1, 2016 to June 30, 2022

	RMWB Project Estimate	Actuals To Date	Remaining
DRP Response (Operations and Infrastructure)	\$ 136,802,187	\$ 136,802,187	\$ -
DRP Recovery (Operations and Infrastructure)	97,891,355	90,843,221	7,048,134
DRP Miscellaneous funding	606,263	606,263	-
<b>Total DRP</b>	<b>235,299,805</b>	<b>228,251,671</b>	<b>7,048,134</b>
Insurance	29,630,015	29,630,015	-
Red Cross	9,200,000	8,264,425	935,575
FireSmart	8,366,865	8,366,865	-
<b>Total 2016 Wildfire Project Summary</b>	<b>\$ 282,496,685</b>	<b>\$ 274,512,976</b>	<b>\$ 7,983,709</b>



# Appendix

## Detailed Capital and Operating Grants

As of June 30, 2022

### Capital Grants Awarded

Capital Grants Awarded	2020	2021	2022	Information
<b>Annual Grants</b>				
Canada Community-Building Fund (formerly Gas Tax Fund)	\$ 6,388,689	\$ 13,077,286	\$ 6,692,949	The 2021 amount included a top-up of \$6,389,882.
Municipal Sustainability Initiative (MSI)	25,832,442	31,615,597	13,737,225	The annual MSI grant has reduced from prior years. The 2023 grant is expected to be a similar amount as the 2022 grant. Approx. \$6.5 million of the 2021 grant was an advance of grants that otherwise would have been paid in 2022 and 2023.
9-1-1 Grant	484,844	474,319	331,171	The objective of the 911 Grant Program is to strengthen and support local delivery of the 911 service.
<b>One-Time Grants</b>				
Airports Capital Assistance Program (ACAP)		11,021,416		Transport Canada had approved grant funding for the Fort Chipewyan Airside Pavement Rehabilitation.
AMWWP - Fort Chipewyan Lift Station	5,134,368			Approved for \$5,134,368 representing 74.66% of eligible costs.
AMWWP - Conklin Lagoon Upgrade and Outfall	12,000,000			Approved for \$12,000,000 representing 75% of eligible costs.
AMWWP - Anzac/Conklin/Gregoire Lake/Janvier Water Services Project	4,091,756			Approved for \$4,091,756 representing 66.92% of eligible costs.
First Nations Water Tie-In Program	4,474			Funding was approved to conduct a Regional Water Transmission Line Extension Feasibility study. The study will look at a regional system from the Hamlet of Fort Chipewyan that will provide service to the Mikisew Cree First Nations in the Allison Bay area. An additional 10% was approved in 2020.
Investing in Canada Infrastructure Program (ICIP) Green Infrastructure	8,629,991			Green Infrastructure funding for the Lower Townsite Flood Mitigation Project Reaches 7 and 8. The total grant of \$8,629,991 consists of \$5,117,995 from the Government of Alberta and \$3,441,996 from the Government of Canada.
Investing in Canada Infrastructure Program (ICIP) COVID-19 Resilience		7,960,000		Approved for \$7,960,000 (\$3,800,000 for the Franklin and Main Park; \$800,000 for Real Martin Drive Trail Improvements and \$3,360,000 for Wood Buffalo Rehabilitation), representing 80% of eligible costs.
Municipal Stimulus Program (MSP)	13,276,133			Approved for capital spending up to December 31, 2022 for Waterline Extension from Parsons Creek to Taiganova (\$1,750,000), Waterline Extension to Millennium (\$1,725,000) and Flood Mitigation Reaches 5, 6 and 10 (\$9,801,133).
2020 Mitigation Funding (Ptarmigan Court )			11,000,000	Grant awarded to support the purchase/buyout properties and structures in the municipality
Recreation Energy Conservation Program		26,152		Casman Centre Heating Controls Upgrade
<b>Total Capital Grants</b>	<b>\$75,842,697</b>	<b>\$64,174,770</b>	<b>\$ 31,761,345</b>	



