



Community Standards Appeal Committee

Thursday, March 3, 2022

Conducted Electronically via MS Teams

6:00 PM

Agenda

Public Participation for March 3, 2022 Community Standards Appeal Committee Meeting

The Community Standards Appeal Committee (Committee) will be conducting the March 3, 2022 Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of virtual participation via MS Teams or by submitting their delegation comments by email.
- To participate virtually via MS Teams:
 - Anyone wishing to speak via MS Teams to an item on the March 3, 2022 Committee Meeting Agenda must pre-register by 4:00 p.m., March 2, 2022.
 - To register to speak via MS Teams, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, your phone number and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make a written submission as a delegation before or during the live meeting:
 - Please complete the online form found at <https://www.rmwb.ca/writtendelegations/> or email boardsandcommittees@rmwb.ca
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the *Alberta Freedom of Information and Protection of Privacy Act*. The personal information will be used as contact information. If you have any questions about the collection or use of this information, contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes Approval**

3.1. Community Standards Appeal Committee Meeting - June 24, 2021

4. **New Business**

4.1. Appointment of Committee Chair and Vice-Chair

4.2. 2022 Committee Meeting Schedule

4.3. Code of Conduct Oath

Adjournment

Minutes of a Meeting of the Community Standards Appeal Committee, held via Electronic Communications in Fort McMurray, Alberta, on Thursday, June 24, 2021, commencing at 6:00 PM.

Present:

Sean Schaffer, Chair
David Secord, Vice Chair
Michelle Landsiedel
Alex McKenzie

Absent:

Kulwinder Arora

Administration:

Jade Brown, Chief Legislative Officer
Sonia Soutter, Manager, Senior Legislative Officer
Heather Fredeen, Legislative Officer
Kathleen Elhatton-Lake, Legal Counsel, Community Standards Appeal Committee

1. Call to Order

Chair S. Schaffer called the meeting to order at 6:10 p.m.

2. Adoption of Agenda

MOTION:

That the Agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Michelle Landsiedel
SECONDER:	Alex McKenzie
FOR:	Schaffer, Secord, McKenzie, Landsiedel
ABSENT:	Arora

3. Minutes Approval

3.1. Community Standards Appeal Committee Meeting - June 3, 2021

MOTION:

THAT the Minutes of the June 3, 2021, Community Standards Appeal Committee be approved as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Alex McKenzie
SECONDER:	Michelle Landsiedel
FOR:	Schaffer, Secord, McKenzie, Landsiedel
ABSENT:	Arora

4. Appeal Hearings**4.1. Community Standards Appeal Committee Appeal Hearing – CSAC 2021-001**

Appeal: Approval of Hen License Application No. 2021-009

Civic Address: 137 Hinge Road, Fort McMurray, AB

Legal Address: Lot 13, Block 47 Plan 7620092

Parties Appearing before the Committee:

Sheri Raike, Appellant

Sabrina Caterini, Manager, Community and Protective Services, Bylaw Services

Caitlin Hanly, Municipal Legal Counsel

Camille Goodheart, Municipal Legal Counsel

Rebecca Turner, Hen License Applicant

Following introductions of the Committee Members and the parties in attendance, Chair, S. Schaffer confirmed with the parties that there were no objections to the constitution of the Committee. No objections were raised.

The hearing proceeded with submissions made by the Municipality, the Appellant, and the Hen License Applicant.

MOTION:

THAT Rick Turner, property owner, 137 Hinge Road, be granted five-minutes to make a verbal submission.

RESULT: CARRIED [UNANIMOUS]
MOVER: Alex McKenzie
SECONDER: David Secord
FOR: Schaffer, Secord, McKenzie, Landsiedel
ABSENT: Arora

Following the verbal submission from Rick Turner who spoke in opposition to the appeal, the following written submissions were received and acknowledged by the Committee:

- Edward and Theresa Portugie – In favour of the Appeal
- Brian and Rena Rott– In favour of the Appeal
- Dale Hannigan– In favour of the Appeal
- KC Hutchins – Opposed to the Appeal
- Ella Rankin– Opposed to the Appeal
- Annie Legris– Opposed to the Appeal
- Barry Waller– Opposed to the Appeal
- Monique Web– Opposed to the Appeal
- Nicole Funk– Opposed to the Appeal
- Christa Warren– Opposed to the Appeal
- Nolan Metzler – Opposed to the Appeal

Following closing comments from the parties, Chair S. Schaffer asked the parties present, if they felt that the hearing was conducted in a fair manner. No issues were brought to the Committee’s attention.

MOTION:

THAT the Committee Standards Appeal Committee close deliberations pursuant to section 23(1)(b) of the *Freedom of Information and Protection of Privacy Act*, and section 42 of the Community Standards Appeal Committee Bylaw No. 19/001

RESULT: CARRIED [UNANIMOUS]
MOVER: Alex McKenzie
SECONDER: David Secord
FOR: Schaffer, Secord, McKenzie, Landsiedel
ABSENT: Arora

The Community Standards Appeal Committee deliberated in a closed session from 8:19 p.m. to 9:06 p.m.

MOTION:

THAT the Community Standards Appeal Committee reconvene in public.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	David Secord
SECONDER:	Michelle Landsiedel
FOR:	Schaffer, Secord, McKenzie, Landsiedel
ABSENT:	Arora

MOTION:

THAT Appeal No. CSAC 2021-001, filed in relation to the approval of Hen License Application No. 2021-009, at 137 Hinge Road, legally known as Lot 13, Block 47, Plan 7620092 be denied; and

THAT Hen License Application No. 2021-009 for 137 Hinge Road be approved.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Michelle Landsiedel
SECONDER:	Alex McKenzie
FOR:	Schaffer, Secord, McKenzie, Landsiedel
ABSENT:	Arora

Chair S. Schaffer announced that a written decision providing the Committee's reasons for their decision would be issued to all parties following the hearing.

Adjournment

The meeting adjourned at 9:08 p.m.

Chair