



## Advisory Committee on Aging

Thursday, November 18, 2021

Conducted Electronically Via MS Teams

1:00 PM

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### Agenda

#### Public Participation for November 18, 2021 Advisory Committee on Aging Special Meeting

The Advisory Committee on Aging (Committee) will be conducting the November 18, 2021 Special Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
  - Anyone wishing to speak by teleconference to an item on the November 18, 2021 Committee Meeting Agenda must pre-register by 9:00 a.m., November 18, 2021.
  - To register to speak via teleconference, please email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca) or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
  - You must provide the name of the agenda item that you wish to speak to.
  - All registrants will be emailed the details on how to participate prior to the start of the meeting.
  - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
  - Please complete the online form found at [www.rmwb.ca/writtendelegations](http://www.rmwb.ca/writtendelegations) or email [boardsandcommittees@rmwb.ca](mailto:boardsandcommittees@rmwb.ca)
  - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
  - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

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1. **Call to Order**

2. **Adoption of Agenda**

3. **Minutes of Previous Meetings**

3.1. Advisory Committee on Aging Meeting - June 10, 2021

4. **Presentation**

4.1. Isela Contreras-Dogbe, Supervisor, Community and Protective Services  
re: Cultural Infrastructure Needs Assessment and Heritage Resources  
Management

5. **New and Unfinished Business**

5.1. Age-Friendly Work Plan - Next Steps

5.2. Accessibility Working Group

5.3. Willow Square Parking

5.4. Age Friendly Community of Practice Housing Webinar Series

5.5. Action Log

5.6. Information Updates

**Adjournment**

**Minutes of a Meeting of the Advisory Committee on Aging Committee held via Electronic Communications in Fort McMurray, Alberta, on Thursday, June 10, 2021, commencing at 1:00 PM.**

**Present:**

Henry Hunter, Chair, Wood Buffalo Housing Development  
Linda Mywaart, Public-at-Large - Rural  
Carolyn Evancio, Seniors Resource Committee  
Joan Furber, Golden Years Society  
Carol Theberge, Wood Buffalo Health Advisory Council  
Keith McGrath, Councillor

**Absent:**

Luana Bussieres, Public-at-Large - Urban

**Administration:**

Deanne Bergey, Director, Community and Protective Services  
Toni Elliott, Senior Manager, Community and Protective Services  
Melissa Williams, Department Administrator, Neighbourhood and Community Development  
Sonia Soutter, Manager, Legislative Services  
Destiny Hilliard, Clerk, Legislative Services

Exit

Councillor K. McGrath exited from the meeting at 1:02 p.m.

**1. Call to Order**

Henry Hunter, Chair, called the meeting to order at 1:03 p.m.

**2. Adoption of Agenda**

**MOTION**

THAT the agenda be adopted as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Linda Mywaart
<b>SECONDER:</b>	Carol Theberge
<b>FOR:</b>	Hunter, Evancio, Mywaart, Furber, Theberge
<b>ABSENT:</b>	Bussieres, McGrath

### 3. Minutes of Previous Meetings

#### 3.1 Advisory Committee on Aging Meeting – May 13, 2021

##### MOTION

THAT the minutes of the Advisory Committee on Aging Meeting held on May 13, 2021 be approved as presented.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Carolyn Evancio
<b>SECONDER:</b>	Joan Furber
<b>FOR:</b>	Hunter, Evancio, Mywaart, Furber, Theberge
<b>ABSENT:</b>	Bussieres, McGrath,

### 4. New and Unfinished Business

#### 4.1. Age- Friendly Work Plan: Next Steps

Melissa Williams, Department Administrator, provided an update on the “Healthy Community” grant noting the Accessibility Audit does not qualify for the grant, however; the Committee will continue to move forward with including the Accessibility Audit in the 2022 Budget.

Committee Members, Linda Mywaart and Henry Hunter, agreed to participate in a Accessibility Audit working group. It was noted that the working group will consist of individuals from other Committees and groups such as the Regional Advisory Committee on Inclusion, Diversity and Equity, the Regional Inclusive Committee, Voices of Albertans with Disabilities and individuals from the community who have experienced accessibility issues.

It was further noted that Council adopted the Age Friendly Workplan at the May 25, 2021 Council Meeting, Administration will begin actioning the workplan and communicating progress to the Committee.

The Committee expressed their appreciation for Social Planner, Martin Byaruhanga, who helped develop the Age Friendly Workplan. It was agreed by the Committee that the Chair, would provide written remarks, to thank Martin on behalf of the Committee.