## Capital Grants in Progress

Capital Grants in Progress	Amount	Information
Alberta Municipal Water/Wastewater Program (AMWWP)	\$ 25,155,000	Application for funding of the Fort Chipewyan Water and Sanitary Sewer Construction project was originally submitted in 2020 and updated in 2022. In 2022 an application was submitted for Conklin Water Treatment Plant Upgrades - Construction project. Estimated eligible costs of both projects total \$33.5 million. If successful, the program could fund up to 75% of these costs.
Universal Broadband Fund (UBF)	9,885,000	Application submitted to improve Broadband services to the hamlets of Anzac, Janvier, Conklin, Draper and Fort McKay and to provide high-speed internet to residents and businesses within these hamlets.
Federal Active Transportation Fund	9,810,000	In 2022, an application was submitted for the Snye Point Outdoor Event Space. If successful, the program could fund up to \$9.8 million of project costs.
Investing in Canada Infrastructure Program - Public Transit Stream and COVID-19 Resilience Stream	960,000	An application for \$960,000 towards the Sapræ Creek Trail Rehabilitation Contract #2 is under review.
<b>Total Capital Grants in Progress</b>	<b>\$ 45,810,000</b>	



## Operating Grants Awarded

Operating Grants Awarded	2020	2021	2022	Information
<b>Annual Grants</b>				
Municipal Operating Support Transfer (MOST)	\$ 12,350,057			The MOST provides funding to support municipalities for additional expenses and foregone revenues directly resulting from the COVID-19 pandemic.
Family & Community Support Services	1,924,513	1,924,513	1,924,513	Provincial level program through Alberta Human Services. Payment is based on population.
Outreach and Support Services Initiative (OSSI)	3,451,000	3,251,000	3,251,000	Provincial homelessness grant
Reaching Home: Canada's Homelessness Strategy	844,713	1,972,652	1,940,399	Federal homelessness grant
Victims of Crime Fund - Grant to Victims Services	307,500	373,750	299,000	Grant to provide services that benefit victims during their involvement with the criminal justice process.
Victims of Crime Fund - Indigenous Victims Outreach Specialist (IVOS)	100,000	125,000	100,000	Annual grant for Indigenous Victims Outreach Specialist.
Celebrate Canada Grant	32,000	25,000	35,000	Canadian Heritage provides financial support for Canada Day activities.
<b>One-Time Grants</b>				
Vulnerable Population Fund	40,000			Provided by the Canadian Medical Association Foundation.
Municipal Policing Assistance Grant (MPAG)	1,209,840	1,209,840		Funding agreement is for one year from April 1, 2021 to March 31, 2022. Payment is based on a per capita calculation.
Police Officer Grant (POG)	300,000	300,000		Funding agreement is for one year from April 1, 2021 to March 31, 2022.
Reaching Home: Canada's Homelessness Strategy - COVID-19 Supplement	744,997	1,135,067		
Alberta Community Partnership (ACP) - Alberta Senate Election		279,218		Grant to support the province-wide election of nominees of Canada's Senate and the Referendum Act.
Alberta Relief for Shortfalls for Transit Operators (RESTOR)			1,194,284	Grant to assist municipalities to recover from low transit ridership as a result of the COVID-19 pandemic.
Tree Canada	7,000	269,825		Awarded for tree planting expenses.
FireSmart Home Action Rebate Program			100,000	Created from a grant from Intact Public Entities and Intact Financial Corporation, the FireSmart Home Action Rebate Program will help homeowners in the Region use fire-resistant materials in home upgrades.
Enbridge Safe Community Grant			7,500	Funds to purchase an extrication tool for the Janvier Fire Department.
<b>Total Operating Grants</b>	<b>\$ 21,311,620</b>	<b>\$ 10,865,865</b>	<b>\$ 8,851,696</b>	



## Operating Grants in Progress

Operating Grants in Progress	Amount	Information
Federal Active Transportation Fund - Planning and Design Stream	\$ 100,000	Under the Planning and Design Stream of the Federal Active Transportation Fund, up to \$50,000 may be awarded per eligible project. Applications were submitted for two projects: a) Prairie Creek Perimeter Trail - Design b) Active Transportation Trail - Phase 2
Alberta Heritage Preservation Partnership Program	22,500	An application was submitted for the Wood Buffalo Heritage Resources Management Plan, with eligible costs of \$45,000. If successful, the program will fund up to 50% of eligible costs.
Alberta Community Restorative Justice (ACRJ)	50,000	An ACRJ grant application was submitted for funding to assist in developing capacity to ensure Restorative Justice is available to all communities within the region.
Women's Economic Recovery Challenge (WERC)	158,450	Through the WERC grant, the Government of Alberta funds initiatives that help women's economic opportunities by providing strategies and solutions to address barriers. An application was submitted for the Workplace Inclusion Charter - Expansion and Implementation project.
<b>Total Operating Grant in Progress</b>	<b>\$ 330,950</b>	





REGIONAL MUNICIPALITY  
OF **WOOD BUFFALO**