



Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE)

Conducted Electronically Via MS Teams

Wednesday, September 15, 2021
5:30 PM

Agenda

Public Participation for September 15, 2021 RACIDE Committee Meeting

The RACIDE (Committee) will be conducting the September 15, 2021 Committee Meeting through electronic communications in accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Order in Council 99/2020.

- Anyone wishing to participate in the meeting is encouraged to do so by registering to speak as a delegate by way of teleconference or by submitting their delegation comments by email.
- To participate by teleconference:
 - Anyone wishing to speak by teleconference to an item on the September 15, 2021 RACIDE Committee Meeting Agenda must pre-register by 12 noon, September 15, 2021.
 - To register to speak via teleconference, please email boardsandcommittees@rmwb.ca or call 780-743-7001 with your name, the phone number that you will be dialing in from and an email address that you can be reached at prior to and during the meeting.
 - You must provide the name of the agenda item that you wish to speak to.
 - All registrants will be emailed the details on how to participate prior to the start of the meeting.
 - Each registrant will be given a maximum of **5 minutes** to address the Committee.
- To make written submissions as a delegation before or during the live meeting:
 - Please complete the online form found at www.rmwb.ca/writtendelegations or email boardsandcommittees@rmwb.ca.
 - Please note that written comments for an agenda item must be received prior to the start of that item during the meeting. Emails that are received after the agenda item has been introduced or are not relevant to an agenda item, will not become part of the record of this meeting.
 - All written submissions are public and will be included in the Committee Meeting Agenda Package as part of public record.

The personal information on this form is collected under the authority of Section 33 (a) & (c) of the Alberta Freedom of Information and Protection of Privacy Act. The personal information will be used as contact information. If you have any questions about the collection or use of this information contact the Chief Legislative Officer, Legislative Services, 7th Floor Jubilee Building, 9909 Franklin Ave. T9H 2K4, or call (780) 743-7001.

1. **Call to Order**
2. **Adoption of Agenda**
3. **Minutes of Previous Meetings**
 - 3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting – June 16, 2021
4. **New and Unfinished Business**
 - 4.1. Administrative Updates
 - Employee Census
 - Equity and Inclusion Office
 - Anti-Racism Initiatives
5. **Roundtable**
Adjournment

Minutes of a Meeting of the Council of the Regional Advisory Committee on Inclusion, Diversity and Equity held via Electronic Communications in Fort McMurray, Alberta, on Wednesday, June 16, 2021, commencing at 5:30 PM.

Present:

Jason Beck, Chair
Tammy Jackson
Chantelle Tatum
Luay Eljamal

Absent:

Mitchel Bowers, Vice Chair
Keith McGrath, Councillor

Administration:

Deanne Bergey, Director, Community and Protective Services
Jade Brown, Chief Legislative Officer
Toni Elliott, Senior Manager, Community Services
Isela Contreras-Dogbe, Supervisor, Community and Protective Services
Caitlin Downie, Department Administrator, Community and Protective Services
Caitlin Sheaves, Clerk, Legislative Services

1. Call to Order

Jason Beck, Chair, called the meeting to order at 5:33 p.m.

2. Adoption of Agenda

2.1. MOTION:

THAT the agenda be adopted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Luay Eljamal
SECONDER:	Chantelle Tatum
FOR:	Jackson, Tatum, Beck, Eljamal
ABSENT:	Bowers

Minutes Acceptance: Minutes of Jun 16, 2021 5:30 PM (Minutes of Previous Meetings)

3. Minutes of Previous Meetings

3.1. Regional Advisory Committee on Inclusion, Diversity and Equity (RACIDE) Meeting - May 19, 2021

THAT the minutes of the Regional Advisory Committee on Inclusion, Diversity and Equity meeting held on May 19, 2021 be accepted as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Luay Eljamal
SECONDER:	Tammy Jackson
FOR:	Jackson, Tatum, Beck, Eljamal
ABSENT:	Bowers

4. New and Unfinished Business

With consensus of the Committee, it was decided that item 4.2 would be discussed before item 4.1.

4.2. Municipal Census - Question Update

Christopher Booth, Manager, and Kodjo Efu, Supervisor, Community Development Planning spoke to the Committee regarding a technical error that occurred in the 2021 Municipal Census resulting in an outdated and incorrect version of the gender-based question being uploaded. It was noted that the Department is interested in working with the Committee to issue a public statement/acknowledgement and has been working on improving internal processes to ensure that this does not happen again in the future.

4.1. Working Group Updates

Anti-Racism Working Group

Caitlin Downie, Department Administrator, Community and Protective Services, advised that Council approved the amendments to the Committees Bylaw No. 17/024 at the June 8, 2021 Council Meeting. It was further noted that internal departments are continuing work on the launch of Community Investment Program Grants, the Employee Census, and the Awareness Campaign.

Accessibility Working Group

Caitlin Downie, Department Administrator, Community and Protective Services noted that following concerns raised by the Regional Inclusive Committee regarding public transportation the Department is working with Transit Services on how services can be improved for both residents with disabilities and Seniors.

It was further noted that a working group is being formed for the Accessibility Audit. With Consensus of the Committee, it was determined that Committee Member Tammy

Minutes Acceptance: Minutes of Jun 16, 2021 5:30 PM (Minutes of Previous Meetings)

Jackson would participate in the working group as a representative of the RACIDE Committee.

4.3. Skills Matrix

Sonia Soutter, Manager, Legislative Services, provided an overview of the Skills Matrix that will be shared with Council's Appointed Committee members and used during the recruitment process to ensure that any gaps are filled, and the Committees are fulfilling the requirements outlined in their respective mandates.

4.4. Committee Meeting Schedule

MOTION:

THAT the regular Regional Advisory Committee Meetings for the months of July and August 2021 be cancelled.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tammy Jackson
SECONDER:	Chantelle Tatum
FOR:	Jackson, Tatum, Beck, Eljamal
ABSENT:	Bowers

5. Roundtable

Caitlin Downie, Department Administrator, Community and Protective Services introduced Community and Protective Services new team member Isela Contreras-Dogbe, Supervisor in the Culture on Social Development Branch.

Adjournment

The meeting adjourned at 6:16 p.m.

Chair