#### 4.2. Alberta Age- Friendly Community of Practice

Melissa Williams provided an update noting that the Alberta Age-Friendly Community of Practice is a provincial call that is attended by Administration monthly. It was noted that a conference call takes place on the same day as the regular Advisory Committee on

Aging Meetings, however, the June 10, 2021 call was rescheduled, an update will be provided to the Committee following the next meeting.

#### 4.3. Committee Summer Meeting Schedule

The Committee Members reviewed their meeting schedule and agreed to cancel their July and August Meetings with the ability to call a special meeting if an important item arises.

#### MOTION

THAT the regular Advisory Committee on Aging Meetings scheduled for the months of July and August be cancelled with the exception that a special meeting may be called if an important item needs to be addressed.

<b>RESULT:</b>	<b>CARRIED [UNANIMOUS]</b>
<b>MOVER:</b>	Joan Furber
<b>SECONDER:</b>	Linda Mywaart
<b>FOR:</b>	Hunter, Evancio, Mywaart, Furber, Theberge
<b>ABSENT:</b>	Bussieres, McGrath

#### 4.4. Action Log

Joan Furber, Committee Member, noted residents will move from Northern Lights Regional Hospital to the Willow Square Long-Term facility on June 23. Carol Theberge, Committee Member, noted that there may be a need for volunteers to assist moving residents or with the celebration of the move in which Committee members expressed interest, Carol committed to obtaining more information to share with the Committee.

Linda Mywaart, Committee Member, brought forth issues that are present with volunteering in a hospital setting.

#### 4.5. Information Updates

The Committee members expressed thanks to Administration and Legislative Services for their dedication.

Legislative Services confirmed that the Amendment to Committee's Bylaw 17/024 was adopted by Council at their June 8, 2021 meeting and that the amendments are effective immediately. It was noted that the next steps would be an update to the Committees' Skills Matrix which will be carried out over the summer months. Following that, recruitment will be carried out during the Fall Annual Recruitment campaign for 2021 at which time the Skills Matrix will be relied on to fill any vacancies and appointments will be made for terms starting January 2022.

Carolyn Evancio, Committee Member, gave an overview on Seniors week that took place from June 7-13, giving thanks to Administration for putting the Senior's Week activity schedule on the provincial website, as well as the "Happy Seniors Week" banner outside the Northern Lights Regional Hospital. A further update was provided on fully vaccinated individuals in the 75+ age group, noting that 49.9% of individuals in the Rural area are now fully vaccinated and 53.2% of individuals in the Urban area are fully vaccinated. Further to that, she provided feedback on the Franklin and Main Park noting that the name of the park is Kiyām Community Park, a Cree and Michif word meaning "Let It Be", construction has started and hoping to be finalized in fall of 2021.

Carol Theberge, Committee Member, noted the Wood Buffalo Health Advisory Committee commitments and priorities for 2021-2023 have been drafted with the four priorities being; Addiction and Mental Health, Seniors and Continuing Care, Rural Health and Public Health.

Henry Hunter, Chair, provided an update on seniors living in Rotary House, noting that any individuals who wanted to be vaccinated have now been fully vaccinated. It was also noted that during Seniors Week, the Wood Buffalo Housing staff delivered plants to all of the seniors throughout Wood Buffalo Housing.

Linda Mywaart, Committee Member, noted there is a heightened awareness in our community that seniors are receiving help and although things take time, there is a difference being made for Seniors.

**Adjournment**

The meeting was adjourned at 1:50 p.m.

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Mayor

\_\_\_\_\_

Chief Legislative Officer

Minutes Acceptance: Minutes of Jun 10, 2021 12:00 AM (Minutes of Previous Meetings)

# Implementation Matrix

STATUS COLOR LEGEND & TOGGLE

Not Started	In Progress	Delayed	Complete	Short-term	Mid-Term
ON	ON	OFF	OFF	ON	ON

Domain2	Strategy	Actions	Assigned to (Partner/Stakholder)	Assigned to (Partner/Stakholder)2	Assigned to (Partner/Stakholder)3	Status	Timeline
	1 Develop programs and services for older adults that aid with costs related to home maintenance, modification, and affordability	Enhance awareness of and access to services and information about programs that provide financial assistance for the cost associated with housing affordability	St. Aidan's	RMWB Department	Others TBD	In Progress	Short-term
	1 Develop programs and services for older adults that aid with costs related to home maintenance, modification, and affordability	Explore potential support for home maintenance and modification assistance and volunteer programs	St. Aidan's	RMWB Department	Others TBD	In Progress	Short-term
	1 Develop programs and services for older adults that aid with costs related to home maintenance, modification, and affordability	Develop and support a lawn care volunteer-based program for Older Adults	St. Aidan's	RMWB CDS	Others TBD	In Progress	Short-term
	1 Support the development of Age-Friendly affordable and accessible housing options for older adults in Wood Buffalo	Promote and advertise available housing options, both digital and in print	St. Aidan's			In Progress	Short-term
	1 Support the development of Age-Friendly affordable and accessible housing options for older adults in Wood Buffalo	Continuous collaboration with AHS with Willow Square facility to ensure that local needs are prioritized when placing clients	AHS		ACoA,WBHDC	In Progress	Short-term
	2 Develop and implement transportation strategies that are responsive to senior's transportation needs	SMART Bus curb to curb, priority "Pick-ups" and "Drop-Offs" Services to Older Adults and Older Adults with mobility differences	St. Aidan's	RMWB Transit, Public Works, CDS	Others TBD	In Progress	Short-term
	2 Develop and implement transportation strategies that are responsive to senior's transportation	Age Friendly training is provided for transportation service providers and partners	St. Aidan's			In Progress	Short-term
	3 Ensure that Older Adults have access to a wide range of services and information about medical professionals and specialists	Promote existing services and provide information to older adults in different formats including language translation	St. Aidan's, AHS	RMWB Communications, CDS	Others TBD	In Progress	Short-term
	3 Promote education and training specific to the needs of older adults, for those providing community support and health services	Support programs that train and prepare older adults, service providers for emergency disaster response	St. Aidan's	RMWB ESS	Others TBD	In Progress	Short-term
	4 There are opportunities for older adults to participate and interact with other people in the community both socially and physically.	Encourage and support community programs that engage Older Adults to enhance their social connections and mental well-being.	St. Aidan's	RMWB ESS	Others TBD	In Progress	Short-term
	4 There are opportunities for older adults to participate and interact with other people in the community both socially and physically.	Create and design affordable and accessible community activities and programs that promote physical and social well-being opportunities for Older Adults	St. Aidan's		Others TBD	In Progress	Short-term
	5 Ensure there is a range of volunteer opportunities available and supported for Older Adults to participate.	Continue to support and enhance Older Adults volunteer appreciation opportunities		RMWB CSD	Others TBD	In Progress	Short-term
	5 Encourage public and support organizations to engage and involve older adults in the community decisions and initiatives.	Engage and consult Older Adults on the community development initiatives	ACoA	RMWB CSD, P&D	Others TBD	In Progress	Short-term
	5 Encourage public and support organizations to engage and involve older adults in the community decisions and initiatives.	Conduct awareness workshops and Age-Friendly training to public and support organizations	St. Aidan's	RMWB CSD, Comms	Others TBD	In Progress	Short-term
	5 Encourage public and support organizations to engage and involve older adults in the community decisions and initiatives.	Promote existing opportunities and increase Older Adults' representation in both public and support organizations	St. Aidan's	RMWB CSD, Comms	Others TBD	In Progress	Short-term

Attachment: Age-Friendly Work Plan-Short-term Actions (Age-Friendly Work Plan - Next Steps)

Domain2	Strategy	Actions	Assigned to (Partner/Stakholder)	Assigned to (Partner/Stakholder)2	Assigned to (Partner/Stakholder)3	Status	Timeline
6	Ensure that community activities, events, programs and facilities are accessible, affordable and are inclusive.	Create and foster cultural, social, and recreational educational programs and activities	St. Aidan's		Others TBD	In Progress	Short-term
7	Ensure Older Adults have access to information, resources, and services available in the community to	Promote and maintain existing information media/channels (Such as MAC Calendar, Older Adults' Resources Guide...)	St. Aidan's			In Progress	Short-term
7	Ensure Older Adults have access to information, resources, and services available in the community to	Enhance and continue support of information-sharing network for older adult service providers	St. Aidan's	RMWB	AHS	In Progress	Short-term
7	Ensure Older Adults have access to information, resources, and services available in the community to	Gaps and barriers to COVID-19 information and resources are identified and addressed.	St. Aidan's	RMWB	AHS	In Progress	Short-term
7	Ensure that information is available in a variety of formats and in contexts that are inclusive of older adults' interests and it is easily accessible	Use Age-Friendly formatting and designing practices for website information and other publications.		RMWB CSD, Comms		In Progress	Short-term
8	Ensure that sidewalks, parks, and trails in most or all areas of the community are well-maintained and are accessible	Follow the Age-Friendly standards and universal design practices repairing and installing curb cuts, sidewalks and designing Outdoor spaces		RMWB Public Works, Parks		In Progress	Short-term